

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Thursday, July 18, 2019, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

- 9.4.1 (p. 52) Work Site Employment Program Agreement between Butte County Office of Education and Williams Unified School District from June 10, 2019 – June 30, 2019.
- 9.4.2 (p. 57) Work Site Employment Program Agreement between Butte County Office of Education and Williams Unified School District from July 1, 2019 – August 2, 2019.
- 9.4.3 (p. 62) Chatfield and Associates Scope of Work To Provide Technical Assistance to Williams Unified School District SY 2019-2020.
- 9.4.4 (p. 64) Chairlift Service Contract Maintenance Agreement with Siskiyou Elevator Company effective September 2019 – September 2021.
- 9.4.5 (p. 67) Preliminary Administrative Services Credential Program Memorandum of Understanding with Placer County Office of Education June 1, 2019 – June 30, 2020.
- 9.4.6 (p. 70) Services Agreement with the International Center for Leadership in Education (ICLE) for Personalized Leadership & Instructional Coaching for 10 days, SY 2019-2020.
- 9.4.7 (p. 72) Services Agreement with the International Center for Leadership in Education (ICLE) for Component 1: Data Teams for Learning – Part 1 for 8 days, SY 2019-2020.
- 9.4.8 (p. 74) Services Agreement with the International Center for Leadership in Education (ICLE) for Component 1: Data Teams for Learning – Part 2 for 12 days, SY 2019-2020.
- 9.4.9 (p. 76) Memorandum of Understanding between Williams Police Department and Williams Unified School District for SY 2019-20.
- 9.4.10 (p. 77) First Amendment to Agreement between Lindamood-Bell Learning Processes, Inc. and Williams Unified School District.
- 9.4.11 (p. 79) Agreement for Placer County Office of Education Consulting Services for Positive Behavior Intervention Support (PBIS) Training Dates, SY 2019-2020.
- 9.4.12 (p. 83) Change Order #103-99R1 for Clark/Sullivan Construction for the Williams MP Building.
- 9.4.13 (p. 87) Change Order #105-99 for Clark/Sullivan Construction for the Williams MP Building.
- 9.4.14 (p. 98) Change Order #109-99 for Clark/Sullivan Construction for the Williams MP Building.
- 9.4.15 (p. 101) Change Order #110-99 for Clark/Sullivan Construction for the Williams MP Building.
- 9.4.16 (p. 104) Change Order #111-99 for Clark/Sullivan Construction for the Williams MP Building.
- 9.4.17 (p. 107) Confirmation to Wilmington Trust that Williams Unified School District has made adequate provision in its annual budget for the payment of Lease Payments.
- 9.4.18 (p. 108) Written Certification for Wilmington Trust stating compliance with the provisions in Section 5.7 of the Lease Agreement.

9.5 (p. 109) **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO20-00032	Colusa County Office of Education	\$1,040,707.00
PO20-00031	Dubuque Bank and Trust	\$ 168,000.00
BPO20-00009	Garcia Hernandez Sawhney LLP	\$ 150,000.00
PO20-00004	Houghton-Mifflin Harcourt	\$ 111,780.00
PO20-00003	Renaissance Learning	\$ 81,943.20
PO20-00035	Colusa County Office of Education	\$ 57,600.00
BPO20-00008	Fagen Friedman & Fulfroost LLP	\$ 50,000.00
BPO20-00005	Recology Butte Colusa Counties	\$ 36,000.00
PO20-00033	Colusa County Office of Education	\$ 30,380.31
BPO20-00004	City of Williams	\$ 29,352.00
PO20-00040	JV Manufacturing Inc	\$ 37,697.34
R20-00082	PG&E	\$ 66,800.00

- 9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Varsity Football Assistant Coach	Open	
Extra Duty	Junior Varsity Football Assistant Coach	Filled	Brian Darden

- 9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated Management	Secondary Principal	Filled	Dr. Mary Ponce
Certificated	Secondary Music Teacher	Open	
Certificated	Health Specialist	Open	
Certificated	Health Specialist	Resignation	Elisa Garcia
Confidential	District Liaison	Open	
Classified	ASES Paraeducator	Open	
Classified	Custodian	Open	
Classified	Custodian	Resignation	Sergio Ibarra Hernandez
Variable Service Agreement	Internship Coordinator	Filled	Estefania Guillen-Aceves

9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

9.8.1 (p. 134) 2019-2020 Williams Elementary School Instructional Minutes

9.8.2 (p. 135) 2019-2020 Williams Upper Elementary School Instructional Minutes

9.8.3 (p. 136) 2019-2020 Williams Jr/Sr High School Instructional Minutes

9.8.4 (p. 137) 2019-2020 Mid Valley Continuation Instructional Minutes

9.8.5 (p. 138) 2019-2020 Williams Elementary Master Schedule

9.8.6 (p. 139) 2019-2020 Williams Upper Elementary Master Schedule

9.8.7 (p. 140) 2019-2020 Williams Jr/Sr High School Master Schedule

9.9 **APPROVE STUDENT HANDBOOKS**

9.9.1 None

9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

9.10.1 (p. 141) Updated 2019-20 Inter-District Transfer List

9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.11.1 (p. 146) Revised E (1) 3541.1 Transportation for School Related Trips

9.12 **APPROVE FIELD TRIP REQUESTS**

9.12.1 None

9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.13.1 (p. 147) Sale and/or Disposal of Cafeteria Equipment

9.14 **APPROVE CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS**

9.14.1 (p. 148) Williams Unified School District's Citizens' Bond Oversight Committee Members

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.0

ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 Consideration and possible action concerning the nomination and election of Board president pro tempore for 2019.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.2 (p. 149) Consideration and possible action concerning the approval of the revised District Attendance Calendar for school year 2019-2020.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.3 (p. 150) Consideration and possible action concerning the approval of the municipal bond insurance commitment with Build America Mutual Assurance Company.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.4 (p. 185) Consideration and possible action concerning the approval of the 1 Million Project Terms and Conditions and Certificate of Understanding for free devices and wireless internet service for high school student use.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.5 (p. 202) Consideration and possible action concerning the approval of the Tentative Agreement between Confidential Management and Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.6 (p. 204) Consideration and possible action concerning the approval of the Public Disclosure of the Negotiated Agreement between Williams Unified School District and Confidential Management.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.7 (p. 215) Consideration and possible action concerning the approval of the Tentative Agreement between Certificated Management and Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.8 (p. 216) Consideration and possible action concerning the approval of the Public Disclosure of the Negotiated Agreement between Williams Unified School District and Certificated Management.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.9 (p. 226) Consideration and possible action concerning the approval of the out of state travel for Tim Wright to the Thomas Built Institute.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.10 (p. 228) Consideration and possible action concerning the approval of the exploration and feasibility of a facility bond measure for the Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.11 (p. 229) Consideration and possible action concerning the approval of **Resolution #01-071819: Resolution of the Governing Board to Approve Formal Development of the Overseas Learning Adventure (OLA).**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.12 (p. 233) Consideration and possible action concerning the approval of the Internship Coordinator job description and salary placement.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.13 (p. 237) Consideration and possible action concerning the approval of the Teacher on Special Assignment English Language Learner/ Dual Immersion Specialist job description.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

11.0 **BOARD MEMBER COMMENTS**

12.0 **DISCUSSION ITEMS**

12.1 Special Board Meeting for Construction, August 6th or August 13th, 2019.

13.0 **INFORMATIONAL ITEMS AND REPORTS**

13.1 (p. 239) Western Association of Schools and Colleges (WASC) mid-cycle visiting committee report.
 13.2 (p. 260) Williams Uniform Complaint Quarterly Report from April - June, 2019

14.0 **CORRESPONDENCE**

14.1 (p. 262) Letter from Colusa County Office of Education regarding participation in the 2018-19 North Central Counties Professional Learning Network (NCCPLN).

15.0 **FUTURE MEETING DATES**

15.1 August 15, 2019 (Regular)
 15.2 September 12, 2019 (Regular)
 15.3 October 17, 2019 (Regular)

16.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

16.1 None

17.0 **CONVENE TO CLOSED SESSION** **TIME: ____ PM**
Closed Session will be held regarding the following matters:

17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
 17.2 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
 Legal Representation
 17.2.1 Certificated Employees – WTA
 17.2.2 Classified Employees – CSEA Chapter #556

18.0 **RECONVENE TO OPEN SESSION** **TIME: ____ PM**
Action Taken During Closed Session:

18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call:

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

Abstain _____**Absent** _____

18.2 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
 Legal Representation

18.2.1 Certificated Employees – WTA

18.2.2 Classified Employees – CSEA Chapter #556

Action _____**Motion** _____**Second** _____**Ayes** _____**Noes** _____**Roll Call:**

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

Abstain _____**Absent** _____

19.0

ADJOURNMENT**TIME:** ____ PM**Action** _____**Motion** _____**Second** _____**Ayes** _____**Noes** _____**Roll Call:**

Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Stoots ☐ aye ☐ no / Vaca ☐ aye ☐ no

Abstain _____**Absent** _____

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE THURSDAY, August 15, 2019 AT 6:30 PM.

Posted: July 11, 2019

DISTRITO ESCOLAR UNIFICADO DE WILLIAMS

REUNIÓN REGULAR DEL CONSEJO DIRECTIVO

Reunión Regular, jueves 18 de julio de 2019 a las 6:30 p.m.

Centro de Colegio y Carreras
260 Eleventh Street, Williams, CA

AGENDA

1.0 LLAMADO AL ORDEN HORA: ____ P.M.

2.0 LISTA DE ASISTENTES

3.0 JURAMENTO DE LEALTAD

4.0 APROBACIÓN DE LA AGENDA

Acción _____ Moción _____ Apoyada _____ Sí _____ No _____
Lista de Asistentes: Abstuvo _____ Ausente _____
Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

5.0 DISCUSIÓN PÚBLICA DE AUDIENCIA/VISITANTES - Cualquiera que desee dirigirse al Consejo Directivo sobre cualquier artículo relacionado a la escuela que no esté programado en esta agenda pero esté dentro de la jurisdicción del Consejo Directivo puede hacerlo en éste momento. Por favor diga su nombre y apellido. La reunión está siendo grabada y todos los comentarios están siendo registrados. El Consejo Directivo limita por norma a 3 minutos de exposición por persona y 20 minutos por artículo.

6.0 PRESENTACIONES

6.1 Actualización de construcción – Ben Threet de Stone Creek Engineering, Inc.

7.0 REPORTES DE ADMINISTRADORES

- 7.1 (p. 13) Amanda Zimmerman, Directora de Escuela Primaria.
- 7.2 Rosa Villaseñor, Coordinadora de SIG/Administradora de ELL.
- 7.3 Héctor González, Director de Escuela Primaria Superior.
- 7.4 (p. 15) Tim Wright, Director de Transporte, Operaciones y Mantenimiento.
- 7.5 (p. 16) Vangelis Bolias, Director de Tecnología.
- 7.6 Kristi Ward, Directora de Nutrición y Alimentos.
- 7.7 (p. 17) Mechele Coombs, Directora de Servicios Fiscales y de Rendición de Cuentas.
- 7.8 Dr. Edgar Lampkin, Superintendente del Distrito y Secretario del Consejo Directivo.

8.0 REPORTES DEL CONSEJO DIRECTIVO DE GRUPOS DE EMPLEADOS.

- 8.1 Empleados Certificados – Asociación de Maestros de Williams.
- 8.2 Empleados Clasificados - Asociación de Empleados Escolares de California, Capítulo #556.

9.0 ARTÍCULOS DE ACCIONES – CALENDARIO DE CONSENTIMIENTO – Ciertos artículos, los cuales requieren de la revisión y aprobación del Consejo Directivo, son rutinarios puesto que no necesitan explicación, no son controversiales o repetitivos. Estos artículos recomendados están agrupados como artículos de consentimiento para aprobación automática una vez que la Presidente del Consejo Directivo determina que no hay ningún pedido de separar los artículos para su consideración independiente.

- 9.1 **ACTA DEL CONSEJO DIRECTIVO** – Pedido de aprobación del acta del Consejo Directivo
 - 9.1.1 (p. 18) 7 de mayo de 2019 (Reunión Especial)
 - 9.1.2 (p. 20) 16 de mayo de 2019 (Reunión Regular)
 - 9.1.3 (p. 28) 11 de junio de 2019 (Reunión Especial)
 - 9.1.4 (p. 30) 12 de junio de 2019 (Reunión Regular)
- 9.2 (p. 40) **CUENTAS/AUTORIZACIONES** – Pedido de aprobación de la lista de autorizaciones, nómina variable especial (V. Wright).
- 9.3 **RESÚMENES DE CUENTAS MENSUALES** – Solicitud de aprobación de resúmenes de cuentas

mensuales.

9.3.1 (p. 46) Informe del libro mayor de cuentas y conciliación bancaria de la cuenta de cheques de la Escuela Secundaria Williams preparado por Lucila Méndez, mayo de 2019.

9.4

CONTRATOS/ACUERDOS DE SERVICIOS.

9.4.1 (p. 52) Acuerdo de Programa de Empleo de Trabajo de Sitio entre la Oficina de Educación del Condado Butte y Distrito Escolar Unificado de Williams de 10 de junio de 2019-30 de junio de 2019.

9.4.2 (p. 57) Acuerdo de Programa de Empleo de Trabajo de Sitio entre la Oficina de Educación del Condado Butte y Distrito Escolar Unificado de Williams de 1 de julio de 2019-2 de agosto de 2019.

9.4.3 (p. 62) Chatfield and Associates ámbito de trabajo proveerá asistencia técnica a Distrito Escolar Unificado de Williams Año Escolar 2019-2020.

9.4.4 (p. 64) Acuerdo de Mantenimiento de Servicio de Telesilla con Siskiyou Elevator Company efectivo septiembre 2019 – septiembre 2021.

9.4.5 (p. 67) Programa de Servicios de Credencial Administrativo Preliminares Memorando de Entendimiento con la Oficina de Educación de Condado Placer 1 de junio de 2019 – 30 de junio de 2020.

9.4.6 (p. 70) Acuerdo de Servicios con *Centro Internacional para el Liderazgo en Educación*-International Center for Leadership in Education (ICLE) para *Liderazgo Personalizado e Apoyo Instructivo* -Personalized Leadership & Instructional Coaching por 10 días, 2019-2020.

9.4.7 (p. 72) Acuerdo de Servicios con *Centro Internacional para el Liderazgo en Educación* -International Center for Leadership in Education (ICLE) para Componente 1: Equipos de datos para el aprendizaje – Parte 1 por 8 días, 2019-2020.

9.4.8 (p. 74) Acuerdo de Servicios con *Centro Internacional para el Liderazgo en Educación*-International Center for Leadership in Education (ICLE) para Componente 1: Equipos de datos para el aprendizaje – Parte 2 por 12 días, 2019-2020.

9.4.9 (p. 76) Memorando de Entendimiento entre el Departamento de Policía de Williams y Distrito Escolar Unificado de Williams Año Escolar 2019-2020

9.4.10 (p. 77) Primera Enmienda para Acuerdo entre Lindamood-Bell Learning Processes, Inc. y Distrito Escolar Unificado de Williams.

9.4.11 (p. 79) Acuerdo para Oficina de Educación de Condado Placer Servicios de Consultoría para *Apoyo a la Intervención en Comportamiento Positivo*- Positive Behavior Intervention Support (PBIS) Fechas de Entrenamiento, 2019-2020.

9.4.12 (p. 83) Cambie la orden # 103-99R1 para Clark / Sullivan Construction para el edificio Williams MP.

9.4.13 (p. 87) Cambie la orden # 105-99 para Clark / Sullivan Construction para el edificio Williams MP.

9.4.14 (p. 98) Cambie la orden # 109-99 para Clark / Sullivan Construction para el edificio Williams MP.

9.4.15 (p. 101) Cambie la orden # 110-99 para Clark / Sullivan Construction para el edificio Williams MP.

9.4.16 (p. 104) Cambie la orden # 111-99 para Clark / Sullivan Construction para el edificio Williams MP.

9.4.17 (p. 107) Confirmación a Wilmington Trust de que el Distrito Escolar Unificado de Williams ha provisto adecuadamente en su presupuesto anual para el pago de los Pagos de Arrendamiento.

9.4.18 (p. 108) Certificación escrita para Wilmington Trust que establece el cumplimiento de las disposiciones de la Sección 5.7 del Contrato de arrendamiento.

9.5 (p. 109) **ÓRDENES DE COMPRA DE RUTINA**

Orden de Compra #	Proveedor	Cantidad
PO20-00032	Colusa County Office of Education	\$1,040,707.00
PO20-00031	Dubuque Bank and Trust	\$ 168,000.00
BPO20-00009	Garcia Hernandez Sawhney LLP	\$ 150,000.00
PO20-00004	Houghton-Mifflin Harcourt	\$ 111,780.00
PO20-00003	Renaissance Learning	\$ 81,943.20
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PO20-00033	Colusa County Office of Education	\$ 30,380.31
BPO20-00004	City of Williams	\$ 29,352.00
PO20-00040	JV Manufacturing Inc	\$ 37,697.34
R20-00082	PG&E	\$ 66,800.00

- 9.6 **APROBACIÓN DE REPORTES DE DEBER ADICIONAL / VOLUNTARIOS / PERSONAL ESTUDIANTIL** - Pedido de aprobación de artículos del personal relacionados a reportes del Personal de Deber Adicional, Voluntarios y Estudiantil. (R. Cranford).

Clasificación	Posición	Estatus	Nombre
Grupo Sustituto	Custodio/Asistente de Cocina/Supervisor de Estudiantes	Vacante	
Deber Adicional	Asistente de Entrenador de Equipo Principal de Futbol Americano	Vacante	
Deber Adicional	Asistente de Entrenador de Equipo Junior de Futbol Americano	Ocupada	Brian Darden

- 9.7 **APROBACIÓN DE REPORTE DE PERSONAL CERTIFICADO / CLASIFICADO / CONFIDENCIAL** – Pedido de aprobación de artículos del personal relacionados a reportes del personal Certificado, Clasificado y Confidencial (R. Cranford).

Clasificación	Posición	Estatus	Nombre
Administración Certificada	Director de Secundaria	Ocupada	Dr. Mary Ponce
Certificada	Maestro de Música de Secundaria	Vacante	
Certificada	Especialista de Salud	Vacante	
Certificada	Especialista de Salud	Renuncia	Elisa Garcia
Confidencial	Enlace de Distrito	Vacante	
Clasificada	Paraeducadora ASES	Vacante	
Clasificada	Custodio	Vacante	
Clasificada	Custodio	Renuncia	Sergio Ibarra Hernandez
Acuerdo de Servicios Variables	Coordinadora de Internados	Ocupada	Estefania Guillen-Aceves

- 9.8 **APROBACIÓN DE MINUTOS DE INSTRUCCIÓN / CRONOGRAMAS DE CLASE / CRONOGRAMAS MAESTROS.**

- 9.8.1 (p. 134) 2019-2020 Williams Elementary School Minutos de Instrucción
 9.8.2 (p. 135) 2019-2020 Williams Upper Elementary School Minutos de Instrucción
 9.8.3 (p. 136) 2019-2020 Williams Jr/Sr High School Minutos de Instrucción
 9.8.4 (p. 137) 2019-2020 Mid Valley Continuation Minutos de Instrucción
 9.8.5 (p. 138) 2019-2020 Williams Elementary Programa de Horario Principal
 9.8.6 (p. 139) 2019-2020 Williams Upper Elementary Programa de Horario Principal
 9.8.7 (p. 140) 2019-2020 Williams Jr/Sr High School Programa de Horario Principal

- 9.9 **APROBACIÓN DE GUÍAS DEL ESTUDIANTE**

- 9.9.1 Ninguno.

- 9.10 **APROBACIÓN DE PEDIDOS DE TRANSFERENCIAS ENTRE DISTRITOS**

- 9.10.1 (p. 141) Lista actualizada de Transferencias entre Distritos de 2019-20.

- 9.11 **APROBACIÓN DE POLÍTICAS DEL CONSEJO DIRECTIVO (PCD), REGLAMENTOS ADMINISTRATIVOS (RA), DOCUMENTOS (D) Y NORMAS DEL CONSEJO DIRECTIVO (NCD)**

- 9.11.1 (p. 146) Revisado E (1) 3541.1 Transportación para Excursiones Relacionados con la Escuela

- 9.12 **APROBACIÓN DE PEDIDOS DE VIAJES DE ESTUDIO**

- 9.12.1 Ninguno.

- 9.13 **APROBACIÓN DE DESECHO DE LIBROS, EQUIPAMIENTO Y SUMINISTROS**

- 9.13.1 (p. 147) Venta y/o Desecho de Equipamiento de Cafetería

- 9.14 **APROBACIÓN DE MIEMBROS DE CONSEJO DE SUPERVISIÓN DEL BONO DE LOS CIUDADANOS**

- 9.14.1 (p. 148) Miembros De Consejo De Supervisión Del Bono De Los Ciudadanos del Distrito Escolar Unificado de Williams

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.0

ARTÍCULOS DE ACCIÓN - ASUNTOS NUEVOS - El protocolo para los artículos de acción incluye una presentación del personal, preguntas del Consejo Directivo, contribución del público, cierre de la contribución del público, deliberación del Consejo Directivo, y votación del Consejo Directivo. Durante la contribución del público habrá un tiempo límite de 3 minutos por persona.

10.1 Consideración y posible acción con respecto a la aprobación y nominación del presidente de la Mesa pro tempore para 2019.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.2 (p. 149) Consideración y posible acción con respecto a la aprobación del Calendario de Asistencia de Distrito revisado para Año Escolar 2019-2020

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.3 (p. 150) Consideración y posible acción con respecto a la aprobación del compromiso de seguro bono municipal con Build America Mutual Assurance Company.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.4 (p. 185) Consideración y posible acción respecto a la aprobación Proyecto 1Million términos y condiciones y Certificado de Entendimiento para aparatos gratuitos y servicios de internet inalámbrico para el uso de estudiantes de secundaria.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.5 (p. 202) Consideración y posible acción respecto a la aprobación del Acuerdo Provisional entre Administración Confidencial y Distrito Escolar Unificado de Williams.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.6 (p. 204) Consideración y posible acción respecto a la aprobación del Acuerdo de Divulgación Público Negociado entre Distrito Escolar Unificado de Williams y Administración Confidencial.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.7 (p. 215) Consideración y posible acción respecto a la aprobación del Acuerdo Provisional entre Administración Certificado y Distrito Escolar Unificado de Williams.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.8 (p. 216) Consideración y posible acción respecto a la aprobación de Acuerdo de Divulgación Público Negociado entre Distrito Escolar Unificado de Williams y Administración Certificado.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.9 (p. 226) Consideración y posible acción respecto a la adopción de viajes de fuera del estado y Órdenes de compra de Tim Wright.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.10 (p. 228) Consideración y posible acción respecto a la adopción de la exploración y viabilidad de un medida de fianza de la instalación para el Distrito Escolar Unificado de Williams.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.11 (p. 229) Consideración y posible acción respecto a la aprobación de la **Resolución #01-071819: Resolución de la Mesa Directiva para Aprobar el Desarrollo Formal de Aventura de Aprendizaje en el Extranjero (OLA).**

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.12 (p. 233) Consideración y posible acción respecto a la aprobación de descripción de trabajo de Coordinadora de Internado y colocación de sueldos.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

10.13 (p. 237) Consideración y posible acción respecto a la aprobación de Maestro en Tarea Especial Aprendiz del Idioma Ingles/ descripción de trabajo Especialista de Doble Inmersión.

Acción _____ **Moción** _____ **Apoyada** _____ **Sí** _____ **No** _____
Lista de Asistentes: **Abstuvo** _____ **Ausente** _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

11.0 COMENTARIOS DE LOS MIEMBROS DEL CONSEJO DIRECTIVO

12.0 ARTÍCULOS DE DISCUSIÓN

12.1 Reunión especial de la Junta para la construcción, 6 de agosto o 13 de agosto, 2019.

13.0 ARTÍCULOS INFORMATIVOS Y REPORTES

13.1 (p. 239) Western Association of Schools and Colleges (WASC) informe del consejo visitante a medio ciclo.
 13.2 (p. 260) Informe trimestral de quejas de uniformes Williams de abril a junio de 2019

14.0 CORRESPONDENCIA

14.1 (p. 262) Carta de la Educación de la Oficina del Condado de Colusa con respecto a la participación en el 2018-19 North Central Counties Professional Learning Network (NCCPLN).

15.0 FECHAS DE PRÓXIMAS REUNIONES

15.1 15 de agosto de 2019 (Reunión Regular)
 15.2 12 de septiembre de 2019 (Reunión Regular)
 15.3 17 de octubre de 2019 (Reunión Regular)

16.0 AGENDA PENDIENTE – Éste es el momento de agregar futuros artículos a la Agenda Pendiente.

16.1 Ninguno

17.0 CONVOCATORIA A SESIÓN CERRADA HORA: ____ P.M.
En la Sesión Cerrada se tratarán los siguientes temas:

- 17.1 Disciplina/Despido/Suspensión de Empleado Público (Código de Gobierno 54957)
- 17.2 Conferencia con el Negociador Laboral (Código de Gobierno 54957.6)
 Superintendente Dr. Edgar Lampkin, Directora de Servicios Fiscales Mechele Coombs y Representación Legal.
 - 17.2.1 Empleados Certificados – WTA.
 - 17.2.2 Empleados Clasificados – CSEA Capítulo #556.

18.0 REANUDAR LA SESIÓN ABIERTA HORA: ____ P.M.
Medida Tomada Durante la Sesión Cerrada:

18.1 Disciplina/Despido/Suspensión de Empleado Público (Código de Gobierno 54957)

Acción _____ Moción _____ Apoyada _____ Sí _____ No _____
 Lista de Asistentes: Abstuvo _____ Ausente _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

18.2 Conferencia con Negociadores Laborales (Código de Gobierno 54957.6).
 Superintendente Dr. Edgar Lampkin, Directora de Servicios Fiscales Mechele Coombs y Representación Legal.

- 18.2.1 Empleados Certificados – WTA.
- 18.2.2 Empleados Clasificados – CSEA Capítulo #556.

Acción _____ Moción _____ Apoyada _____ Sí _____ No _____
 Lista de Asistentes: Abstuvo _____ Ausente _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

19.0 SUSPENSIÓN HORA: ____ P.M.

Acción _____ Moción _____ Apoyada _____ Sí _____ No _____
 Lista de Asistentes: Abstuvo _____ Ausente _____
 Leos-Vera ☐ sí ☐ no / Mora ☐ sí ☐ no / GW Simmons ☐ sí ☐ no / Stoots ☐ sí ☐ no / Vaca ☐ sí ☐ no

El Distrito Escolar Unificado de Williams, sirviendo a Individuos con Necesidades Especiales en conformidad con la ley para estadounidenses con discapacidades, alienta a aquellos con discapacidades a participar plenamente del proceso de reunión pública. Si usted necesita acomodaciones o modificaciones relacionadas a su discapacidad, incluyendo asistencia y servicios auxiliares para poder participar en la reunión del Consejo Directivo, debe notificar por escrito a la oficina del Superintendente antes de la reunión regular para poder llevar a cabo todo esfuerzo razonable para acomodar sus necesidades.

Documentos de la Agenda: Según lo establecido en SB 343, los documentos de la agenda distribuidos al Consejo Directivo con menos de 72 horas antes de la reunión estarán disponibles para inspección pública en la Oficina del Distrito Escolar Unificado de Williams ubicado en 499 Marguerite Street, Suite C, Williams, California.
LA PRÓXIMA REUNIÓN PROGRAMADA DEL CONSEJO DIRECTIVO SERÁ EL JUEVES, 15 de agosto de 2019 a las 6:30 PM.

**Williams Elementary School**

Amanda Zimmerman, Principal

Enrollment:

Grade	Students Enrolled	Average Class Size
TK	13	13 Students
Kindergarten	96	21.3 Students
1 st Grade	99	19.8 Students
2 nd Grade	91	22.75 Students
3 rd Grade	102	20.4 Students
Total	401	20.05 Students

Summer Conferences:**Model Schools:**

Six staff members from the elementary site attended the National Model School Conference in Washington DC. The focus of the conference was increasing rigor, relevance, and relationships in our schools. Highlights include key note speakers Dr. Bill Daggett, who spoke on the importance of acting for impact and aligning our practice to meet the need of students in a time of huge technological change and an uncertain future, and Linda Cliatt-Wayman, a turn-around Principal, who spoke on key strategies to shift from a culture focused on adults to a culture focused on students. District-wide staff is currently collaborating to bring the knowledge we received at Model School back to Williams and provide parent and staff trainings.

**CABE Dual Language Institute:**

Seven Staff members from the elementary site attended the CABE Dual Language Immersion Summer Institute in Newport Beach. We were joined by Rosa Villasenor and Chris Lopez Chatfield as well as our coaches from the SEAL program. The focus of this institute was to learn critical research and research-based pedagogy necessary to become strong, successful and sustainable elementary DLI program and to understand what high quality instruction looks like. Highlights include key note speaker Karen Beeman who spoke on the importance of recognizing and supporting emerging bilingual students. Each staff member attended a strand of instruction that addressed their unique role in supporting a successful DLI program. We will be participating in a site-wide literary study of Guiding Principles for Dual Language Education in the fall.



Williams Elementary School

Amanda Zimmerman, Principal

Upcoming School Year:

Staff Planning Day:

We have secured funding sources within the site budget to allow for an additional day of program planning prior to the start of the school year. This day will include time for site-wide collaboration and onboarding of new staff members. We will be finalizing our master schedule as well as school policies and procedures for the upcoming year. In addition, teachers will participate in staff lead professional development.

Master Schedule:

Grade level teams have met with administration to set daily schedules for instruction. We will finalize the overall master schedule during our staff planning day. New this year is a set time for differentiation block. During this block, students will receive RTI and designated ELD instruction.

First Day Celebration:

In conjunction with the school PTO and local businesses, we will be have a back to school celebration the morning of the first day of school. Student will be welcomed with music, decorations and small treats as we celebrate the new year of learning we have ahead of us. We would welcome the attendance of any board or community members, come celebrate our wonderful scholars!

Professional Development:

We are creating a professional development survey that will be given to staff at the beginning of the school year. This information will help us create the PD offering for the next 2 year cycle and will guide us in understanding areas of strength and areas we will need continued support to grow.

Online Site Drive:

In an effort to streamline communication we are creating a school-wide online team drive to share information. All school documents are currently being digitized and uploaded to the drive.

Projects-Information:

Operations: Cleaning assignments, deep cleaning of classrooms and carpet/floor repair and replacement in process. Six student summer workers are assisting custodial staff to accomplish our goals.

Maintenance/Grounds:

Completed wall replacement of room 320 and currently working on room 114 at the Elementary site.

Repaired and recoated roof above MDF room at the HS.

Summer irrigation of athletic fields/track infield/soccer fields, football field and entire campus is in full operation.

Working with Clark/Sullivan to continue diversion of dewatering at the Elem construction site. Pumped ground water from the elem. construction is being diverted out storm drain to 11th street and on to storm ditch north of town.

HVAC cooling tower maintenance and repair is complete.

Select carpet replacement will commence in June based on need and condition.

Painting projects will begin in June.

Transportation: Summer school transportation being performed with 4 routes each day with 3 routes on Friday. 45-day inspections completed July 8th.

Summer Bus PM/Cleaning program in process.

Preparing to schedule bleacher support replacements at football/soccer stadium.

Despite having to work around the summer school and WES construction schedules, maintenance and operation personnel are accomplishing goals of preparing the site and facilities for the coming school year.

Preparing multiple summer projects to maintain and improve buildings and grounds district wide.

End of July 2019 MOT Board Information Report.

Tim Wright

Projects:

- The G suite domain is in production. All TK-12 student accounts are now in Google. There is a refinement to the email process. The teacher accounts in Google are forwarded to the teacher accounts school email @williams.k12.ca.us. So now the teachers do not have to login to two different domains to receive their email.
- Implementation of Chromebook at grades TK-2- sixteen classrooms with 18 devices each. The equipment arrived.

Notes:

1. Deployment of 290 Chromebooks TK-2. There is limited access to the network in the WES complex due to construction closures.
 2. Clever implementation and configuration for single sign on for Chromebooks. (Pending Aeries implementation and meeting with another technician from CUSD or Pierce and CCOE to assist with configuration for the badge sign in process).
- Implementation of 330 HP Stream 11 computers to replace older devices with limited space. Installation is in process; all high school classes now have 30 laptops with adequate space. There are 90 remaining new laptops that we are in the process of deploying to other areas.
 - Implementation of 39 Prowise devices to all WUES and most of the high school classrooms. We are in the process of configuring and getting them ready for the new school year.
 - E-rate process for the 2019-20 applications: We are waiting for approval for Category 2.
 - Installation of 20 desktop computers to replace older staff computers at all sites: Computers are ready for deployment.
 - **Aeries rollover to year 2019-20 Process:**
 1. Aeries new-year rollover is scheduled for July 22, 2019 on the first Monday after summer school concludes. This will allow for updates to be completed after summer school ends.
 2. Allow the week for sign off and verification of data by all schools and the District. (July 23 – 26).
 3. Secretaries start using new database to make entries for new students, teachers and classes. (July 29 - August 7)
 4. Start data synchronization from Aeries and vendor applications once the new-year database is in production and class assignments are firm. (After August 1 daily)

Application depending on Aeries Rollover and class assignments: Office 365, Google Suite, Illuminate, Imagine Learning Language and Literacy, Renaissance -Star, Accelerating Reading, MyOn, iLit, Dibels k-6, Wonders, Think Central (Go Math), Levered, CPM Math, Math Shelf, Imagine Math, BluePrint, Math Facts, Integrated Science, Houghton Mifflin Reading.

Daily Activities:

- Continuing with maintenance of student laptops class by class.
- Upgrade to Win 10 for teacher laptops. Microsoft will terminate support of Win 7 on 1/14/2020. All laptops have been upgraded with the exception of some teachers that are using their laptops for summer school.
- Inventory Maintenance: Maintaining technology equipment moves, upgrades, renaming and relabeling.

Vacation:

I will be gone from July 25 - 29, 2019 returning on Tuesday July 30, 2019.

Board Report July 18, 2019**Mechele Coombs, Director of Fiscal Services and Accountability****Business Office Operations**

The Business Office is very busy working on closing the books for fiscal year 2018/2019 which ended June 30, 2019. We need to pay the invoices for all the purchases received on or before June 30, 2019 and also set up receivables for any and all monies owed to the District. Once we get all of that completed we charge indirect costs and finalize the closing of the books.

We are also, at the same time, working on preparing for the new fiscal year. We are processing purchase orders for 2019/20 and receiving orders in preparation for the start of school.

I will be meeting with our new Administrators to provide them with access to Escape along with training and to provide them with their site budgets.

Series C of Bond

For the Bond, S&P Global Ratings has issued a credit rating of "A+". The sale of Series C of the Bond was finalized on July 11, 2019 for \$3,000,000.00

Certificate of Participation (COP)

For the COP, S&P Global Ratings has issued a credit rating of "AA". The sale of the COP was finalized on July 11, 2019. The amount of the COP is \$3,185,000.00

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES SPECIAL BOARD MEETING

Tuesday, May 7, 2019, Special Board Meeting

MINUTES

- 1.0 **CALL TO ORDER**– President, Silvia Vaca, called the Special Board meeting of the Williams Unified School District Board of Trustees to order at **5:30 PM** on May 7, 2019, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Silvia Vaca, President
George W. Simmons, Vice President
Ana Leos-Vera, Member
Yareli Mora, Member **Arrived at 5:42 PM**

Administrative Staff: Dr. Edgar Lampkin, Superintendent

Audience: Maryah Stoots, Mechele Coombs, Mary Hernandez, Peter Janiak, Michael West, Tim Wright

- 3.0 **PLEDGE OF ALLEGIANCE** – Board President, Silvia Vaca, led the Board and audience in the Pledge of Allegiance.

4.0 **APPROVAL OF THE AGENDA**

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the agenda. **Motion passed. Ayes __3__ Noes __0__ Absent __1__ by the following vote: Leos-Vera – aye, Mora – absent, GW Simmons – aye, Vaca – aye.**

- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Anyone wishing to address the Board on any school-related item scheduled on the agenda may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit 3 minutes per speaker and 20 minutes per item.

- 5.1 Maryah Stoots addressed the Board and announced her interest in being a Board member. She was hesitant to submit her application as she is an employee of the Department of Educations and requires employer approval. She has a completed application for the School Board. Mrs. Stoots is the district's nutrition consultant and has not yet received employer approval but she is interested in the position on the School Board once she receives approval.

- 6.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

- 6.1 Consideration and possible action concerning the provisional appointment of a candidate to fill the current Board vacancy.

Trustee George W. Simmons asked the District's Attorney Mary Hernandez to provide the legal stance on this matter.

Mary Hernandez provided the process and timeline for appointment. Once the Board makes a provisional appointment we must post the provisional appointment within 10 days and it will not be effective until 30 days later. This provides the public with an opportunity to petition for a special election if they don't agree with this appointment. Mrs. Hernandez stated within 30-40 days hopefully Mrs. Stoots will have all her ducks in a row so that the oath can be administered. Hopefully by the first week of June this can happen.

Dr. Lampkin shared that he spoke with Tom Adams at the Department of Education who spoke with the deputy superintendent in Mrs. Stoots department. This information has been verified and we are just waiting for the closing of documents related to the nutrition audit. At that point we can appoint her as a trustee. There will be certain items that Mrs. Stoots will have to recuse herself from voting on if they pertain to her department within the Department of Education. By the end of the month all of these items should be taken care of and she can officially start at the beginning of June.

Mrs. Stoots stated that her reports for the district's nutrition audit have been submitted to the integrity unit and it is out of her hands at this point.

Board President Silvia Vaca questioned what would happen if we were not able to meet this timeline for clearance.

Mary Hernandez stated that the worst case scenario would be if the state says no then the district would have to go back to the drawing board.

Trustee George W. Simmons advised Mrs. Stoots that she would fall under the Brown Act once she took office. Trustee Simmons verified that Mrs. Stoots has a copy of the Brown Act.

A **MOTION** was made by Silvia Vaca and **SECONDED** by George W. Simmons to **APPROVE** the provisional appointment of a candidate Maryah Stoots to fill the current Board vacancy with the condition that she will take the oath once we have approval from the State Department of Education. **Motion passed. Ayes __3__ Noes __0__ Absent __1__ by the following vote: Leos-Vera – aye, Mora – absent, GW Simmons – aye, Vaca – aye.**

The Board proceed with the question/answer portion of the Board vacancy application for public information.

Trustee Yareli Mora arrived at 5:42 PM.

The Board congratulated Mrs. Stoots on her provisional appointment.

7.0 CONVENE TO CLOSED SESSION (5:47 PM)

Closed Session will be held regarding the following matters:

- 7.1 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
 - 7.1.1 Certificated Employees – WTA
 - 7.1.2 Classified Employees – CSEA Chapter #556

8.0 RECONVENE TO OPEN SESSION (7:35 PM)

Action Taken During Closed Session:

- 8.1 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
 - 8.1.1 Certificated Employees – WTA
 - 8.1.2 Classified Employees – CSEA Chapter #556

No Action Taken.

9.0 ADJOURNMENT (7:36PM)

A **MOTION** was made by Silvia Vaca and **SECONDED** by George W. Simmons to **APPROVE** the Adjournment. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye**

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,



Dr. Edgar Lampkin, District Superintendent
Secretary to the Board
erl/jdc

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Thursday, May 16, 2019, Regular Meeting

MINUTES

- 1.0 CALL TO ORDER** – Board president, Silvia Vaca, called the Regular Board meeting of the Williams Unified School District Board of Trustees to order at **6:30 PM** on May 16, 2019, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 ROLL CALL

Trustees Present: Silvia Vaca, President
George W. Simmons, Vice President
Ana Leos-Vera, Member
Yareli Mora, Member

Administrative Staff: Dr. Edgar Lampkin, Superintendent
Rosa Villaseñor, EL Administrator/SIG Coordinator
Dr. Nicholas Richter, Secondary Principal
Dr. Nicole Odell, Secondary Assistant Principal
Hector Gonzalez, Upper Elementary Principal

ASB Representative: Lizeth Madrigal

Audience: Patricia Barba, Tim Wright, Vangelis Bolias, Kristi Ward, Mechele Coombs, Vangelis Bolias, Maria Venegas, Candice Bersola-Vallejos, Jesus Botello, Alejandra Ramirez, Maryah Stoots

- 3.0 PLEDGE OF ALLEGIANCE** - Board president, Silvia Vaca, led the Board and audience in the Pledge of Allegiance.

4.0 APPROVAL OF THE AGENDA

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the agenda and move presentation 6.3 to presentation 6.1. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION** – Board president, Silvia Vaca welcomed all visitors and invited them to speak at this time on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

5.1 None.

6.0 PRESENTATIONS

6.1 2019 Derivi Castellanos Architects (DCA) Technology Award – Salvador Villaseñor presented student Cindy Torres Salazar with a Macintosh device to help her with her future, college or career. Cindy was selected by Secondary Principal Dr. Richter for her hard work and her commitment to success.

6.2 Williams Secondary School ASB Representative Lizeth Madrigal stated students have been CAASPP and AP testing. Softball and baseball seasons have finished. The Senior class visited Disneyland and Universal Studios for their Senior trip. There was a FFA banquet held last night.

Superintendent Dr. Edgar Lampkin acknowledged the year of service to the Board by Miss Madrigal with a certificate of recognition and gift card.

The Board thanked Miss Madrigal for her service.

- 6.3 Construction Update – Jeff Threet, Stone Creek Engineering, Inc. addressed the Board and provided a handout. Mr. Threet stated it has been a typical beginning for the multipurpose building project. Funding is set

aside to cover contingencies that arise during construction. There is a big issue with the ground water at the construction site. They have worked with the geotechnical engineer, structural engineer and Clark/Sullivan to come up with the most cost effective solution. This item will be coming to the Board at a future meeting as a change order. The ground water repair cost is anticipated to be \$100,000 - \$200,000. The City of Williams has asked for an additional area to be paved at the intersection of E street and Pinewood and PG&E has requested the district to put in a larger gas line as well. These items will add to the project cost. The North wing project is waiting for DSA approval which is anticipated by the end of summer. The South wing project will begin the design process in the middle of June. By the June Board meeting more of the unknowns will be known.

- 6.4 Recognition of SEAL Module Completers – Candice Bersola-Vallejos acknowledged the work of Janet Grimmer, Mary Emma Agnew, Angela Stephens, Monica Duran, Joan Anderson, Rosa Thompson, and Jennifer Martins. The teachers were not able to attend the Board meeting this evening as they are home being mothers. Sobrato Early Academic Language (SEAL) is a model of instructional practices. These women make up the first cohort to complete all six module trainings. It is a two year process to complete the modules. Mrs. Bersola-Vallejos stated she is a very proud SEAL coach. These women are exceptional in everything they do. They are dedicated to education. They have gone above and beyond in SEAL. We will be able to see their efforts in our own children. Their passion and dedication is paving the way for future educators.

Dr. Lampkin asked Mrs. Bersola-Vallejos to please thank the teachers on our behalf and provided certificates of achievement to be distributed to them.

- 6.5 CABE Conference Parent Reflection – Patricia Barba and parents Alejandra Ramirez, Jesus Botello, Maryah Stoots, and Maria Venegas presented a PowerPoint to the Board and audience. Everyone was thankful for the opportunity to attend the CABE conference. Attendees of the conference met each day to debrief on how they felt the workshops would benefit the district and our scholars. Parents feel that the workshops have also benefited their families. One big takeaway was the importance of being an involved parent and many parents have gotten involved with school site clubs as well. Parents would like to offer a parent institute in the future to teach the importance of parent engagement. One parent stated the workshop that made the biggest impact for her was regarding socio-emotional learning. She was able to take the information from that workshop and apply the techniques with each of her children at home. Mr. Botello stated it was his second time attending the CABE conference. He felt that there are no differences between parents, teachers and administrators. We are like family and he felt listened to. He stated that parents united will be successful. He was very grateful for the experience.
- 6.6 FFA: Year in Review Presentation – FFA students, Jovanna Hernandez, Litzie Leos, Esteban Tinoco, and Lizeth Madrigal presented a slideshow presentation to the Board and thanked them for letting them attend all of the FFA events this year. Students made new friends from other schools at each event and felt the trips brought them much closer. Highlights from this school year included the State Convention at Disneyland, visiting Cal Poly and Cuesta colleges, and donating school supplies to fire victims. FFA students are taking steer, lambs and pigs to the Colusa County Fair.

7.0 PUBLIC HEARING (7:19 PM)

- 7.1 Adoption of Integrated iScience textbooks for Williams Jr/Sr High School published by McGraw Hill for Grades 7 and 8.
- 7.2 Adoption of The Translator Training Textbook by Adriana Tassini textbooks for Williams Jr/Sr High School published by CreateSpace Independent Publishing Platform for Grades 11 and 12.

Dr. Richter stated the Science textbooks selected are integrated, next generation science curriculum and are in line with CAST testing. The translator textbook is certified by the American Translators Association and includes basic translation, business translation, and etiquette. The intention is to have students become certified translators by the end of the course. Dr. Odell was able to model the curriculum and textbooks after another school that offers the course.

8.0 CLOSE PUBLIC HEARING (7:28 PM)

9.0 ADMINISTRATOR'S REPORTS

- 9.1 Elementary School Principal, Leticia Castañeda submitted a written report.

- 9.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor distributed a handout to the Board. Mrs. Villaseñor asked Dr. Richter to read a handout from Veronica Solis with a summer academy update. Hiring for summer school is almost complete. There are 60 students taking one or more courses with Woodland Community College, over 100 students will be taking credit recovery courses, and 40-50 students will be attending the ELD summer academy. The 7-12 summer academy will be housed at the Education Village and the Woodland Community College outreach facility. The summer academy program will run from June 10th – July 17th. The Clausura ceremony will take place on July 16th. Transportation for students has been confirmed with the district. Partnerships for the Summer Academy include Woodland Community College, Upward Bound, Migrant Education and ASSETS. The TK-6 summer academy will take place at the Upper Elementary site and in the portables by the secondary music room.

Mrs. Villaseñor commended Mrs. Solis for her work and the strong partnerships that have been established for the summer academy program. The Clausura ceremony will encompass both TK-6 and 7-12 programs. SEAL summer bridge will be a two week program for grades TK-3. Teachers will work on SEAL strategies in the morning and collaboration in the afternoon. After the two week program these students will be able to join the main TK-3 summer academy. The Migrant Education agreement is on the agenda for action this evening. It has been approved by the parent advisory committee. There is a reduction in our district's allocation for 19-20. The School Improvement Grant third quarter expenditure report was approved and now it is time to submit the renewal application. The application is due May 31st. Also on the agenda tonight is the district's updated reclassification criteria for English Learners. Mrs. Villaseñor thanked the Board for allowing the district to implement the Project 2 Inspire program. We are inspiring other districts and starting a transformation. It is making for a better community in Williams and as a County.

- 9.3 Upper Elementary School Principal, Hector Gonzalez submitted a written report and stated his site is having two trainings for teachers the first week in June.

- 9.4 Secondary School Principal, Dr. Nicholas R. Richter submitted a written report and invited the Board to the Promotion and Graduation ceremonies.

- 9.5 Maintenance, Operations and Transportation Director, Tim Wright submitted a written report and stated the second transit van was delivered ahead of schedule. The vehicles will make a huge difference for the district. The new bus is being fitted for cameras and the 87-4 bus will be dismantled. A situation arose where the Winship Charter School needed help with transportation. Ronnie Johnson and Mr. Wright were able to drive routes for the school until their driver obtained her bus licenses and their school bus was repaired.

Dr. Lampkin thanked Mr. Wright for assisting the other district in their time of need and thinking of the students.

- 9.6 Technology Director, Vangelis Bolias submitted a written report and stated he has received 330 devices and the Prowise boards are scheduled to arrive after school is out. CAASPP and AP testing have been going smoothly with 1289 devices on the network.

- 9.7 Food and Nutrition Director, Kristi Ward submitted a written report and stated the cafeterias are going to offer Papa Murphy's fresh pizzas to students the next two Friday's to see how students like it. The pizzas meet the nutritional requirements for students. A new dishwasher arrived but it will need to be put in a new location due to a fit issue. The revised Wellness Policy is on the agenda for approval.

- 9.8 Director of Fiscal Services and Accountability, Mechele Coombs submitted a written report and stated auditors have reported an issue with the district's school safety plan. The plan has not been Board approved since 2016 and does not contain required elements. There was also a recommendation from auditors to add three additional members to the Citizen's Bond Oversight Committee.

- 9.9 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin stated the ground breaking event for the Elementary Multipurpose Building was nice. In attendance were representatives from the Board of Supervisors, the mayor of Williams, the city manager, and the police chief. Kindergarten Round-up was today and the event was well organized. Mrs. Castañeda was sharing with parents how the SEAL program works and Chris Chatfield was discussing the dual immersion program. Dr. Lampkin shared there was a student injury today and Mrs. Castañeda is at the hospital with the student now. Dr. Lampkin stated we need to raise our awareness this time of year to prevent accidents or socio-emotional issues from occurring. Dr. Lampkin acknowledged site administration and their teams for the work they did calendar planning for next school year. They were able to accomplish everything in one day. The teams had clear vision, clear goals and smart goals.

Dr. Lampkin acknowledged Rosa Villaseñor for her leadership role in the planning session. The district will be implementing PBIS tier II training. It is the next step in the PBIS process.

Trustee George W. Simmons stated the calendar planning session was well organized.

10.0 **EMPLOYEE GROUPS BOARD REPORTS**

10.1 Certificated Employees – Williams Teachers Association – No report.

10.2 Classified Employees – California School Employees Association Chapter #556 – No report.

11.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board president determines there is no request to separate any items for independent consideration.

11.1 **BOARD MINUTES** – Request to approve Board minutes

11.1.1 April 9, 2019 (Special Meeting)

11.2 **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (Hirschfield)

11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries (T. Rivera)

11.3.1 None

11.4 **SERVICE AGREEMENTS/CONTRACTS**

11.4.1 Voluntary Student Accident and Sickness Insurance Program Agreement between Myers-Stevens & Toohey & Company, Inc. and Williams Unified School District SY 2019-20.

11.4.2 Agreement for substance awareness and detection services between Interquest Detection Canines of North Valley Counties and Williams Unified School District for SY 2019-20.

11.4.3 AVID College Readiness System Services and Products Agreement including AVID Secondary Curriculum and Membership for Williams Jr/Sr High School for SY 2019-20.

11.4.4 Memorandum of Understanding between Sutter County Superintendent of Schools Office and Williams Unified School District for the Tri-County Induction Program SY 2019-20.

11.4.5 Renewal Authorization for West Interactive Services Corporation to provide Williams Unified School District with online communications including SchoolMessenger, mobile application, website hosting and student email for SY 2019-20.

11.4.6 Master Subscription Licenses & Services Agreement between Illuminate Education, Inc. and Williams Unified School District effective July 1, 2019 – June 30, 2022.

11.4.7 Summer Food Service Program Agreement between Butte County Office of Education and Williams Unified School District effective June 10 – July 17, 2019.

11.4.8 Agreement with Jose A. Velazquez for DJ services for the Project 2 Inspire Graduation on May 8, 2019 and the Spring Festival on May 17, 2019.

11.5 **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
19-01303	Buswest North	\$ 164,999.46
19-01318	Clark & Sullivan Construction	\$ 30,625.00
19-01319	Clark & Sullivan Construction	\$ 8,106,544.00

11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Summer Academy TK-6 Lead Teacher (In-House)	Open	
Extra Duty	Summer Academy TK-6 Teacher (In-House)	Open	
Extra Duty	Summer Academy TK-6 Secretary (In-House)	Open	
Extra Duty	Summer Academy Cook (In-House)	Open	
Extra Duty	Summer Academy Assistant Cook (In-House)	Open	
Extra Duty	Summer Academy 7-12 Secretary (In-House)	Open	
Extra Duty	Summer Academy 7-12 Teachers (In-House)	Open	
Extra Duty	Varsity Football Assistant Coach	Open	
Extra Duty	Junior Varsity Football Assistant Coach	Open	
Student	Summer Custodial Support Intern (6 positions)	Open	

Student	Summer Technology Support Intern (2 positions)	Open	
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- 11.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated Management	Secondary Principal	Resignation	Dr. Nicholas Richter
Certificated Management	Elementary Principal	Resignation Open	Leticia Castaneda
Certificated	Multiple Subjects Teacher	Open	
Certificated	Secondary Music Teacher	Open	
Certificated	Multiple Subjects Teacher	Resignation	Elsa Gonzalez
Certificated	Multiple Subjects Teacher	Resignation	Franchaska Coletti

- 11.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULE**

11.8.1 None

- 11.9 **APPROVE STUDENT HANDBOOKS**

11.9.1 Williams Upper Elementary School Student Agenda SY 2019-2020

11.9.2 Williams Jr/Sr High School and Mid Valley Alternative High School Student Agenda SY 2019-2020

- 11.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

11.10.1 Updated 2019-20 Inter-District Transfer Lists

- 11.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

11.11.1 None

- 11.12 **APPROVE FIELD TRIP REQUESTS**

11.12.1 FFA Field Trip Request to the Washington Leadership Conference in Washington D.C.

- 11.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

11.13.1 None

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the Consent Calendar with the modification of changing item 11.7 for Elementary Principal to Open. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 12.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

- 12.1 Consideration and possible action concerning the approval of the adoption and purchase of the Integrated iScience textbooks for Williams Jr/Sr High School published by McGraw Hill for Grades 7 and 8.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the adoption and purchase of the Integrated iScience textbooks for Williams Jr/Sr High School published by McGraw Hill for Grades 7 and 8. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 12.2 Consideration and possible action concerning the approval of the adoption of the Translator Training Textbook by Adriana Tassini textbooks for Williams Jr/Sr High School published by CreateSpace Independent Publishing Platform for Grades 11 and 12.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the adoption of the Translator Training Textbook by Adriana Tassini textbooks for Williams Jr/Sr High School published by CreateSpace Independent Publishing Platform for Grades 11 and 12. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 12.3 Consideration and possible action concerning the approval of the out of state travel for Kristi Hill to attend the National FFA Organization 2019 Washington Leadership Conference in Washington D.C. July 23 – July 28, 2019.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the out of state travel for Kristi Hill to attend the National FFA Organization 2019 Washington Leadership Conference in Washington D.C. July 23 – July 28, 2019. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 12.4 Consideration and possible action concerning the approval of the out of state travel for the attendees of the 2019 Model Schools Conference in Washington D.C. June 23 – June 26, 2019.

Trustee Simmons stated this item is budgeted in goal 1 of the LCAP. Trustee Yareli Mora requested that the attendees share their experience with the Board following the conference.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the out of state travel for the attendees of the 2019 Model Schools Conference in Washington D.C. June 23 – June 26, 2019. **Motion passed. Ayes__4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Vaca – aye.**

- 12.5 Consideration and possible action concerning the approval of the revised Wellness Policy for Williams Unified School District.

A **MOTION** was made by Silvia Vaca and **SECONDED** by George W. Simmons to **APPROVE** the revised Wellness Policy for Williams Unified School District. **Motion passed. Ayes__4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Vaca – aye.**

- 12.6 Consideration and possible action concerning the approval of the Revised Board of Trustees Meeting Calendar for SY 2018-2019.

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the Revised Board of Trustees Meeting Calendar for SY 2018-2019. **Motion passed. Ayes__4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Vaca – aye.**

- 12.7 Consideration and possible action concerning the approval of the Lindamood-Bell Learning Processes agreement for professional development workshops, on-site support and materials for the TK-6 Summer Academy.

Trustee Mora questioned the funding source for this item. Dr. Lampkin stated it will be paid out of the School Improvement Grant and LCAP.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Lindamood-Bell Learning Processes agreement for professional development workshops, on-site support and materials for the TK-6 Summer Academy. **Motion passed. Ayes__4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Vaca – aye.**

- 12.8 Consideration and possible action concerning the approval of the Migrant Education District Service Agreement SY 2019-2020.

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the Migrant Education District Service Agreement SY 2019-2020. **Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Vaca – aye.**

- 12.9 Consideration and possible action concerning the approval of the Williams Unified School District English Language Learner Reclassification Criteria Update.

A **MOTION** was made by George W. Simmons and **SECONDED** by Silvia Vaca to **APPROVE** the Williams Unified School District English Language Learner Reclassification Criteria Update. **Motion passed. Ayes__4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Vaca – aye.**

13.0 **BOARD MEMBER COMMENTS**

- 13.1 Trustee Simmons stated he has seen a lot of work done in this district and it is a reflection of the administrative team. Mr. Simmons stated the situation with the student today was handled well.
- 13.2 Board President Vaca thanked everyone in the district for working as a team and taking pride in our district. Our kids are our future and we have to invest in them. The staff is here for our students and that's what counts.

- 13.3 Trustee Mora thanked everyone for their hard work closing out another school year. Her daughter never wants to miss school because it is a wonderful environment. Ms. Mora thanked Mrs. Bersola-Vallejos for her work in the ASES program and gave kudos to her and Michelle Jorge for their work with the SEAL program. It speaks to their leadership.

14.0 INFORMATIONAL ITEMS AND REPORTS

- 14.1 District Enrollment Report – Mechele Coombs stated our P2 attendance is down 11 students. It has decreased 3 years in a row which means less revenue.
- 14.2 District Discipline Distribution Reports

15.0 CORRESPONDENCE

- 15.1 Letter from Colusa County Office of Education regarding certification of the Second Interim report for 2018-19.

16.0 FUTURE MEETING DATES

- 16.1 June 11, 2019 (Special) – Board president Vaca will not be present. The new trustee should be cleared by CDE by this meeting.
- 16.2 June 12, 2019 (Regular) – Board president Vaca will not be present.
- 16.3 July 18, 2019 (Regular)
- 16.4 August 15, 2019 (Regular)

Maryah Stoots stated the entire Upper Elementary School will be on a field trip on May 22nd to the Rivercats game. Mr. Gonzalez will get to throw out the first pitch.

17.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 17.1 Master Schedules
- 17.2 Instructional Minutes
- 17.3 Public Hearing for the Local Control and Accountability Plan SY 2019-20
- 17.4 Public Hearing for Budget Adoption SY 2019-20
- 17.5 **Model Schools Conference presentation – August 2019.**

18.0 CONVENE TO CLOSED SESSION (8:53 PM)

Closed Session will be held regarding the following matters:

- 18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 18.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
- 18.2.1 Certificated Employees – WTA
- 18.2.2 Classified Employees – CSEA Chapter #556
- 18.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
Colusa County Superior Court No. CV24334

19.0 RECONVENE TO OPEN SESSION (9:59 PM)

Action Taken During Closed Session:

- 19.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

A **MOTION** was made by George W. Simmons and **SECONDED** by Silvia Vaca to **RELEASE** a probationary teacher. **Motion passed. Ayes 4 Noes 0 Absent 0 by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 19.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
- 19.2.1 Certificated Employees – WTA
- 19.2.2 Classified Employees – CSEA Chapter #556

No Action Taken.

- 19.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
Colusa County Superior Court No. CV24334

No Action Taken.

20.0 ADJOURNMENT (10:01 PM)

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the adjournment.
Motion passed. Ayes __4__ Noes __0__ Absent __0__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Vaca – aye.

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,



Dr. Edgar Lampkin, District Superintendent
Secretary to the Board
erl/jdc

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES SPECIAL BOARD MEETING

Tuesday, June 11, 2019, Special Board Meeting

MINUTES

1.0 CALL TO ORDER– Vice president, George W. Simmons, called the Special Board meeting of the Williams Unified School District Board of Trustees to order at **5:30 PM** on June 11, 2019, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 ROLL CALL

Trustees Present: George W. Simmons, Vice president
Ana Leos-Vera, Member
Yareli Mora, Member

Administrative Staff: Dr. Edgar Lampkin, Superintendent

Audience: Mechele Coombs

3.0 PLEDGE OF ALLEGIANCE – Vice president, George W. Simmons, led the Board and audience in the Pledge of Allegiance.

4.0 APPROVAL OF THE AGENDA

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the agenda. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION – Anyone wishing to address the Board on any school-related item scheduled on the agenda may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit 3 minutes per speaker and 20 minutes per item.

5.1 None.

6.0 PUBLIC HEARING (5:32 PM)

6.1 Local Control and Accountability Plan School Year 2019-2020

Dr. Edgar Lampkin distributed a handout to the Board with the condensed goals and actions/services of the LCAP. Dr. Lampkin explained that this is the third year of the rolling LCAP. We have received stakeholder feedback and the priorities are: SEAL at Williams Upper Elementary School grades 4-6, the Family Leadership Institute, AVID for Williams Jr/Sr High School, Fuel Ed, Professional Development (PD) days, Leader in Me training for Williams Upper Elementary, Internship Coordinator position, Special Education increase of \$100,000, Renaissance Learning which includes MyON, Star Literacy and Accelerated Reader. From the district's LCAP wish list we removed the .25 FTE for the nurse and will be hiring a new nurse next school year. The learning support specialist addition and the IT coach positions have also been removed. We have been able to hire an EL resource teacher to help with integrated and designated EL development and the dual immersion program. We will offer four dual immersion classes beginning in Kindergarten. Mayra Jimenez will be the EL resource teacher. She has 10 years of teaching experience and has taught as a bilingual teacher. Dr. Lampkin advised the Board that pages 4-7 of the LCAP are new and provide a nice visual of the LCAP's budget.

Trustee George W. Simmons noted that GLAD was missing in one area and to have it incorporated.

Trustee Yareli Mora questioned changing to Renaissance Learning.

Dr. Lampkin stated that when Scholastic was sold the SRI and Reading Counts programs were no longer compatible with our texts. Accelerated Reader is like Reading Counts and STAR reading is similar to SRI. The

district needs an assessment to identify how many students are reading at grade level. With this program we can extract data and reports. MyON is an online library of books. The Upper Elementary piloted the program this year. All sites are on board and have weighed the pros and cons of the program. They feel it has the resources and support that our staff need.

Trustee Simmons questioned the significant drop in Math and ELA test scores for grades 7-12.

Dr. Lampkin stated students didn't take the test seriously. They were sending out group messages on how to take the test quickly. Both staff and students have made a complete turnaround this year and Dr. Lampkin anticipates seeing a jump in scores this year.

Trustee Mora questioned increasing AP testing when more students are taking dual enrollment courses.

Dr. Lampkin stated we are increasing our dual enrollment but we still want students to pass AP tests for career and college readiness. Dr. Lampkin will look into what AP tests are offered at the High School.

Trustee Ana Leos-Vera questioned if students pass the AP Spanish test without taking the course if they are able to receive course credit. Dr. Lampkin stated yes they receive course credit if they pass the test.

6.2 Budget Adoption for School Year 2019-2020

Director of Fiscal Services and Accountability Mechele Coombs presented a PowerPoint to the Board for the 2019-20 budget. The budget was prepared based on the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP). Revenue assumptions are based on the Governor's January budget and the May revise. Expenditure assumptions are based on program needs, the LCAP and anticipated funding. Ms. Coombs shared the budget assumptions used to build the budget. Estimated enrollment is 1,311 with an estimated funded average daily attendance of 1,223. Step and column increases are factored in as well as negotiations. Benefit rates are budgeted for all groups at \$10,800. Salaries and benefits make up 72.5% of the budget expenditures. For 2019-20 we are anticipating deficient spending of \$112,913. Ms. Coombs presented a two year comparison of the general fund and other district funds. A multi-year projection was presented for budget assumptions and projections. Ms. Coombs noted that in the year 2021-22 we are looking to deficient spend approximately \$60,000 as we will lose the School Improvement Grant funding. Decisions will need to be made on if we will deficient spend or have to face potential layoffs. The recommendation to the Board is to approve the 2019-20 budget at the June 12th Board meeting.

7.0 CLOSE PUBLIC HEARING (6:12 PM)

8.0 ADJOURNMENT (6:13 PM)

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the Adjournment. **Motion passed. Ayes _3_ Noes _0_ Absent _2_ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent**

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,



Dr. Edgar Lampkin, District Superintendent
Secretary to the Board
erl/jdc

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, June 12, 2019, Regular Meeting

MINUTES

- 1.0 **CALL TO ORDER** – Board vice president, George W. Simmons, called the Regular Board meeting of the Williams Unified School District Board of Trustees to order at **6:30 PM** on June 12, 2019, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: George W. Simmons, Vice President
Ana Leos-Vera, Member
Yareli Mora, Member

Administrative Staff: Dr. Edgar Lampkin, Superintendent
Rosa Villaseñor, EL Administrator/SIG Coordinator
Dr. Nicholas Richter, Secondary Principal
Leticia Castañeda, Elementary Principal

ASB Representative: *Summer Break*

Audience: Patricia Barba, Kristi Ward, Mechele Coombs, Candice Bersola-Vallejos, Sajit Singh, Pat Ash, Veronica Solis

- 3.0 **PLEDGE OF ALLEGIANCE** - Board vice president, George W. Simmons, led the Board and audience in the Pledge of Allegiance.

4.0 **APPROVAL OF THE AGENDA**

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the agenda. **Motion passed.**
Ayes 3 **Noes** 0 **Absent** 2 **by the following vote:** Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.

- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Board vice president, George W. Simmons welcomed all visitors and invited them to speak at this time on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

- 5.1 City Council Member and City Liaison to the Museum Sajit Singh addressed the Board regarding use of the museum parking lot while Williams Elementary School is under construction. It is anticipated to be a prolonged process and the west side parking lot is for museum visitors and guests. Mr. Singh wanted the Board to be aware of this concern.

6.0 **PRESENTATIONS**

- 6.1 Acknowledgement of Principals Dr. Nicholas Richter & Leticia Castañeda

Superintendent Dr. Edgar Lampkin recognized Dr. Nicholas Richter with an apple award for all of his contributions to the Jr/Sir High School during his seven years with the district. Dr. Richter has made a tremendous impact including a 44% A-G rate and College & Career Readiness rate of 56% which is above the state average. His partnership with Woodland Community College made way for the first comprehensive early college high school. On behalf of the students and staff we thank you.

Dr. Richter stated it has been an honor to serve the community of Williams. An unprecedented 68% of the senior class have taken a college course throughout high school. That is more than half of the class. It has been a pleasure to work here.

Dr. Lampkin shared that students at Williams Jr/Sir High School can graduate with an AA degree and a high school diploma. They are able to transfer directly to a university with priority status. Parents can save money on college tuition and it increases the student's possibility of graduating from college from 35% to 80%.

Dr. Lampkin gifted an apple award to Leticia Castañeda and thanked her on behalf of the district, school Board and students. She has done a tremendous job with parent engagement and modeling teaching strategies for parents. Dr. Lampkin thanked Ms. Castañeda for all of her contributions. She is going to a larger school district in West Contra Costa in Richmond. She has embraced our new principal Amanda Zimmerman so that we can move forward with improving our academic outcomes.

Ms. Castañeda stated that she must salute those that have helped her get here and acknowledged the wonderful faculty and staff at Williams Elementary School.

- 6.2 Construction Update – Jeff Threet, Stone Creek Engineering, Inc. addressed the Board and distributed a handout. Mr. Threet stated there are several construction related items on the consent calendar this evening. The multipurpose building project is on a short timeline but the parking lot should be completed by the start of school. There are change orders on the agenda for the ground water issue (\$172,000) and the street improvements (\$60,000) requested by the City. The district will not need to replace the gas line previously recommended to be changed by PG&E. There are Frontier lines that must be rerouted as well (\$5,000). The North wing project has been accepted by DSA. The South wing project proposal with DCA will be presented at the July meeting. The Gymnasium improvements are at DSA and will begin contractor selection. By April next year we will start construction. The High School infrastructure improvements are at DSA and we are working on scheduling. There is a recommendation to increase the construction contingency fund to \$650,000 to cover the issues we know about now and any future issues that may arise. There is an issue with the Elementary play courts and walkways that will cost \$150,000 to repave and make them ADA compliant.

Trustee George W. Simmons stated there is a safety issue and we recognize the need to increase the fund from \$500,000 to \$650,000.

Trustee Yareli Mora questioned where the money is coming from.

Dr. Lampkin shared that the funds will come from the bond monies and the COP loan. We are trying to maximize the money of the tax payers. We will be able to access hardship money from the state and do more with less funds.

Trustee Simmons stated we want transparency with the community.

Dr. Lampkin stated we want to maximize modernization monies and it has been a lot of work to get to this point. There are new state guidelines and there has been a huge learning curve. A lot of time and effort to make this happen. Dr. Lampkin thanked Jeff Threet for his update.

- 6.3 Citizens For A Better Williams – Homecoming 2019 Update – Pat Ash and Sajit Singh addressed the Board regarding 2019 Homecoming. The Citizens for a Better Williams have attended three meetings to discuss the events and share their ideas for Homecoming. Administration and teachers are on board. The Ag Mechanics class will help build a structure to house the class floats and the alumni will build a float as well. There are plans for a rally from the High School to Town Square. They will need to coordinate with the police and fire departments. Mr. Singh stated his son will be a 9th grader and said he is excited for his son to receive a good education and make memories.

Dr. Lampkin stated the district's insurance has approved the Homecoming parade and the Project2Inspire parents would be interested in helping in any way they can.

7.0 ADMINISTRATOR'S REPORTS

- 7.1 Elementary School Principal, Leticia Castañeda provided an enrollment update and shared a year at a glance slideshow with the Board and audience. Highlights of the slideshow include Friday flag statute, staff meetings, Back to School night, ice cream socials, visiting Valley West Care Center, collaborating with Pre-school and Head Start and Kinder round-up. Special acknowledgements were made for Marion Valadez, Candice Bersola-Vallejos and the contributions of the Elementary parents.

- 7.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor distributed a handout to the Board and introduced binational teacher Susan Hinojosa. Ms. Hinojosa stated it is great to meet the Board. She has been teaching in Mexico as a High School Accounting teacher for 20 years. This is a great opportunity to strengthen the identity of our Migrant students and introduce the culture from Mexico for students and parents.

Mrs. Villaseñor added that this exchange opportunity is a great experience for our students and parents. The SIG grant annual review window is closing. The SIG renewal has been submitted. There is clarification required for a few items which will be resubmitted by June 19th. Mrs. Villaseñor thanked Ms. Castañeda for giving 110% to the district. Service provider MOUs will be coming to the Board. Systems are being developed for reclassifying Special Education students with alternate criteria that is aligned to their IEPs.

Veronica Rivera distributed a handout to the Board and provided an update on the 7-12 Summer Academy. There are 69 students taking one or more classes at Woodland Community College and students are still able to add classes through Friday, June 14th. For credit recovery there are 150 students enrolled in the Summer Academy. Ten out of fourteen seniors have completed their graduation requirements. Five out of thirty plus 8th graders have completed their requirements. Mrs. Rivera has been visiting the Migrant Camp daily to speak with parents and recruit students. A visit to Sonoma State University is planned for June 21st. The Clausura ceremony is July 16th from 5:30 – 8:00 p.m. in the Education Village multipurpose room.

Candice Bersola-Vallejos distributed a handout to the Board and provided an update on the TK-6 Summer Academy. She is the co-lead of the program along with Michelle Jorge. There are multiple summer programs concurrently running for Elementary students. There is a general education K-6 STEAM session. The theme is planet Earth. The SEAL Summer Bridge session is from June 10th to June 21st. Mrs. Bersola-Vallejos invited the Board to visit the program. Teachers are team teaching and implementing SEAL strategies. There will be a SEAL gallery walk during the last week of the program. There is a Lindamood-Bell session going on as well with 12 student interns hired to work with Elementary students. The interns received training, provide journal entries and feedback on the students they work with. Mrs. Bersola-Vallejos acknowledged Yolanda Huerta and Estefania Guillen-Aceves for their hard work. Mrs. Bersola-Vallejos suggested beginning planning for next year's Summer Academy's in January and February 2020. She also acknowledged the service of Leticia Castañeda and Dr. Nicholas Richter.

- 7.3 Upper Elementary School Principal, Hector Gonzalez submitted a written report.

- 7.4 Secondary School Principal, Dr. Nicholas R. Richter submitted a written report and stated the senior trip was at Disneyland this year. Students had a great time. There is one teaching position still open for Secondary Music teacher. Sixty-nine out of seventy-three seniors have graduated at Williams Jr/Sir High School. All Mid Valley Seniors have graduated. The 8th grade promotion lasted 16 minutes due to lightning and thunder. Forty-one students did not promote. Dr. Richter added that our summer school is very unique. We offer college courses, ELD, credit recovery, ASSETS, Upward Bound and Migrant Education services.

Trustee Simmons suggested an end of summer school ceremony for students that graduate during the program.

- 7.5 Maintenance, Operations and Transportation Director, Tim Wright submitted a written report.

- 7.6 Technology Director, Vangelis Bolias submitted a written report.

- 7.7 Food and Nutrition Director, Kristi Ward submitted a written report and stated Papa Murphy's pizza was a huge hit with students. Mrs. Ward is going to look into a contract for next school year. A new BBQ was purchased for the cafeteria. Staff will be able to provide BBQ meals Monday – Thursday for high school students. The goal is to increase the number of students eating on campus. Mrs. Ward acknowledged the site office staff for calling parents and limiting meal debt to \$3600 for students and \$450 for staff. The updated cafeteria meal prices are on the agenda for action.

- 7.8 Director of Fiscal Services and Accountability, Mechele Coombs submitted a written report and stated the budget is built and we are working on closing the books. The district is receiving orders for next school year and paying off bills to prepare for year end. There will be an ad in the newspaper for the Citizen's Bond Oversight Committee. The district needs to fill three seats. Applicants cannot be employees of the district and must live in Williams.

- 7.9 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin stated the Board has heard quite a bit of what has been going on with the district. Dr. Lampkin wanted to highlight Silvia Vaca working on her student teaching program in Oaxaca, Mexico. Dr. Lampkin stated he is excited to have Amanda Zimmerman in the consent calendar as Elementary Principal. Toni Rivera has a passion for Zumba and the district is sending her to Los Angeles to be trained and certified to do Zumba for our students. Dr. Lampkin shared that he will be taking an educational trip with CAFE to Peru and will miss the July Board meeting.

8.0 **EMPLOYEE GROUPS BOARD REPORTS**

- 8.1 Certificated Employees – Williams Teachers Association – No report.
8.2 Classified Employees – California School Employees Association Chapter #556 – No report.

9.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board president determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
9.1.1 April 25, 2019 (Regular Meeting)
- 9.2 **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (Hirschfield)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries (T. Rivera)
9.3.1 Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, April 2019.
9.3.2 Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, April 2019.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
9.4.1 Memorandum of Understanding between Colusa County Office of Education and Williams Unified School District for Services of the Education Program at S. William Abel Community School.
9.4.2 Letter of Agreement for Tobacco Use Prevention Education with the Colusa County Office of Education.
9.4.3 O'Connor & Company Securities, Inc. Underwriter Engagement/G-17 Letter for Potential Municipal Securities Transactions for Williams Unified School District, 2019 Certificates of Participation.
9.4.4 Agreement between Williams Unified School District and Educational Facilities Program Management, LLC for Program Management Services, California Department of Education Facilities Permitting Services and Facilities Program Budgeting Services through June 30, 2020.
9.4.5 Mathematics Program Proposal with Levered Learning, Inc. for SY 2019-2020.
9.4.6 Proposed Agreement and Scope of Work for real property negotiations with Sage Realty Group, Inc.
9.4.7 Consulting Services Agreement between Isom Advisors and Williams Unified School District.
9.4.8 Amendment 1 to the Agreement for Construction Management Services between Williams Unified School District and Stone Creek Estimating, Inc.
9.4.9 Memorandum of Understanding between the Colusa County Office of Education, Pierce Joint Unified School District, Williams Unified School District, Maxwell Unified School District, Colusa Unified School District and the County of Colusa Department of Health & Human Services and Probation Department for foster youth transportation.
9.4.10 Franklin Covey Leader in Me Agreement for Williams Upper Elementary School effective May 31, 2019 – May 30, 2020.
9.4.11 Change Order #2 revised for American Modular Systems for the Williams High School Weight Room Project.
9.4.12 2019-2020 Designation of CIF Representatives to League.
9.4.13 Papa Murphy's "Making the Grade" School Lunch program agreement through May 31, 2019.
9.4.14 Quote from Renaissance Learning, Inc. for Accelerated Reader, myON Reader, Star Early Literacy and Star Reading for Williams Unified School District through June 30, 2022.
9.4.15 Change Order #107-99 for Clark/Sullivan Construction for the Williams MP Building.
9.4.16 Change Order #101-99 for Clark/Sullivan Construction for the Williams MP Building.

9.5 **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
19-01352	MJB Welding	\$ 46,757.10

9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	

Extra Duty	Summer Academy TK-6 Lead Teacher (Shared Position)	Filled	<ul style="list-style-type: none"> Michelle Jorge Candice Bersola-Vallejos
Extra Duty	Summer Academy TK-6 Teacher (In-House)	Filled	<ul style="list-style-type: none"> Angela Stephens Anna Barrett Katherine Thompson Mayra Jimenez Brian Darden Alejandra Larios
Extra Duty	Summer Academy TK-6 Secretary (In-House)	Filled	Yolanda Huerta Medina
Extra Duty	Summer Academy Cook (In-House)	Filled	Lupe Ojeda
Extra Duty	Summer Academy Assistant Cook (In-House)	Filled	Ana "Melina" Rodriguez
Extra Duty	Summer Academy 7-12 Secretary (In-House)	Filled	Lucila Mendez
Extra Duty	Summer Academy 7-12 Teachers (In-House)	Filled	<ul style="list-style-type: none"> David Garcia Jeff Lemus Natalie Herrejon Robert Tamayo Marissa Ibarra
Extra Duty	K-6 Teacher of Record (Shared Position)	Filled	<ul style="list-style-type: none"> Ken Roberts Briana Robinson
Extra Duty	Varsity Football Assistant Coach	Open	
Extra Duty	Junior Varsity Football Assistant Coach	Open	
Student	Summer Custodial Support Interns (6 positions)	Filled	
Student	Summer Technology Support Interns (2 positions)	Filled	
Student	Summer Academy Literacy LMB Interns (13 positions)	Filled	

9.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated Management	Secondary Principal	Open	
Certificated Management	Elementary Principal	Filled	Amanda Zimmerman
Certificated	Multiple Subjects Teacher	Filled	<ul style="list-style-type: none"> Kearra Gurule Susanna Llamas Alejandra Larios
Certificated	Secondary Music Teacher	Open	
Certificated	Multiple Subjects Teacher	Resignations	<ul style="list-style-type: none"> Kelsey Chavira Manvendra Gill
Certificated	Multiple Subjects Teacher	Leave of Absence Request 8/2/19 – 12/13/19	Jennifer Wright
Certificated	Multiple Subjects Teacher	Leave of Absence Request 9/9/19 – 11/22/19	Madison Alves
Classified	ASES Paraeducator	Resignations	<ul style="list-style-type: none"> Tracee Fink Cynthia Olen
Classified	Bilingual/Biliterate Paraeducators	Filled	<ul style="list-style-type: none"> Ana Garcia Angelica Velazquez
Confidential	District Liaison	Resignation	Patricia Barba

9.8 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULE

9.8.1 None

9.9 APPROVE STUDENT HANDBOOKS

9.9.1 None

9.10 APPROVE INTER-DISTRICT TRANSFER REQUESTS

9.10.1 Updated 2019-20 Inter-District Transfer Lists

- 9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
9.11.1 CSBA Policy Guide Sheet May 2019
- 9.12 **APPROVE FIELD TRIP REQUESTS**
9.12.1 None
- 9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**
9.13.1 Disposal of District School Bus 87-4

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Consent Calendar. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

Dr. Lampkin welcomed Amanda Zimmerman to the Williams Unified staff.

Mrs. Zimmerman stated she is excited to join the amazing staff and owes a huge debt to Ms. Castañeda for all of her hard work. It will be an honor to continue to pave the way and grow our school.

The Board took a five minute recess beginning at 8:37 p.m.

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

- 10.1 Consideration and possible action concerning the approval of the 2019-2020 Initial Proposals between the California School Employees Association Chapter 556 and Williams Unified School District.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the 2019-2020 Initial Proposals between the California School Employees Association Chapter 556 and Williams Unified School District. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

- 10.2 Consideration and possible action concerning the approval of the Local Control and Accountability Plan (LCAP) for School Year 2019-2020.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Local Control and Accountability Plan (LCAP) for School Year 2019-2020 with the change recommended at the Special Board Meeting on June 11, 2019. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

- 10.3 Consideration and possible action concerning the approval of the Every Student Succeeds Act (ESSA) Federal Addendum for School Year 2019-2020.

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the Every Student Succeeds Act (ESSA) Federal Addendum for School Year 2019-2020. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

- 10.4 Consideration and possible action concerning the approval of the Budget Adoption for School Year 2019-2020.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Budget Adoption for School Year 2019-2020. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

- 10.5 Consideration and possible action concerning the approval of the 2019-2020 Balances in Excess of Minimum Reserve Requirements.

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the 2019-2020 Balances in Excess of Minimum Reserve Requirements. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.**

- 10.6 Consideration and possible action concerning the approval of **Resolution #18-061219: 2019-2020 Education Protection Account (EPA) Spending Plan.**

A **MOTION** was made by Yareli Mora and **SECONDED** by George W. Simmons to **APPROVE Resolution #18-061219: 2019-2020 Education Protection Account (EPA) Spending Plan. Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.7 Consideration and possible action concerning the approval of **Resolution #19-061219: Resolution for the Classification of Fund Balances in Governmental Funds (GASB 54).**

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE Resolution #19-061219: Resolution for the Classification of Fund Balances in Governmental Funds (GASB 54). Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.8 Consideration and possible action concerning the approval of the 2019-2020 Consolidated Application and Reporting System Submission.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the 2019-2020 Consolidated Application and Reporting System Submission. **Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.9 Consideration and possible action concerning the approval of the Substitutes Annual Statement of Need for 2019-2020.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Substitutes Annual Statement of Need for 2019-2020. **Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.10 Consideration and possible action concerning the approval of the Declaration of Need for Fully Qualified Educators for 2019-2020.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the Declaration of Need for Fully Qualified Educators for 2019-2020. **Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.11 Consideration and possible action concerning the approval of **Resolution #20-061219: District Budget Reclassifications.**

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE Resolution #20-061219: District Budget Reclassifications. Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.12 Consideration and possible action concerning the approval of the purchase orders and out of state conference and travel for Max Stout.

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the purchase orders and out of state conference and travel for Max Stout. **Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.13 Consideration and possible action concerning the approval of the 2019-20 California Department of Education Agricultural Career Technical Education Incentive Grant Application for Funding.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the 2019-20 California Department of Education Agricultural Career Technical Education Incentive Grant Application for Funding. **Motion passed. Ayes__3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.14 Consideration and possible action concerning the approval of the Tentative Agreements between Williams Teachers Association and Williams Unified School District.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Tentative Agreements between Williams Teachers Association and Williams Unified School District. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.15 Consideration and possible action concerning the approval of the Public Disclosure of the Negotiated Agreement between Williams Unified School District and the Williams Teachers Association.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** the Public Disclosure of the Negotiated Agreement between Williams Unified School District and the Williams Teachers Association. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.16 Consideration and possible action concerning the approval of the Special Education Performance Indicator Review Plan.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the Special Education Performance Indicator Review Plan. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.17 Consideration and possible action concerning the approval of **Resolution #21-061219: of the Board of Trustees of the Williams Unified School District Authorizing the Issuance and Sale of the District's General Obligation Bonds, Election of 2016, Series C (2019), in an amount not to exceed \$3,000,000.**

A **MOTION** was made by Yareli Mora and **SECONDED** by George W. Simmons to **APPROVE Resolution #21-061219: of the Board of Trustees of the Williams Unified School District Authorizing the Issuance and Sale of the District's General Obligation Bonds, Election of 2016, Series C (2019), in an amount not to exceed \$3,000,000. Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.18 Consideration and possible action concerning the approval of **Resolution #22-061219: Resolution Approving the Form and Authorizing the Execution of certain Lease Financing Documents in Connection with the Offering and Sale of Certificates of Participation relating thereto to Finance the Costs of School Construction Projects and Authorizing and Directing certain actions with respect thereto.**

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE Resolution #22-061219: Resolution Approving the Form and Authorizing the Execution of certain Lease Financing Documents in Connection with the Offering and Sale of Certificates of Participation relating thereto to Finance the Costs of School Construction Projects and Authorizing and Directing certain actions with respect thereto. Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.19 Consideration and possible action concerning the approval of an increase in Williams Unified School District cafeteria meal prices for School Year 2019-2020.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** an increase in Williams Unified School District cafeteria meal prices for School Year 2019-2020. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.**

- 10.20 Consideration and possible action concerning the approval of the Memorandum of Understanding between the Williams Unified School District and Sobrato Early Academic Language for Williams Upper Elementary School.

A **MOTION** was made by George W. Simmons and **SECONDED** by Ana Leos-Vera to **APPROVE** the Memorandum of Understanding between the Williams Unified School District and Sobrato Early Academic Language for Williams Upper Elementary School. **Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-**

Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.

- 10.21 Consideration and possible action concerning the approval of Amendment No. 1 to Lease-Leaseback Documents between Williams Unified School District and Clark/Sullivan Construction for the Williams Elementary Multipurpose Construction Project.

Jeff Threet stated the change of contract is before the Board to increase the construction contingency fund. It will buffer the issues that arise for the remainder of the project. The intention of approving a high amount is so the district doesn't have to ask the Board for another increase at a later date.

A **MOTION** was made by George W. Simmons and **SECONDED** by Yareli Mora to **APPROVE** Amendment No. 1 to Lease-Leaseback Documents between Williams Unified School District and Clark/Sullivan Construction for the Williams Elementary Multipurpose Construction Project and amend the amount to \$650,000. **Motion passed.**
Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons –aye, Stoots – absent, Vaca – absent.

11.0 BOARD MEMBER COMMENTS

- 11.1 Trustee Yareli Mora stated her daughter attends the Summer Academy and she really enjoys it. She loves science and the instruction is science based. Ms. Mora thanked everyone for their hard work putting it together.
- 11.2 Trustee Ana Leos-Vera thanked Dr. Richter and Leticia Castañeda for the work they have done for the district. Dr. Richter was Ms. Leos-Vera's high school principal and she is always happy to brag about our Early College High School status.
- 11.3 Trustee George W. Simmons thanked the district office staff for their work on the Board agenda and packet. It will carry us into next school year.

12.0 DISCUSSION ITEMS

- 12.1 Discussion of possible 2020 Bond Election.

Rex Despain from Isom Advisors shared a handout with the Board regarding exploring the possibility of a bond at the 2020 election. In 2016 a \$11 million bond was approved by 72.5% of voters. To complete the next phases of the facility master plan the district can go into the exploration phase to see if voters would back another bond. This includes conducting a survey and speaking with key stakeholders. The cost of the survey is approximately \$5,000-\$7,000. Isom Advisors only receives payment if the bond is successful. Isom Advisors will provide a recommendation to the district following the survey.

Trustee Yareli Mora stated we knew the first bond was not enough to do the work we need to do.

Dr. Lampkin stated to cover the entire ten year master plan it would cost around \$60 million plus.

13.0 INFORMATIONAL ITEMS AND REPORTS

- 13.1 District Enrollment Report
 13.2 District Discipline Distribution Reports

14.0 CORRESPONDENCE

- 14.1 Thank you letter from Javier Lopez at Winship Community School regarding transportation assistance.

15.0 FUTURE MEETING DATES

- 15.1 July 18, 2019 (Regular)
 15.2 August 15, 2019 (Regular)
 15.3 September 12, 2019 (Regular)
 15.4 October 17, 2019 (Regular)

16.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

16.1 Instructional Minutes & Master Schedules

17.0 CONVENE TO CLOSED SESSION (9:11 PM)

Closed Session will be held regarding the following matters:

17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

17.2 Conference with Labor Negotiators (Gov. Code 54957.6)

Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation

17.2.1 Certificated Employees – WTA

17.2.2 Classified Employees – CSEA Chapter #556

18.0 RECONVENE TO OPEN SESSION (10:03 PM)

Action Taken During Closed Session:

18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

No Action Taken.

18.2 Conference with Labor Negotiators (Gov. Code 54957.6)

Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation

18.2.1 Certificated Employees – WTA

18.2.2 Classified Employees – CSEA Chapter #556

No Action Taken.

19.0 ADJOURNMENT (10:04 PM)

A **MOTION** was made by Yareli Mora and **SECONDED** by Ana Leos-Vera to **APPROVE** the adjournment.

Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – aye, Mora – aye, GW Simmons – aye, Stoots – absent, Vaca – absent.

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,



Dr. Edgar Lampkin, District Superintendent
Secretary to the Board
erl/jdc

ReqPay12a

Board Report

Checks Dated 06/01/2019 through 07/05/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00405888	06/07/2019	American Modular Systems	21-6270		3,870.00
00405889	06/07/2019	Buswest LLC	01-6500		164,999.46
00405890	06/07/2019	California's Valued Trust	01-3701	4,744.00	
			01-3702	714.00	
			01-9514	143,245.28	148,703.28
00405891	06/07/2019	CDW Government Inc	01-5800		7,250.00
00405892	06/07/2019	Challenge Day	01-5800		1,837.50
00405893	06/07/2019	Felix, John	01-4300		21.32
00405894	06/07/2019	Franklin Covey Client Sales Inc	01-4300	2,650.65	
			01-5300	10,350.00	13,000.65
00405895	06/07/2019	National Analytical Laboratories Inc	21-6240		840.00
00405896	06/07/2019	SHI International Corp	01-4300		69,465.26
00405897	06/07/2019	Studies Weekly Inc	01-4300		2,959.19
00405898	06/07/2019	Toyota Material Handling Northern California	01-6400		30,658.57
00405899	06/07/2019	US Bank Corporate Payment Sy	01-4300	11,148.78	
			01-4325	123.11	
			01-5200	18,812.32	
			01-5300	40.00	
			01-5800	6,428.72	36,552.93
00405900	06/07/2019	Williams Unified School Dist	01-4300		611.10
00405901	06/07/2019	Wonder Workshop Inc	01-4400		15,851.55
00406062	06/14/2019	Amazon Capital Services Inc.	01-4100	5,343.56	
			01-4200	5,144.41	
			01-4300	3,956.45	
			Unpaid Tax	229.97-	14,214.45
00406063	06/14/2019	B&B Locating Inc	21-6250		1,000.00
00406064	06/14/2019	CDW Government Inc	01-4300		354.51
00406065	06/14/2019	Cintas Corporation	13-5500		211.59
00406066	06/14/2019	Clark & Sullivan Construction	21-6270		498,903.39
00406067	06/14/2019	Colusa Dairy	13-4700		5.56
00406068	06/14/2019	Crystal Creamery	13-4700		7,448.59
00406069	06/14/2019	Eagle Security Systems	01-5600	105.00	
			01-5800	2,400.00	2,505.00
00406070	06/14/2019	ELB US Inc	01-6400		184,998.54
00406071	06/14/2019	Fastenal Company	01-4300		76.73
00406072	06/14/2019	Flyers Energy LLC Dept # 34516	01-4300	115.06	
			01-4325	2,079.53	2,194.59
00406073	06/14/2019	Franz Family Bakery	13-4700		1,689.72
00406074	06/14/2019	General Produce	13-4700		5,766.85
00406075	06/14/2019	Gold Star Foods Inc	13-4700		11,100.03
00406076	06/14/2019	Halo Branded Solutions Inc	01-4300		303.46
00406077	06/14/2019	Happy Valley Fresh Fruit Co	13-4700		1,352.00
00406078	06/14/2019	JK Architecture Engineering	21-6210		16,281.83
00406079	06/14/2019	Learning Services	01-4300	991.30	
			Unpaid Tax	71.30-	920.00
00406080	06/14/2019	Lindamood-Bell Learning Processes	01-5800		66,000.00

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Checks Dated 06/01/2019 through 07/05/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406081	06/14/2019	Meridian Diesel	01-5600		588.00
00406082	06/14/2019	MJB Welding	01-4300		28.99
00406083	06/14/2019	Pacific Gas & Electric Company	01-5530	187.09	
			13-5530	108.88	295.97
00406084	06/14/2019	Papa Murphy's JRD Food Service lbc	13-4700		1,346.50
00406085	06/14/2019	Pierce Joint Unified Sch Dist	01-5800		1,200.00
00406086	06/14/2019	Producers Dairy Foods	13-4700		302.40
00406087	06/14/2019	Purchase Power	01-5900		131.20
00406088	06/14/2019	Richard's Tree Service Inc	01-5800		12,000.00
00406089	06/14/2019	School Health Corporation	01-4300		980.70
00406090	06/14/2019	SFS of Sacramento Inc	13-4300	1,438.02	
			13-4700	5,471.45	6,909.47
00406091	06/14/2019	Shadd Janitorial Supply	01-4300		729.94
00406092	06/14/2019	Shop N Save	13-4700		77.73
00406093	06/14/2019	Shulthise Lock & Key	01-5600		8,472.75
00406094	06/14/2019	Signco	01-4300		150.15
00406095	06/14/2019	Stone Creek Estimating Inc	21-6272		15,142.00
00406096	06/14/2019	Tamco Capital Corporation	01-5600		1,657.92
00406097	06/14/2019	The Danielsen Co	13-4300	801.81	
			13-4700	8,337.00	9,138.81
00406098	06/14/2019	US Bank Corporate Payment Sy	01-4300	3,650.39	
			01-5200	365.96	4,016.35
00406099	06/14/2019	US Bank Equipment Finance	01-5650	1,952.18	
			13-5650	155.16	2,107.34
00406100	06/14/2019	Vistaprint Netherlands B.V.	01-4300		480.79
00406101	06/14/2019	Waxie Sanitary Supplies	01-4300		649.52
00406102	06/14/2019	Williams Pioneer Review	01-5820		45.00
00406264	06/21/2019	AlSCO-Geyer Ace Hardware	01-4300		44.61
00406265	06/21/2019	AlSCO-Geyer Irrigation Inc.	01-4300		6.01
00406266	06/21/2019	Alves, Madison	01-5200		93.96
00406267	06/21/2019	Anstead, Chelsea	01-5200		89.55
00406268	06/21/2019	Barriga-Bravo, Cesar	01-5200		134.56
00406269	06/21/2019	Beeler Ford Tractor	01-4300		58.08
00406270	06/21/2019	Best Buy	01-4300	23,615.48	
			01-4400	9,935.91	33,551.39
00406271	06/21/2019	Big Jim's Cattle Service	01-4400		3,954.16
00406272	06/21/2019	Bolias, Vangelis	01-5200		176.90
00406273	06/21/2019	Books For Educators	01-9510		299.55
00406274	06/21/2019	Buttes Center State Pipe & Supply Co	01-4300		22.62
00406275	06/21/2019	CABE	01-5200	7,515.00	
			01-5300	200.00	
			01-5800	2,850.00	10,565.00
00406276	06/21/2019	Castaneda, Leticia	01-5200		789.69
00406277	06/21/2019	CDW Government Inc	01-4300		145,324.76
00406278	06/21/2019	Center for the Future of Public Education	01-5800		8,392.10

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Checks Dated 06/01/2019 through 07/05/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406279	06/21/2019	Chatfield and Associates Michael L. Chatfield	01-5800		12,450.00
00406280	06/21/2019	City of Williams	01-5510		2,888.21
00406281	06/21/2019	Close Lumber	01-4300		111.61
00406282	06/21/2019	Colusa County Environmental Health	01-5800		609.00
00406283	06/21/2019	Colusa County Office of Education	01-5600		4,800.00
00406284	06/21/2019	CPM Educational Program	01-4300		291.90
00406285	06/21/2019	Education Translations	01-5800		253.29
00406286	06/21/2019	ELB US Inc	01-6400		21,143.24
00406287	06/21/2019	Employemnt Development Dept	01-9515		699.71
00406288	06/21/2019	Fastenal Company	01-4300		12.37
00406289	06/21/2019	Flyers Energy LLC Dept # 34516	01-4325		886.09
00406290	06/21/2019	Frontier	01-5900		1,827.95
00406291	06/21/2019	Gonzalez, Hector	01-5200	59.16	
			01-5800	20.00	79.16
00406292	06/21/2019	Herff Jones Inc	01-4300		217.93
00406293	06/21/2019	HM Receivables Co LLC	01-5800		3,750.00
00406294	06/21/2019	Hust Bros Inc	01-4300		258.34
00406295	06/21/2019	International Center of Leadership in Educators	01-5200		2,780.00
00406296	06/21/2019	Jeff Savage Plumbing	01-5600		3,550.00
00406297	06/21/2019	Johnson, Ronald	01-5200		16.00
00406298	06/21/2019	Lidia Leal	01-5821		25.00
00406299	06/21/2019	Lizbeth Jaime	01-5300		39.95
00406300	06/21/2019	Michelle Jorge	01-4300	365.99	
			01-5200	583.48	949.47
00406301	06/21/2019	MJB Welding	01-5600		66.50
00406302	06/21/2019	Mt Shasta Spring Water	01-4300		59.90
00406303	06/21/2019	Music Education Consultants Inc	01-5200		1,028.92
00406304	06/21/2019	National FFA Organization	01-5200		1,975.00
00406305	06/21/2019	OTC Brands Inc	01-4300		1,408.67
00406306	06/21/2019	Platt Electric	01-4300		515.13
00406307	06/21/2019	Recology Butte Colusa Counties	01-5520		1,763.86
00406308	06/21/2019	Recology Butte Colusa Counties	01-5520		1,366.80
00406309	06/21/2019	Rodney Johnston	01-4300		163.60
00406310	06/21/2019	Salcedo, Maria	01-5200		199.67
00406311	06/21/2019	School Services of California	01-5200		200.00
00406312	06/21/2019	SHI International Corp	01-4400		7,645.60
00406313	06/21/2019	Solorio, Catalina	01-5200		93.96
00406314	06/21/2019	State of California Department of Justice	01-5821		192.00
00406315	06/21/2019	US Bank Corporate Payment Sy	01-4100	2,925.16	
			01-4300	58.38	
			01-5200	3,381.71	6,365.25
00406316	06/21/2019	Verizon Wireless	01-5900		1,467.84
00406317	06/21/2019	Veronica Robbins	01-5800		4,000.00
00406318	06/21/2019	Williams Unified School Dist	01-4300		5,307.81

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Checks Dated 06/01/2019 through 07/05/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406319	06/21/2019	Wilmington Trust	01-5800		750.00
00406482	06/28/2019	Access Information Protected	01-5800		57.58
00406483	06/28/2019	Advanced Technology Group Inc.	01-5800		4,225.00
00406484	06/28/2019	AVID Center	01-5200		14,850.00
00406485	06/28/2019	Bound To Stay Bound Inc	01-4200		764.49
00406486	06/28/2019	Candice Bersola-Vallejos	01-4300		554.65
00406487	06/28/2019	CDW Government Inc	01-4400		926.65
00406488	06/28/2019	Central Restaurant Products	01-4300	1,087.57	
			01-4400	3,784.18	4,871.75
00406489	06/28/2019	Charlie's Electric Inc	01-5600		909.09
00406490	06/28/2019	Climate Control	01-5600		12,626.00
00406491	06/28/2019	Colusa County Election Dept	01-5860		266.26
00406492	06/28/2019	Colusa County Farm Supply	01-4300	2,034.44	
			01-4400	1,142.00	3,176.44
00406493	06/28/2019	Colusa County Office of Education	01-5100		15,000.00
00406494	06/28/2019	Davies Oil Company Inc	01-4325		2,703.09
00406495	06/28/2019	Ewing Irrigation Products Inc	01-4300		6,575.57
00406496	06/28/2019	Fagen Friedman & Fulfroest LLP Accounting Department	01-5870		2,260.20
00406497	06/28/2019	Fastenal Company	01-4300		131.75
00406498	06/28/2019	Flyers Energy LLC Dept # 34516	01-4325		318.83
00406499	06/28/2019	Francisca Ines Duenas	01-4300		165.03
00406500	06/28/2019	Fulcher Painting	01-5600		9,400.00
00406501	06/28/2019	Gander Publishing	01-4300		17,834.72
00406502	06/28/2019	Garcia Hernandez Sawhney LLP	01-5870		35,318.48
00406503	06/28/2019	Gonzalez, Hector	01-5200		164.72
00406504	06/28/2019	Granzella's	01-4300		155.81
00406505	06/28/2019	Herff Jones Inc	01-4300		698.38
00406506	06/28/2019	Hust Bros Inc	01-4300		47.22
00406507	06/28/2019	IEC Power LLC	01-5800		1,648.88
00406508	06/28/2019	International Center of Leadership in Educators	01-5200		6,030.00
00406509	06/28/2019	KD Anderson & Associates Inc	21-6240		7,190.00
00406510	06/28/2019	La Fortuna Bakery	01-4300		130.18
00406511	06/28/2019	Lampkin, Edgar	01-4300	183.60	
			01-5200	357.26	540.86
00406512	06/28/2019	Larios, Alejandra	01-5821		25.00
00406513	06/28/2019	M & K Harvesting Equipment	01-4300		6,219.80
00406514	06/28/2019	Mayra Jimenez	01-5821		25.00
00406515	06/28/2019	MICROSOFT	01-4300		340.48
00406516	06/28/2019	Mid Valley Auto Parts	01-4300	593.59	
			01-5800	10.60	604.19
00406517	06/28/2019	MJB Welding	01-4300	750.75	
			01-4400	2,692.57	
			01-5800	2,260.00	
			01-6400	44,300.57	50,003.89
00406518	06/28/2019	Pacific Gas & Electric Company	01-5530		254.70

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Checks Dated 06/01/2019 through 07/05/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406519	06/28/2019	Rideout Medical Assoc/Occ	01-5800		272.00
00406520	06/28/2019	Rochelle Laird	01-5800		150.00
00406521	06/28/2019	School Datebooks	01-4300		1,110.62
00406522	06/28/2019	Shadd Janitorial Supply	01-5600		46.19
00406523	06/28/2019	Shulthise Lock & Key	01-5600		1,350.00
00406524	06/28/2019	Sjolund, Wendy	01-5800		20.35
00406525	06/28/2019	Small School Districts' Assn	01-5200	200.00	
			01-5800	200.00	400.00
00406526	06/28/2019	Solis, Veronica	01-5200		225.27
00406527	06/28/2019	SorD Boards David Lee Smith	01-4300		6,166.80
00406528	06/28/2019	Stone Creek Engineering Inc	21-6272		27,160.00
00406529	06/28/2019	Straw Hat	01-4300		199.91
00406530	06/28/2019	Tamco Capital Corporation	01-5600		1,769.99
00406531	06/28/2019	US Bank Corporate Payment Sy	01-4300	8,455.36	
			01-5200	8,543.75	16,999.11
00406532	06/28/2019	US Bank Corporate Payment Sy	01-5200		275.90
00406533	06/28/2019	US Bank Corporate Payment Sy	01-4300	142.85	
			01-5200	1,313.42	1,456.27
00406534	06/28/2019	US Bank Equipment Finance	01-5650	204.45	
			13-5650	155.16	359.61
00406535	06/28/2019	Valdez Easy Tow Trailers	01-6400		9,351.50
00406536	06/28/2019	Viking Products Group Inc	01-4300		7,016.50
00406537	06/28/2019	Wallace Kuhl & Associates Inc	21-6240		11,079.35
00406538	06/28/2019	Waxie Sanitary Supplies	01-4300		783.46
00406539	06/28/2019	West Music	01-4300		89.05
00406540	06/28/2019	Williams Hardware	01-4300		4,191.36
00406541	06/28/2019	Williams Unified School Dist	01-4300		1,957.11
00406542	06/28/2019	Williams Unified School Dist	01-9515		420.00
00406543	06/28/2019	Woodwind and Brasswind	01-4300		3,533.15
00406544	06/28/2019	KNOWLES, CORA	01-9520		193.75
00406644	07/03/2019	CAS Inspections Inc	21-6290		8,800.00
00406645	07/03/2019	CatapultK12	01-5800		3,042.75
00406646	07/03/2019	Close Lumber	01-4300		275.52
00406647	07/03/2019	Derivi Castallenos Architects Attn: Tina Barber Acct Manager	01-5800		3,135.00
00406648	07/03/2019	Edgar Lampkin	01-5200		1,456.27
00406649	07/03/2019	Francisca Ines Duenas	01-4300		480.12
00406650	07/03/2019	Frontline Technologies Group LLC	01-5800		3,855.37
00406651	07/03/2019	Gonzalez, Hector	01-5200		59.16
00406652	07/03/2019	James Marta & Co LLP	01-5880		7,840.00
00406653	07/03/2019	Kenneth Ray Roberts	01-5200		132.49
00406654	07/03/2019	Maribel Aquino	01-5200		1,999.30
00406655	07/03/2019	MJB Welding	01-5600		66.50
00406656	07/03/2019	Office Depot	01-4300		98.48
00406657	07/03/2019	Pacific Gas & Electric Company	13-5530		69.40
00406658	07/03/2019	Shop N Save	01-4300		21.85

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Checks Dated 06/01/2019 through 07/05/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
00406659	07/03/2019	Small School Districts' Assn	01-5300		1,250.00
00406660	07/03/2019	Stone Creek Engineering Inc	21-6272		92,610.00
00406661	07/03/2019	Straw Hat	01-4300		213.12
00406662	07/03/2019	SyTech Solutions	01-5800		4,200.00
00406663	07/03/2019	TCSIG	01-5400		200.00
00406664	07/03/2019	Teri Sebree	01-5200		39.26
00406665	07/03/2019	Toni Rivera	01-5200		275.90
00406666	07/03/2019	Toni Rivera	01-5200		44.28
00406667	07/03/2019	US Bank Corporate Payment Sy	01-5200		4,158.05
00406668	07/03/2019	Valley Truck & Tractor Co	01-6400		42,200.94
00406669	07/03/2019	Vistaprint Netherlands B.V.	01-4300		59.26
00406670	07/03/2019	Wallace Kuhl & Associates Inc	21-6240		802.50
00406671	07/03/2019	Waxie Sanitary Supplies	01-4400		4,084.80
00406672	07/03/2019	WISC - Education	01-5800		8,662.81
Total Number of Checks			203		<u>2,167,836.92</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund/county Sch.srv.fd	178	1,438,621.27
13	Cafeteria Fund	16	45,837.85
21	Building Fund	12	683,679.07
Total Number of Checks		203	2,168,138.19
Less Unpaid Tax Liability			301.27-
Net (Check Amount)			<u>2,167,836.92</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 6 of 6

**Williams High School
General Ledger Report
Financial Report**

9.3.1

From Date: 5/1/2019
To Date: 5/31/2019

From Acct: 1
To Account: 999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	Work Bal.
							Payable	
000001	Volleyball	\$68.30	\$0.00	\$0.00	\$0.00	\$68.30	\$0.00	\$68.30
000003	Softball	(\$672.52)	\$672.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000004	Baseball	\$601.34	\$0.00	\$0.00	\$0.00	\$601.34	\$0.00	\$601.34
000006	ASB	\$3,680.27	\$1.25	(\$434.62)	\$0.00	\$3,246.90	\$0.00	\$3,246.90
000007	FFA	\$7,919.79	\$0.00	(\$3,109.65)	\$0.00	\$4,810.14	\$0.00	\$4,810.14
000008	Athletics	\$26,720.84	\$2,856.47	(\$3,282.08)	\$0.00	\$26,295.23	\$0.00	\$26,295.23
000009	Sundial	\$10,619.18	\$2,629.55	(\$8,198.08)	\$0.00	\$5,050.65	\$0.00	\$5,050.65
000010	Anime Club	\$127.51	\$0.00	\$0.00	\$0.00	\$127.51	\$0.00	\$127.51
000011	Band	\$272.82	\$0.00	\$0.00	\$0.00	\$272.82	\$0.00	\$272.82
000012	Jr. High Yearbook	\$500.00	\$505.00	(\$663.72)	\$0.00	\$341.28	\$0.00	\$341.28
000013	Golf	\$385.48	\$657.25	(\$80.00)	\$0.00	\$962.73	\$0.00	\$962.73
000016	Pep Squad	\$3,038.94	\$500.00	(\$500.00)	\$0.00	\$3,038.94	\$0.00	\$3,038.94
000017	Student Clearing	\$1,164.74	\$0.00	\$0.00	\$0.00	\$1,164.74	\$0.00	\$1,164.74
000018	Football	\$6,157.56	\$0.00	\$0.00	\$0.00	\$6,157.56	\$0.00	\$6,157.56
000019	Shop Clearing	\$65.35	\$0.00	\$0.00	\$0.00	\$65.35	\$0.00	\$65.35
000020	Friday Night Live	\$42.51	\$0.00	\$0.00	\$0.00	\$42.51	\$0.00	\$42.51
000022	Green House	\$1.48	\$0.00	\$0.00	\$0.00	\$1.48	\$0.00	\$1.48
000023	Varsity Sports Awards	\$327.76	\$0.00	\$0.00	\$0.00	\$327.76	\$0.00	\$327.76
000024	CSF	\$1,078.69	\$0.00	(\$105.15)	(\$50.00)	\$923.54	\$0.00	\$923.54
000025	MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000026	Savings Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000027	Admission Challenge	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
000028	CALSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000030	Running Club	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,076.66	\$0.00	\$1,076.66
000033	Peer Council	\$1,300.09	\$0.00	\$0.00	\$0.00	\$1,300.09	\$0.00	\$1,300.09
000035	MEChA	\$1,251.00	\$0.00	\$0.00	\$0.00	\$1,251.00	\$0.00	\$1,251.00
000036	HS Girls Soccer	\$1,338.02	\$0.00	\$0.00	\$0.00	\$1,338.02	\$0.00	\$1,338.02
000038	Boys Basketball	\$2,183.00	\$0.00	\$0.00	\$0.00	\$2,183.00	\$0.00	\$2,183.00
000039	Drama Club	\$494.59	\$0.00	(\$405.14)	\$0.00	\$89.45	\$0.00	\$89.45
000040	FFA AG Loan	\$738.96	\$0.00	\$0.00	\$0.00	\$738.96	\$0.00	\$738.96
000041	Choir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000042	FBLA	\$344.98	\$0.00	(\$100.75)	\$0.00	\$244.23	\$0.00	\$244.23
000043	Mid Valley High School	\$335.14	\$0.00	\$0.00	\$0.00	\$335.14	\$0.00	\$335.14
000044	WHS Counseling Scholars	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$25.00
000048	Art	\$274.09	\$0.00	\$0.00	\$0.00	\$274.09	\$0.00	\$274.09

**Williams High School
General Ledger Report
Financial Report**

From Date: 5/1/2019
To Date: 5/31/2019

From Acct: 1
To Account: 999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.
000049	LGBT/Straight Alliance Cl	\$953.46	\$0.00	(\$143.70)	\$0.00	\$809.76	\$0.00	\$809.76
000050	Shellnut Scholarship Fdn	\$268.30	\$0.00	\$0.00	\$0.00	\$268.30	\$0.00	\$268.30
000059	Class of 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000060	Wrestling Club	\$964.12	\$0.00	\$0.00	\$0.00	\$964.12	\$0.00	\$964.12
000061	Class of 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000065	Girls Basketball	\$742.27	\$0.00	\$0.00	\$0.00	\$742.27	\$0.00	\$742.27
000067	Garden Club	\$2,451.49	\$0.00	\$0.00	\$0.00	\$2,451.49	\$0.00	\$2,451.49
000070	Jr. High ASB	\$551.01	\$0.00	\$0.00	\$0.00	\$551.01	\$0.00	\$551.01
000071	Class of 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000072	Class of 2019	\$17,017.27	\$0.00	(\$16,187.63)	\$0.00	\$829.64	\$0.00	\$829.64
000073	Jr. High FBLA	\$171.12	\$0.00	\$0.00	\$0.00	\$171.12	\$0.00	\$171.12
000074	Jr. High Band	\$21.72	\$0.00	\$0.00	\$0.00	\$21.72	\$0.00	\$21.72
000075	Jr. High Athletics	\$670.70	\$0.00	\$0.00	\$0.00	\$670.70	\$0.00	\$670.70
000076	Jr. High MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000077	Jr. High 4.0 Club	\$39.77	\$0.00	\$0.00	\$0.00	\$39.77	\$0.00	\$39.77
000078	Class of 2020	\$1,167.44	\$590.00	(\$1,032.40)	\$0.00	\$725.04	\$0.00	\$725.04
000079	Class of 2021	\$4,736.35	\$2,474.70	\$0.00	\$0.00	\$7,211.05	\$0.00	\$7,211.05
000080	Class of 2022	\$2,559.58	\$0.00	\$0.00	\$0.00	\$2,559.58	\$0.00	\$2,559.58
000081	Class of 2023	\$5,552.68	\$816.60	(\$2,377.35)	\$0.00	\$3,991.93	\$0.00	\$3,991.93
000082	Class of 2024	\$1,467.00	\$186.50	(\$90.36)	\$50.00	\$1,613.14	\$0.00	\$1,613.14
Group Total		\$112,295.85	\$11,889.84	(\$36,710.63)	\$0.00	\$87,475.06	\$0.00	\$87,475.06
Activity Accounts Grand Total		\$112,295.85	\$11,889.84	(\$36,710.63)	\$0.00	\$87,475.06	\$0.00	\$87,475.06
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$1,843.00	\$11,888.59	\$0.00	(\$13,731.59)	\$0.00	\$0.00	\$0.00
992	Checking	\$88,110.96	\$0.65	(\$36,705.63)	\$13,731.59	\$65,137.57	\$0.00	\$65,137.57
993	CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75	\$0.00	\$7,039.75
994	Money Market Account	\$15,302.19	\$0.60	(\$5.00)	\$0.00	\$15,297.79	\$0.00	\$15,297.79
General Ledger Grand Total		\$112,295.90	\$11,889.84	(\$36,710.63)	\$0.00	\$87,475.11	\$0.00	\$87,475.11

Williams High School
General Ledger Report
Financial Report

From Date:	5/1/2019
To Date:	5/31/2019

From Acct:	1
To Account:	999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	
							Payable	Work Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Edmendes Date: 6/11/19
Principal: [Signature] Date: 6/14/19

Williams High School Bank Reconciliation Report

From Date:	5/1/2019
To Date:	5/31/2019

Checking Account

992

Ending Balance on Statement dated 5/31/2019 ->	\$75,662.49
Add: Outstanding Deposits (Bank Deposits) -> +	\$32.15
Less Outstanding Checks:	\$10,557.07
Checking Cash Balance as of 5/31/2019	\$65,137.57 ***

Cash Balance for Checking as of 5/1/2019	\$88,110.96
Add: Total Deposits (Bank Deposits)	\$13,732.24
Less: Total Checks and Withdrawals	(\$36,705.63)
Computer Cash Balance as of 5/31/2019	\$65,137.57 ***

Summary of Asset Accounts

GL Acct	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$1,843.00	\$11,888.59	\$0.00	(\$13,731.59)	\$0.00
992	Checking	\$88,110.96	\$0.65	(\$36,705.63)	\$13,731.59	\$65,137.57 ***
993	CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75
994	Money Market Account	\$15,302.19	\$0.60	(\$5.00)	\$0.00	\$15,297.79
Grand Total		\$112,295.90	\$11,889.84	(\$36,710.63)	\$0.00	\$87,475.11

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Admender Date: 6/14/19

Principal: [Signature] Date: 6/14/19

*** Entries Must match

Bank Reconciliation Report

From Date: 5/1/2019
To Date: 5/31/2019

Checking Account

992

Ending Balance on Statement dated 5/31/2019 -> \$75,662.49
Add: Outstanding Deposits (Bank Deposits) -> + \$0.00
Less Outstanding Checks: \$10,557.07
Checking Cash Balance as of 5/31/2019 \$65,105.42 ***

Cash Balance for Checking as of 5/1/2019 \$88,110.96
Add: Total Deposits (Bank Deposits) \$13,732.24
Less: Total Checks and Withdrawals (\$36,705.63)
Computer Cash Balance as of 5/31/2019 \$65,137.57 ***

Summary of Asset Accounts

GL Acct	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$1,843.00	\$11,888.59	\$0.00	(\$13,731.59)	\$0.00
992	Checking	\$88,110.96	\$0.65	(\$36,705.63)	\$13,731.59	\$65,137.57 ***
993	CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75
994	Money Market Account	\$15,302.19	\$0.60	(\$5.00)	\$0.00	\$15,297.79
Grand Total		\$112,295.90	\$11,889.84	(\$36,710.63)	\$0.00	\$87,475.11

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: J. L. Mendez Date: 6/14/19
Principal: [Signature] Date: 6/14/19

*** Entries Must match

OUT OF BALANCE

Back up provided

Lucila Mendez

From: Teach, Shelby A <shelby.teach@usbank.com> on behalf of
Commercialcustserviceportland2 Shared <CCSPortland2@usbank.com>
Sent: Friday, June 14, 2019 8:32 AM
To: Lucila Mendez
Subject: \$32.15 Duplicate Paid Item SAT1-003905

Hi Lucy,

The adjustment has been successful. Your account ending in -7420 has been credited for \$32.15 for the check that was presented twice.

_____ 06/13 05/28/19 32.15 C
PFADJESEGL0000003629 25AESTL0010062926001 05/28/2019 ITEM PAID TWICE

You will receive an adjustment letter via U.S. Mail.

This ticket will now be closed.

Thank you,

Shelby Teach

Service Banker | Commercial Customer Service – Portland Government Banking | Corporate & Commercial Banking
p. 877.295.2509 | f. 877.324.1680 | CCSPortland2@usbank.com

U.S. Bank

Portland Main Complex
555 Southwest Oak Street, Suite 400, Portland, OR 97204 | PD-OR-P4CS | usbank.com

U.S. BANCORP made the following annotations

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WORK SITE EMPLOYMENT PROGRAM AGREEMENT

This Work Site Employment Program Agreement ("Agreement") is made as of June 5, 2019, between the **Butte County Office of Education ("BCOE")** and **Williams Unified School District** ("Work Site").

Work Site Responsibilities:

1. The Work Site agrees to provide 1 migrant student ("Participant(s)") with the opportunity to work in the capacity of Work Study Student, which will enhance long term employability skills through work exposure (career exploration) and to gain entry level work readiness skills (work maturity) for future employment opportunities.
2. The term of this Agreement shall not exceed 30 hours. The hours worked per week are 10 not to exceed 10 hours per week per student. The term is planned to begin on **June 10, 2019** and end on **June 30, 2019**.
3. The Work Site shall train the Participant(s) in work maturity skills and work readiness skills and in accordance with the agreed upon workplace competencies, (see Attachment A). The Work Site shall provide necessary instruction to enable the Participant(s) to become proficient for an entry-level position.
4. The Work Site agrees to maintain accurate time and attendance records on the Participant(s) that reflect the actual hours worked. The Work Site agrees to verify, by signature, the accuracy of timesheet(s).
5. The Work Site agrees to provide the Participant(s) with work direction, work requirements and a safe location for work in accordance with Local, State and Federal laws and regulations, as if the Participant(s) was one of its own employees.
6. The Work Site shall provide the Participant(s) with supervision, safety instructions and safety related equipment that is required and/or is reasonable to protect against injury and/or illness while working at the Work Site. Where special clothing or equipment is provided to the Work Site's regular employees, the same shall be provided to the Participant(s).
7. The Work Site shall ensure that the Participant(s) is exposed to all the customary practices of the Work Site and the normal requirements of the job, including the Work Site's personnel practices and policies.
8. Work Site shall ensure that Participant(s) will not have access to, distribute, sell, serve, or come in contact with alcohol or tobacco products. Violation of this policy will result in termination of the Agreement.
9. The Participant(s) shall not be permitted to drive a Work Site vehicle, his/her own vehicle while conducting business for the Work Site (or BCOE), or a BCOE owned vehicle. (This includes a driving trip as simple as going to pick-up the mail, or moving the vehicle to the back lot, etc.) There are absolutely no exceptions.
10. The Work Site shall not participate in this program if experiencing abnormal labor conditions such as strikes, lockouts, or layoffs and the work experience Participant(s) will dislocate or affect employment or promotional opportunities for the Work Site's current or laid-off employees.
11. The Work Site assures the following:

- a. To provide the following information if required; Licensing and/or bonding; assurances that sufficient work is available to the Participant(s); any other documentation as required for compliance with County, State, or Federal regulations.
- b. To comply with the requirements and regulations and policies promulgated by DOL, the State of California and BCOE.
- c. No person with responsibility in the operation of any program under this Agreement will discriminate with respect to any program client or any applicant for participation in such program because of race, creed, color, national origin, sex, political affiliation or beliefs, or other State or Federal protected status.
- d. Compliance with the *Hatch Act*, which limits the political activities of Participant(s).
- e. Services and activities provided under this Agreement will be administered by the Work Site and shall not be subcontracted.
- f. The Work Site and/or the Participant(s) are not involved in training activities, which assist, promote, or deter union organization.
- g. Conditions of employment are appropriate and reasonable with regards to the type of work, the geographical region and the proficiency of the Participant(s).
- h. The Work Site has not had more than one final unappealable finding of contempt of court issued by a Federal court against the Work Site within the immediately preceding two year period because of the Work Site's failure to comply with a Federal Court which ordered the Work Site to comply with an order of the National Labor Relations Board.
- i. The Work Site is in compliance with all applicable local, State, and Federal business licensing, taxation, and insurance requirements.
- j. The Work Site shall maintain the confidentiality of any information regarding the Participant(s) or his/her immediate family, which may be obtained through application forms, interviews, reports, or any other source.
- k. To procure and maintain appropriate insurance coverage in the amounts and coverages that follow:
 - i. Commercial General Liability Insurance with limits not less than \$1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage.
 - ii. Commercial Automobile Liability Insurance with limits not less than \$1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.
 - iii. Workers' Compensation Insurance, with Employer's Liability limits not less than \$1,000,000 (one million dollars) each accident.
- l. Agrees that the Work Site, or immediate supervisor of the trainee, is not providing training for a member of his/her immediate family (defined as: wife, husband, son, daughter, step-child, mother, father, step-parent, brother, step-brother, brother-in-law, sister, step-sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, grandparent or grandchild).
- m. The Work Site shall indemnify and hold harmless BCOE, its elected and appointed councils, boards, commissions, officers, agents, and employees against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting directly or indirectly from the negligent or intentional acts or omissions of the Work Site or its officers or

employees. Notwithstanding the foregoing, Work Site shall have no obligation under this Section with respect to any Loss that is caused by the sole negligence or willful misconduct of BCOE and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by Work Site, its subcontractors or either's agent or employee, as determined by a court of competent jurisdiction.

- n. Work Site agrees to comply with all Cal-OSHA safety rules and procedures. Work Site agrees to provide BCOE Participant(s) with new-hire safety orientation and regular safety training and meetings in accordance with Cal-OSHA for the Work Site industry. If requested, Work Site agrees to provide BCOE a copy of their Illness & Injury Prevention Plan (IIPP) and, if deemed necessary, copies of safety plans and meetings. Work Site agrees to comply with specific job duties and prohibited equipment/duties outlined in this Agreement.

BCOE Responsibilities:

- 12. The BCOE will act as employer for the Participant(s) and provide all payrolls and associated costs (i.e., workers' compensation, taxes, etc.).
- 13. BCOE will visit the work site intermittently, but at least on a monthly basis for the purpose of monitoring this Agreement and reviewing Participant(s) progress.
- 14. BCOE will visit the work site to collect timesheets and attendance records to submit for payroll processing.

General Provisions:

- 15. The Work Site or BCOE may, in its sole discretion, terminate this Agreement at any time, for any reason, without penalty, and require the removal of the Participant(s) from the Work Site if determined to be in the Work Site's or BCOE's best interest.
- 16. The Work Site and BCOE agree to the retention of all required records, as per 29 CFR 95.53, for no less than 3 years following the completion of this Agreement.
- 17. BCOE does not provide medical benefits or vacation leave to the Participant(s) throughout the term of this Agreement. Participant(s) qualify for sick time under the Healthy Workplace Family Act of 2014 (AB 1522).
- 18. BCOE, State of California and U.S. Government have the right to observe and monitor all conditions and activities involved in the performance of this Agreement.
- 19. To protect the public California state law requires the public disclosure of Registered Sex Offenders on the Megan's Law website, (i.e., www.meganslaw.ca.gov). Since BCOE is not aware of each and every employee at the Work Site that the work experience candidate may come in contact with, BCOE is relying upon the Work Site to provide a work environment free from the threat of violence. The Work Site management shall inform BCOE if they become aware that there is an employee or other person at the Work Site that the work experience candidate may come into contact with that is listed as a Registered Sex Offender.
- 20. The Work Site shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements as described in Education Code Section 45125.1. Work Site's responsibility shall extend to all Work Site employees, program staff, and subcontractors, regardless of whether such individuals are paid or unpaid, and/or acting as independent contractors of the Work Site ("Work Site Party"). Work Site shall not permit any Work Site Party to have any contact with any Participant(s) until Work Site has verified

in writing to the BCOE that such Work Site Party has not been convicted of a felony, as defined in Education Code Section 45125.1. Verification of compliance with this section shall be provided in writing to the BCOE prior to each Work Site Party's commencement of employment or participation in the program and prior to permitting contact with Participant(s).

21. No modification or waiver of any provisions of this Agreement or its attachments shall be effective unless such waiver or modification shall be in writing, signed by all parties, and then shall be effective only for the period and on the condition, and for the specific instance for which given. Either party may terminate this Agreement upon written notice to the other party.
22. If funds anticipated to be received by BCOE are suspended or terminated in whole or in part, funding for this Agreement may cease at the option of BCOE. Acceptance of this Agreement is based solely upon the allocation of anticipated revenues and the funding of the Agreement is limited by the actual availability of BCOE funding.

WORK SITE:

Edgar Lampkin
Signature of Authorized Representative

Superintendent
Title

Veronica Solis
Direct Training Supervisor / Mentor

Emily Diaz
Alternate Supervisor

Dr. Edgar Lampkin
Printed Name

6/17/19
Date

Summer School Principal 473-5369
Job Title & Phone Number

Intervention Specialist (530)520-4466
Job Title & Phone Number

TRAINING OUTLINE:

Client Name: Williams Unified School District
Total Weeks / Hours: 3 Weeks/10 hours per week/per student
Total hours authorized per week: 10/per student
Hourly compensation: \$12.00/per hour
BCOE contact person & phone number: Emily Diaz, 530-520-4466
Scheduled date of completion: June 30, 2019

BCOE:

Sarah Yerman
Signature

Program Manager
Title

Sarah Yerman
Printed Name

6/6/19
Date

ATTACHMENT A WORKPLACE COMPETENCIES

WORK SKILLS:

Listens to Instruction
Retains Instruction
Recognizes Errors
Organizes Work
Asks for Assistance
Communicates Appropriately
Ability to Learn

WORK HABITS:

Shows Initiative
Remains on Task
Punctuality
Attendance
Follows Safety Rules
Dependability
Completes Tasks
Dresses Appropriately

WORK ATTITUDES:

Cooperation/Relation with:
 a. Co-Workers
 b. Supervisor
 c. General Public
Motivation
Self-Confidence
Accepts Supervision
Accepts Criticism
Shows Courtesy
Tolerance of Frustration
Problem Solving Ability
Assumes Responsibility of Maintaining the Job

PRODUCTIVITY:

Quantity
Quality

WORK SITE EMPLOYMENT PROGRAM AGREEMENT

This Work Site Employment Program Agreement ("Agreement") is made as of June 20, 2019, between the **Butte County Office of Education** ("BCOE") and **Williams Unified School District** ("Work Site").

Work Site Responsibilities:

1. The Work Site agrees to provide 2 migrant students ("Participant(s)") with the opportunity to work in the capacity of Work Study Student, which will enhance long term employability skills through work exposure (career exploration) and to gain entry level work readiness skills (work maturity) for future employment opportunities.
2. The term of this Agreement shall not exceed 100 hours. The hours worked per week are 10 not to exceed 10 hours per week per student. The term is planned to begin on **July 1, 2019** and end on **August 2, 2019**.
3. The Work Site shall train the Participant(s) in work maturity skills and work readiness skills and in accordance with the agreed upon workplace competencies, (see Attachment A). The Work Site shall provide necessary instruction to enable the Participant(s) to become proficient for an entry-level position.
4. The Work Site agrees to maintain accurate time and attendance records on the Participant(s) that reflect the actual hours worked. The Work Site agrees to verify, by signature, the accuracy of timesheet(s).
5. The Work Site agrees to provide the Participant(s) with work direction, work requirements and a safe location for work in accordance with Local, State and Federal laws and regulations, as if the Participant(s) was one of its own employees.
6. The Work Site shall provide the Participant(s) with supervision, safety instructions and safety related equipment that is required and/or is reasonable to protect against injury and/or illness while working at the Work Site. Where special clothing or equipment is provided to the Work Site's regular employees, the same shall be provided to the Participant(s).
7. The Work Site shall ensure that the Participant(s) is exposed to all the customary practices of the Work Site and the normal requirements of the job, including the Work Site's personnel practices and policies.
8. Work Site shall ensure that Participant(s) will not have access to, distribute, sell, serve, or come in contact with alcohol or tobacco products. Violation of this policy will result in termination of the Agreement.
9. The Participant(s) shall not be permitted to drive a Work Site vehicle, his/her own vehicle while conducting business for the Work Site (or BCOE), or a BCOE owned vehicle. (This includes a driving trip as simple as going to pick-up the mail, or moving the vehicle to the back lot, etc.) There are absolutely no exceptions.
10. The Work Site shall not participate in this program if experiencing abnormal labor conditions such as strikes, lockouts, or layoffs and the work experience Participant(s) will dislocate or affect employment or promotional opportunities for the Work Site's current or laid-off employees.
11. The Work Site assures the following:

- a. To provide the following information if required; Licensing and/or bonding; assurances that sufficient work is available to the Participant(s); any other documentation as required for compliance with County, State, or Federal regulations.
- b. To comply with the requirements and regulations and policies promulgated by DOL, the State of California and BCOE.
- c. No person with responsibility in the operation of any program under this Agreement will discriminate with respect to any program client or any applicant for participation in such program because of race, creed, color, national origin, sex, political affiliation or beliefs, or other State or Federal protected status.
- d. Compliance with the *Hatch Act*, which limits the political activities of Participant(s).
- e. Services and activities provided under this Agreement will be administered by the Work Site and shall not be subcontracted.
- f. The Work Site and/or the Participant(s) are not involved in training activities, which assist, promote, or deter union organization.
- g. Conditions of employment are appropriate and reasonable with regards to the type of work, the geographical region and the proficiency of the Participant(s).
- h. The Work Site has not had more than one final unappealable finding of contempt of court issued by a Federal court against the Work Site within the immediately preceding two year period because of the Work Site's failure to comply with a Federal Court which ordered the Work Site to comply with an order of the National Labor Relations Board.
- i. The Work Site is in compliance with all applicable local, State, and Federal business licensing, taxation, and insurance requirements.
- j. The Work Site shall maintain the confidentiality of any information regarding the Participant(s) or his/her immediate family, which may be obtained through application forms, interviews, reports, or any other source.
- k. To procure and maintain appropriate insurance coverage in the amounts and coverages that follow:
 - i. Commercial General Liability Insurance with limits not less than \$1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage.
 - ii. Commercial Automobile Liability Insurance with limits not less than \$1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.
 - iii. Workers' Compensation Insurance, with Employer's Liability limits not less than \$1,000,000 (one million dollars) each accident.
- l. Agrees that the Work Site, or immediate supervisor of the trainee, is not providing training for a member of his/her immediate family (defined as: wife, husband, son, daughter, step-child, mother, father, step-parent, brother, step-brother, brother-in-law, sister, step-sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, grandparent or grandchild).
- m. The Work Site shall indemnify and hold harmless BCOE, its elected and appointed councils, boards, commissions, officers, agents, and employees against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting directly or indirectly from the negligent or intentional acts or omissions of the Work Site or its officers or

employees. Notwithstanding the foregoing, Work Site shall have no obligation under this Section with respect to any Loss that is caused by the sole negligence or willful misconduct of BCOE and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by Work Site, its subcontractors or either's agent or employee, as determined by a court of competent jurisdiction.

- n. Work Site agrees to comply with all Cal-OSHA safety rules and procedures. Work Site agrees to provide BCOE Participant(s) with new-hire safety orientation and regular safety training and meetings in accordance with Cal-OSHA for the Work Site Industry. If requested, Work Site agrees to provide BCOE a copy of their Illness & Injury Prevention Plan (IIPP) and, if deemed necessary, copies of safety plans and meetings. Work Site agrees to comply with specific job duties and prohibited equipment/duties outlined in this Agreement.

BCOE Responsibilities:

12. The BCOE will act as employer for the Participant(s) and provide all payrolls and associated costs (i.e., workers' compensation, taxes, etc.).
13. BCOE will visit the work site Intermittently, but at least on a monthly basis for the purpose of monitoring this Agreement and reviewing Participant(s) progress.
14. BCOE will visit the work site to collect timesheets and attendance records to submit for payroll processing.

General Provisions:

15. The Work Site or BCOE may, in its sole discretion, terminate this Agreement at any time, for any reason, without penalty, and require the removal of the Participant(s) from the Work Site if determined to be in the Work Site's or BCOE's best interest.
16. The Work Site and BCOE agree to the retention of all required records, as per 29 CFR 95.53, for no less than 3 years following the completion of this Agreement.
17. BCOE does not provide medical benefits or vacation leave to the Participant(s) throughout the term of this Agreement. Participant(s) qualify for sick time under the Healthy Workplace Family Act of 2014 (AB 1522).
18. BCOE, State of California and U.S. Government have the right to observe and monitor all conditions and activities involved in the performance of this Agreement.
19. To protect the public California state law requires the public disclosure of Registered Sex Offenders on the Megan's Law website, (i.e., www.meganslaw.ca.gov). Since BCOE is not aware of each and every employee at the Work Site that the work experience candidate may come in contact with, BCOE is relying upon the Work Site to provide a work environment free from the threat of violence. The Work Site management shall inform BCOE if they become aware that there is an employee or other person at the Work Site that the work experience candidate may come into contact with that is listed as a Registered Sex Offender.
20. The Work Site shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements as described in Education Code Section 45125.1. Work Site's responsibility shall extend to all Work Site employees, program staff, and subcontractors, regardless of whether such individuals are paid or unpaid, and/or acting as independent contractors of the Work Site ("Work Site Party"). Work Site shall not permit any Work Site Party to have any contact with any Participant(s) until Work Site has verified

in writing to the BCOE that such Work Site Party has not been convicted of a felony, as defined in Education Code Section 45125.1. Verification of compliance with this section shall be provided in writing to the BCOE prior to each Work Site Party's commencement of employment or participation in the program and prior to permitting contact with Participant(s).

21. No modification or waiver of any provisions of this Agreement or its attachments shall be effective unless such waiver or modification shall be in writing, signed by all parties, and then shall be effective only for the period and on the condition, and for the specific instance for which given. Either party may terminate this Agreement upon written notice to the other party.
22. If funds anticipated to be received by BCOE are suspended or terminated in whole or in part, funding for this Agreement may cease at the option of BCOE. Acceptance of this Agreement is based solely upon the allocation of anticipated revenues and the funding of the Agreement is limited by the actual availability of BCOE funding.

WORK SITE:

Edgar Lampkin
Signature of Authorized Representative

Dr. Edgar Lampkin
Printed Name

Superintendent
Title

6/21/19
Date

Veronica Solis
Direct Training Supervisor / Mentor

Summer School Principal (530)473-5369
Job Title & Phone Number

Emily Diaz
Alternate Supervisor

Intervention Specialist (530)520-4466
Job Title & Phone Number

TRAINING OUTLINE:

Client Name: Williams Unified School District
Total Weeks / Hours: 5 Weeks/10 hours per week/per student
Total hours authorized per week: 10/per student
Hourly compensation: \$12.00/per hour
BCOE contact person & phone number: Emily Diaz, 530-520-4466
Scheduled date of completion: August 2, 2019

BCOE:

Sarah Yerman
Signature

Sarah Yerman
Printed Name

Program Manager
Title

6/20/19
Date

ATTACHMENT A WORKPLACE COMPETENCIES

WORK SKILLS:

Listens to Instruction
Retains Instruction
Recognizes Errors
Organizes Work
Asks for Assistance
Communicates Appropriately
Ability to Learn

WORK HABITS:

Shows Initiative
Remains on Task
Punctuality
Attendance
Follows Safety Rules
Dependability
Completes Tasks
Dresses Appropriately

WORK ATTITUDES:

Cooperation/Relation with:

- a. *Co-Workers*
- b. *Supervisor*
- c. *General Public*

Motivation
Self-Confidence
Accepts Supervision
Accepts Criticism
Shows Courtesy
Tolerance of Frustration
Problem Solving Ability
Assumes Responsibility of Maintaining the Job

PRODUCTIVITY:

Quantity
Quality

Scope of Work
2019-20

To Provide Technical Assistance to Williams Unified School District

Chatfield and Associates will provide technical assistance and support related the Williams Elementary School program beginning July, 2019 as follows:

1. Ongoing support and technical assistance to build site capacity and key systems related to the implementation of the instructional programs. This “critical friend” support will include site visits, including classroom observations, in order to provide external feedback to the administrator and staff related to program implementation.
2. Participation as an external partner and member of the district LITT, as outlined in the SIG.
3. Liaison between SEAL program and WUSD to support high level program implementation. This may include the following: communication with SEAL staff to facilitate WUSD staff participation in SEAL sponsored professional learning activities, and participation in SEAL demonstration site visits/other SEAL sponsored professional learning activities.
4. Provide external support for Dual Immersion program implementation.

The ongoing technical assistance and support may include the following depending on needs identified during site visits:

- a. Technical assistance to improve the implementation of the instructional program for all students, including English learners.
- b. Support to the principal in the implementation of SIG
- c. Facilitation of communication, monitoring and feedback related to the implementation of program/site agreements.
- d. Feedback/assistance related to the implementation of school-wide rituals and routines that will improve active student engagement.
- e. Assistance related to the use of data to inform instruction.
- f. Other feedback related to program improvement, as needed.
- g. Coaching and support for the administrator related to program implementation and improvement of school reform and leadership.

Chatfield and Associates
Education Consulting

Contract Specifications

Fees:

This is a contract for an amount not to exceed \$ 34,500.00. The contract price covers all necessary travel and reasonable materials and logistics costs (telephone, fax, copies, etc.).

Activity	On-site Days	Off-site
On-site Support	15	\$22,500
Off Site/Related Support Activities	10	\$12,000
Total Costs		\$34,500

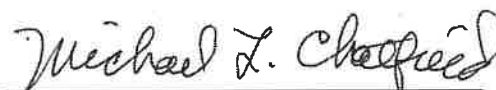
Invoices:

The consultant will invoice the district as work is completed, approximately quarterly, based on the following rates:

On-site (in district)/SEAL visits and professional learning consulting rate: \$1,500 per day (\$187.50/ hr.). On-site work is billed at a minimum of eight hours per day unless consultant is able to schedule meetings in a nearby district on the same day.

Off-site (in office) consulting rate: \$1,200 per day (\$150/hr.)
This includes telephone, FAX, email consultation, and research and writing.

Payments will be made within 30 days of receipt of an invoice.



Michael L. Chatfield
Chatfield and Associates

For Williams USD

Date

June 24, 2019

Date

CHAIRLIFT SERVICE CONTRACT 9.4.4 MAINTENANCE AGREEMENT

SISKIYOU ELEVATOR CO. (hereinafter called SISKIYOU) agrees to provide the following work to:

Name Williams Unified School District

Address 499 Marguerite Street

City Williams State CA Zip 95987

(Hereinafter called PURCHASER) according to the terms included below for the listed elevator(s) located at:

Address 260 11th Street

City Williams State CA Zip 95987

STATE #	JOB #	MANUFACTURER	TYPE	DESIGN	CAPACITY	OPENINGS / LANDINGS	
146394	N/A	Garaventa	Chairlift	N/A	750	2	2
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

TERMS AND CONDITIONS: Under the terms and conditions of this contract, **SISKIYOU** will examine the Chair-Lift equipment listed above using certified tradesmen to perform maintenance tasks. **SISKIYOU** agrees this service shall include the labor necessary for making two **(2)** certified maintenance/inspections per year **(one (1) visit every six months)** of the Lift listed above, including cleaning, lubricating, minor adjustments, and consumable materials such as lube oil, grease, preservatives and cleaning cloths. All work included in the contract price shall be performed during regular working hours 8:00 am to 4:30 pm of regular working days Monday through Friday **(except days declared to be County holidays, and weekends)**. No work, parts, or supplies, except those specified herein will be provided under this contract. Should **PURCHASER** or authorized personnel acting on behalf of **PURCHASER** request **SISKIYOU** to perform services not covered by this contract, such work will be provided in addition to the contract price at **SISKIYOU'S** standard billing rates. **SISKIYOU'S** present straight-time (standard billing) rate is \$250.00 dollars per hour.

THIS CONTRACT INCLUDES EXAMINATION OF THE FOLLOWING: Platform lighting, push buttons/toggles and lamps, door panels, door locks, switches, leveling unit(s), hydraulic ram(s), cylinder(s), cables, and seal(s), hydraulic pipe(s) or hoses, starter switch(s), hydraulic controller(s), control valve(s), relays, wiring and components. Should your system(s) require any of the safety test(s) on the commencement date of this contract, **SISKIYOU** assumes no responsibility for the day to day operation of the hydraulic system related to hydraulic Lifts under the terms of this contract until such test(s) have been completed. **SISKIYOU** shall not be liable for any damage to the Lift resulting from the performance of any State required safety test(s) **SISKIYOU** performs at any time under this contract. Should the respective system(s) fail any test(s) it shall be **PURCHASER'S** sole responsibility to make necessary repair(s) and place the equipment in a condition that meets DOSH industry standard to be acceptable by **SISKIYOU** for further coverage under the terms and conditions of this contract.

SISKIYOU shall not be obligated to make safety tests, install new attachments or make any replacement with parts of a different design than what exists at the inception of this contract, whether or not recommended or directed by insurance companies, or by federal, state, local or other governmental or non-governmental authorities. **SISKIYOU** shall not be required to make renewals or repair(s) needed due to, negligence, misuse, obsolescence of the equipment, or any other cause not within **SISKIYOU'S** control. **PURCHASER** agrees to keep the equipment free from water and excessive rubbish, Lift machine room or enclosed area(s) cleared of all equipment or materials except those used for repair or maintenance of the Lift; to give **SISKIYOU** written notice within 24 hours of any accident(s), alteration(s), or change(s) affecting the equipment and of any change(s) of ownership; to discontinue immediately the equipment from service when it becomes unsafe or operates in a manner which might cause injury or death to a user thereof; and to maintain surveillance of the equipment for such purposes. **PURCHASER** recognizes that the Vertical-Lift is a mechanical and electrical device, and like any such device in normal operation and with the passage of time, are subject to wear and tear, deterioration and possible malfunction. This contract is meant to prolong the useful life of the equipment but does not in any way warrant against possible changes, deterioration and/or malfunction of the equipment. **SISKIYOU** undertakes to perform these services in conformity with applied standards, but no guarantee is made that all defects have been or will be found.

TROUBLE CALL / ANSWERING SERVICE: If **SISKIYOU** is unable to reach **PURCHASER'S** designated emergency contacts, a service mechanic may be dispatched to the site at **PURCHASER'S** expense in accordance with **SISKIYOU'S** applicable billing rates. **PURCHASER** agrees that it is within the reasonable discretion of **SISKIYOU'S** service operator(s) to dispatch a mechanic or contact emergency personnel if **PURCHASER'S** designated emergency contacts are unavailable. **PURCHASER** agrees to pay all charges for services provided by **SISKIYOU** as a result of any emergency or perceived emergency call. Should **PURCHASER** request **SISKIYOU** to respond to the location(s) contracted herein during non-regular business hours (overtime hours) worked and traveled, time will be billed at **SISKIYOU'S** applicable billing rates and **PURCHASER** agrees **if not covered** to pay the resultant charges in addition to the cost of this contract (maintenance agreement). Callback service will be provided 24 hours a day, 7 days a week 365 days a year. **SISKIYOU** shall respond to straight-time callbacks Mondays through Fridays during the regular working hours 8:00am through 4:30pm.

EXCLUSIONS: Anything that is out of **SISKIYOU'S** control such as but not limited to; State Preliminary Orders, State ordered testing, parts, labor for parts replacement, callbacks due to power outages, fire, fire alarms, smoke detectors, fire and/or water damage, operator error, misuse, neglect, over loading or vandalism, are not covered under this contract and are considered a chargeable callback and shall be billed to **PURCHASER** at **SISKIYOU'S** applicable billing rates.

LIMITATION ON LIABILITY: **SISKIYOU** indemnifies the **PURCHASER** against any damages caused that are within **SISKIYOU'S** control during the performance of this contract. This does not include anything outside of **SISKIYOU'S** control such as but not limited to, equipment's existing condition, accidents to persons or property caused by others, damage or accidents to persons or property arising or resulting from improper loading, overloading, and/or misuse of the Lift or related equipment contracted herein. **PURCHASER** shall provide whatever attendant personnel, warning signs, and any and other controls, cautions, and/or safety measures that may be required or desired to ensure safe operation and/or use of the equipment. **PURCHASER** will, at all times, be solely liable for the operation of the equipment and **PURCHASER** shall indemnify, protect, and save harmless **SISKIYOU** from and against wrongful liabilities, losses, and/or claims of any kind or nature imposed on, incurred by, or asserted against **SISKIYOU** arising out of the active or passive negligence of **PURCHASER** and/or other parties acting directly or indirectly on behalf of **PURCHASER** in any way connected with the Lift and/or related equipment covered by this contract. **SISKIYOU** shall not be held responsible or liable for any loss, damage, detention, or delay caused by accident, strikes, lockouts, fire, flood, acts of civil or military authorities, insurrection or riot, or by any other cause which is unavoidable or beyond **SISKIYOU'S** control. In no event shall **SISKIYOU** be liable for consequential damages suffered by **PURCHASER**. No work, service, or liability on the part of **SISKIYOU** other than that mentioned herein is included or intended. **PURCHASER** shall always and at **PURCHASER'S** own cost, maintain comprehensive bodily injury and property damage insurance, including bodily injury and property damage caused by the **PURCHASER**, Ownership, and/or acting personnel during the use, operation, and/or maintenance of the equipment described herein. It is understood by **PURCHASER** any claims by third parties for personal injury arising out of their use of the equipment described herein shall be covered by the above-mentioned insurance.

ITEM: This contract shall be for an initial period of twenty-four 24 months; commencing on Sept 2019 and shall not renew or modify, unless agreed in writing and signed by both parties, or canceled in accordance with the terms below. This contract may be terminated by **PURCHASER** at the end of any month (30 day) period by giving **SISKIYOU** written notice at least ten (10) calendar days prior to the end of any such period. **SISKIYOU** may terminate this contract by giving **PURCHASER** ten (10) calendar days written notice, except that, if payments are not made in accordance with the terms hereof or if there is any other default on the part of **PURCHASER**, then **SISKIYOU** may terminate at will and shall not be liable for any acts or omissions during the period of default, whether election to terminate is made by **SISKIYOU** or not. All notices shall be by registered or certified mail.

COMPENSATION: The price for the service as stated herein shall be Seven Hundred (\$700.00) Dollars Annually Payable by check Three Hundred (\$350.00) Dollars per bi-annual visit (once every six months) due upon receipt notwithstanding any other terms of payment, which may appear on invoices or other documents. This contract is effective for two (2) years unless either party gives written notice with intention to cancel at least ten (10) calendar days before the end of any month (30 day) period. Contract price will not be increased unless an amendment and/or renewal of contract document is agreed upon by both parties. The present straight-time (standard billing) rate for addition services, such as call-backs, trouble calls, entrapments, is \$250.00 per hour. **NOTE:** All services performed before and/or after regular working hours 8:00 am to 4:30 pm, Monday through Friday or Saturdays shall be charged at a rate not less than (1.5) times greater than **SISKIYOU'S** standard billing rate and no less than (2.0) times greater than **SISKIYOU'S** standard billing rate for all services performed on scheduled holidays or Sundays. A service charge of three percent (3%) per month, or the highest legal rate, shall apply to all overdue accounts.

ENTIRE CONTRACT: This three (3) page document shall become a valid contract only when executed by **PURCHASER** and subsequently, by an officer of **SISKIYOU**, and shall constitute the entire contract between the parties. All representations upon which this contract is based are expressly set forth herein. No agent, representative or employee of **SISKIYOU** shall have the authority to waive or alter any provision of this contract.

ACCEPTED: Williams Unified School Dist.

X Edgar Lampkin

PRINT NAME Dr. Edgar Lampkin

TITLE Superintendent

DATE July 18, 2019

ACCEPTED: SISKIYOU ELEVATOR COMPANY

X Curtis G. Nicolas

PRINT NAME Curtis G. Nicolas

TITLE Owner/Operator, Siskiyou Elevator Company

DATE 5-20-2019

Siskiyou Elevator Company
Bus (530) 365-5488
Cell (530) 209-2722
Fax (530) 365-2472
E-mail Wegiveyoualift@yahoo.com

MEMORANDUM OF UNDERSTANDING (MOU)

June 1, 2019 – June 30, 2020

This Memorandum of Understanding (MOU) is between the **Placer County Office of Education's (PCOE) Preliminary Administrative Services Credential Program (PASCP)** and the **Williams Unified School District**. The Placer County Office of Education will serve as the provider for a comprehensive, Preliminary Administrative Services Credential Program for the education community in the Placer County Region. The **Williams Unified School District** will partner with the **PCOE PASCP** to collaboratively support candidates from the **Williams Unified School District** and shape the work of the program in an effort to meet district needs, as well as support participants at all levels. Together with other partner school districts and National University, we will address the growing leadership needs of the region.

This memorandum is intended to define the roles and responsibilities of the **PCOE PASCP** and the **Williams Unified School District** in order to provide clear, open communication and a seamless system of growth and support for our aspiring administrators. Once signed by both parties, this MOU is in effect.

The PCOE PASCP agrees to:

- Provide a high-quality, rigorous and integrated instructional program that includes: 156 hours of in class instruction, 75 hours of online learning and guided fieldwork, including a significant leadership project for a total of 231 hours.
- Coordinate program and ensure alignment to CA leadership standards and integration of program components in an interdependent system.
- Recruit, hire, support and evaluate program staff.
- Evaluate candidate readiness and recommend participants for their Preliminary Administrative Services Credential to the California Commission on Teacher Credentialing (CTC) upon successful completion of the program.
- Notify Superintendent or designee of successful completion of participants in Preliminary Administrative Services Credential Program.

Williams Unified School District agrees to:

- Provide an appropriate administrator to serve as district advisor to each candidate to support and guide him/her throughout the program.
- Support the candidate by providing access to district administrators for interviews, providing information about, and access to, data, documents, meetings and activities that will support their professional growth as an aspiring leader.
- Upon successful completion of program, apply the candidate's participation in the program to the organization's current policy/practice regarding advancement on the certificated salary schedule.

Other conditions PCOE PASC and Williams Unified School District agree to:

Ownership of Materials

All products and materials developed by the Intern Program are the exclusive property of PCOE. District and COE employees, staff, and subcontractors shall not have the right to disseminate, market or otherwise use the products or materials without the expressed written permission of the PCOE designee.

Confidentiality

Each party shall be responsible for maintaining the confidentiality of employee and student data to the extent required by law. If either party fails to comply with this requirement it shall hold the non-offending party harmless and indemnify that party for the breach of confidentiality.

Nondiscrimination Clause

Any service provided by either party pursuant to this agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, sexual orientation, or any other legally protected class in accordance with all applicable Federal and State laws and regulations.

Participating Teacher Employment Status

Intern teachers are and shall remain District employees for any and all purposes throughout the term of this Agreement. Intern teachers shall not be considered an employee, agent, representative, nor independent contractor of PCOE for any purpose whatsoever. District shall assume full responsibility for its employees.

Indemnification

Each party agrees to indemnify, defend and hold harmless the other party and its employees, officers, and agents from and against all liability or claims for injury or damage to persons or property arising out of or from

the breach of this Agreement, or from any negligent or intentional acts or omissions of either party, its employees, officers, and agents, in connection with the performance of this Agreement.

Termination – Either party may terminate this MOU by giving the other party at least thirty (30) calendar days written notice.

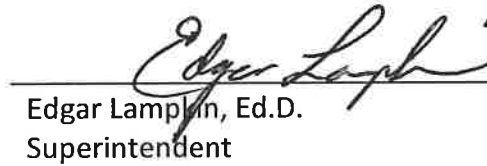
The undersigned represent all collaborative partners of the **PCOE PASC** and commit to insuring the successful implementation, monitoring, and assistance needed for completion of the program.

PCOE PASC

Williams Unified School District



Gayle Garbolino-Mojica
County Superintendent of Schools



Edgar Lamplin, Ed.D.
Superintendent

6/10/19

Date

6/17/19

Date

SERVICES AGREEMENT

CP: 007241113

DATE: 6/13/2019

NAME OF DISTRICT: WILLIAMS UNIFIED SCHOOL DISTRICT

ADDRESS OF DISTRICT: 499 MARGUERITE STREET, SUITE A, WILLIAMS, CA 95987

Date	Days	Description	Cost
TBD	10	Personalized Leadership & Instructional Coaching <i>Full-day, on-site professional learning and coaching sessions based on continued and deeper implementation of the Collaborative Instructional Review process, and implementing the Daggett System for Effective Instruction, as well as the instructional benefits of the Rigor / Relevance Framework</i> <ul style="list-style-type: none"> - Sessions will be personalized to meet the specific needs of the participant group - ICLE Consultant Norma Godina-Silva 	
Total (All inclusive) *Price inclusive of quantity discount			\$37,260.00*

Total Cost Includes	
Travel and Expenses	<ul style="list-style-type: none"> - Airfare - Ground transportation - Lodging - Meals - All other travel expenses
Materials	<ul style="list-style-type: none"> - Instructional materials used during the session (as applicable)

Services Agreement valid for 30 days -

Subject to terms and conditions, located at: <https://www.hmhco.com/terms-of-use/services>

The district referenced above hereby accepts and agrees to the details set forth in this Services Summary, including dates and fees, subject to the terms and conditions.

CLIENT:

Signature: _____

Date: _____

Printed Name: Dr. Edgar Lampkin

Title: Superintendent

- Will a PO be issued for this purchase? ☒ Yes ☐ No PO Required
- Is the PO attached? ☐ Yes ☒ No If no, anticipated date of PO: 6/24/19
- Please invoice from Houghton Mifflin Harcourt: ☒ Upon delivery of service or ☐ Upfront
- If invoice 'upon delivery of service' is selected, please indicate funding/PO expiration/last date HMH can invoice: 6/30/20
- Please return Services Agreement and PO (payable to Houghton Mifflin Harcourt) to:

Garrett.Boyd@hnhco.com

Fax (303) 504-9417

A DIVISION OF



Houghton Mifflin Harcourt



SERVICES AGREEMENT

CP: 007282148

DATE: 6/13/2019

NAME OF DISTRICT: WILLIAMS UNIFIED SCHOOL DISTRICT

ADDRESS OF DISTRICT: 499 MARGUERITE STREET, SUITE A, WILLIAMS, CA 95987

Date	Days	Description	Cost
TBD	8	Component 1: Data Teams for Learning – Part 1 <i>Full-day, on-site professional learning and coaching sessions focused on using student data to inform instructional decisions with ICLE Consultant Loan Mascorro.</i> <ul style="list-style-type: none"> - Sessions will be personalized to meet the specific needs of the participant group 	
Total (All inclusive) *Price inclusive of quantity discount			\$29,808.00*

Total Cost Includes	
Travel and Expenses	<ul style="list-style-type: none"> - Airfare - Ground transportation - Lodging - Meals - All other travel expenses
Materials	<ul style="list-style-type: none"> - Instructional materials used during the session (as applicable)

Services Agreement valid for 30 days -

Subject to terms and conditions, located at: <https://www.hmhco.com/terms-of-use/services>

The district referenced above hereby accepts and agrees to the details set forth in this Services Summary, including dates and fees, subject to the terms and conditions.

CLIENT:

Signature: Edgar Lampkin

Date: 6/17/19

Printed Name: Dr. Edgar Lampkin

Title: Superintendent

- Will a PO be issued for this purchase? ☒ Yes ☐ No PO Required
- Is the PO attached? ☐ Yes ☒ No If no, anticipated date of PO: 6/24/19
- Please invoice from Houghton Mifflin Harcourt: ☒ Upon delivery of service or ☐ Upfront
- If invoice 'upon delivery of service' is selected, please indicate funding/PO expiration/last date
HMH can invoice: 6/30/20
- Please return Services Agreement and PO (payable to Houghton Mifflin Harcourt) to:
Garrett.Boyd@hnhco.com
Fax (303) 504-9417

A DIVISION OF



Houghton Mifflin Harcourt

SERVICES AGREEMENT

CP: 007282173

DATE: 6/13/2019

NAME OF DISTRICT: WILLIAMS UNIFIED SCHOOL DISTRICT

ADDRESS OF DISTRICT: 499 MARGUERITE STREET, SUITE A, WILLIAMS, CA 95987

Date	Days	Description	Cost
TBD	12	Component 1: Data Teams for Learning – Part 2 <i>Full-day, on-site professional learning and coaching sessions focused on using student data to inform instructional decisions with ICLE Consultant Loan Mascorro.</i> <ul style="list-style-type: none"> - Sessions will be personalized to meet the specific needs of the participant group 	
Total (All inclusive) *Price inclusive of quantity discount			\$44,712.00*

Total Cost Includes	
Travel and Expenses	<ul style="list-style-type: none"> - Airfare - Ground transportation - Lodging - Meals - All other travel expenses
Materials	<ul style="list-style-type: none"> - Instructional materials used during the session (as applicable)

Services Agreement valid for 30 days -

Subject to terms and conditions, located at: <https://www.hmhco.com/terms-of-use/services>

The district referenced above hereby accepts and agrees to the details set forth in this Services Summary, including dates and fees, subject to the terms and conditions.

CLIENT:

Signature: Edgar Lampkin

Date: 6/17/19

Printed Name: Dr. Edgar Lampkin

Title: Superintendent

- Will a PO be issued for this purchase? ☒ Yes ☐ No PO Required
- Is the PO attached? ☐ Yes ☒ No If no, anticipated date of PO: 6/24/19
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Garrett.Boyd@hnhco.com
Fax (303) 504-9417

A DIVISION OF



Houghton Mifflin Harcourt

MEMORANDUM OF UNDERSTANDING (“MOU”)

This MOU is between the Williams Unified School District (“District”) and the Williams Police Department (“WPD”) (collectively the “Parties”).

The Parties agree to the following:

1. A School Resource Officer (“SRO”) will be provided to the District by the WPD. The District will provide an office and district cell phone for the SRO. The District agrees to contribute half of the annual cost of the SRO for the 19/20 school year not to exceed \$58,097.
2. Additional coverage at sporting events will be provided to the District by the WPD. The WPD will submit an invoice to the District for this service.
3. D.A.R.E.: Drug Abuse Resistance Education program will be provided to the District by the WPD. The WPD agrees to provide a state certified instructor to teach D.A.R.E curricula. The District agrees to provide a classroom for instruction and facilities for graduation ceremonies. The District will fund the cost of t-shirts for students.
4. G.R.E.A.T: Gang Resistance Education And Training will be provided to the District by the WPD if the WPD is able to provide a state certified instructor to teach the G.R.E.A.T. curricula. The District agrees to provide a classroom for instruction and facilities for graduation ceremonies. The District will fund the cost of t-shirts for students.

This MOU will be reviewed annually to evaluate the impact on student instruction, staff and facilities.

Dr. Edgar Lampkin, Superintendent
Williams Unified School District

Date

Chief Jim Saso, Chief of Police
Williams Police Department

Date

FIRST AMENDMENT TO AGREEMENT

This First Amendment to Agreement ("First Amendment") is made and effective as of the date last written below, by and between Lindamood-Bell Learning Processes, Inc., a California corporation ("LBLP"), and the Williams Unified School District (the "District"). This Addendum references the Agreement between LBLP and the District dated May 16, 2019 ("the Agreement").

1. The parties agree that the schedules of the Agreement shall be amended. The parties agree that the language in Schedules 2 of the Agreement shall be amended to accommodate the changes in schedules.

1.1 The language in Section 2 of the Agreement is hereby amended as follows:

"In exchange for LBLP testers to work with District staff to administer Lindamood-Bell's testing battery to forty-five (45) students, one (1) project leader will be onsite from July 1, 2019 to July 17, 2019 to mentor staff, pace students through programs, and assist in oversight of small group and classroom instruction.

2. The language in Section 2 of the Agreement is hereby amended as follows:

"2. Term. The term of this Agreement will be from the effective date of the Agreement (which is defined as the date last written below), until July 17, 2019 (the "Term"). The Term may be extended only by the mutual written agreement of the parties."

3. All other terms and conditions of the original Agreement remain as originally agreed.

Approved this 27th day of June 2019.

"District"

By: _____


Edgar Lampkin Ed. D.

Name: Williams USD Superintendent

Title: Williams USD School District Superintendent

Date: June 28, 2019

“LBLP”

By: _____ for Lindamood-Bell Learning Processes

Name: Nanci Bell

Title: Chief Executive Officer and President

Date: _____


Placer County Office of Education

360 Nevada Street, Auburn, CA 95603
 (530) 889-8020 • Fax (530) 886-5841 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

AGREEMENT FOR PCOE CONSULTING SERVICES

This agreement ("Agreement") for consulting services offered by the Placer County Office of Education (PCOE) is entered into between Gayle Garbolino-Mojica, Placer County Superintendent of Schools, in her capacity as the Chief Executive Officer of PCOE and Williams Unified School District ("Agency"). This Agreement is effective when signed by PCOE and Agency and for reference only is dated June 13, 2019.

1.0 SCOPE OF SERVICES

PCOE shall provide specialized consulting services to Agency as described in Attachment A.

2.0 FEES

Agency shall pay a maximum amount to PCOE of \$16,250 as full payment for all specialized services set forth herein as described in Attachment A.

3.0 RECORDS

Any records shall be maintained and stored by the Agency as may be required by the Education Code or other legal mandate. Copies of records may also be maintained and stored by PCOE.

4.0 WORK PRODUCT

All work product including intellectual property, such as trade secrets and copyrights, documents, records, files and supporting data accumulated, prepared and/or distributed by PCOE within the course and scope of this Agreement shall be specified below the property of:

- a. ☒ PCOE _____
- b. ☐ Agency _____
- c. ☐ Not Applicable _____

5.0 TERM

The term of this Agreement shall be from July 1, 2019, through June 30, 2020.

6.0 TERMINATION

Either party may terminate this Agreement by giving the other party at least thirty (30) calendar days written notice. In the event of the early termination of this Agreement, PCOE shall be paid for all work performed and all reasonable expenses incurred up to and including the date of termination.

7.0 PAYMENT

PCOE will invoice Agency within thirty (30) calendar after services have been provided. Agency shall pay fees within thirty (30) after receiving an invoice from PCOE.

8.0 AMENDMENTS

Any amendments to this Agreement shall be in writing and signed by both parties.

9.0 STATUS OF CONSULTANT

The consulting services are being provided by PCOE salaried employee and not of the Agency. Any and all employer payroll tax and retirement related payments on behalf of individual are to be made by PCOE.

10.0 CERTIFICATION

The Agency shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by PCOE on behalf of Agency. The Agency shall be responsible for meeting any certification requirements and if necessary, for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports that PCOE prepares on behalf of Agency.

11.0 HOLD HARMLESS AND IDEMNIFICATION

Each party agrees to indemnify, defend and hold harmless the other party and its employees, officers, and agents from and against all liability or claims for injury or damage to persons or property arising out of or from the breach of this Agreement, or from any negligent or intentional acts or omissions of either party, its employees, officers, and agents, in connection with the performance of this Agreement.

12.0 ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings, terms or conditions, and no party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. All prior understandings, terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

PLACER COUNTY SUPERINTENDENT OF SCHOOLS



Gayle Garbolino-Mojica

7/1/19

Date

AGENCY

Williams Unified School District

Name of Agency

(Signature of Agency Representative)

Date

Title

**Placer County Office of Education**

360 Nevada Street, Auburn, CA 95603

(530) 889-8020 • Fax (530) 886-5841 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

Attachment A – Fee Schedule

Williams Unified School District - PBIS Training Fees					
Training Dates	# of Schools	Tier II - Cost per school	Total	Travel/ Technical Assistance Fee	Total
Day 1 10/10/19	3	\$4,750	\$14,250	\$2,000	\$16,250
Day 2 10/18/19					
Day 3 11/21/19					
Day 4 2/06/20					
Total Annual Training Fee					\$16,250

Schools: Williams Elementary, Williams Upper Elementary, Williams Jr./Sr. High School



June 18, 2019

Dr. Edgar Lampkin
Williams Unified School District
499 Marguerite Street, Suite C
Williams, CA 95987

RE: Potential Change Order # 103-99R1
William MP Building- #1840
Request to Use: Owner Contingency
Number of Requested Days: 2

Dear Dr. Lampkin,

We have finalized the required quotations for PCO Number **103-99R1** for the following extra work: **RFI 019 - Provide pathway for Frontier to relocate existing phone lines around bldg. pad.** We have reviewed the scopes of work and have verified that all extra items are in compliance with our contract agreement. The following is a detailed itemization of all costs:

Description	Contractor	Proposed Amt
RFI 019 - Provide pathway for Frontier to relocate existing phone lines around bldg. pad	Lamon Construction	\$9,935.00
Mark-Up (5%)	Clark/Sullivan	\$496.75
Owner Contingency		\$10,431.75

Per the terms and conditions of our agreement, please approve this contingency usage by signing below and returning to Clark & Sullivan Construction. If we do not receive this written authorization to proceed within 5 days, there may be cost and schedule impacts.

Respectfully,

CLARK/SULLIVAN CONSTRUCTION

WILLIAMS UNIFIED SCHOOL DISTRICT

Michael Flores 6-18-19

Authorized Representative

Date

Edgar Lampkin 7/11/19
Authorized Representative Date

Project Name:	Williams MP Building	PCO No.	103-99 R1
Project Address:	1404 E Street	Reference RFI No.	19
	Williams, CA	Job No.	1840
Contractor Name:	Clark/Sullivan	DSA File No.	
Contractor Address:	2150 Opportunity #150	DSA Application No.	
	Roseville, CA 95678	Date:	06/18/19

Subject: Provide Pathway for Frontier to relocate existing phone lines around bldg pad - joint trench portion of wo

[illegible]

SUB WORK:											
Lamon Construction	0	\$0.00	\$0.00	0	\$9,935.00	\$9,935.00	0	0	\$0.00	\$0.00	
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00	
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[illegible]

NET SUBTOTALS		\$9,935.00
ADD MARK-UP (NET>0)	5% of the actual direct costs for OH&P	\$496.75
COST TOTAL		\$10,431.75

☐ Check here if additional pages attached

LAMON CONSTRUCTION CO., INC

871 VON GELDERN WAY
YUBA CITY, CA 95991
Ph : 530-671-1370

Change Request

To: Clark & Sullivan Construction
2024 Opportunity St. Suite 150
Roseville, CA 95678

Number: 6
Date: 6/18/2019
Job: 19-0250 Williams ES MP Bldg
Phone:

Description: Reroute Conduit

We are pleased to offer the following specifications and pricing to make the following changes:

Place Conduit per preliminary plans

The total direct cost to perform this work is			\$9,031.94
(Please refer to attached sheet for details.)			
	\$9,031.94	10.00%	\$903.06
		Total:	\$9,935.00

If you have any questions, please contact me at 530-671-1370.

Submitted by: KEN NORTON
LAMON CONSTRUCTION

Approved by: _____
Date: _____

Reroute Conduit.xls

6/21/2019

1 Reroute Conduit					
Quantity Calculations					
	Area (sf)	AC Sec	AB Sec	AC (Tons)	AB (Tons)
1	0.00	0.00	0.00	0.00	0.00
2	0.00	0.00	0.00	0.00	0.00
3	0.00	0.00	0.00	0.00	0.00
4	0.00	0.00	0.00	0.00	0.00
5	0.00	0.00	0.00	0.00	0.00
Total AC Quantity				0.00	
Total AB Quantity					0.00

Labor	Men	Hr/Day	MH	Cost/MH	Cost
1 Forman	0.00	8.00	0.00	\$ 116.00	\$ -
2 Forman Overtime	0.00	2.00	0.00	\$ 140.00	\$ -
3 Operator Area 1	2.00	8.00	16.00	\$ 106.00	\$ 1,696.00
4 Operator Area 1 OT	0.00	2.00	0.00	\$ 129.00	\$ -
5 Laborers	2.00	8.00	16.00	\$ 76.00	\$ 1,216.00
6 Laborers OT	0.00	2.00	0.00	\$ 93.00	\$ -
7 None	0.00	0.00	0.00	\$ -	\$ -
8 None	0.00	0.00	0.00	\$ -	\$ -
9 None	0.00	0.00	0.00	\$ -	\$ -
10 None	0.00	0.00	0.00	\$ -	\$ -
				32.00	
Total Labor Cost, per day				\$	2,912.00
DAYS					1.50
Total Labor Cost				\$	4,368.00

Equipment	Count	Cost/Day	Cost
1 Skippy	1.00	\$ 350.00	\$ 350.00
2 Backhoe	1.00	\$ 400.00	\$ 400.00
3		\$ -	\$ -
4 1 & 1 1/2 Ton Work Truck	1.00	\$ 200.00	\$ 200.00
5		\$ -	\$ -
6	0.00	\$ -	\$ -
7	0.00	\$ -	\$ -
8 None	0.00	\$ -	\$ -
9 None	0.00	\$ -	\$ -
10 None	0.00	\$ -	\$ -
Total Equip. Cost, per day		\$	950.00
DAYS			1.50
Total Equipment Cost		\$	1,425.00

Material Costs	Notes	U/M	Unit	Cost/Unit	Total Cost
1 Sand		TN	75.00	\$ 6.50	\$ 487.50
2 None		-	0.00	\$ -	\$ -
3 None		-	0.00	\$ -	\$ -
4 None		-	0.00	\$ -	\$ -
5 None		-	0.00	\$ -	\$ -
Subtotal Material Costs				\$	487.50

Trucking Costs	Notes	U/M	Unit	Cost/Unit	Total Cost
1 Trucking	Sand	HR	6.00	\$ 110.00	\$ 660.00
2		HR		\$ -	\$ -
3		HR		\$ -	\$ -
				6.00	
Subtotal Trucking Costs				\$	660.00
Subtotal Material Costs				\$	487.50
Sales Tax (Only on Materials)				\$	41.44
Total, Materials & Trucking Cost				\$	1,188.94

Misc. Materials / Cost	Notes	U/M	Unit	Cost/Ct	Cost
1 None	2" Conduit	LF	650.00	\$ 2.00	\$ 1,300.00
2 None	17x30 box	EA	1.00	\$ 750.00	\$ 750.00
3 None		-	0.00	\$ -	\$ -
4 None		-	0.00	\$ -	\$ -
5 None		-	0.00	\$ -	\$ -
6 None		-	0.00	\$ -	\$ -
7 None		-	0.00	\$ -	\$ -
8 None		-	0.00	\$ -	\$ -
9 None		-	0.00	\$ -	\$ -
10 None		-	0.00	\$ -	\$ -
Total Misc Materials Cost				\$	2,050.00

Sheet Summary	
Material/Trucking Costs	\$ 1,188.94
Labor Cost	\$ 4,368.00
Equipment Cost	\$ 1,425.00
Misc Materials Cost	\$ 2,050.00
Markup (This Sheet Only)	0% \$ -
TOTAL COST (This Sheet)	\$ 9,031.94



June 18, 2019

Dr. Edgar Lampkin
Williams Unified School District
499 Marguerite Street, Suite C
Williams, CA 95987

RE: Potential Change Order # 105-99
William MP Building- #1840
Request to Use: Owner Contingency
Number of Requested Days: 6

Dear Dr. Lampkin,

We have finalized the required quotations for PCO Number **105-99** for the following extra work: **RFI 020 - Existing Utilities Under Pad, etc..** We have reviewed the scopes of work and have verified that all extra items are in compliance with our contract agreement. The following is a detailed itemization of all costs:

Description	Contractor	Proposed Amt
RFI 020 – Refeed portables, etc. and relocate existing utilities currently in bldg. pad area.	Alessandro Electric	\$48,951.57
Mark-Up (5%)	Clark/Sullivan	\$2,447.58
Owner Contingency		\$51,399.15

Per the terms and conditions of our agreement, please approve this contingency usage by signing below and returning to Clark & Sullivan Construction. If we do not receive this written authorization to proceed within 5 days, there may be cost and schedule impacts.

Respectfully,

CLARK/SULLIVAN CONSTRUCTION

WILLIAMS UNIFIED SCHOOL DISTRICT

Michael Flores 6-18-19

Authorized Representative

Date

Edgar Lampkin 7/11/19
Authorized Representative Date

Project Name:	Williams MP Building	PCO No.	105-99
Project Address:	1404 E Street	Reference RFI No.	20
	Williams, CA	Job No.	1840
Contractor Name:	Clark/Sullivan	DSA File No.	
Contractor Address:	2150 Opportunity #150	DSA Application No.	
	Roseville, CA 95678	Date:	06/18/19

Subject:

[illegible]

SUB WORK:											
Alessandro Electric	0	\$0.00	\$0.00	0		\$48,951.57	\$48,951.57	0	0	\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
TOTAL			\$0.00				\$48,951.57				\$0.00
SUBTOTAL BEFORE MARK-UP								\$48,951.57			
SUBTOTAL								\$48,951.57			

[illegible]

NET SUBTOTALS		\$48,951.57
ADD MARK-UP (NET>0)	5% of the actual direct costs for OH&P	\$2,447.58
COST TOTAL		\$51,399.15

☐ Check here if additional pages attached

Alessandro

ELECTRIC INC.

Proposed Change Order

Project: Williams ES MPB

PCO #: 01

CCD

DATE: 6/17

RFI

20

The reason for this Change Request is: (check one and fill in the blanks)

_____ This responds to a CM-issued Proposed Change Order/Request for Proposal _____

X Scope has changed due to a response to Request for Information (RFI) # 20 TEE R2

_____ OTHER: _____

DESCRIPTION OF CHANGE:

Refeed portables 118, 119, ball field with electrical and low voltage systems
Trench 194ft from old MP to existing underground pull box East of portable 119.
Install (5) 1 1/4" conduits and (2) 1" conduits for power and (3) 2" conduits for low voltage.
Relocate 2 underground pull boxes to capture existing conduits East of old MP bldg.
Credit back 97ft of trench and conduit originally shown between old and new MP bldgs.
Splice off of existing feeders at UG pull boxes East of old MP bldg. to rooms 118, 119, and ball field.
Reroute low voltage systems for data and fire alarm for room old MP bldg. rooms 118 and 119.

Requested Cost Change: ~~\$51,142~~ \$48,951.57 With 10% Markup

Requested Schedule Change: Increase / Decrease: 10 calendar days.

Contractor Signature: Clint Alessandro Date: 6/17

_____ Accepted
(PCO/WO to follow)

_____ Resubmit per comments
(Use same CR #)

_____ Rejected
(See Comments)



Job ID: JOB-02778
Project: williams mp



CO: CO-0001: Existing Utilities

Top Sheet Report

17 Jun 2019 23:16:36

Tax Rate status: Default

Bid Name: BASE BID

Bid Template: SAC 2019 CHANGE ORDER

Description	Column 1	Column 2	Column 3	Column 4
HOURLY LABOR RATE REG SHIFT	102.50			
# OF LABOR HRS REG SHIFT		338.17		
COSTS OF LABOR REG SHIFT			29,944.66	
HOURLY LABOR RATE OT	115.84			
# OF DIRECT LABOR HRS OT				
COSTS OF LABOR DOLLARS OT				
HOURLY LABOR RATE DT \$	121.78			
# OF DIRECT LABOR HRS DT				
COSTS OF LABOR DOLLARS DT				
HOURLY LABOR RATE SECOND SHIFT \$	147.87			
# OF LABOR HOURS SECOND SHIFT				
COSTS OF LABOR DOLLAR SEC SH				
HOURLY LABOR RATE THIRD SHIFT \$	132.33			
# OF LABOR HOURS THIRD SHIFT				
COSTS OF LABOR DOLLARS THRD SH				
HOURLY INDIRECT LABOR RATE	88.55			
# OF INDIRECT LABOR HRS				
COSTS OF INDIRECT LABOR				
LABOR HOURS TOTAL		338.17		
LABOR COSTS SUBTOTAL			29,944.66	
MATERIAL DOLLARS			9,555.19	
QUOTES DOLLARS				
MATERIAL & QUOTE TAX RATE				
MATERIAL & QUOTE TAX			812.19	
MATERIAL SUBTOTAL			10,367.38	
DJC				
SUBCONTRACTS TOTAL				
EQUIPMENT			3,492.00	
CO SUBTOTAL			43,804.04	

Alessandro Electric Inc.

4009 Vista Park Ct.
Sacramento, CA 95834

Phone: 916-283-6966
Web: www.alessandroelectric.com

Description	Column 1	Column 2	Column 3	Column 4
O/P LAB MAT & EQ %	18.00	10% Maximum		
O/P LAB MAT & EQ			6,570.61	4,380.41
O/P SUB %	15.00	10% Maximum		
O/P SUB				

O/P TOTAL 50,374.64

BONDS & INS 767.13

(INTERNAL USE) CO SUBTOTAL + BON 44,571.16

Bid Memo:

~~Bid Total: 51,141.77~~

\$48,951.57

Job ID: JOB-02778
Project: williams mp



CO: CO-0001: Existing Utilities

Takeoff

17 Jun 2019 23:18:04

Phase: HV DEVICES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0.00				POWER FOR IDF CABINET IN OLD MPR				
TITLE	1.00		M	3/4 EMT #12	20A-1G-DX-SPEC	0.0000	0.00	0.0000	0.00
140016	1.00	EA	M	20A	DX RECEPT SPECIFICATION GRADE	23.3100	23.31	0.3000	0.30
140524	1.00	EA	M	1-DUPLEX	1G STAINLESS STEEL PLATE	1.2000	1.20	0.1000	0.10
150014	1.00	EA	M	1-1/2"D 21.0-CI	4"SQ CMB- KO FH- BRKT	12.6174	12.62	0.3000	0.30
150058	1.00	EA	M	FLAT	1G 4"SQ PLASTER-RING	10.8410	10.84	0.1500	0.15
160565	2.00	EA	M	#10 x 1"	TEK SCREW	0.1395	0.28	0.0240	0.05
100102	1.00	EA	M	#12	PIGTAIL W/GRD SCREW	0.7562	0.76	0.0400	0.04
100116	1.00	EA	M	18-12	PSH-IN 4-WIRE CONN	0.1418	0.14	0.0390	0.04
100115	1.00	EA	M	18-12	PSH-IN 3-WIRE CONN	0.1339	0.13	0.0325	0.03
10047	25.00	FT	M	3/4	EMT	1.8700	46.75	0.0465	1.16
30290	2.00	EA	M	3/4	EMT STEEL COMP IN-THROAT CONN	4.7166	9.43	0.1400	0.28
30190	3.00	EA	M	3/4	EMT STEEL-COMP COUPLING	4.2455	12.74	0.2790	0.84
70037	83.00	FT	M	12	THHN/THWN CU (STR)	0.1652	13.71	0.0054	0.45
70145	28.00	FT	M	12.	GREEN THHN CU (GRD 20A)	0.1652	4.63	0.0054	0.15
160812	4.00	EA	M	3/4	EMT 1-HOLE STEEL STRAP	0.9709	3.88	0.0400	0.16
160565	4.00	EA	M	#10 x 1"	TEK SCREW	0.1395	0.56	0.0240	0.10
	0.00				LOW VOLTAGE PATHWAY THROUGH CEILING				
740088	1.00	EA	M	2	FIRESTOP SLEEVE	37.4900	37.49	0.6000	0.60
10199	1.00	EA	M	2	CORED HOLE UP TO 8" DEEP	2.0000	2.00	1.1500	1.15
Phase Totals:							180.47		5.89

Phase: HV FEEDERS

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0.00				REFEED FOR RM118				
70041	681.00	FT	M	4.	THHN/THWN CU (STR)	0.9785	666.32	0.0130	8.85

Alessandro Electric Inc.

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Phase: HV FEEDERS

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
100177	1.00	EA	M	4.	WIRE TERMINATION	0.0000	0.00	0.2500	0.25
70147	227.00	FT	M	8	GREEN THHN CU (GRD 100A)	0.4114	93.38	0.0090	2.04
100175	1.00	EA	M	8	WIRE TERMINATION	0.0000	0.00	0.2000	0.20
100199	3.00	EA	M	4.	CU/AL CRIMP SPLICE CONNECTOR	12.9084	38.73	0.5000	1.50
100215	3.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	31.02	0.1000	0.30
100197	1.00	EA	M	8	CU/AL CRIMP SPLICE CONNECTOR	0.0000	0.00	0.2500	0.25
100215	1.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	10.34	0.1000	0.10
	0.00				REFEED FOR RM119				
70041	606.00	FT	M	4.	THHN/THWN CU (STR)	0.9785	592.94	0.0130	7.88
100177	1.00	EA	M	4.	WIRE TERMINATION	0.0000	0.00	0.2500	0.25
70147	202.00	FT	M	8	GREEN THHN CU (GRD 100A)	0.4114	83.10	0.0090	1.82
100175	1.00	EA	M	8	WIRE TERMINATION	0.0000	0.00	0.2000	0.20
100199	3.00	EA	M	4.	CU/AL CRIMP SPLICE CONNECTOR	12.9084	38.73	0.5000	1.50
100215	3.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	31.02	0.1000	0.30
100197	1.00	EA	M	8	CU/AL CRIMP SPLICE CONNECTOR	0.0000	0.00	0.2500	0.25
100215	1.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	10.34	0.1000	0.10
	0.00				REFEED FOR BALL FIELD				
70041	825.00	FT	M	4.	THHN/THWN CU (STR)	0.9785	807.22	0.0130	10.73
100177	1.00	EA	M	4.	WIRE TERMINATION	0.0000	0.00	0.2500	0.25
70147	275.00	FT	M	8	GREEN THHN CU (GRD 100A)	0.4114	113.13	0.0090	2.48
100175	1.00	EA	M	8	WIRE TERMINATION	0.0000	0.00	0.2000	0.20
100199	3.00	EA	M	4.	CU/AL CRIMP SPLICE CONNECTOR	12.9084	38.73	0.5000	1.50
100215	3.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	31.02	0.1000	0.30
100197	1.00	EA	M	8	CU/AL CRIMP SPLICE CONNECTOR	0.0000	0.00	0.2500	0.25
100215	1.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	10.34	0.1000	0.10
	0.00				REFEED FOR RM120				
70041	630.00	FT	M	4.	THHN/THWN CU (STR)	0.9785	616.42	0.0130	8.19
100177	1.00	EA	M	4.	WIRE TERMINATION	0.0000	0.00	0.2500	0.25
70147	210.00	FT	M	8	GREEN THHN CU (GRD 100A)	0.4114	86.39	0.0090	1.89
100175	1.00	EA	M	8	WIRE TERMINATION	0.0000	0.00	0.2000	0.20
100199	3.00	EA	M	4.	CU/AL CRIMP SPLICE CONNECTOR	12.9084	38.73	0.5000	1.50
100215	3.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	31.02	0.1000	0.30
100197	1.00	EA	M	8	CU/AL CRIMP SPLICE CONNECTOR	0.0000	0.00	0.2500	0.25
100215	1.00	E	M	6-4	6" COLD SHRINK - 0.31" TO 0.56" T X 2" L	10.3400	10.34	0.1000	0.10
Phase Totals:							3,379.25		54.27

Alessandro Electric Inc.

4009 Vista Park Ct.
Sacramento, CA 95834

Phone: 916-283-6966

Web: www.alessandroelectric.com

Phase: HV SITE UTILITIES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0.00				TRENCH				
TITLE	194.00		M		36" X 36" TRENCH BACKFILL SAND TAPE SPOIL	0.0000	0.00	0.0000	0.00
390161	194.00		E	36" X 36" DEEP	BACKHOE TRENCHING	12.0000	2,328.00	0.0000	0.00
390162	194.00		E	36" X 36" DEEP	BACKHOE SPOTTER	0.0000	0.00	0.1511	29.31
390224	194.00		E	36" X 36" DEEP	BACKHOE BACKFILL TRENCH	24.0000	4,656.00	0.0000	0.00
390225	194.00	EA	E	36" X 36" DEEP	BACKFILL LABOR	0.0000	0.00	0.3022	58.63
390340	194.00	FT	M	6"	RED ELECTRIC CAUTION TAPE	0.0001	0.01	0.0036	0.70
70194	194.00	FT	M	10	BARE CU (SOL)	0.2194	42.57	0.0080	1.55
390477	873.00	EA	M	CUBIC FOOT	SAND	1.3400	1,169.82	0.1080	94.28
390677	873.00	EA	M	CUBIC FOOT	SPOILS REMOVAL PER CUBIC FOOT	0.3700	323.01	0.0225	19.64
980151	194.00	EA	M	1 FT	3"YEL "CAUTION" TAPE	0.0315	6.11	0.0080	1.55
	0.00				LOV VOLT PATHWAY				
TITLE	185.00		M		3-DUCT / NO TRENCHING 2" PVC	0.0000	0.00	0.0000	0.00
10061	555.00	FT	M	2	PVC SCH 40	1.2368	686.42	0.0000	0.00
20102	2.00	EA	M	2	PVC FIELD BEND	0.5000	1.00	1.0000	2.00
500094	185.00	FT	M		PULL LINE (STRING)	0.0220	4.06	0.0026	0.48
10091	555.00	FT	M	2	PVC SCH 40 20' LAID IN TRENCH LBR.	0.0000	0.00	0.0344	19.11
390050	111.00	EA	M	2 x 3	BASE DUCT BANK CONDUIT SPACER	2.6750	296.93	0.1700	18.87
40030	49.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	42.70	0.0102	0.50
390089	185.00	FT	M	18" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0300	5.55
20144	6.00	EA	M	2	GRC 90-DEG ELBOW	29.1900	175.14	1.0000	6.00
30362	6.00	EA	M	2	PVC FEMALE ADAPTER	2.5412	15.25	0.3000	1.80
10005	90.00	FT	M	2	GRC	21.3000	1,917.00	0.1100	9.90
10211	6.00	EA	M	2	CONDUIT CUT & THREAD	2.0000	12.00	0.7000	4.20
30031	6.00	EA	M	2	GRC COUPLING	8.2200	49.32	0.3000	1.80
40177	6.00	EA	M	2	PLASTIC BUSHING	4.1609	24.97	0.3000	1.80
101151	12.00	FT	M	1'	10MIL WRAP TAPE	0.0939	1.13	0.0040	0.05
40121	12.00	EA	M	2	LOCKNUT	6.5706	78.85	0.4000	4.80
240049	18.00	EA	M	2	GRC STRUT CLAMP GALV	3.6897	66.41	0.0400	0.72
500131	6.00	EA	M	2	ENCLOSURE HOLE PUNCH	1.0000	6.00	0.7000	4.20
20038	6.00	EA	M	2	PVC SCH 40 45-DEG ELBOW	6.2438	37.46	0.5000	3.00
30314	12.00	EA	M	2	PVC COUPLING	1.4500	17.40	0.1689	2.03
40030	3.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	2.61	0.0108	0.03
30374	6.00	EA	M	2	PVC END BELLS	8.3956	50.37	0.2300	1.38
	0.00				ELECTRICAL PATHWAY				

Alessandro Electric Inc.

4009 Vista Park Ct.
Sacramento, CA 95834

Phone: 916-283-6966

Web: www.alessandroelectric.com

Phase: HV SITE UTILITIES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
TITLE	970.00		M	1 1/4	SCH 40 DIRECT-BURIED 1-DUCT	0.0000	0.00	0.0000	0.00
10089	970.00	FT	M	1 1/4	PVC SCH 40 20' LAID IN TRENCH LBR.	0.0000	0.00	0.0360	34.92
10059	970.00	FT	M	1 1/4	PVC SCH 40	0.9708	941.68	0.0000	0.00
500094	970.00	FT	M		PULL LINE (STRING)	0.0220	21.30	0.0019	1.85
40030	39.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	33.99	0.0108	0.42
390088	970.00	FT	M	12" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	19.40
TITLE	388.00		M	1	SCH 40 DIRECT-BURIED 1-DUCT	0.0000	0.00	0.0000	0.00
10088	388.00	FT	M	1	PVC SCH 40 20' LAID IN TRENCH LBR.	0.0000	0.00	0.0338	13.11
10058	388.00	FT	M	1	PVC SCH 40	0.6406	248.55	0.0000	0.00
500094	388.00	FT	M		PULL LINE (STRING)	0.0220	8.52	0.0019	0.74
40030	16.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	13.94	0.0108	0.17
390088	388.00	FT	M	12" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	7.76
20036	10.00	EA	M	1 1/4	PVC SCH 40 45-DEG ELBOW	3.2700	32.70	0.3200	3.20
30312	20.00	EA	M	1 1/4	PVC COUPLING	0.9803	19.61	0.1334	2.67
40030	2.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	1.74	0.0108	0.02
30372	10.00	EA	M	1 1/4	PVC END BELLS	5.6076	56.08	0.1800	1.80
20035	4.00	EA	M	1	PVC SCH 40 45-DEG ELBOW	2.8338	11.34	0.2500	1.00
30311	8.00	EA	M	1	PVC COUPLING	0.7352	5.88	0.1285	1.03
40030	1.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	0.87	0.0108	0.01
30371	4.00	EA	M	1	PVC END BELLS	5.7200	22.88	0.1600	0.64
	0.00				CREDIT FOR TRENCH BETWEEN MP BLDGS				
TITLE	-97.00		M		36" X 36" TRENCH BACKFILL SAND TAPE SPOI	0.0000	0.00	0.0000	0.00
390161	-97.00		E	36" X 36" DEEP	BACKHOE TRENCHING	12.0000	-1,164.00	0.0000	0.00
390162	-97.00		E	36" X 36" DEEP	BACKHOE SPOTTER	0.0000	0.00	0.1511	-14.66
390224	-97.00		E	36" X 36" DEEP	BACKHOE BACKFILL TRENCH	24.0000	-2,328.00	0.0000	0.00
390225	-97.00	EA	E	36" X 36" DEEP	BACKFILL LABOR	0.0000	0.00	0.3022	-29.31
390340	-97.00	FT	M	6"	RED ELECTRIC CAUTION TAPE	0.0001	-0.01	0.0036	-0.35
70194	-97.00	FT	M	10	BARE CU (SOL)	0.2194	-21.28	0.0080	-0.78
390477	-436.00	EA	M	CUBIC FOOT	SAND	1.3400	-584.24	0.1080	-47.09
390677	-436.00	EA	M	CUBIC FOOT	SPOILS REMOVAL PER CUBIC FOOT	0.3700	-161.32	0.0225	-9.81
980151	-97.00	EA	M	1 FT	3"YEL "CAUTION" TAPE	0.0315	-3.06	0.0080	-0.78
TITLE	-97.00		M		5-DUCT / NO TRENCHING 4" PVC	0.0000	0.00	0.0000	0.00
10065	-485.00	FT	M	4	PVC SCH 40	3.3863	-1,642.36	0.0000	0.00
10095	-485.00	FT	M	4	PVC SCH 40 20' LAID IN TRENCH LBR.	0.0000	0.00	0.0371	-18.01
390054	-58.00	EA	M	4 x 3	BASE DUCT BANK CONDUIT SPACER	3.8717	-224.56	0.1500	-8.70

Alessandro Electric Inc.

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Phase: HV SITE UTILITIES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
390045	-38.00	EA	M	4 x 3	INTERMEDIATE DUCT BANK SPACER	3.7915	-144.08	0.1500	-5.70
40030	-67.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	-58.39	0.0090	-0.60
390091	-97.00	FT	M	36" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0600	-5.82
TITLE	-97.00		M		1-DUCT / NO TRENCHING 2" PVC	0.0000	0.00	0.0000	0.00
10061	-97.00	FT	M	2	PVC SCH 40	1.2368	-119.97	0.0000	0.00
500094	-97.00	FT	M		PULL LINE (STRING)	0.0220	-2.13	0.0026	-0.25
10091	-97.00	FT	M	2	PVC SCH 40 20' LAID IN TRENCH LBR.	0.0000	0.00	0.0405	-3.93
390050	-19.00	EA	M	2 x 3	BASE DUCT BANK CONDUIT SPACER	2.6750	-50.83	0.1800	-3.42
40030	-8.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	-6.97	0.0108	-0.09
390088	-97.00	FT	M	12" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	-1.94
20042	-15.00	EA	M	4	PVC SCH 40 45-DEG ELBOW	29.6346	-444.52	1.0000	-15.00
30318	-30.00	EA	M	4	PVC COUPLING	5.9300	-177.90	0.3144	-9.43
40030	-9.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8714	-7.84	0.0108	-0.10
30378	-15.00	EA	M	4	PVC END BELLS	11.6470	-174.71	0.4000	-6.00
Phase Totals:							6,113.47		200.87

Phase: LV FIRE ALARM

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
1	500.00		M		18-2 AQ FOR SLC	0.3500	175.00	0.0200	10.00
2	500.00		M		12-2 NAC	0.5000	250.00	0.0200	10.00
3	4.00		M		TERMINAL STRIPS	10.0000	40.00	0.2500	1.00
4	1.00		M		RECONNECT SLC CIRCUIT	0.0000	0.00	2.0000	2.00
5	1.00		M		RECONNECT NAC CIRCUIT	0.0000	0.00	2.0000	2.00
6	1.00		M		FIRE ALARM PRETEST/TROUBLE SHOOT	20.0000	20.00	6.0000	6.00
7	1.00		M		FIRE ALARM TEST	20.0000	20.00	4.0000	4.00
8	1.00		M		FA LABELING	10.0000	10.00	2.0000	2.00
Phase Totals:							515.00		37.00

Phase: LV WORK STATION CABLING

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
9	1.00		M		24" ENCLOSED DATA CABINET	725.0000	725.00	2.0000	2.00
10	1.00		M		FIBER LIU SMALL	200.0000	200.00	0.2500	0.25
11	2.00		M		FIBER BULKHEAD LC OM3	95.0000	190.00	0.1700	0.34

Alessandro Electric Inc.

4009 Vista Park Ct.
Sacramento, CA 95834Phone: 916-283-6966
Web: www.alessandroelectric.com

Phase: LV WORK STATION CABLING

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
12	24.00		M		LC OM3 FIBER CONNECTORS	12.0000	288.00	0.2500	6.00
13	400.00		M		12 STRAND OM3 IN/OUT FIBER	1.2500	500.00	0.0200	8.00
14	2.00		M		48PT SNAP-IN PATCH PANEL	65.0000	130.00	0.2500	0.50
15	2.00		M		2U WIREMANAGER	48.0000	96.00	0.1700	0.34
16	40.00		M		CAT5E/CAT6 JACKS	6.0000	240.00	0.0800	3.20
17	12.00		M		FIBER TESTING	5.0000	60.00	0.1700	2.04
18	40.00		M		DATA TESTING	5.0000	200.00	0.1700	6.80
19	50.00		M		J-HOOKS	2.0000	100.00	0.1700	8.50
20	4.00		M		SLEEVES FROM IDF TO CEILING	20.0000	80.00	0.5000	2.00
21	2.00		M		LC TO LC FIBER JUMPER	25.0000	50.00	0.0800	0.16
Phase Totals:							2,859.00		40.13
Job Totals:							13,047.19		338.17



9.4.14

June 6, 2019

Dr. Edgar Lampkin
Williams Unified School District
499 Marguerite Street, Suite C
Williams, CA 95987

RE: Potential Change Order # 109-99
William MP Building- #1840
Request to Use: Owner Contingency
Number of Requested Days: 0

Dear Dr. Lampkin,

We have finalized the required quotations for PCO Number 109-99 for the following extra work: **Replace 2" valve & cap off (3) hose bibbs under new sidewalk.** We have reviewed the scopes of work and have verified that all extra items are in compliance with our contract agreement. The following is a detailed itemization of all costs:

Description	Contractor	Proposed Amt
Replace 2" valve & cap off (3) hose bib's under the new sidewalk.	WWF Contractors	\$834.86
Mark-Up (5%)	Clark/Sullivan	\$41.74
Owner Contingency		\$876.60

Per the terms and conditions of our agreement, please approve this contingency usage by signing below and returning to Clark & Sullivan Construction. If we do not receive this written authorization to proceed within 5 days, there may be cost and schedule impacts.

Respectfully,

CLARK/SULLIVAN CONSTRUCTION

WILLIAMS UNIFIED SCHOOL DISTRICT

Michael Flores 6-6-19

Authorized Representative

Date

Edgar Lampkin 7/4/19
Authorized Representative Date

PROPOSED CHANGE ORDER ESTIMATE

Williams Unified School District

Project Name:	Williams MP Building	PCO No.	109-99
Project Address:	1404 E Street	Reference RFI No.	32
	Williams, CA	Job No.	1840
Contractor Name:	Clark/Sullivan	DSA File No.	
Contractor Address:	2150 Opportunity #150	DSA Application No.	
	Roseville, CA 95678	Date:	06/06/19

Subject:	Replacement of Existing Water Supply Valve
----------	--

[illegible]

SUB WORK:										
WWF Contractors	0	\$0.00	\$0.00	0	\$834.86	\$834.86	0	0	\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
TOTAL			\$0.00			\$834.86				\$0.00
SUBTOTAL BEFORE MARK-UP								\$834.86		
SUBTOTAL								\$834.86		

DELETED WORK:												
Contractor:		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
TOTAL				\$0.00			\$0.00				\$0.00	
SUBTOTAL BEFORE MARK-UP											\$0.00	
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
		0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
TOTAL				\$0.00			\$0.00				\$0.00	
SUBTOTAL BEFORE MARK-UP											\$0.00	

NET SUBTOTALS		\$834.86
ADD MARK-UP (NET>0)	5% of the actual direct costs for OH&P	\$41.74
COST TOTAL		\$876.60

☒ Check here if additional pages attached

MEMO TO: Clark Sullivan
ATTN: Bob Hilton, Po Thao, Michael Flores
MEMO FROM: Laine West
DATE: June 6, 2019
PROJECT: Williams ES
RE: RFI #032

JOB #1922

RFP: Below is a cost associated with replacing the 2" valve and capping off (3) hose bibbs under the new sidewalk.

LABOR

5 hrs. labor @ 92.13/hr. 460.65

MATERIAL

(1)	G-5 box marked "water" @ 67.80/ea.	67.80
(1)	2" Nibco ball valve @ 103.16/ea.	103.16
(2)	2" copper couplings @ 8.84/ea.	16.96
(1)	lb. brazing rod @ 37.74/lb.	37.74
(3)	1" male adapters @ 4.39/ea.	13.17
(3)	1" brass caps @ 6.14/ea.	18.42
(2)	rolls 10 mil tape @ 9.80/roll	19.60
	Subtotal material	276.85
	7.75% tax	21.46
	Total material	298.31
	Labor & material	758.96
	10% Profit & overhead	75.90
	Grand total	834.86



9823 Old Winery Place, Ste. 20
Sacramento, CA 95827
Office: 916.853.0514
Fax: 916.853.0515

CSLB # 418113

www.wwfcontractors.com



9.4.15

June 10, 2019

Dr. Edgar Lampkin
Williams Unified School District
499 Marguerite Street, Suite C
Williams, CA 95987

RE: Potential Change Order # 110-99
William MP Building- #1840
Request to Use: Owner Contingency
Number of Requested Days: 0

Dear Dr. Lampkin,

We have finalized the required quotations for PCO Number 110-99 for the following extra work: **Credit to Contingency for Trees cut by District.** We have reviewed the scopes of work and have verified that all extra items are in compliance with our contract agreement. The following is a detailed itemization of all costs:

Description	Contractor	Proposed Amt
Credit to District for trees they cut down that were part of construction contract scope.	Lamon Construction	(\$6,000.00)
Mark-Up (5%)	Clark/Sullivan	(\$300.00)
Owner Contingency		(\$6,300.00)

Per the terms and conditions of our agreement, please approve this contingency usage by signing below and returning to Clark & Sullivan Construction. If we do not receive this written authorization to proceed within 5 days, there may be cost and schedule impacts.

Respectfully,

CLARK/SULLIVAN CONSTRUCTION

WILLIAMS UNIFIED SCHOOL DISTRICT

Michael Flores 6-10-19

Authorized Representative

Date

Edgar Lampkin 7/4/19

Authorized Representative

Date

PROPOSED CHANGE ORDER ESTIMATE

Williams Unified School District

Project Name:	Williams MP Building	PCO No.	110-99
Project Address:	1404 E Street	Reference RFI No.	
	Williams, CA	Job No.	1840
Contractor Name:	Clark/Sullivan	DSA File No.	
Contractor Address:	2150 Opportunity #150	DSA Application No.	
	Roseville, CA 95678	Date:	06/10/19

Subject: District cut down trees that were part of construction contract. This is for credit back to District.

[illegible]

SUB WORK:										
Lamon Construction	0	\$0.00	\$0.00	0	(\$6,000.00)	(\$6,000.00)	0	0	\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0	\$0.00	\$0.00	0		\$0.00	\$0.00
TOTAL			\$0.00			(\$6,000.00)				\$0.00
SUBTOTAL BEFORE MARK-UP							(\$6,000.00)			
SUBTOTAL							(\$6,000.00)			

[illegible]

NET SUBTOTALS		(\$6,000.00)
ADD MARK-UP (NET>0)	5% of the actual direct costs for ON&P	(\$300.00)
COST TOTAL		(\$6,300.00)

☒ Check here if additional pages attached

LAMON CONSTRUCTION CO., INC

871 VON GELDERN WAY

YUBA CITY, CA 95991

Ph : 530-671-1370

Change Request

To:

Number: 3

Date: 5/31/2019

Job: 19-0250 Williams ES MP Bldg

Phone:

Description: Credit Removal of Trees

We are pleased to offer the following specifications and pricing to make the following changes:

Credit to cut down 6 trees.

Removal of stumps still in scope.

The total direct cost to perform this work is \$-6,000.00
(Please refer to attached sheet for details.)

Total: \$-6,000.00

If you have any questions, please contact me at 530-671-1370.

Submitted by: KEN NORTON
LAMON CONSTRUCTION

Approved by: _____
Date: _____

9.4.16



June 24, 2019

Dr. Edgar Lampkin
Williams Unified School District
499 Marguerite Street, Suite C
Williams, CA 95987

RE: Potential Change Order # 111-99
William MP Building- #1840
Request to Use: Owner Contingency
Number of Requested Days: 0

Dear Dr. Lampkin,

We have finalized the required quotations for PCO Number 111-99 for the following extra work: **Add additional trap primer**. We have reviewed the scopes of work and have verified that all extra items are in compliance with our contract agreement. The following is a detailed itemization of all costs:

Description	Contractor	Proposed Amt
Add additional Trap Primer	WWF Contractors	\$300.77
Mark-Up (5%)	Clark/Sullivan	\$15.04
Owner Contingency		\$315.81

Per the terms and conditions of our agreement, please approve this contingency usage by signing below and returning to Clark & Sullivan Construction. If we do not receive this written authorization to proceed within 5 days, there may be cost and schedule impacts.

Respectfully,

CLARK/SULLIVAN CONSTRUCTION

WILLIAMS UNIFIED SCHOOL DISTRICT

Michael Flores 6-24-19

Authorized Representative

Date

Edgar Lampkin 7/11/19

Authorized Representative

Date

PROPOSED CHANGE ORDER ESTIMATE

Williams Unified School District

Project Name:	Williams MP Building	PCO No.	111-99
Project Address:	1404 E Street	Reference RFI No.	28
	Williams, CA	Job No.	1840
Contractor Name:	Clark/Sullivan	DSA File No.	
Contractor Address:	2150 Opportunity #150	DSA Application No.	
	Roseville, CA 95678	Date:	06/24/19

Subject: Add Additional Trap Primer

[illegible]

SUB WORK:											
WWF Contractors	0	\$0.00	\$0.00	0		\$300.77	\$300.77	0	0	\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
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	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
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	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
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	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.	

[illegible]

NET SUBTOTALS		\$300.77
ADD MARK-UP (NET>0)	5% of the actual direct costs for OHAP	\$15.04
COST TOTAL		\$315.81

☐ Check here if additional pages attached

MEMO TO: Clark Sullivan
ATTN: Bob Hilton, Po Thao, Michael Flores
MEMO FROM: Laine West
DATE: June 20, 2019
PROJECT: Williams ES
RE: RFI #028 Trap Primer

JOB #1922

RFP: Trap primer piping from TP-2 to floor sink. Adjust vent line route for this same floor sink to rise up in the wall, per drawing

LABOR.

2.5 hrs. labor @ 92.13/hr.	230.33
----------------------------	--------

MATERIAL

(20') 1/2 Type L copper @ 1.44/ft.	28.80
(2) 1/2 male adapters @ 2.60/ea.	5.20
(1) Poly sleeve @ 6.00/ea.	6.00
Subtotal material	40.00
7.75% tax	3.10
Total material	43.10
Labor & material	273.43
10% Profit & overhead	27.34
Grand total	300.77



9823 Old Winery Place, Ste. 20
Sacramento, CA 95827
Office: 916.853.0514
Fax: 916.853.0515

CSLB # 418113

www.wwfcontractors.com

WILLIAMS UNIFIED SCHOOL DISTRICT

P. O. Box 7 - 499 Marguerite Street - Suite C - Williams, California 95987

DR. EDGAR R. LAMPKIN, SUPERINTENDENTDistrict Office 530-473-2550 Fax 530-473-5894 www.williamsusd.net

*"Students in Williams Unified will graduate with 21st century skills giving them true choices;
career and/or college"*

July 3, 2019

Dear Mr. Do,

I wish to confirm to you that the Williams Unified School District has budget the annual scheduled debt service of \$193,637.50 in our annual budget for the 2016 Capital Improvements Project COP.

Furthermore, the District has sufficient assets to meet this and all other obligations in this fiscal year. Please let me know if you have any questions.

Williams Unified School District

By: Title: Superintendent

WILLIAMS UNIFIED SCHOOL DISTRICT

P. O. Box 7 - 499 Marguerite Street - Suite C - Williams, California 95987

DR. EDGAR R. LAMPKIN, SUPERINTENDENT

District Office 530-473-2550 Fax 530-473-5894 www.williamsusd.net

*"Students in Williams Unified will graduate with 21st century skills giving them true choices;
career and/or college"*

July 3, 2019

Wilmington Trust, N. A.
Corporate Trust Department
650 Town Center Drive
Suite 800
Costa Mesa, CA 92626

Re: Williams Unified School District COPs Series 2016

Pursuant to section 5.7 of the Lease Agreements dated as of April 1, 2016 relating to the above-referenced bond issue (the "Lease"), the Board certifies that all insurance policies required under the Lease are in full force and effect.

Williams Unified School District

By: Title: Superintendent

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

9.5

PURCHASE ORDER
NO: PO20-00032
DATE 07/10/2019

SHIP TO:
District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM: **FAX:**

Colusa County Office of
Education
345 5th Street Suite A
Colusa, CA 95932

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone

ORDER LOCATION 000 - District Office			VENDOR # 000056/2		REQUISITIONER Mechele Coombs		REQUISITION # R20-00130				
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA		BUYER		RPQ #	
ITEM	QTY	UNIT	DESCRIPTION				UNIT COST	EXTENSION			
1	1	EACH	19/20 Special Education				1,040,707.00	\$1,040,707.00			
							Order Sub-Total	\$1,040,707.00			
							Sales Tax	.00			
							Shipping	.00			
							Adjustment	.00			
							Order Total	\$1,040,707.00			
ACCOUNT DISTRIBUTION							AMOUNT				
(001622) 01-0003-0-7142-5001-9200-000-0000-1090							\$1,040,707.00				

Williams Unified School

District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00031
DATE 07/08/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
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5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

ORDERED FROM:

FAX:

Dubuque Bank and Trust
Loan Department
Po Box 778
Dubuque, IA 52004-0778

Vendor Telephone

ORDER LOCATION 000 - District Office			VENDOR # 004500/1	REQUISITIONER Mechele Coombs	REQUISITION # R20-00129
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION		EXTENSION
1	1	EACH	Solar-QZAB Annual Payment		\$168,000.00
Order Sub-Total					\$168,000.00
Sales Tax					.00
Shipping					.00
Adjustment					.00
Order Total					\$168,000.00
ACCOUNT DISTRIBUTION					AMOUNT
(000739) 01-0000-0-7438-0000-9100-000-0000-0000					\$33,288.00
(000741) 01-0000-0-7439-0000-9100-000-0000-0000					\$134,712.00

Williams Unified School

District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: BPO20-00009
DATE 07/10/2019

SHIP TO:

District Office
499 Marguerite St. Ste. C
Williams, CA 95987--007

ORDERED FROM: FAX:

Garcia Hernandez Sawhney LLP
401 B Street Suite 2010
San Diego, CA 92101

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
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Vendor Telephone

ORDER LOCATION 000 - District Office			VENDOR # 004706/1		REQUISITIONER Vera Wright		REQUISITION # R20-00086				
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA		BUYER		RPQ #	
ITEM	QTY	UNIT	DESCRIPTION				UNIT COST		EXTENSION		
1	1	Annual	Legal Services				150,000.00		\$150,000.00		
							Order Sub-Total		\$150,000.00		
							Sales Tax		.00		
							Shipping		.00		
							Adjustment		.00		
							Order Total		\$150,000.00		
							ACCOUNT DISTRIBUTION		AMOUNT		
							(000706) 01-0000-0-5870-0000-7100-000-0000-0000		\$150,000.00		

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER
NO: PO20-00004
DATE 06/21/2019

SHIP TO:
District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:
Houghton-Mifflin Harcourt
Po Box 1667
Evanston, IL 60204-9906

FAX:

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
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Vendor Telephone

ORDER LOCATION 000 - District Office			VENDOR # 001444/1	REQUISITIONER Edgar Lampkin	REQUISITION # R20-00095
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	10	Days	Personalized Leadership & Instructional Coaching	3,726.00	\$37,260.00
2	12	Days	Component 1: Data Teams for Learning - Part 2	3,726.00	\$44,712.00
3	8	Days	Component 1: Data Teams for Learning- Part 1	3,726.00	\$29,808.00
Order Sub-Total					\$111,780.00
Sales Tax					.00
Shipping					.00
Adjustment					.00
Order Total					\$111,780.00
ACCOUNT DISTRIBUTION				AMOUNT	
(000692) 01- 3180- 0- 5800- 1110- 1000- 100- 1000- 0000				\$25,000.00	
(001374) 01- 0003- 0- 5800- 1110- 1000- 200- 2000- 1030				\$22,356.00	
(001395) 01- 0003- 0- 5800- 1110- 1000- 300- 3000- 1030				\$22,356.00	
(002053) 01- 3180- 0- 5100- 1110- 1000- 100- 1000- 0000				\$42,068.00	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00003
DATE 06/17/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

Renaissance Learning
Po Box 8036
Wisconsin Rapids, WI 54495

FAX:

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
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Vendor Telephone (715) 424-3636

ORDER LOCATION			VENDOR #	REQUISITIONER	REQUISITION #	
000 - District Office			002979/1	Edgar Lampkin	R20-00094	
DATE REQUIRED		F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION		UNIT COST	EXTENSION
1	1	WES	Year 1 - 07/01/2019 - 06/30/2020 Star Early Literacy One-Time Fee		1,599.00	\$1,599.00
2	120	EACH	Star Early Literacy Subscription		4.85	\$582.00
3	400	EACH	Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included		19.50	\$7,800.00
4	120	EACH	Year 2 - 07/01/2020 - 06/30/2021 Star Early Literacy Subscription Renewal		5.20	\$624.00
5	400	EACH	Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included		19.50	\$7,800.00
6	120	EACH	Year 3 - 07/01/2021 - 06/30/2022 Star Early Literacy Subscription Renewal		5.45	\$654.00
7	400	EACH	Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included		19.50	\$7,800.00
8	1	WHS	Year 1 - 07/01/2019 - 06/30/2020 Accelerated Reader Upgrade from Desktop One-Time Fee		599.00	\$599.00
9	1	EACH	STAR Reading Enterprise Real Time Desktop Upgrade One-Time Fee		599.00	\$599.00

Williams Unified School

District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00003
DATE 06/17/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

Renaissance Learning
Po Box 8036
Wisconsin Rapids, WI 54495

FAX:

IMPORTANT INSTRUCTIONS TO VENDOR

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Vendor Telephone (715) 424-3636

ORDER LOCATION			VENDOR #		REQUISITIONER		REQUISITION #	
000 - District Office			002979/1		Edgar Lampkin		R20-00094	
DATE REQUIRED		F.O.B.	TERMS OF PAYMENT		SHIP VIA		BUYER	
							RPQ #	
ITEM	QTY	UNIT	DESCRIPTION			UNIT COST	EXTENSION	
10	550	EACH	Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included			19.50	\$10,725.00	
11	1	EACH	Little, Brown: HS add-on publisher Renewal			224.00	\$224.00	
12	1	EACH	Boyds Mill Press: MS/HS add-on publisher Renewal			120.00	\$120.00	
13	1	EACH	Britannica: HS Literature add-on publisher Renewal			340.00	\$340.00	
14	1	EACH	Britannica: HS Social Studies add-on publisher Renewal			610.00	\$610.00	
15	1	EACH	Britannica: HS STEM add-on publisher Renewal			670.00	\$670.00	
16	1	EACH	HMH: MS/HS add-on publisher Renewa			132.00	\$132.00	
17	550	EACH	Year 2 07/01/2020 - 06/30/2021 Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included			19.50	\$10,725.00	
18	1	EACH	Little, Brown: HS add-on publisher Renewal			224.00	\$224.00	
19	1	EACH	Boyds Mill Press: MS/HS add-on publisher Renewal			120.00	\$120.00	
20	1	EACH	Britannica: HS Literature add-on publisher Renewal			340.00	\$340.00	
21	1	EACH	Britannica: HS Social Studies add-on publisher Renewal			610.00	\$610.00	
22	1	EACH	Britannica: HS STEM add-on publisher Renewal			670.00	\$670.00	
23	1	EACH	HMH: MS/HS add-on publisher Renewal			132.00	\$132.00	

Copy

Page 2 of 4

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER
NO: PO20-00003
DATE 06/17/2019

SHIP TO:
District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:
Renaissance Learning
Po Box 8036
Wisconsin Rapids, WI 54495

FAX:

IMPORTANT INSTRUCTIONS TO VENDOR

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Vendor Telephone (715) 424-3636

ORDER LOCATION 000 - District Office			VENDOR # 002979/1	REQUISITIONER Edgar Lampkin	REQUISITION # R20-00094	
DATE REQUIRED		F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION	
24	550	EACH	Year 3 07/01/2021 - 06/30/2022 Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included	19.50	\$10,725.00	
25	1	EACH	Little, Brown: HS add-on publisher Renewal	224.00	\$224.00	
26	1	EACH	Boyds Mill Press: MS/HS add-on publisher Renewal	120.00	\$120.00	
27	1	EACH	Britannica: HS Literature add-on publisher Renewal	340.00	\$340.00	
28	1	EACH	Britannica: HS Social Studies add-on publisher Renewal	610.00	\$610.00	
29	1	EACH	Britannica: HS STEM add-on publisher Renewal	670.00	\$670.00	
30	1	EACH	HMH: MS/HS add-on publisher Renewal	132.00	\$132.00	
31	350	WUES	Year 1 07/01/2019 - 06/30/2020 Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included	19.50	\$6,825.00	
32	350	EACH	Year 2 07/01/2020 - 06/30/2021 Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time Professional Training Included	19.50	\$6,825.00	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00003
DATE 06/17/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

FAX:

Renaissance Learning
Po Box 8036
Wisconsin Rapids, WI 54495

IMPORTANT INSTRUCTIONS TO VENDOR

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Vendor Telephone (715) 424-3636

ORDER LOCATION 000 - District Office		VENDOR # 002979/1		REQUISITIONER Edgar Lampkin		REQUISITION # R20-00094	
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA	
						BUYER	
						RPQ #	
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION		
33	350	EACH	Year 3 07/07/2021 - 06/30/2022 Literacy Bundle Includes: Accelerated Reader Enterprise Real Time, Annual Platform Services , MyON myON Reader, Star Reading Enterprise Real Time	19.50	\$6,825.00		
34	1		Professional Training Included Applied Discounts	5,051.80-	\$5,051.80-		
				Order Sub-Total	\$81,943.20		
				Sales Tax	.00		
				Shipping	.00		
				Adjustment	.00		
				Order Total	\$81,943.20		
ACCOUNT DISTRIBUTION				AMOUNT			
(002052) 01- 0003- 0- 5800- 1110- 1000- 000- 0000- 3050				\$29,140.40			
(002104) 01- 0003- 0- 9330- - - - -				\$52,802.80			

RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
2091439

Williams Unified School District - 288615
PO Box 7
Williams, CA 95987-0007
Contact: Edgar Lampkin - (530) 473-2550
Email: elampkin@williams.k12.ca.us

Reference ID: 352656
Created: 05/31/2019

Quote Summary

School Count: 3

Renaissance Products & Services Total	\$86,995.00
Applied Discounts	\$(5,051.80)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$81,943.20

This quote includes: Renaissance Accelerated Reader, Renaissance myON Reader, Renaissance Star Early Literacy and Renaissance Star Reading.

** USD \$596.04 of the discount is due to paying for multiple years up front.

By signing below, you



- agree that this Quote, any other quotes issued to you during the Subscription Period and your use of the Applications, the Hosting Services and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R003981304GH3CB5.pdf> which are incorporated herein by reference;
- consent to the Terms of Service and License; and
- consent to the collection, use, and disclosure of the personal information of children under the age of 13 as discussed in the applicable Application Privacy Policy located at <https://www.renaissance.com/privacy-policy/>.

To accept this offer and place an order, [please sign and return this Quote](#).

Renaissance will issue an invoice pursuant to this Quote on the Invoice Date you specify below. If no Invoice Date is listed, Renaissance will issue an invoice within 30 days from the date of this Quote. If your organization requires a purchase order prior to invoicing, please check the box below and issue your purchase order to the Renaissance address below no later than 15 days prior to the Invoice Date. Payment is due net 30 days from the Invoice Date.

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Please check here if your organization requires a purchase order prior to invoicing: ☒

Renaissance Learning, Inc.	Williams Unified School District - 288615
	By: 
Name: Ted Wolf	Name: Dr. Edgar Lampkin
Title: VP - Corporate Controller	Title: Superintendent
Date: 05/31/2019	Date: 6/12/19
	Invoice Date:

Mail: PO Box 8036, Wisconsin Rapids, WI 54495-8036
Fax: (877)280-7642
Email: electronicorders@renaissance.com

RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
2091439

Phone: (877)444-3172

If changes are necessary, or additional information is required, please contact your account executive Carrie Gruber at (877)988-8043, Thank You.

Use your Prop 98 funding to lock in multi-year discounts on the solutions you need.

RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
2091439

This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Students can become their most amazing selves -- only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom -- transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

RENAISSANCE[®]

PO Box 8036, Wisconsin Rapids, WI 54495-8036
 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Quote
 # 2091439

Quote Details				
Williams Elementary School - 1215307				
Products & Services	Subscription Period	Quantity	Unit Price	Total
Quote Year 1				
Star Early Literacy One-Time Fee		1	\$1,599.00	\$1,599.00
Renaissance Applications				
Star Early Literacy Subscription	07/01/2019 - 06/30/2020	120	\$4.85	\$582.00
Literacy Bundle	07/01/2019 - 06/30/2020	400	\$19.50	\$7,800.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Quote Year 1 Subtotal			\$9,981.00	
Quote Year 2				
Renaissance Applications				
Star Early Literacy Subscription Renewal	07/01/2020 - 06/30/2021	120	\$5.20	\$624.00
Literacy Bundle	07/01/2020 - 06/30/2021	400	\$19.50	\$7,800.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Quote Year 2 Subtotal			\$8,424.00	
Quote Year 3				
Renaissance Applications				
Star Early Literacy Subscription Renewal	07/01/2021 - 06/30/2022	120	\$5.45	\$654.00
Literacy Bundle	07/01/2021 - 06/30/2022	400	\$19.50	\$7,800.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00

RENAISSANCE[®]

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 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Quote
 # 2091439

Quote Year 3 Subtotal	\$8,454.00
Williams Elementary School Subtotal	\$26,859.00
Applied Discounts	\$(3,476.52)
Williams Elementary School Total	USD \$23,382.48

Williams High School - 288618				
Products & Services	Subscription Period	Quantity	Unit Price	Total
Quote Year 1				
Accelerated Reader Upgrade from Desktop One-Time Fee		1	\$599.00	\$599.00
STAR Reading Enterprise Real Time Desktop Upgrade One-Time Fee		1	\$599.00	\$599.00
Renaissance Applications				
Literacy Bundle	07/01/2019 - 06/30/2020	550	\$19.50	\$10,725.00
<i>Includes:</i>				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
myON Applications				
Little, Brown: HS add-on publisher Renewal	07/01/2019 - 06/30/2020	1	\$224.00	\$224.00
Boyds Mill Press: MS/HS add-on publisher Renewal	07/01/2019 - 06/30/2020	1	\$120.00	\$120.00
Britannica: HS Literature add-on publisher Renewal	07/01/2019 - 06/30/2020	1	\$340.00	\$340.00
Britannica: HS Social Studies add-on publisher Renewal	07/01/2019 - 06/30/2020	1	\$610.00	\$610.00
Britannica: HS STEM add-on publisher Renewal	07/01/2019 - 06/30/2020	1	\$670.00	\$670.00
HMH: MS/HS add-on publisher Renewal	07/01/2019 - 06/30/2020	1	\$132.00	\$132.00
Quote Year 1 Subtotal			\$14,019.00	
Quote Year 2				
Renaissance Applications				
Literacy Bundle	07/01/2020 - 06/30/2021	550	\$19.50	\$10,725.00
<i>Includes:</i>				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
myON Applications				

RENAISSANCE[®]

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 Federal I.D. 39-1559474
www.renaissance.com

Quote
 # 2091439

Little, Brown: HS add-on publisher Renewal	07/01/2020 - 06/30/2021	1	\$224.00	\$224.00
Boyd's Mill Press: MS/HS add-on publisher Renewal	07/01/2020 - 06/30/2021	1	\$120.00	\$120.00
Britannica: HS Literature add-on publisher Renewal	07/01/2020 - 06/30/2021	1	\$340.00	\$340.00
Britannica: HS Social Studies add-on publisher Renewal	07/01/2020 - 06/30/2021	1	\$610.00	\$610.00
Britannica: HS STEM add-on publisher Renewal	07/01/2020 - 06/30/2021	1	\$670.00	\$670.00
HMH: MS/HS add-on publisher Renewal	07/01/2020 - 06/30/2021	1	\$132.00	\$132.00
Quote Year 2 Subtotal			\$12,821.00	

Quote Year 3

Renaissance Applications

Literacy Bundle	07/01/2021 - 06/30/2022	550	\$19.50	\$10,725.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				

Professional Services

Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
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myON Applications

Little, Brown: HS add-on publisher Renewal	07/01/2021 - 06/30/2022	1	\$224.00	\$224.00
Boyd's Mill Press: MS/HS add-on publisher Renewal	07/01/2021 - 06/30/2022	1	\$120.00	\$120.00
Britannica: HS Literature add-on publisher Renewal	07/01/2021 - 06/30/2022	1	\$340.00	\$340.00
Britannica: HS Social Studies add-on publisher Renewal	07/01/2021 - 06/30/2022	1	\$610.00	\$610.00
Britannica: HS STEM add-on publisher Renewal	07/01/2021 - 06/30/2022	1	\$670.00	\$670.00
HMH: MS/HS add-on publisher Renewal	07/01/2021 - 06/30/2022	1	\$132.00	\$132.00

Quote Year 3 Subtotal **\$12,821.00**

Williams High School Subtotal **\$39,661.00**

Applied Discounts **\$(1,575.28)**

Williams High School Total **USD \$38,085.72**

Williams Upper Elementary School - 743943

Products & Services	Subscription Period	Quantity	Unit Price	Total
Quote Year 1				
Renaissance Applications				
Literacy Bundle	07/01/2019 - 06/30/2020	350	\$19.50	\$6,825.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				

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Quote
 # 2091439

Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Quote Year 1 Subtotal			\$6,825.00	
Quote Year 2				
Renaissance Applications				
Literacy Bundle	07/01/2020 - 06/30/2021	350	\$19.50	\$6,825.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Quote Year 2 Subtotal			\$6,825.00	
Quote Year 3				
Renaissance Applications				
Literacy Bundle	07/01/2021 - 06/30/2022	350	\$19.50	\$6,825.00
Includes:				
Accelerated Reader Enterprise Real Time				
Annual Platform Services				
MyON myON Reader				
Star Reading Enterprise Real Time				
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Quote Year 3 Subtotal			\$6,825.00	
Williams Upper Elementary School Subtotal			\$20,475.00	
Applied Discounts			\$0.00	
Williams Upper Elementary School Total			USD \$20,475.00	

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Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00035
DATE 07/10/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

FAX:

Colusa County Office of
Education
345 5th Street Suite A
Colusa, CA 95932

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone

ORDER LOCATION 000 - District Office			VENDOR # 000056/2	REQUISITIONER Mechele Coombs	REQUISITION # R20-00133
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	12	Months	Rent for 499 Marguerite Street Suite C	4,800.00	\$57,600.00
			Order Sub-Total		\$57,600.00
			Sales Tax		.00
			Shipping		.00
			Adjustment		.00
			Order Total		\$57,600.00
ACCOUNT DISTRIBUTION				AMOUNT	
(000650) 01-0000-0-5600-0000-7200-000-0000-0000				\$57,600.00	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: BPO20-00008
DATE 07/10/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

Fagen Friedman & Fulfrost LLP
6300 Wilshire Blvd Suite 1700
Los Angeles, CA 90048

FAX:

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone

ORDER LOCATION 000 - District Office		VENDOR # 004241/2		REQUISITIONER Vera Wright		REQUISITION # R20-00085	
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA	
						BUYER	
						RPQ #	
ITEM	QTY	UNIT	DESCRIPTION			UNIT COST	EXTENSION
1	1	Annual	Legal Services			50,000.00	\$50,000.00
			Order Sub-Total				\$50,000.00
			Sales Tax				.00
			Shipping				.00
			Adjustment				.00
			Order Total				\$50,000.00
ACCOUNT DISTRIBUTION						AMOUNT	
(000706) 01- 0000- 0- 5870- 0000- 7100- 000- 0000- 0000						\$50,000.00	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: BPO20-00005
DATE 06/27/2019

SHIP TO:
District Office
499 Marguerite St. Ste. C
Williams, CA 95987--007

ORDERED FROM: **FAX:**

Recology Butte Colusa Counties
Po Box 1512
Oroville, CA 95965

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone

ORDER LOCATION 000 - District Office		VENDOR # 003797/1		REQUISITIONER Vera Wright		REQUISITION # R20-00090	
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA	
						BUYER	
						RPQ #	
ITEM	QTY	UNIT	DESCRIPTION			UNIT COST	EXTENSION
1	12	Month	Garbage Services			3,000.00	\$36,000.00
Order Sub-Total							\$36,000.00
Sales Tax							.00
Shipping							.00
Adjustment							.00
Order Total							\$36,000.00
ACCOUNT DISTRIBUTION						AMOUNT	
(000645) 01- 0000- 0- 5520- 0000- 8100- 000- 0000- 0000						\$36,000.00	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00033
DATE 07/10/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

FAX:

Colusa County Office of
Education
345 5th Street Suite A
Colusa, CA 95932

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone

ORDER LOCATION 000 - District Office		VENDOR # 000056/2		REQUISITIONER Mechele Coombs		REQUISITION # R20-00131	
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA	
						BUYER	
						RPQ #	
ITEM	QTY	UNIT	DESCRIPTION			UNIT COST	EXTENSION
1	1	EACH	Escape Software Fees			30,380.31	\$30,380.31
						Order Sub-Total	\$30,380.31
						Sales Tax	.00
						Shipping	.00
						Adjustment	.00
						Order Total	\$30,380.31
ACCOUNT DISTRIBUTION						AMOUNT	
(000673) 01- 0000- 0- 5800- 0000- 7200- 000- 0000- 0000						\$30,380.31	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: BPO20-00004

DATE 06/27/2019

SHIP TO:

District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM:

FAX:

City of Williams
Po Box 310
Williams, CA 95987

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone (530) 473-5389

ORDER LOCATION 000 - District Office		VENDOR # 000010/1		REQUISITIONER Vera Wright		REQUISITION # R20-00081	
DATE REQUIRED		F.O.B.		TERMS OF PAYMENT		SHIP VIA	
						BUYER	
						RPQ #	
ITEM	QTY	UNIT	DESCRIPTION			UNIT COST	EXTENSION
1	12	Month	Water and Sewer			2,446.00	\$29,352.00
						Order Sub-Total	\$29,352.00
						Sales Tax	.00
						Shipping	.00
						Adjustment	.00
						Order Total	\$29,352.00
ACCOUNT DISTRIBUTION						AMOUNT	
(000643) 01-0000-0-5510-0000-8100-000-0000-0000						\$29,352.00	

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER

NO: PO20-00040
DATE 07/11/2019

SHIP TO:

Williams Jr./Sr. High School
222 11th St
Williams, CA 95987

ORDERED FROM:

FAX: (479) 872-0037

JV Manufacturing Inc
Po Box 229
Springdale, AR 72765

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone (479) 751-7320

ORDER LOCATION				VENDOR #	REQUISITIONER	REQUISITION #
000 - District Office				004871/1	Tim Wright	R20-00139
DATE REQUIRED		F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
07/25/2019						
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION	
1	1	EACH	SC-02-20 2YD PACKER, SINGLE CYLINDER, 20YD CAPACITY SOPT0190 UNIVERSAL HOOK UP UNDERSTRUCTURE SOPT0081 HYDRAULIC COUPLERS ON LEFT HAND SIDE	20,339.50	\$20,339.50	
2	1	EACH	COPT0198 MULTI-CYCLE OPERATION (WITH ON/OFF SELECTOR SWITCH)	365.75	\$365.75	
3	1	EACH	Q003867 HOPPER, ENCL, SC-02, LH DR, TYPE B DMPR	2,375.00	\$2,375.00	
4	1	EACH	TT-0009 DUMPER, SIDE MNT, SC-T2, ANSI TYPE B CRT	5,400.75	\$5,400.75	
5	1	EACH	SOPT0073 INTEGRAL CTRLS, HTR HAND VALVE OPER. FOR SC COMP	1,315.75	\$1,315.75	
6	1	EACH	COPT0025 HINGED BREAKER BAR TEETH	299.25	\$299.25	
7	1	EACH	SOPT0073 PRESSURE GAUGE (REMOTE POWER UNIT MOUNTED)	128.25	\$128.25	
8	1	EACH	SOPT0073 10' ANGLE GUIDES W/ WHEEL STOPS SOPT0071 VOLTAGE, 10HP, 460V, 3PH	631.75	\$631.75	
			V1046003 DESERT SAND			
9	1	EACH	FREIGHT	2,250.00	\$2,250.00	
10	1	EACH	INSTALLATION	1,550.00	\$1,550.00	
11	1	EACH	FORKLIFT RENTAL	650.00	\$650.00	
				Order Sub-Total	\$35,306.00	
				Sales Tax	2,391.34	
				Shipping	.00	
				Adjustment	.00	
				Order Total	\$37,697.34	
ACCOUNT DISTRIBUTION				AMOUNT		
(000539) 01- 0000- 0- 4300- 0000- 8100- 000- 0000- 0000				\$854.73		

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

PURCHASE ORDER
NO PO20-00040
DATE 07/11/2019

SHIP TO:
Williams Jr./Sr. High School
222 11th St
Williams, CA 95987

ORDERED FROM: **FAX: (479) 872-0037**

JV Manufacturing Inc
Po Box 229
Springdale, AR 72765

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone (479) 751-7320

ORDER LOCATION 000 - District Office			VENDOR # 004871/1		REQUISITIONER Tim Wright		REQUISITION # R20-00139	
DATE REQUIRED 07/25/2019		F.O.B.	TERMS OF PAYMENT		SHIP VIA	BUYER		RPQ #
			DESCRIPTION				UNIT COST	
			ACCOUNT DISTRIBUTION				AMOUNT	
			(000590) 01- 0000- 0- 4400- 0000- 8100- 000- 0000- 0000				\$4,657.49	
			(000651) 01- 0000- 0- 5600- 0000- 8100- 000- 0000- 0000				\$2,200.00	
			(000715) 01- 0000- 0- 6400- 0000- 8100- 000- 0000- 0000				\$29,985.12	



J.V. Manufacturing Inc.

P.O. BOX 229
Springdale, AR 72765
Phone: (479) 751-7320
Fax: (479) 872-0037
E-mail: sales@jv.com



**MADE IN THE USA
SINCE 1978**

Quotation

B Account No.: P-2408
I WILLIAMS UNIFIED SCHOOL DISTRICT
L PO BOX 7
L WILLIAMS, CA 95987-0007

S WILLIAMS UNIFIED SCHOOL DISTRICT
H PO BOX 7
I WILLIAMS, CA 95987-0007
P

T Attn: TIM WRIGHT
O Phone: (530)681-7841
Email: twright@williams.k12.ca.us

T Attn: TIM WRIGHT
O Phone: (530)681-7841
Email: twright@williams.k12.ca.us

Quote No	Terms	Customer PO	Quote Date	Cust Req Date	Salesperson
E000046117	NET 30 DAYS		7/10/2019	Next Available	ERIC HARRIS
Item	Qty	Description	Unit Price	Extended Price	
SC-02-20	1.00	2YD PACKER, SINGLE CYLINDER, 20YD CAPACITY	20,339.50	20,339.50	
SOPT0190	1.00	UNIVERSAL HOOK UP UNDERSTRUCTURE	0.00	0.00	
SOPT0081	1.00	HYDRAULIC COUPLERS ON LEFT HAND SIDE	0.00	0.00	
COPT0198	1.00	MULTI-CYCLE OPERATION (WITH ON/OFF SELECTOR SWITCH)	365.75	365.75	
Q003867	1.00	HOPPER, ENCL, SC-02, LH DR, TYPE B DMPR	2,375.00	2,375.00	
TT-0009	1.00	DUMPER, SIDE MNT, SC-T2, ANSI TYPE B CRT	5,400.75	5,400.75	
SOPT0074	1.00	INTEGRAL CTRLS, HTR HAND VALVE OPER. FOR SC COMP	1,315.75	1,315.75	
COPT0025	1.00	HINGED BREAKER BAR TEETH	299.25	299.25	
SOPT0073	1.00	PRESSURE GAUGE (REMOTE POWER UNIT MOUNTED)	128.25	128.25	
SOPT0071	1.00	10' ANGLE GUIDES W/ WHEEL STOPS	631.75	631.75	
V1046003	1.00	VOLTAGE, 10HP, 460V, 3PH	0.00	0.00	
410010	1.00	DESERT SAND	0.00	0.00	
FREIGHT	1.00	FREIGHT	2,250.00	2,250.00	
INSTALL	1.00	INSTALLATION	1,550.00	1,550.00	
FORKLIFT	1.00	FORKLIFT RENTAL	650.00	650.00	

Sale Amount: 35,306.00

Pre-tax Amount (USD): 35,306.00

This quote is valid until 8/9/2019 . Pricing is subject to review on all expired quotes.

"The current lead time for this quotation is **6 weeks** from the receipt and acceptance of your purchase order.

Lead time is dependent on our current order backlog and is subject to change as inbound orders are received and accepted."



J.V. Manufacturing Inc.

P.O. BOX 229
Springdale, AR 72765
Phone: (479) 751-7320
Fax: (479) 872-0037
E-mail: sales@jv.com



**MADE IN THE USA
SINCE 1978**

Quotation

B Account No.: P-2408
I WILLIAMS UNIFIED SCHOOL DISTRICT
L PO BOX 7
L WILLIAMS, CA 95987-0007

T Attn: TIM WRIGHT
O Phone: (530)681-7841
Email: twright@williams.k12.ca.us

S WILLIAMS UNIFIED SCHOOL DISTRICT
H PO BOX 7
I WILLIAMS, CA 95987-0007
P

T Attn: TIM WRIGHT
O Phone: (530)681-7841
Email: twright@williams.k12.ca.us

Quote No	Terms	Customer PO	Quote Date	Cust Req Date	Salesperson
E000046117	NET 30 DAYS		7/10/2019	Next Available	ERIC HARRIS

WE PROPOSE hereby to furnish the above materials and/or labor in accordance with above specifications for the sum of: **35,306.00**
Terms are: NET 30 DAYS with approved credit

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Receipt of the J.V. Mfg., Inc. warranty is hereby acknowledged.

Date: 20190710

Customer Name: WILLIAMS UNIFIED SCHOOL DISTRICT

Shipping Dates are approximate and are based on conditions existing at the time of J.V. Manufacturing's receipt of your firm order and full information. J.V. will in good faith endeavor to ship by the estimated shipping date, but it shall not be responsible for any delay or any damage arising there from, including without limitation direct, consequential, or incidental or indirect damages, losses, or claims.

Authorized Signature - Title

ERIC HARRIS

The equipment referred to in this document remains the sole and absolute property of J.V. Mfg., Inc. which retains the right to possession of same and to terminate without notice any agreement to use the same before this invoice is paid in full. Title to said equipment shall transfer to the party name herein only upon payment in full of this invoice. This proposal may be withdrawn by J.V. Mfg., Inc. if acceptance is not received within 90 days of proposal date.

VENDOR - Blanket

Fiscal Year 2019/20

Requisition Number R20-00082

Requisition Date 06/12/2019

Summary

Created by	VWRIGHT, 6/12/2019	PO #	Goods & Services	
Department	BUSINESS	Responsibility	Academic Dept	
Status	Submitted			
On Hold	No	Attachments	None	
Requisitioner	Vera Wright	Board Date	Non Taxable	66,800.00
Order Site	000 - District Office		Taxable	.00
Delivery Site	000 - District Office		Tax (7.7500)	.00
Delivery Date		Room	Shipping (0.00)	.00
Project			Adjustment	.00
Info	Power & Electricity		Requisition Total	66,800.00

Requisition Vendor Information

000242/1 Pacific Gas & Electric Company
Po Box 997300 , Sacramento, CA 95899-7300

Purchasing

PO Date	PO Printed Date	Buyer
Quote	Quote Date	

Line Items

Change Level 0

Description	Stores Item #	Unit	Order Qty	Rcvd Qty	Unit Price	Extended
1 Power and Electricity		Year	1		66,800.0000	66,800.00

Accounts

	Amount	Encumbered	Expensed	Outstanding
(000646) 01- 0000- 0- 5530- 0000- 8100- 000- 0000- 0000 (2020) Noreport,Gas/elec,Maint/op	65,000.00	65,000.00		.00
(001004) 13- 5310- 0- 5530- 0000- 8100- 000- 0000- 0000 (2020) Child Nutrition,Gas/elec,Maint/op	1,800.00	1,800.00		.00

ESCAPE ONLINE

Page 1 of 1

9.8.1

TK/Kindergarten Regular		Minutes:	TK/Kinder Early Release		Minutes:	Tk/Kinder Minimum Day		Minutes:	Instructional Minute Totals			
										Days	Minutes	Total
8:10-9:50		100	8:10-9:50		100	8:10-10:00		110				
9:50-10:25	Nutrition/Recess (35)		9:50-10:25	Nutrition/Recess (35)	15	10:00-10:30	Lunch/Recess (30)		TK/Kinder			
10:25-12:00		95	10:25-12:00		95	10:30-12:40		130	Regular Day	107	310	33170
12:00-12:45	Lunch (45)		12:00-12:45	Lunch (45)					Early Release	64	260	16640
12:45-1:45		60	12:45-1:35		50				Minimum Day	9	240	2160
1:45-2:00	Recess (15)	15										51970
2:00-2:40		40									Required	36,000
Total		310	Total		260	Total		240				
1st Grade Regular		Minutes:	1st Grade Early Release		Minutes:	1st Grade Minimum Day		Minutes:				
										Days	Minutes	Total
8:10-9:30		80	8:10-9:30		80	8:10-10:25		135	First/Second/Third			
9:30-9:50	Nutrition/Recess (20)		9:30-9:50	Nutrition/Recess (20)		10:25-10:55	Lunch/Recess (30)		Regular Day	107	315	33705
9:50-11:15		85	9:50-11:15		85	10:55-12:40		105	Early Release	64	265	16960
11:15-11:55	Lunch (40)		11:15-11:55	Lunch (40)					Minimum Day	9	240	2160
11:55-1:25		90	11:55-1:35		100							52825
1:25-1:40	Recess (15)										Required	50,400
1:40-2:40		60										
Total		315	Total		265	Total		240				
2nd Grade Regular		Minutes:	2nd Grade Early Release		Minutes:	2nd Grade Minimum Day		Minutes:				
8:10-9:30		80	8:10-9:30		80	8:10-10:40		150				
9:30-9:50	Nutrition/Recess (20)		9:30-9:50	Nutrition/Recess (20)		10:40-11:10	Lunch/Recess (30)					
9:50-11:30		100	9:50-11:30		100	11:10-12:40		90				
11:30-12:10	Lunch (40)		11:30-12:10	Lunch (40)								
12:10-1:25		75	12:10-1:35		85							
1:25-1:40	Recess (15)											
1:40-2:40		60										
Total		315	Total		265	Total		240				
3rd Grade Regular		Minutes:	3rd Grade Early Release		Minutes:	3rd Grade Minimum Day		Minutes:				
8:10-9:30		80	8:10-9:30		80	8:10-10:55		165				
9:30-9:50	Nutrition/Recess (20)		9:30-9:50	Nutrition/Recess (20)		10:55-11:25	Lunch/Recess (30)					
9:50-11:45		115	9:50-11:45		115	11:25-12:40		75				
11:45-12:25	Lunch (40)		11:45-12:25	Lunch (40)								
12:25-1:45		80	12:25-1:35		70							
1:45-2:00	Recess (15)											
2:00-2:40		40										
Total		315	Total		265	Total		240				

Williams Upper Elementary
2019-2020
Instructional Minutes/Bell Schedule

9.8.2

REGULAR DAY			MINIMUM DAY		
FOURTH GRADE		MINUTES	FOURTH THRU SIXTH GRADE		MINUTES
8:10 TO 10:00		110	8:10 TO 10:50		160
10:00 TO 10:20	RECESS (20)	0	10:50 TO 11:10	LUNCH (0)	0
10:20 TO 12:40		140	11:10 TO 12:40		90
12:40 TO 1:20	LUNCH (40)	0	TOTAL		250
1:20 TO 2:50		90			
TOTAL		340			
FIFTH GRADE		MINUTES	EARLY RELEASE		
8:10 TO 10:00		110	MONDAY & FRIDAY (64)		
10:00 TO 10:20	RECESS (20)	0			
10:20 TO 12:35		135			
12:35 TO 1:15	LUNCH (40)	0	8:10 TO 10:00		110
1:15 TO 2:50		95	10:00 TO 10:20	RECESS (20)	0
TOTAL		340	10:20 TO 12:30		130
			12:30 TO 1:10	LUNCH (40)	0
			1:10 TO 2:00		50
					290
SIXTH GRADE		MINUTES			
8:10 TO 10:00		110			
10:00 TO 10:20	RECESS (20)	0			
10:20 TO 12:30		130			
12:30 TO 1:10	LUNCH (40)	0			
1:10 TO 2:50		100			
TOTAL		340			
INSTRUCTIONAL MINUTES FOR THE YEAR		MINUTES	DAYS	TOTAL	
REGULAR DAYS					
GRADES 4-6		340	107	36,380	
MINIMUM DAYS					
GRADES 4-6		250	9	2,250	
EARLY RELEASE MONDAYS & FRIDAYS					
GRADES 4-6		290	64	17,400	
		TOTAL	180	56,030	
				REQUIRED: 54,000	

Williams Jr./Sr. High School 7-12 Grade

2019-2020 Instructional Minutes

[illegible]

**Mid Valley Continuation
Williams Alternative Secondary Programs (WASP)
2019-2020
Instructional Minutes**

9.8.4

<u>Regular Day Schedule</u>		<u>Minutes</u>
<u>Brown and Gold</u>		
1st Period	8:15 - 9:07	52
2nd Period	9:12 - 10:12	60
3rd Period	10:17 - 11:04	47
4th Period	11:09 - 11:56	47
Lunch	11:56 - 12:25	0
5th Period	12:25 - 1:00	35
6th Period	1:05 - 2:00	55
Total		296

<u>Minimum Day Schedule</u>		<u>Minutes</u>	<u>Semester Finals</u>		<u>Minutes</u>
1st Period	8:15 - 8:50	35	Day 1/2/3		
2nd Period	8:50 - 9:25	35	Period Exam	8:15 - 10:15	120
3rd Period	9:25 - 10:00	35	Lunch	10:15-10:35	0
4th Period	10:00 - 10:35	35	Period Exam	10:35 - 12:35	120
Lunch	10:35 - 10:55	0	Conference	12:35 - 3:30	0
5th Period	10:55 - 11:30	35			
6th Period	11:30 - 12:05	35	Total		240
staff development	1:15 - 3:30	0			
Total		210			

<u>WASP Totals</u>	<u>Minutes</u>	<u>Days</u>	<u>Inst. Minutes</u>
Regular Days	296	172	50,912
Semester finals			
Day 1/2/3	240	8	1,920
Minimum days	210	-	-
Totals		180	52,832

Board approved:

Required Minutes	
Per day	days
180	180
Total	32400

Williams Elementary School
TK-3 Master Schedule
2019 - 2020

9.8.5

PRE-SCHOOL AND HEADSTART

1. PRE-SCHOOL (PRE-K)	ROOM 134
2. HEAD START	ROOM 135

TRANSITIONAL KINDERGARTEN

13 TOTAL STUDENTS

1. VELAZQUEZ DI Spanish	ROOM 138	13 STUDENTS
-------------------------	----------	-------------

KINDERGARTEN

96 TOTAL STUDENTS

1. STEPHENS (Kinder/1 st Grade Combo)	ROOM 136	8 STUDENTS
2. HALL DI English	ROOM 137	22 STUDENTS
3. AGNEW DI English	ROOM 133	22 STUDENTS
4. CABANILLAS DI Spanish	ROOM 132	22 STUDENTS
5. DURAN DI Spanish	ROOM 139	22 STUDENTS

FIRST GRADE

99 TOTAL STUDENTS

1. STEPHENS (Kinder/1 st Grade Combo)	ROOM 136	7 STUDENTS
2. ANDERSON	ROOM 110	23 STUDENTS
3. MARTINS DI English	ROOM 115	23 STUDENTS
4. AQUINO CARRO DI Spanish	ROOM 103	23 STUDENTS
5. R. THOMPSON	ROOM 131	23 STUDENTS

SECOND GRADE

91 TOTAL STUDENTS

1. HULBERT	ROOM 128	19 STUDENTS
2. ROPER	ROOM 111	18 STUDENTS
3. REISTER	ROOM 129	18 STUDENTS
4. GOODWIN	ROOM 112	18 STUDENTS
5. SEDGWICK	ROOM 130	18 STUDENTS

THIRD GRADE

102 TOTAL STUDENTS

1. LARIOS	ROOM 105	20 STUDENTS
2. LLAMAS	ROOM 118	20 STUDENTS
3. ROBINSON	ROOM 119	20 STUDENTS
4. WRIGHT	ROOM 114	21 STUDENTS
5. K. THOMPSON	ROOM 104	21 STUDENTS

ADJUNCT FACULTY

1. HENDRICKS	3-6 SPED RSP	ROOM 215
2. MOORE	WES SPED (TK-3)	ROOM 117
3. P.E.	P.E. CATCH	ROOM 113
4. B.V./JORGE	TK-3 SEAL COACHES	ROOM 116
5. ASES	K-3	ROOM 211 & 212
6. MARQUEZ	LEARNING SUPPORT SPECIALIST	OFFICE
7. SIMMONS	LIBRARY COORDINATOR	LIBRARY
8. VACANT	NURSE K-12	NURSE'S OFFICE
9. TACKETT	SPEECH/LANGUAGE	ROOM 109
10. GRIMMER	TEACHER .20 FTE	
11. JIMENEZ	EL/DI TOSA	

Revised 7/2/2019

Williams Upper Elementary 4-6
2019-20 MASTER SCEHDULE

9.8.6

<u>FOURTH GRADE</u>		<u>97 TOTAL STUDENTS</u>
1. OPEN	ROOM 218	25 STUDENTS
2. LEAL	ROOM 217	24 STUDENTS
4. CALDWELL	ROOM 214	24 STUDENTS
5. SOLORIO	ROOM 213	24 STUDENTS

<u>FIFTH GRADE</u>		<u>109 TOTAL STUDENTS</u>
1. ALVES	ROOM 203	27 STUDENTS
2. DARDEN	ROOM 207	26 STUDENTS
3. GURULE	ROOM 206	26 STUDENTS
4. LOPEZ	ROOM 202	28 STUDENTS

<u>SIXTH GRADE</u>		<u>105 TOTAL STUDENTS</u>
1. MARTINEZ	ROOM 201	28 STUDENTS
2. ESTRADA	ROOM 204	27 STUDENTS
3. MAGANA	ROOM 205	27 STUDENTS
4. ANSTEAD	ROOM 208	27 STUDENTS

<u>SUPPORT STAFF</u>		
1. HENDRICKS	3-4 SPED RSP	ROOM 215
2. CHASTAIN	5-6 SPED RSP	ROOM 216
3. M. JORGE	4-6 LITERACY SUPPORT	ROOM 211
	2-6 SEAL COACH	
4. SJOLUND	CURRIC SUPPORT	WUES 254
5. MAX STOUT	MUSIC	WUES 210

Williams Junior Senior High School

5/1/2019
02:32:30 PM

2018-2019

Scheduling Master Schedule - Year

Page 1

Teacher:	Period 0	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
10 Acosta	Plus Period/Y/20	Guitar/Y/22	Band/Y/14	Guitar/Y/19		Music Tech/Y/31	Mariachi Band/Y/14		Career Paths/Y/26
10 Acosta			Beg. Band 7/8/Y/7				Adv. Mariachi/Y/5		
10 Acosta			Beg. Band 9-12/Y/1						
126 Askeland	Plus Period/Y/20	Math 7/Y/21	Math 7/Y/17	Math 7/Y/28	Algebra 1/Y/24		Personal Finance/Y/1	EDUC 15 Ed Ineq/Y/1	EDUC 15 Ed Ineq/Y/1
330 Bledsoe	Plus Period/Y/20		US History 8/Y/20	US History 8/Y/20	US History 8/Y/21		World History 7/Y/2	World History 7/Y/2	World History 7/Y/2
2 Bloom	Plus Period/Y/20	English 10/Y/26		Eng 8 Lab/Y/24	Eng 8 Lab/Y/14	English 8/Y/18	English 10/Y/30		English 8/Y/22
334 Boswell	Plus Period/Y/10		English 9/Y/17	PHIL 20/Y/24	PHIL 20/Y/32	English 9/Y/29	AP Eng Lang/Y/33	English 9/Y/27	
6 Brown	Plus Period/Y/20	ROP Video Comp/Y/1		Dig Journalism/Y/1	Dig Journalism/Y/2	Dig Journalism/Y/2	Intro Photo/Web/Y/1		Intro Photo/Web/Y/1
128 Carter	Plus Period/Y/9	Essential Acad./Y/1	Essential Acad./Y/1	Essential Acad./Y/1		Essential Acad./Y/1	Essential Acad./Y/1	Essential Acad./Y/1	
128 Carter		Study Skill 7/Y/3	Study Skill 8/Y/3	Study Skill 7/Y/3		Study Skill 7/Y/1	Study Skill 8/Y/8		
7 Flores	Plus Period/Y/15	ELD 2 Reading/Y/1	ELD 2 Writing/Y/8	ELD English Prep/Y/1		ELD L.Sup 7-9/Y/2	ELD Adv. Writin/Y/1		English 10/Y/24
337 Garcia	Plus Period/Y/15	US History 8/Y/18	AVID 7/8/Y/31	World History/Y/19	World History/Y/22	World History/Y/30		World History/Y/23	American Gov'T/Y/1
127 Gobel	Plus Period/Y/12	P.E./Y/35	P.E. K-8/Y/34	P.E./Y/29		P.E. K-8/Y/14		P.E. K-8/Y/37	Career Paths/Y/27
85 Hale	Plus Period/Y/20	Science 7/Y/19		Science 7/Y/22	Science 7/Y/21	Science 8/Y/19	Science 8/Y/16	Science 8/Y/23	
341 Haney	Plus Period/Y/17	Physics/Y/24	Physics/Y/13		Chemistry/Y/21	Algebra 1/Y/28	Algebra 1/Y/29		Chemistry/Y/30
9 Hatanaka	Plus Period/Y/20	Eng 7 Lab/Y/29	Eng 8 Lab/Y/27	Eng 7 Lab/Y/28		English 7/Y/30	English 8/Y/27	English 7/Y/27	ELD L.Sup 11-12/Y/1
328 Hedley	Plus Period/Y/20	Art/Y/23	Art 2/Y/24		Art/Y/18	Ceramics 1/Y/22	Art/Y/25	Ceramics 1/Y/28	Art 7/8/Y/28
28 Hermann	Plus Period/Y/19	P.E. K-8/Y/11	P.E./Y/32		P.E. K-8/Y/38	P.E./Y/38		P.E./Y/30	Career Paths/Y/29
342 Hill	Plus Period/Y/19	ROP Int. Ag Bio/Y/1	Science 7/Y/24	ROP Int. Ag Bio/Y/1			Ag & Soil Chem/Y/1	Animal Science/Y/1	Career Paths/Y/29
336 K. Roberts	Plus Period/Y/20	AP Span Lang/Y/2	Spanish 1/Y/18	Spanish 2/Y/23	Spanish 1/Y/30	ELD L.Sup 7-9/Y/1		Spanish 1/Y/27	Adv Trans/Inter/Y/1
8 Lemus					US History/Y/29				
104 McDonald	Plus Period/Y/18			P.E.-Weight Trn/Y/1	P.E.-Weight Trn/Y/1		P.E. K-8/Y/32	P.E.-Weight Trn/Y/1	P.E.-Weight Trn/Y/1
327 Mireles	Plus Period/Y/17		Geometry/Y/29	Algebra 2/Y/28	Math 7/Y/21	AVID 11/12/Y/14	Geometry/Y/28	Geometry/Y/19	
79 Parker, B.	Plus Period/Y/16	Ag Mech 2/Y/18	EnvHrtc-WCC/Y/22			PLSCI-20L/Y/30	Ag Mech 1/Y/23	Ag Mech 1/Y/17	
108 Perez	Plus Period/Y/18	Span 1 Nat Spk/Y/1	Spanish 3/Y/20		Span 2 Nat Spk/Y/1	ELD 1 Writing/Y/9	ELD 1 Reading/Y/1		Spanish 3/Y/21
73 Rensink	Plus Period/Y/14	Study Skills 11/Y/3	Study Skills 12/Y/2	Study Skills 9/Y/4		Study Skills 10/Y/4	Study Skills 12/Y/4	Study Skills 9/Y/1	
122 Rivera	Plus Period/Y/20	Eng 8 Lab/Y/30		English 11/Y/27	Eng 7 Lab/Y/30		English 9/Y/29	English 8/Y/30	English 7/Y/30
329 Robinson	Plus Period/Y/19	Algebra 1 Rem./Y/1	Algebra 1/Y/26	Algebra 1 Rem./Y/1		Math 7 Lab/Y/16	Math 7 Lab/Y/23	Algebra 1/Y/27	
1 Sebree	Plus Period/Y/20	Leadership/Y/18	ROP graphic com/Y/1		English 12/Y/26	AP Eng Lit/Y/32		English 12/Y/20	English 11/Y/29
322 Sims	Plus Period/Y/19	Anat/Phys/Y/19		Biology/Y/21	Biology/Y/24		Biology/Y/21	AVID 11/12/Y/27	Science 8/Y/15
343 Smith	Plus Period/Y/19	Geometry/Y/26	Algebra 2/Y/20	Geometry/Y/21		Algebra 2/Y/22		Math 7 Lab/Y/18	Math 7 Lab/Y/30
317 Tamayo	Plus Period/Y/20		AVID 9/10/Y/28	Math 8/Y/11	Math 8/Y/13	Math 8 Lab/Y/15	Pre-Calculus/Y/32	Pre-Calculus/Y/11	Math 8 Lab/Y/9
0 Unassigned		Teacher's Aide/Y/1	Teacher's Aide/Y/4	Teacher's Aide/Y/1	Teacher's Aide/Y/4	Teacher's Aide/Y/3	Teacher's Aide/Y/1	Teacher's Aide/Y/5	Teacher's Aide/Y/10
0 Unassigned		Unscheduled/Y/7			Unscheduled/Y/20	Unscheduled/Y/13			Unscheduled/Y/13
124 Willis	Plus Period/Y/20		American Gov'T/Y/1	American Gov'T/Y/1	HIST 17B US HIS/Y/1	World History 7/Y/1		US History/Y/30	HIST 17B US HIS/Y/1

2019-2020**Incoming**

Colusa	10
Maxwell	3
Pierce	3
Princeton	<u>1</u>
Total	17

Outgoing

Coastal Buttes	1
Colusa	51
Community	2
Home School	1
Maxwell	22
Meridian	2
Pierce	55
Princeton	7
Sutter Charter	5
Vacaville	2
Willows	2
Woodland	<u>1</u>
Total	151

R: 7/11/19

WUSD Inter District Transfers 2019-2020

UPDATED

7/11/2019

UPDATED				7/11/2019												Verif. Ltr. Mailed 2019-20	A/approved D/denied V/verified 2019-20
STU I.D.	#	CITY	STATE	ZIP	GR	FROM	TO	Child	Employ.	Sibling	Other	Senior	Renewal Letters	New 2019-20			
Incoming	1	Colusa	CA	95932	9	Colusa	Williams		1				1				
Incoming	2	Colusa	CA	95932	4	Colusa	Williams		1				1				
Incoming	3	Princeton	CA	95970	12	Princeton	Williams				1	1					
Incoming	4	Colusa	CA	95932	6	Colusa	Williams	1					1				
Incoming	5	Williams	CA	95987	9	Colusa	Williams	1					1				
Incoming	6	Arbuckle	CA	95912	12	Pierce	Williams				1	1					
Incoming	7	Colusa	CA	95932	11	Colusa	Williams				1		1				
Incoming	8	Maxwell	CA	95955	K	Maxwell	Williams	1						1	New for 2019-20	A 3/6/19	
Incoming	9	Maxwell	CA	95955	2	Maxwell	Williams		1				1				
Incoming	10	Colusa	CA	95982	12	Colusa	Williams		1			1					
Incoming	11	Colusa	CA	95932	1	Colusa	Williams		1				1				
Incoming	12	Colusa	CA	95932	9	Colusa	Williams				1			1	New for 2019-20	A 5/6/19	
Incoming	13	Williams	CA	95987	9	Maxwell	Williams		1				1				
Incoming	14	Arbuckle	CA	95912	TK	Arbuckle	Williams				1			1	New for 2019-20	A 5/30/19	
Incoming	15	Colusa	CA	95932	10	Colusa	Williams		1				1				
Incoming	16	Arbuckle	CA	95912	11	Pierce	Williams				1		1				
Incoming	17	Colusa	CA	95932	10	Colusa	Williams				1		1				
Outgoing	1	Williams	CA	95987	7	Williams	Pierce				1		1		2/11/2019	A 2/27/19	
Outgoing	2	Williams	CA	95987	K	Williams	Pierce	1						1	New for 2019-20	A 4/3/19	
Outgoing	3	Williams	CA	95987	3	Williams	Pierce	1					1		2/11/2019	A 2/27/19	
Outgoing	4	Williams	CA	95987	1	Williams	Princeton		1				1		2/11/2019	A 3/28/19	
Outgoing	5	Williams	CA	95987	1	Williams	Pierce	1					1		3/13/2019	A 3/28/19	
Outgoing	6	Williams	CA	95987	10	Williams	Meridian				1		1		2/11/2019		
Outgoing	7	Williams	CA	95987	5	Williams	Colusa		1				1		2/11/2019	A 5/17/19	
Outgoing	8	Williams	CA	95987	10	Williams	Colusa		1				1		2/11/2019		
Outgoing	9	Williams	CA	95987	8	Williams	Colusa				1		1		2/11/2019	A 2/15/19	
Outgoing	10	Williams	CA	95987	10	Williams	Colusa				1		1		2/11/2019	A 2/15/19	
Outgoing	11	Williams	CA	95987	8	Williams	Colusa		1				1		2/11/2019	A 3/18/19	
Outgoing	12	Williams	CA	95987	9	Williams	Colusa	1					1		2/11/2019	A 3/13/19	
Outgoing	13	Williams	CA	95987	6	Williams	Colusa	1					1		2/11/2019	A 3/13/19	
Outgoing	14	Williams	CA	95987	8	Williams	Colusa		1				1		2/11/2019	A 5/20/19	
Outgoing	15	Arbuckle	CA	95912	10	Williams	Pierce		1				1		Verified	A 1/9/19	
Outgoing	16	Williams	CA	95987	7	Williams	Home School				1		1		2/11/2019	V 5/31/19	
Outgoing	17	Williams	CA	95987	9	Williams	Colusa				1		1		2/11/2019		
Outgoing	18	Williams	CA	95987	8	Willams	Pierce		1				1		2/11/2019		
Outgoing	19	Williams	CA	95987	11	Willams	Pierce		1				1		2/11/2019		
Outgoing	20	Williams	CA	95987	7	Willams	Pierce		1				1		2/11/2019		
Outgoing	21	Williams	CA	95987	1	Williams	Pierce	1					1		2/11/2019	A 3/28/19	
Outgoing	22	Williams	CA	95987	12	Williams	Pierce		1			1			2/11/2019	A 2/27/19	
Outgoing	23	Williams	CA	95987	12	Williams	Pierce		1			1			2/11/2019		
Outgoing	24	Williams	CA	95987	8	Williams	Pierce		1				1		2/11/2019	A 2/27/19	
Outgoing	25	Williams	CA	95987	7	Williams	Meridian				1		1		2/11/2019		
Outgoing	26	Williams	CA	95987	12	Williams	Colusa				1	1			2/11/2019	A 2/15/19	
Outgoing	27	Williams	CA	95987	8	Williams	Pierce	1					1		2/11/2019	A 4/24/19	
Outgoing	28	Williams	CA	95987	K	Williams	Pierce	1						1	New for 2019-20	A 5/21/19	
Outgoing	29	Colusa	CA	95932	5	Williams	Colusa		1				1		2/11/2019	A 3/28/19	
Outgoing	30	Colusa	CA	95932	10	Williams	Colusa		1				1		2/11/2019	A 3/28/19	
Outgoing	31	Davis	CA	95617	8	Williams	Pierce		1				1		2/11/2019	A 3/7/19	
Outgoing	32	Williams	CA	95987	4	Williams	Sutter Charter		1				1		2/11/2019		
Outgoing	33	Maxwell	CA	95955	4	Williams	Maxwell	1					1		2/11/2019		

WUSD Inter District Transfers 2019-2020

Outgoing	34	Maxwell	CA	95955	6	Williams	Maxwell	1				1	2/11/2019	
Outgoing	35	Williams	CA	95987	12	Williams	Sutter Charter			1	1	1	2/11/2019	
Outgoing	36	Williams	CA	95987	10	Williams	Sutter Charter			1		1	2/11/2019	
Outgoing	37	Williams	CA	95987	5	Williams	Pierce	1				1	2/11/2019	A 3/14/19
Outgoing	38	Williams	CA	95987	7	Williams	Pierce	1				1	2/11/2019	A 3/14/19
Outgoing	39	Williams	CA	95987	2	Williams	Pierce		1			1	2/11/2019	
Outgoing	40	Williams	CA	95987	7	Williams	Colusa		1			1	2/11/2019	A 2/15/19
Outgoing	41	Williams	CA	95987	5	Williams	Colusa		1			1	2/11/2019	A 2/15/19
Outgoing	42	Williams	CA	95987	10	Williams	Vacaville		1			1	2/11/2019	
Outgoing	43	Williams	CA	95987	10	Williams	Vacaville		1			1	2/11/2019	
Outgoing	44	Williams	CA	95987	11	Williams	Colusa		1			1	2/11/2019	
Outgoing	45	Williams	CA	95987	9	Williams	Colusa		1			1	2/11/2019	
Outgoing	46	Willows	CA	95988	3	Williams	Willows	1				1	2/11/2019	A 4/9/19
Outgoing	47	Williams	CA	95987	9	Williams	Princeton			1		1	2/11/2019	
Outgoing	48	Williams	CA	95987	10	Williams	Princeton			1		1	2/11/2019	
Outgoing	49	Willows	CA	95988	6	Williams	Willows	1				1	2/11/2019	A 4/9/19
Outgoing	50	Williams	CA	95987	8	Williams	Princeton			1		1	2/11/2019	
Outgoing	51	Williams	CA	95987	5	Williams	Colusa		1			1	2/11/2019	
Outgoing	52	Williams	CA	95987	12	Williams	Woodland		1		1		2/11/2019	
Outgoing	53	Williams	CA	95987	K	Williams	Colusa		1			1	New for 2019-20	A 4/12/19
Outgoing	54	Williams	CA	95987	8	Williams	Colusa		1			1	2/11/2019	
Outgoing	55	Williams	CA	95987	4	Williams	Colusa		1			1	2/11/2019	
Outgoing	56	Williams	CA	95987	3	Williams	Pierce			1		1	2/11/2019	
Outgoing	57	Williams	CA	95987	5	Williams	Pierce		1			1	2/11/2019	A 6/24/19
Outgoing	58	Williams	CA	95987	2	Williams	Pierce		1			1	2/11/2019	A 6/24/19
Outgoing	59	Williams	CA	95987	12	Williams	Colusa			1	1		2/11/2019	
Outgoing	60	Williams	CA	95987	6	Williams	Maxwell	1				1	2/11/2019	
Outgoing	61	Williams	CA	95987	5	Williams	Maxwell	1				1	2/11/2019	
Outgoing	62	Williams	CA	95987	6	Williams	Maxwell	1				1	2/11/2019	
Outgoing	63	Williams	CA	95987	10	Williams	Colusa			1		1	2/11/2019	A 3/4/19
Outgoing	64	Williams	CA	95987	12	Williams	Colusa	1			1		2/11/2019	A 3/4/19
Outgoing	65	Williams	CA	95987	11	Williams	Colusa			1		1	2/11/2019	A 3/18/19
Outgoing	66	Williams	CA	95987	10	Williams	Maxwell			1	1	1	2/11/2019	A 4/5/19
Outgoing	67	Williams	CA	95987	10	Williams	Maxwell			1	1	1	2/11/2019	A 4/5/19
Outgoing	68	Williams	CA	95987	9	Williams	Maxwell			1	1	1	2/11/2019	A 4/5/19
Outgoing	69	Williams	CA	95987	1	Williams	Maxwell		1			1	2/11/2019	
Outgoing	70	Williams	CA	95987	7	Williams	Maxwell		1			1	2/11/2019	
Outgoing	71	Williams	CA	95987	3	Williams	Pierce		1			1	2/11/2019	A 3/7/19
Outgoing	72	Williams	CA	95987	3	Williams	Maxwell		1			1	2/11/2019	
Outgoing	73	Williams	CA	95987	5	Williams	Pierce		1			1	2/11/2019	A 3/7/19
Outgoing	74	Williams	CA	95987	5	Williams	Maxwell			1		1	2/11/2019	
Outgoing	75	Dunnigan	CA	95937	7	Williams	Pierce		1			1	2/11/2019	
Outgoing	76	Williams	CA	95987	12	Williams	Colusa			1	1		2/11/2019	
Outgoing	77	Dunnigan	CA	95937	9	Williams	Pierce		1			1	2/11/2019	
Outgoing	78	Williams	CA	95987	5	Williams	Coastal Buttes			1	1	1	2/11/2019	
Outgoing	79	Williams	CA	95987	4	Williams	Colusa		1			1	2/11/2019	
Outgoing	80	Williams	CA	95987	1	Williams	Colusa		1			1	2/11/2019	
Outgoing	81	Williams	CA	95987	12	Williams	Pierce			1	1		2/11/2019	A 3/7/19
Outgoing	82	Williams	CA	95987	12	Williams	Pierce			1	1		2/11/2019	A 3/7/19
Outgoing	83	Williams	CA	95987	7	Williams	Colusa	1				1	2/11/2019	A 3/18/19
Outgoing	84	Williams	CA	95987	9	Williams	Colusa	1				1	2/11/2019	A 3/18/19
Outgoing	85	Williams	CA	95987	K	Williams	Pierce		1			1	New for 2019-20	A 4/8/19
Outgoing	86	Williams	CA	95987	11	Williams	Sutter Peak			1		1	2/11/2019	
Outgoing	87	Williams	CA	95987	8	Williams	Sutter Peak			1		1	2/11/2019	
Outgoing	88	Williams	CA	95987	4	Williams	Pierce		1			1	2/11/2019	A 2/27/19

WUSD Inter District Transfers 2019-2020

Outgoing	89	Williams	CA	95987	2	Williams	Pierce	1						1	2/11/2019	A 2/27/19
Outgoing	90	Williams	CA	95987	9	Williams	Colusa	1						1	2/11/2019	A 4/5/19
Outgoing	91	Williams	CA	95987	3	Williams	Pierce		1					1	2/11/2019	A 5/6/19
Outgoing	92	Williams	CA	95987	8	Williams	Pierce			1				1	2/11/2019	A 5/6/19
Outgoing	93	Williams	CA	95987	2	Williams	Pierce	1						1	2/11/2019	A 2/21/19
Outgoing	94	Williams	CA	95987	1	Williams	Pierce	1						1	2/11/2019	
Outgoing	95	Williams	CA	95987	12	Williams	Colusa			1			1		2/11/2019	
Outgoing	96	Williams	CA	95987	11	Williams	Colusa				1			1	2/11/2019	A 3/4/19
Outgoing	97	Williams	CA	95987	10	Williams	Pierce				1			1	2/11/2019	A 4/8/19
Outgoing	98	Williams	CA	95987	12	Williams	Colusa				1			1	2/11/2019	
Outgoing	99	Williams	CA	95987	8	Williams	Colusa				1			1	2/11/2019	
Outgoing	100	Williams	CA	95987	1	Williams	Colusa			1				1	2/11/2019	A 3/27/19
Outgoing	101	Williams	CA	95987	12	Williams	Community				1			1	2/11/2019	
Outgoing	102	Colusa	CA	95932	1	Williams	Colusa	1						1	2/11/2019	A 3/28/19
Outgoing	103	Williams	CA	95987	2	Williams	Maxwell	1						1	2/11/2019	
Outgoing	104	Williams	CA	95987	10	Williams	Colusa				1			1	2/11/2019	A 3/18/19
Outgoing	105	Williams	CA	95987	K	Williams	Pierce	1						1	New for 2019-20	A 3/7/19
Outgoing	106	Williams	CA	95987	11	Williams	Colusa	1						1	2/11/2019	
Outgoing	107	Williams	CA	95987	12	Williams	Princeton				1			1	2/11/2019	
Outgoing	108	Williams	CA	95987	8	Williams	Pierce		1					1	2/11/2019	
Outgoing	109	Williams	CA	95987	1	Williams	Colusa	1						1	2/11/2019	A 3/28/19
Outgoing	110	Williams	CA	95987	12	Williams	Pierce			1				1	2/11/2019	
Outgoing	111	Williams	CA	95987	6	Williams	Pierce				1			1	2/11/2019	
Outgoing	112	Williams	CA	95987	4	Williams	Pierce			1				1	2/11/2019	
Outgoing	113	Williams	CA	95987	3	Williams	Princeton	1						1	2/11/2019	A 5/30/19
Outgoing	114	Williams	CA	95987	9	Williams	Princeton	1						1	2/11/2019	A 5/30/19
Outgoing	115	Williams	CA	95987	K	Williams	Pierce	1						1	2/11/2019	A 3/5/19
Outgoing	116	Williams	CA	95987	1	Williams	Colusa	1						1	2/11/2019	A 3/11/19
Outgoing	117	Colusa	CA	95932	8	Williams	Colusa	1						1	2/11/2019	A 4/5/19
Outgoing	118	Williams	CA	95987	10	Williams	Pierce	1						1	2/11/2019	A 4/10/19
Outgoing	119	Williams	CA	95987	8	Williams	Pierce	1						1	2/11/2019	A 4/10/19
Outgoing	120	Williams	CA	95987	1	Williams	Maxwell	1						1	2/11/2019	
Outgoing	121	Williams	CA	95987	3	Williams	Maxwell	1						1	2/11/2019	
Outgoing	122	Williams	CA	95987	K	Williams	Maxwell	1						1	New for 2019-20	A 6/3/19
Outgoing	123	Williams	CA	95987	12	Williams	Pierce		1					1	2/11/2019	A 2/21/19
Outgoing	124	Williams	CA	95987	7	Williams	Pierce	1						1	2/11/2019	A 2/21/19
Outgoing	125	Williams	CA	95987	3	Williams	Pierce	1						1	2/11/2019	A 2/21/19
Outgoing	126	Williams	CA	95987	K	Williams	Pierce	1						1	New for 2019-20	A 2/27/19
Outgoing	127	Williams	CA	95987	TK	Williams	Pierce				1			1	New for 2019-20	A 4/12/19
Outgoing	128	Williams	CA	95987	12	Williams	Colusa			1				1	2/11/2019	A 5/13/19
Outgoing	129	Williams	CA	95987	1	Williams	Colusa	1						1	2/11/2019	
Outgoing	130	Williams	CA	95987	3	Williams	Colusa	1						1	2/11/2019	
Outgoing	131	Williams	CA	95987	4	Williams	Pierce		1					1	2/11/2019	A 3/28/19
Outgoing	132	Williams	CA	95987	4	Williams	Maxwell	1						1	2/11/2019	
Outgoing	133	Williams	CA	95987	9	Williams	Maxwell	1						1	2/11/2019	
Outgoing	134	Williams	CA	95987	9	Williams	Pierce		1					1	2/11/2019	A 2/27/19
Outgoing	135	Williams	CA	95987	6	Williams	Pierce	1						1	2/11/2019	A 2/27/19
Outgoing	136	Williams	CA	95987	10	Williams	Colusa	1						1	2/11/2019	A 4/5/19
Outgoing	137	Williams	CA	95987	10	Williams	Colusa	1						1	2/11/2019	A 5/13/19
Outgoing	138	Williams	CA	95987	2	Williams	Colusa				1			1	2/11/2019	
Outgoing	139	Williams	CA	95987	4	Williams	Maxwell	1						1	2/11/2019	A 4/8/19
Outgoing	140	Williams	CA	95987	6	Williams	Maxwell	1						1	2/11/2019	A 4/8/19
Outgoing	141	Williams	CA	95987	10	Williams	Colusa	1						1	2/11/2019	
Outgoing	142	Williams	CA	95987	6	Williams	Colusa	1						1	2/11/2019	
Outgoing	143	Williams	CA	95987	4	Williams	Colusa		1					1	2/11/2019	A 3/11/19

WUSD Inter District Transfers 2019-2020

Outgoing	144	Williams	CA	95987	5	Williams	Colusa
Outgoing	145	Williams	CA	95987	1	Williams	Pierce
Outgoing	146	Williams	CA	95987	3	Williams	Pierce
Outgoing	147	Williams	CA	95987	6	Williams	Pierce
Outgoing	148	Williams	CA	95987	12	Williams	Maxwell
Outgoing	149	Williams	CA	95987	10	Williams	Maxwell
Outgoing	150	Williams	CA	95987	1	Williams	Pierce
Outgoing	151	Williams	CA	95987	11	Williams	Community

COLOR KEY:	
changes since last report	
Senior in 2019-20	21
Renewal letter(s) sent for 2017-18	136
New ID transfers for 2017-18	11
TOTALS	168

	Child	Employ.	Sibling	Other				
sa		1				1		2/11/2019
ce		1				1		2/11/2019 A 2/21/19
ce	1					1		2/11/2019
ce	1					1		2/11/2019
well		1			1			2/11/2019 A 4/8/19
well		1				1		2/11/2019 A 4/8/19
ce		1				1		2/11/2019
community				1		1		2/11/2019 A 2/19/19
	36	81	9	42	21	136	11	168
	<u>Child</u>	<u>Employ.</u>	<u>Sibling</u>	<u>Other</u>				
Incoming	<u>17</u>	Outgoing		<u>151</u>				

PRIVATE VEHICLE TRANSPORTATION FORM

Driver (circle one): Employee Parent/Guardian Volunteer

DRIVER INFORMATION:

Name: _____ Date of Birth: _____ Driver's License No.: _____

Address: _____ Expiration Date: _____

Telephone No.: () _____

VEHICLE INFORMATION:

Name of Owner: _____ Year: _____ Make/Model: _____

License Plate No.: _____ Registration Expiration: _____ Seating Capacity: _____

REQUIRED DOCUMENTS:

- ☐ 1. Copy of current driver's license,
- ☐ 2. Copy of insurance policy verifying vehicles and drivers covered, policy expiration date.

Coverage amounts required for transporting passengers: \$100,000 per person \$300,000 per accident bodily injury and \$50,000 property damage.

I plan to drive with passengers (staff and/or students): Yes No

SIGN IF INSURANCE DOES NOT MEET MINIMUM PASSENGER TRANSPORT REQUIREMENTS:

My automobile insurance **does not** satisfy the District's coverage requirements to drive with passengers. When operating my vehicle I assume full responsibility for myself and my vehicle. **I hereby acknowledge and agree that I am not authorized by the Williams Unified School District to transport any District students or staff.**

Signature: _____ Date: _____

DRIVER STATEMENT:

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I acknowledge that I must have liability insurance coverage in force and agree to advise the Williams Unified School District, in writing, of any changes in the above information. I further certify that to the best of my knowledge, the above vehicle is mechanically safe. I understand that my own automobile insurance is the primary in case of an accident, and I acknowledge the District policy is that my automobile insurance should satisfy the coverage requirements identified in the note above. Williams Unified School District does not provide coverage for physical damage to my vehicle nor is the District responsible for any deductible I may have for comprehensive or collision. I certify that I will ensure that all children will be restrained using the appropriate passenger restraint systems and I will carry only the number of passengers for which my vehicle was designed.

Signature: _____ Date: _____

In case of emergency call 911 and then the district office at (530) 473-2550.

For District Use Only Form received: _____ Approved Yes ☐ No ☐ By _____
 Date information sent to schools: _____

Exhibit
adopted:

WILLIAMS UNIFIED SCHOOL DISTRICT
 Williams, California

WILLIAMS UNIFIED SCHOOL DISTRICT

P. O. Box 7 - 499 Marguerite Street - Suite C - Williams, California 95987

DR. EDGAR R. LAMPKIN, SUPERINTENDENT

District Office 530-473-2550 Fax 530-473-5894 www.williamsusd.net

9.13.1

***"Students in Williams Unified will graduate with 21st century skills giving them true choices;
career and/or college"***

TO: Williams Unified School District Board of Trustees

FROM: Kristi Ward, Director of Food & Nutrition

DATE: July 9, 2019

SUBJECT: Sale and/or Disposal of Cafeteria Equipment

As per WUSD Board Policy No. 3270: Sale and Disposal of Books, Equipment, and Supplies, it is the intention of the Williams Unified School District to offer sale then dispose of the following items:

1. Hobart Dishwasher Model #AM15 Serial #23-10832-152
2. Member's Mark Event Grill

**Williams Unified School District's
Citizens' Bond Oversight Committee Members**

Committee Member	Active Member of a Business Organization	Active Member of a Senior Citizen Group	Active Member of Taxpayer Organization	At-Large Member of the Public	Parent with Child(ren) Currently Enrolled in District	Active Parent Member which is also active in a Parent/Teacher Organization
Don Parsons				X		
John Troughton	X (Williams City Council)			X		
Alma Trosky				X	X	
Virginia Frias				X		
Tony Sandoval	X (Bayer Crop Science)			X		

2019-2020 WILLIAMS UNIFIED SCHOOL DISTRICT ATTENDANCE CALENDAR

10.2

JULY

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST (18)

M	T	W	TH	F
			1	^2^
^5^	^6^	*7	8	(9)
12	13	14	15	(16)
19	20	21	22	(23)
26	27	28	29	(30)

8/2 Teacher Work Day
8/5-6 Prof. Dev. (TK-12)
*8/7 *First Day for Students

SEPTEMBER (20)

M	T	W	TH	F
2	3	4	5	(6)
9	10	11	12	(13)
16	17	18	19	(20)
23	24	25	26	(27)
30				

OCTOBER (22)

M	T	W	TH	F
	1	2	3	(4)
7	8	9	10	(11)
^14^	15	16	17	(18)
21	22	23	24	(25)
28	29	30	31	

9/2 Labor Day Holiday
10/4 7-12 End 1st Qtr 42 days
10/14 District Holiday - In lieu of Lincoln's Birthday
Prof. Dev. (TK-12)
10/25 TK-6 End 1st Trimester 56 days

NOVEMBER (15)

M	T	W	TH	F
				(1)
4	5	6	7	(8)
11	*12*	*13*	*14*	*15*
18	19	20	21	(22)
25	26	27	28	29

DECEMBER (10)

M	T	W	TH	F
2	3	4	5	(6)
9	*10*	*11*	*12*	<13>
16	17	18	19	20
23	24	25	26	27
30	31			

11/11 Veteran's Day Holiday
11/12-15 TK-6 Minimum Days - Parent Conferences
11/25-29 Thanksgiving Break
12/10-13 7-12 Minimum Days - Finals Schedule
12/13 District-wide Minimum Day
7-12 End 1st Smstr 85 days/2nd Qtr 43 days
12/16-1/6 Winter Break

JANUARY (18)

M	T	W	TH	F
		1	2	3
^6^	7	8	9	(10)
13	14	15	16	(17)
20	21	22	23	(24)
27	28	29	30	(31)

FEBRUARY (19)

M	T	W	TH	F
3	4	5	6	(7)
10	11	12	13	(14)
17	18	19	20	(21)
24	25	26	27	(28)

1/6 Prof. Dev. (TK-12)
1/20 Martin Luther King Jr. Holiday
2/17 President's Day Holiday
2/21 TK-6 End 2nd Trimester 61 days

MARCH (22)

M	T	W	TH	F
2	3	4	5	(6)
9	10	11	12	(13)
16	17	18	19	(20)
23	24	25	26	(27)
30	31			

APRIL (16)

M	T	W	TH	F
		1	2	(3)
6	7	8	9	(10)
13	14	15	16	17
20	21	22	23	(24)
27	28	29	30	

3/6 7-12 End 3rd Qtr 42 days
4/10 Good Friday Holiday
4/13-17 Spring Break

MAY (20)

M	T	W	TH	F
				(1)
4	5	6	7	(8)
11	12	13	14	(15)
18	19	20	21	(22)
25	<26>	<27>	<28>	<29>

JUNE

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

5/25 Memorial Day Holiday
5/26-5/29 District-wide Minimum Days
**5/29 **Last Day for Students
TK-6 End 3rd Trimester 63 days
7-12 End 2nd Semester 95 days/4th Qtr 53 days

LEGEND: ○ Legal Holiday *First and **Last day for Students
* * Site Specific Min. Day □ District-wide Early Release Day
^ ^ Teacher In-Service Day < > District-wide Minimum Day
No School () TK-6 Early Release Day

180 Instructional Days
4 Prof. Dev. (TK-12)
1 Teacher Work Day
185 Total Days of Service for Teachers

Board approved:



MUNICIPAL BOND INSURANCE COMMITMENT

ISSUER: Williams Unified School District, California

MEMBER: Williams Unified School District, California

Effective Date: June 18, 2019

Expiration Date: September 15, 2019

BONDS: General Obligation Bonds, Election of 2016, Series C (2019)
in aggregate principal amount not to exceed \$3,000,000

Insurance Payment: 0.192% of the Total Debt Service on the Bonds

BUILD AMERICA MUTUAL ASSURANCE COMPANY ("BAM") hereby commits, subject to the terms and conditions contained herein or added hereto, to issue its Municipal Bond Insurance Policy (the "Policy") relating to the Bonds referenced above (the "Bonds") issued by or on behalf of the Member. To keep this Commitment in effect after the Expiration Date set forth above, a written request for renewal must be submitted to BAM prior to such Expiration Date. BAM reserves the right to grant or deny a renewal in its sole discretion.

CALIFORNIA BOND PURCHASE DISCLOSURE

CALIFORNIA LAW PROHIBITS A FINANCIAL GUARANTY INSURER FROM PROMISING OR AGREEING TO PURCHASE, DIRECTLY OR INDIRECTLY, ANY BONDS TO BE INSURED IN EXCHANGE FOR THE USE OF ITS INSURANCE

THE MUNICIPAL BOND INSURANCE POLICY SHALL BE ISSUED IF THE FOLLOWING CONDITIONS ARE SATISFIED:

1. The documents to be executed and delivered in connection with the issuance and sale of the Bonds (collectively, the "Security Documents"), shall not contain any untrue or misleading statement of a material fact and shall not fail to state a material fact necessary in order to make the information contained therein not misleading.

2. No event shall occur which would permit any underwriter or purchaser of the Bonds, otherwise required, not to be required to underwrite or purchase the Bonds on the date scheduled for the issuance and delivery thereof (the "Closing Date").

3. As of the Closing Date, there shall have been no material adverse change in, as to or affecting (i) the Member or the Bonds, including, without limitation, the security for the Bonds or (ii) any disclosure document relating to the Bonds (including any financial statements and other information included or incorporated by reference therein) (the "Official Statement"), the Security Documents to be executed and delivered with respect to the Bonds, any project to be financed with the proceeds of the Bonds (if applicable), the legal opinions to be delivered in connection with the issuance and sale of the Bonds, or any other information submitted to BAM with respect to the issuance and sale of the Bonds, including the proposed debt service schedule of the Bonds, from information previously provided to BAM in writing.

4. The applicable Security Documents shall contain the document provisions set forth in Exhibit A hereto and shall be in form and substance acceptable to BAM. No variation shall be permitted therefrom except as specifically approved by BAM in writing prior to the Closing Date.

5. The Bonds shall contain no reference to BAM, the Policy or the insurance evidenced thereby except as may be approved in writing by BAM. BOND PROOFS SHALL BE APPROVED IN WRITING BY BAM PRIOR TO PRINTING. The Bonds shall bear a Statement of Insurance in the form found on BAM's website (www.buildamerica.com) and in Exhibit B hereto entitled "DOCUMENT, PRINTING AND DISCLOSURE INFORMATION FOR PUBLIC FINANCE TRANSACTIONS".

6. The Official Statement shall contain the language provided by BAM and only such other references to BAM as BAM shall supply or approve in writing, and BAM shall be provided with final drafts of any preliminary and final Official Statement at least two business days prior to printing/electronic posting. BAM SHALL BE PROVIDED WITH AN ELECTRONIC COPY OF THE OFFICIAL STATEMENT SEVEN (7) DAYS PRIOR TO CLOSING, unless BAM shall agree in writing to a shorter period.

7. BAM shall be provided with:

(a) Copies of all Security Document drafts prepared subsequent to the date of this Commitment (blacklined to reflect all revisions from previously reviewed drafts) for review and approval. Final drafts of such documents shall be provided at least three (3) business days prior to the issuance of the Policy, unless BAM shall agree in writing to a shorter period. Copies of all drafts of the Security Documents shall be delivered to the BAM contacts specified in Exhibit 1.

(b) Copies of any consulting reports, feasibility studies, rate reports, engineer's reports or similar expert reports for review and approval, along with any revisions thereto (blacklined to reflect all revisions from previously reviewed drafts). Final drafts of such documents shall be provided at least three (3) business days prior to the issuance of the Policy, unless BAM shall agree in writing to a shorter period.

(c) The amortization schedule for, and final maturity date of, the Bonds, which schedule shall be acceptable to BAM. Please be aware that BAM will only insure fixed rate Bonds.

(d) A No-Litigation Certificate or a description of any material pending litigation relating to the Member or the Bonds and any opinions BAM shall request in connection therewith.

(e) A description of any material change in the Member's financial position from and after the date of the financial statements provided to BAM.

(f) Executed copies of all Security Documents, the Official Statement and the various legal opinions delivered in connection with the issuance and sale of the Bonds (which shall be dated the Closing Date and which, except for the opinions of counsel relating to the adequacy of disclosure, shall be addressed to BAM or accompanied by a letter of such counsel permitting BAM to rely on such opinion as if such opinion were addressed to BAM), including, without limitation, the unqualified approving opinion of bond counsel, in form and substance satisfactory to BAM. The foregoing shall be in form and substance acceptable to BAM. (For your information, the form of legal opinion, primary market disclosure certificate and officer's certificate to be delivered by BAM at Closing is attached hereto as Exhibit C.)

(g) Evidence of wire transfer in federal funds of an amount equal to the Insurance Payment, unless alternative arrangements for the payment of such amount acceptable to BAM have been made prior to the Closing Date.

8. Bonds must have an underlying, long-term rating of at least:

A+	Standard and Poor's
NR	Moody's Investors Service

9. Promptly, but in no event more than thirty (30) days after the Closing Date, BAM shall receive two (2) CD-ROMs, which contain the final closing transcript of proceedings or if CD-ROMs are not available, such other electronic form as BAM shall accept.

10. To maintain this commitment until the Expiration Date set forth above, BAM must receive a copy of the signature page of this Commitment fully executed by an authorized officer of the undersigned by the earlier of the date on which the Official Statement containing disclosure language regarding BAM is circulated and ten (10) days after the date of this Commitment.

11. Standard & Poor's Ratings Services will separately present a bill for its fees relating to the Bonds. There is no incremental Standard & Poor's fee for the BAM-Insured rating. Payment of such bill by the Member should be made directly to such rating agency. Payment of the rating fee is not a condition to the release of the Policy by BAM.

REPRESENTATION AND AGREEMENT BY BAM

(a) BAM is a mutual insurance corporation organized under the laws of, and domiciled in, the State of New York.

(b) BAM covenants that it will only insure obligations of states, political subdivisions, an integral part of states or political subdivisions or entities otherwise eligible for the exclusion of income under Section 115 of the Internal Revenue Code of 1986, as amended, or any successor thereto.

(c) BAM covenants that it will not seek to convert to a stock insurance corporation.

(d) The issuance of the Policy qualifies the Member as a member of BAM until the Bonds are no longer outstanding. As a member of BAM, the Member is entitled to certain rights and privileges as provided in BAM's charter and by-laws and as may otherwise be provided under New York law, including the right to receive dividends if and when declared by BAM's Board of Directors. No dividends have been paid to date, and BAM has no current expectation that any dividends will be paid.

(e) The Policy is non-assessable and creates no contingent mutual liability.

(f) Refundings.

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If (1) the Security Documents relating to the Bonds permit a legal defeasance (such that the bonds are no longer treated as outstanding under the Security Documents), (2) refunding bonds ("Refunding Bonds") will be issued for the purpose of legally defeasing such then outstanding BAM-insured Bonds (in this context, the "Refunded Bonds") and (3) upon their issuance (A) such Refunding Bonds have a final maturity date that is not later than the final Maturity Date of the Refunded Bonds, (B) the average annual debt service on the Refunding Bonds does not exceed the average annual debt service on the Refunded Bonds, and (C) the net proceeds of such Refunding Bonds are applied solely towards the legal defeasance of the Refunded Bonds and related costs of issuance, then, if BAM is requested to, and in its sole discretion determines to, offer a municipal bond insurance policy covering the Refunding Bonds (the "Refunding Policy") BAM will credit the then available Member Surplus Contribution for the Refunded Bonds against the insurance payment then charged with respect to the Refunding Bonds (proportionate to the amount of Refunding Bonds insured by BAM). If the Security Documents are silent on the matter of a legal defeasance, BAM may, in its sole and absolute discretion, accept such certificates, opinions and reports from or on behalf of the Member in connection with the issuance of such Refunding Bonds in order to establish to its satisfaction that the Refunding Bonds will be issued to retire the outstanding Refunded Bonds and that the Refunding Bonds comply with the criteria set forth in clause (3) of the preceding sentence for the purpose of determining whether a supplemental Member Surplus Contribution is or is not required to be made at that time.

**BUILD AMERICA MUTUAL
ASSURANCE COMPANY**



Authorized Officer

June 18, 2019

Date

AGREED AND ACCEPTED

1. The undersigned agrees and accepts the conditions set forth above and further agrees that (i) if the Bonds (and any of the Bonds to be issued on the same date and for which BAM has issued a commitment) are insured by a policy of municipal bond insurance, such insurance shall be provided by BAM in accordance with the terms of this Commitment; (ii) it has made an independent investigation and decision as to whether to insure the payment when due of the principal of and interest on the Bonds and whether the Policy is appropriate or proper for it based upon its judgment and upon advice from such legal and financial advisers as it has deemed necessary; (iii) BAM has not made, and therefore it is not relying on, any recommendation from BAM that the Bonds be insured or that a Policy be obtained, it being understood and agreed that any communications from BAM (whether written or oral) referring to, containing information about or negotiating the terms and conditions of the Policy, and any related insurance document or the documentation governing the Bonds, do not constitute a recommendation to insure the Bonds or obtain the Policy; (iv) the undersigned acknowledges that BAM has not made any representation, warranty or undertaking, and has not given any assurance or guaranty, in each case, expressed or implied, as to its future financial strength or the rating of BAM's financial strength by the rating agency; (v) the undersigned acknowledges that a credit or claims-paying rating of BAM assigned by a Rating Agency reflects only the views of, and an explanation of the significance of any such rating may be obtained only from, the assigning Rating Agency, any such rating may change or be suspended, placed under review or withdrawn by such Rating Agency if circumstances so warrant, and BAM compensates a Rating Agency to maintain a credit or claims-paying ability rating thereon, but such payment is not in exchange for any specific rating or for a rating within any particular range; (vi) the undersigned acknowledges that BAM may in its sole and absolute discretion at any time request that a Rating Agency withdraw any rating maintained in respect of BAM; and (vii) BAM has made no representation that any dividend will be declared or paid while the Bonds are outstanding, the undersigned has no reason for expecting that any dividend will be declared or paid and the potential receipt of any dividend was not a reason for acquiring the Policy.

Notwithstanding anything to the contrary set forth herein, upon issuance of the Policy, the provisions set forth under subparagraphs (ii) through (vii) above and the representations and agreements of BAM shall survive the expiration or termination of this Commitment.

**WILLIAMS UNIFIED SCHOOL DISTRICT,
CALIFORNIA**

By: 
Authorized Officer

Date

EXHIBIT A

DOCUMENT PROVISIONS

GENERAL TRANSACTION DOCUMENT PROVISIONS

1. Notice and Other Information to be given to BAM. The Issuer will provide BAM with all notices and other information it is obligated to provide (i) under its Continuing Disclosure Agreement and (ii) to the holders of Insured Obligations or the Trustee under the Security Documents.

The notice address of BAM is: Build America Mutual Assurance Company, 200 Liberty Street, 27th Floor, New York, NY 10281, Attention: Surveillance, Re: Policy No. _____, Telephone: (212) 235-2500, Telecopier: (212) 235-1542, Email: notices@buildamerica.com. In each case in which notice or other communication refers to an event of default or a claim on the Policy, then a copy of such notice or other communication shall also be sent to the attention of the General Counsel at the same address and at claims@buildamerica.com or at Telecopier: (212) 235-5214 and shall be marked to indicate "URGENT MATERIAL ENCLOSED."

2. Amendments, Supplements and Consents.
 - a. *Amendments.* Wherever any Security Document requires the consent of Bondholders, BAM's consent shall also be required. In addition, any amendment, supplement or modification to the Security Documents that adversely affect the rights or interests of BAM shall be subject to the prior written consent of BAM.
 - b. *Consent of BAM Upon Default.* Anything in any Security Document to the contrary notwithstanding, upon the occurrence and continuance of a default or an event of default, BAM shall be deemed to be the sole holder of the Bonds for all purposes and shall be entitled to control and direct the enforcement of all rights and remedies granted to the holders of the Bonds or the trustee, paying agent, registrar, or similar agent (the "Trustee") for the benefit of such holders under any Security Document. The Trustee may not waive any default or event of default or accelerate the Insured Obligations without BAM's written consent.
3. BAM As Third Party Beneficiary. BAM is explicitly recognized as and shall be deemed to be a third party beneficiary of the Security Documents and may enforce any right, remedy or claim conferred, given or granted thereunder.
4. Policy Payments.
 - a. In the event that principal and/or interest due on the Bonds shall be paid by BAM pursuant to the Policy, the Bonds shall remain outstanding for all purposes, not be defeased or otherwise satisfied and not be considered paid by the Issuer, the assignment and pledge of the trust estate and all covenants, agreements and other obligations of the Issuer to the registered owners shall continue to exist and shall run to the benefit of BAM, and BAM shall be subrogated to the rights of such registered owners including, without limitation, any rights that such owners may

have in respect of securities law violations arising from the offer and sale of the Bonds.

- b. Irrespective of whether any such assignment is executed and delivered, the Issuer and the Trustee shall agree for the benefit of BAM that:
 - i. They recognize that to the extent BAM makes payments directly or indirectly (e.g., by paying through the Trustee), on account of principal of or interest on the Bonds, BAM will be subrogated to the rights of such holders to receive the amount of such principal and interest from the Issuer, with interest thereon, as provided and solely from the sources stated in the Security Document and the Bonds; and
 - ii. They will accordingly pay to BAM the amount of such principal and interest, with interest thereon, but only from the sources and in the manner provided in the Security Documents and the Bonds for the payment of principal of and interest on the Bonds to holders, and will otherwise treat BAM as the owner of such rights to the amount of such principal and interest.
- c. *Special Provisions for Insurer Default:* If an Insurer Default shall occur and be continuing, then, notwithstanding anything in paragraph B above to the contrary, (1) if at any time prior to or following an Insurer Default, BAM has made payment under the Policy, to the extent of such payment BAM shall be treated like any other holder of the Bonds for all purposes, including giving of consents, and (2) if BAM has not made any payment under the Policy, BAM shall have no further consent rights until the particular Insurer Default is no longer continuing or BAM makes a payment under the Policy, in which event, the foregoing clause (1) shall control. For purposes of this paragraph (3), "Insurer Default" means: (A) BAM has failed to make any payment under the Policy when due and owing in accordance with its terms; or (B) BAM shall (i) voluntarily commence any proceeding or file any petition seeking relief under the United States Bankruptcy Code or any other Federal, state or foreign bankruptcy, insolvency or similar law, (ii) consent to the institution of or fail to controvert in a timely and appropriate manner, any such proceeding or the filing of any such petition, (iii) apply for or consent to the appointment of a receiver, trustee, custodian, sequestrator or similar official for such party or for a substantial part of its property, (iv) file an answer admitting the material allegations of a petition filed against it in any such proceeding, (v) make a general assignment for the benefit of creditors, or (vi) take action for the purpose of effecting any of the foregoing; or (C) any state or federal agency or instrumentality shall order the suspension of payments on the Policy or shall obtain an order or grant approval for the rehabilitation, liquidation, conservation or dissolution of BAM (including without limitation under the New York Insurance Law).

5. Definitions.

“BAM” shall mean Build America Mutual Assurance Company, or any successor thereto.

“Policy” shall mean the Municipal Bond Insurance Policy issued by BAM that guarantees the scheduled payment of principal of and interest on the Bonds when due.

“Security Documents” shall mean the resolution, trust agreement, ordinance, loan agreement, bond, note and/or any additional or supplemental document executed in connection with the Bonds.

EXHIBIT B

**DOCUMENT, PRINTING AND DISCLOSURE
INFORMATION FOR
PUBLIC FINANCE TRANSACTIONS**



BUILD AMERICA MUTUAL ASSURANCE COMPANY

DOCUMENT, PRINTING AND DISCLOSURE INFORMATION FOR PUBLIC FINANCE TRANSACTIONS

This information is intended for use by bond counsel, the underwriters, financial advisors, printers and preparers of municipal bond offerings that will be insured in whole or in part by Build America Mutual Assurance Company ("BAM").

Prior to any reference to BAM in your marketing efforts, including, but not limited to any preliminary or final Official Statement and any rating agency presentation, in respect of a BAM-insured issue, BAM must receive an executed copy of its Commitment Letter. Blacklined copies of each draft of each transaction document, preliminary and final official statements with Appendices, and bond form(s) should be delivered to BAM for review and comment with reasonable opportunity to submit any comments prior to printing or execution, but in any event not less than three business days prior to execution. Such documents shall be delivered to the BAM attorney working on the transaction. If you are uncertain of the proper person to whom to deliver the documents, please email the documents to: documents@buildamerica.com. Please identify the issuer, obligor and issue name in the subject line of the email.

BAM will deliver to Bond Counsel, at the pre-closing for any such municipal bond offering (such offering to the extent insured by BAM, the "Insured Obligations"), assuming the requirements of the Commitment Letter have been met,

- an opinion of counsel as to the validity of the policy,
- a disclosure, no default and tax certificate of BAM, the executed policy and
- other certificates, if any, required in the transaction.

Prior to closing, BAM will obtain the rating letter from Standard & Poor's Ratings Services, a Standard & Poor's Financial Services LLC business, relating to any Insured Obligations. Note that any questions with regards to rating agency fees should be directed to the rating agency.

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BAM DIRECTORY

<u>Name</u>	<u>Title</u>	<u>Telephone</u>	<u>Email</u>
<u>BAM ATTORNEYS</u>			
Jeffrey Fried	Deputy Counsel	212-235-2514	jfried@buildamerica.com
<u>CLOSING COORDINATORS</u>			
Nolan Miller		212-235-2511	nmiller@buildamerica.com
<u>BAM ANALYST</u>			
Calvin Li		212-235-2566	cli@buildamerica.com

**BUILD AMERICA MUTUAL ASSURANCE COMPANY
("BAM")
DISCLOSURE INFORMATION
(FOR INCLUSION IN THE OFFICIAL STATEMENT)**

The following are BAM's requirements for printing the preliminary and final official statements:

1. Both the preliminary and final official statements must contain the information set forth in these Exhibits and BAM must be provided with final drafts for its approval and sign off thereon at least two business days prior to the printing thereof;
2. Any changes made to the BAM Disclosure Information for inclusion in the preliminary and final official statements must first be approved by BAM, and
3. BAM must receive an electronic copy of the final official statement seven (7) days prior to closing, unless BAM shall have agreed to some shorter period.

TO BE PRINTED ON THE COVER OF THE OFFICIAL STATEMENT:

The following language should be used when insuring:

1. THE ENTIRE ISSUE:

The scheduled payment of principal of and interest on the Bonds when due will be guaranteed under a municipal bond insurance policy to be issued concurrently with the delivery of the Bonds by **BUILD AMERICA MUTUAL ASSURANCE COMPANY**.

2. CAPITAL APPRECIATION BONDS:

The scheduled payment of principal of (or, in the case of Capital Appreciation Bonds, the accreted value) and interest on the Bonds when due will be guaranteed under a municipal bond insurance policy to be issued concurrently with the delivery of the Bonds by **BUILD AMERICA MUTUAL ASSURANCE COMPANY**.

3. PARTIAL MATURITIES (LESS THAN ENTIRE ISSUE):

The scheduled payment of principal of and interest on the Bonds maturing on _____ of the years ____ through _____, inclusive, with CUSIP #('s) _____ (collectively, the "Insured Bonds"), when due will be guaranteed under a municipal bond insurance policy to be issued concurrently with the delivery of the Insured Bonds by **BUILD AMERICA MUTUAL ASSURANCE COMPANY**.

4. CERTIFICATES OR NOTES:

Change all references from the Bonds to Certificates or Notes wherever necessary, but **DO NOT** change the reference to the policy from Municipal Bond Insurance Policy.

**PRINTER'S NOTE: USE BUILD AMERICA MUTUAL ASSURANCE COMPANY
LOGO AND INK #PMS BLUE 2736; REDS 199, 201 AND 1817.**

THE LOGO MAY BE OBTAINED FROM BAM'S WEBSITE

WWW.BUILDAMERICA.COM

**THE LOGO MAY BE OBTAINED FROM BAM'S WEBSITE
TO BE PRINTED IN THE BODY OF THE OFFICIAL STATEMENT OR AS AN EXHIBIT**

USE THE FOLLOWING LANGUAGE WHEN INSURING THE ENTIRE ISSUE:

NOTE: The language under the subheading "Bond Insurance Policy" should be modified when insuring Capital Appreciation Bonds, Partial Maturities (less than the entire issue), Certificates and/or Notes.

BOND INSURANCE

BOND INSURANCE POLICY

Concurrently with the issuance of the Bonds, Build America Mutual Assurance Company ("BAM") will issue its Municipal Bond Insurance Policy for the Bonds (the "Policy"). The Policy guarantees the scheduled payment of principal of and interest on the Bonds when due as set forth in the form of the Policy included as an exhibit to this Official Statement.

The Policy is not covered by any insurance security or guaranty fund established under New York, California, Connecticut or Florida insurance law.

BUILD AMERICA MUTUAL ASSURANCE COMPANY

BAM is a New York domiciled mutual insurance corporation and is licensed to conduct financial guaranty insurance business in all fifty states of the United States and the District of Columbia. BAM provides credit enhancement products solely to issuers in the U.S. public finance markets. BAM will only insure obligations of states, political subdivisions, integral parts of states or political subdivisions or entities otherwise eligible for the exclusion of income under section 115 of the U.S. Internal Revenue Code of 1986, as amended. No member of BAM is liable for the obligations of BAM.

The address of the principal executive offices of BAM is: 200 Liberty Street, 27th Floor, New York, New York 10281, its telephone number is: 212-235-2500, and its website is located at: www.buildamerica.com.

BAM is licensed and subject to regulation as a financial guaranty insurance corporation under the laws of the State of New York and in particular Articles 41 and 69 of the New York Insurance Law.

BAM's financial strength is rated "AA/Stable" by S&P Global Ratings, a business unit of Standard & Poor's Financial Services LLC ("S&P"). An explanation of the significance of the rating and current reports may be obtained from S&P at www.standardandpoors.com. The rating of BAM should be evaluated independently. The rating reflects the S&P's current assessment of the creditworthiness of BAM and its ability to pay claims on its policies of insurance. The above rating is not a recommendation to buy, sell or hold the Bonds, and such rating is subject to revision or withdrawal at any time by S&P, including withdrawal initiated at the request of BAM in its sole discretion. Any downward revision or withdrawal of the above rating may have an adverse effect on the market price of the Bonds. BAM only guarantees scheduled principal and scheduled interest payments payable by the issuer of the Bonds on the date(s) when such amounts were initially scheduled to become due and payable (subject to and in accordance with the terms of the Policy), and BAM does not guarantee the market price or liquidity of the Bonds, nor does it guarantee that the rating on the Bonds will not be revised or withdrawn.

Capitalization of BAM

BAM's total admitted assets, total liabilities, and total capital and surplus, as of March 31, 2019 and as prepared in accordance with statutory accounting practices prescribed or permitted by the New York State Department of Financial Services were \$513.9 million, \$105 million and \$408.9 million, respectively.

BAM is party to a first loss reinsurance treaty that provides first loss protection up to a maximum of 15% of the par amount outstanding for each policy issued by BAM, subject to certain limitations and restrictions.

BAM's most recent Statutory Annual Statement, which has been filed with the New York State Insurance Department and posted on BAM's website at www.buildamerica.com, is incorporated herein by reference and may be obtained, without charge, upon request to BAM at its address provided above (Attention: Finance Department). Future financial statements will similarly be made available when published.

BAM makes no representation regarding the Bonds or the advisability of investing in the Bonds. In addition, BAM has not independently verified, makes no representation regarding, and does not accept any responsibility for the accuracy or completeness of this Official Statement or any information or disclosure contained herein, or omitted herefrom, other than with respect to the accuracy of the information regarding BAM, supplied by BAM and presented under the heading "BOND INSURANCE".

Additional Information Available from BAM

Credit Insights Videos. For certain BAM-insured issues, BAM produces and posts a brief Credit Insights video that provides a discussion of the obligor and some of the key factors BAM's analysts and credit committee considered when approving the credit for insurance. The Credit Insights videos are easily accessible on BAM's website at buildamerica.com/creditinsights/. (The preceding website address is provided for convenience of reference only. Information available at such address is not incorporated herein by reference.)

Credit Profiles. Prior to the pricing of bonds that BAM has been selected to insure, BAM may prepare a pre-sale Credit Profile for those bonds. These pre-sale Credit Profiles provide information about the sector designation (e.g. general obligation, sales tax); a preliminary summary of financial information and key ratios; and demographic and economic data relevant to the obligor, if available. Subsequent to closing, for any offering that includes bonds insured by BAM, any pre-sale Credit Profile will be updated and superseded by a final Credit Profile to include information about the gross par insured by CUSIP, maturity and coupon. BAM pre-sale and final Credit Profiles are easily accessible on BAM's website at buildamerica.com/obligor/. BAM will produce a Credit Profile for all bonds insured by BAM, whether or not a pre-sale Credit Profile has been prepared for such bonds. (The preceding website address is provided for convenience of reference only. Information available at such address is not incorporated herein by reference.)

Disclaimers. The Credit Profiles and the Credit Insights videos and the information contained therein are not recommendations to purchase, hold or sell securities or to make any investment decisions. Credit-related and other analyses and statements in the Credit Profiles and the Credit Insights videos are statements of opinion as of the date expressed, and BAM assumes no responsibility to update the content of such material. The Credit Profiles and Credit Insight videos are prepared by BAM; they have not been reviewed or approved by the issuer of or the underwriter for the Bonds, and the issuer and underwriter assume no responsibility for their content.

BAM receives compensation (an insurance premium) for the insurance that it is providing with respect to the Bonds. Neither BAM nor any affiliate of BAM has purchased, or committed to purchase, any of the Bonds, whether at the initial offering or otherwise.

The Bond Insurance language for the Official Statement under the subheading “Bond Insurance Policy” should be replaced with the following language when insuring:

1. CAPITAL APPRECIATION BONDS:

Concurrently with the issuance of the Bonds, Build America Mutual Assurance Company (“BAM”) will issue its Municipal Bond Insurance Policy for the Bonds (the “Policy”). The Policy guarantees the scheduled payment of principal of (or, in the case of Capital Appreciation Bonds, the accreted value) and interest on the Bonds when due as set forth in the form of the Policy included as an exhibit to this Official Statement.

2. PARTIAL MATURITIES (LESS THAN THE ENTIRE ISSUE):

Concurrently with the issuance of the Bonds, Build America Mutual Assurance Company (“BAM”) will issue its Municipal Bond Insurance Policy (the “Policy”) for the Bonds maturing on _____ of the years _____ through _____, inclusive, with CUSIP #'s _____ (collectively, the “Insured Bonds”). The Policy guarantees the scheduled payment of principal of and interest on the Insured Bonds when due as set forth in the form of the Policy included as an exhibit to this Official Statement.

3. CERTIFICATES OR NOTES:

Change all references from the Bonds to Certificates or Notes wherever necessary, but **DO NOT** change the reference to the policy from Municipal Bond Insurance Policy.

**TO BE PRINTED ON THE INSIDE COVER OF OFFICIAL STATEMENT
AS PART OF THE DISCLAIMER STATEMENT:**

Build America Mutual Assurance Company (“BAM”) makes no representation regarding the Bonds or the advisability of investing in the Bonds. In addition, BAM has not independently verified, makes no representation regarding, and does not accept any responsibility for the accuracy or completeness of this Official Statement or any information or disclosure contained herein, or omitted herefrom, other than with respect to the accuracy of the information regarding BAM, supplied by BAM and presented under the heading “Bond Insurance” and “Exhibit __ - Specimen Municipal Bond Insurance Policy”.

Specimen Municipal Bond Insurance Policy



MUNICIPAL BOND INSURANCE POLICY

ISSUER: [NAME OF ISSUER]

Policy No: _____

MEMBER: [NAME OF MEMBER]

BONDS: \$ _____ in aggregate principal
amount of [NAME OF TRANSACTION]
[and maturing on]

Effective Date: _____

Risk Premium: \$ _____
Member Surplus Contribution: \$ _____
Total Insurance Payment: \$ _____

BUILD AMERICA MUTUAL ASSURANCE COMPANY ("BAM"), for consideration received, hereby UNCONDITIONALLY AND IRREVOCABLY agrees to pay to the trustee (the "Trustee") or paying agent (the "Paying Agent") for the Bonds named above (as set forth in the documentation providing for the issuance and securing of the Bonds), for the benefit of the Owners or, at the election of BAM, directly to each Owner, subject only to the terms of this Policy (which includes each endorsement hereto), that portion of the principal of and interest on the Bonds that shall become Due for Payment but shall be unpaid by reason of Nonpayment by the Issuer.

On the later of the day on which such principal and interest becomes Due for Payment or the first Business Day following the Business Day on which BAM shall have received Notice of Nonpayment, BAM will disburse (but without duplication in the case of duplicate claims for the same Nonpayment) to or for the benefit of each Owner of the Bonds, the face amount of principal of and interest on the Bonds that is then Due for Payment but is then unpaid by reason of Nonpayment by the Issuer, but only upon receipt by BAM, in a form reasonably satisfactory to it, of (a) evidence of the Owner's right to receive payment of such principal or interest then Due for Payment and (b) evidence, including any appropriate instruments of assignment, that all of the Owner's rights with respect to payment of such principal or interest that is Due for Payment shall thereupon vest in BAM. A Notice of Nonpayment will be deemed received on a given Business Day if it is received prior to 1:00 p.m. (New York time) on such Business Day; otherwise, it will be deemed received on the next Business Day. If any Notice of Nonpayment received by BAM is incomplete, it shall be deemed not to have been received by BAM for purposes of the preceding sentence, and BAM shall promptly so advise the Trustee, Paying Agent or Owner, as appropriate, any of whom may submit an amended Notice of Nonpayment. Upon disbursement under this Policy in respect of a Bond and to the extent of such payment, BAM shall become the owner of such Bond, any appurtenant coupon to such Bond and right to receipt of payment of principal of or interest on such Bond and shall be fully subrogated to the rights of the Owner, including the Owner's right to receive payments under such Bond. Payment by BAM either to the Trustee or Paying Agent for the benefit of the Owners, or directly to the Owners, on account of any Nonpayment shall discharge the obligation of BAM under this Policy with respect to said Nonpayment.

Except to the extent expressly modified by an endorsement hereto, the following terms shall have the meanings specified for all purposes of this Policy. "Business Day" means any day other than (a) a Saturday or Sunday or (b) a day on which banking institutions in the State of New York or the Insurer's Fiscal Agent (as defined herein) are authorized or required by law or executive order to remain closed. "Due for Payment" means (a) when referring to the principal of a Bond, payable on the stated maturity date thereof or the date on which the same shall have been duly called for mandatory sinking fund redemption and does not refer to any earlier date on which payment is due by reason of call for redemption (other than by mandatory sinking fund redemption), acceleration or other advancement of maturity (unless BAM shall elect, in its sole discretion, to pay such principal due upon such acceleration together with any accrued interest to the date of acceleration) and (b) when referring to interest on a Bond, payable on the stated date for payment of interest. "Nonpayment" means, in respect of a Bond, the failure of the Issuer to have provided sufficient funds to the Trustee or, if there is no Trustee, to the Paying Agent for payment in full of all principal and interest that is Due for Payment on such Bond. "Nonpayment" shall also include, in respect of a Bond, any payment made to an Owner by or on behalf of the Issuer of principal or interest that is Due for Payment, which payment has been recovered from such Owner pursuant to the United States Bankruptcy Code in accordance with a final, nonappealable order of a court having competent jurisdiction. "Notice" means delivery to BAM of a notice of claim and certificate, by certified mail, email or telecopy as set forth on the attached Schedule or other acceptable electronic delivery, in a form satisfactory to BAM, from and signed by an Owner, the Trustee or the Paying Agent, which notice shall specify (a) the person or entity making the claim, (b) the Policy Number, (c) the claimed amount, (d) payment instructions and (e) the date such claimed amount becomes or became Due for Payment. "Owner" means, in respect of a Bond, the person or entity who, at the time of Nonpayment, is entitled under the terms of such Bond to payment thereof, except that "Owner" shall not include the Issuer, the Member or any other person or entity whose direct or indirect obligation constitutes the underlying security for the Bonds.

BAM may appoint a fiscal agent (the "Insurer's Fiscal Agent") for purposes of this Policy by giving written notice to the Trustee, the Paying Agent, the Member and the Issuer specifying the name and notice address of the Insurer's Fiscal Agent. From and after the date of receipt of such notice by the Trustee, the Paying Agent, the Member or the Issuer (a) copies of all notices required to be delivered to BAM pursuant to this Policy shall be simultaneously delivered to the Insurer's Fiscal Agent and to BAM and shall not be deemed received until received by both and (b) all payments required to be made by BAM under this Policy may be made directly by BAM or by the Insurer's Fiscal Agent on behalf of BAM. The Insurer's Fiscal Agent is the agent of BAM only, and the Insurer's Fiscal Agent shall in no event be liable to the Trustee, Paying Agent or any Owner for any act of the Insurer's Fiscal Agent or any failure of BAM to deposit or cause to be deposited sufficient funds to make payments due under this Policy.

To the fullest extent permitted by applicable law, BAM agrees not to assert, and hereby waives, only for the benefit of each Owner, all rights (whether by counterclaim, setoff or otherwise) and defenses (including, without limitation, the defense of fraud), whether acquired by subrogation, assignment or otherwise, to the extent that such rights and defenses may be available to BAM to avoid payment of its obligations under this Policy in accordance with the express provisions of this Policy. This Policy may not be canceled or revoked.

This Policy sets forth in full the undertaking of BAM and shall not be modified, altered or affected by any other agreement or instrument, including any modification or amendment thereto. Except to the extent expressly modified by an endorsement hereto, any premium paid in respect of this Policy is nonrefundable for any reason whatsoever, including payment, or provision being made for payment, of the Bonds prior to maturity. THIS POLICY IS NOT COVERED BY THE PROPERTY/CASUALTY INSURANCE SECURITY FUND SPECIFIED IN ARTICLE 76 OF THE NEW YORK INSURANCE LAW. THIS POLICY IS ISSUED WITHOUT CONTINGENT MUTUAL LIABILITY FOR ASSESSMENT.

In witness whereof, BUILD AMERICA MUTUAL ASSURANCE COMPANY has caused this Policy to be executed on its behalf by its Authorized Officer.

BUILD AMERICA MUTUAL ASSURANCE COMPANY

By: _____

Authorized Officer

Notices (Unless Otherwise Specified by BAM)

Email:

claims@buildamerica.com

Address:

200 Liberty Street, 27th floor
New York, New York 10281

Telecopy:

212-962-1524 (attention: Claims)

SPECIMEN



**CALIFORNIA
ENDORSEMENT TO
MUNICIPAL BOND
INSURANCE POLICY
NO.**

This Policy is not covered by the California Insurance Guaranty Association established pursuant to Article 15.2 of Chapter 1 of Part 2 of Division 1 of the California Law.

Nothing herein shall be construed to waive, alter, reduce or amend coverage in any other section of the Policy. If found contrary to the Policy language, the terms of this Endorsement supersede the Policy language

IN WITNESS WHEREOF, BUILDAMERICA MUTUAL ASSURANCE COMPANY has caused this policy to be executed on its behalf by its Authorized Officer.

BUILD AMERICA MUTUAL ASSURANCE COMPANY

By

Authorized Officer

STATEMENT OF INSURANCE
(Language for the Bond Form)
This form is not to be included in the Official Statement.

The Bonds shall bear a Statement of Insurance in the following form.

The following language should be used when insuring

1. THE ENTIRE ISSUE:

Build America Mutual Assurance Company ("BAM"), New York, New York, has delivered its municipal bond insurance policy (the "Policy") with respect to the scheduled payments due of principal of and interest on this Bond to **{insert name of paying agent or trustee}, {city or county}, {state}**, or its successor, [as paying agent for the Bonds (the "Paying Agent")] [as trustee for the Bonds (the "Trustee")]. Said Policy is on file and available for inspection at the principal office of the [Paying Agent] [Trustee] and a copy thereof may be obtained from BAM or the [Paying Agent] [Trustee]. All payments required to be made under the Policy shall be made in accordance with the provisions thereof. By its purchase of these Bonds, the owner acknowledges and consents (i) to the subrogation and all other rights of BAM as more fully set forth in the Policy and (ii) that upon the occurrence and continuance of a default or an event of default under the Resolution or this Bond, BAM shall be deemed to be the sole owner of the Bonds for all purposes and shall be entitled to control and direct the enforcement of all rights and remedies granted to the owners of the Bonds or the trustee, paying agent, registrar or similar agent for the benefit of such owners under the [Resolution/Ordinance/Indenture], at law or in equity.

2. CAPITAL APPRECIATION BONDS:

Build America Mutual Assurance Company ("BAM"), New York, New York, has delivered its municipal bond insurance policy (the "Policy") with respect to the scheduled payments due of principal of (or, in the case of Capital Appreciation Bonds, the accreted value) and interest on this Bond to **{insert name of paying agent or trustee}, {city or county}, {state}**, or its successor, as [paying agent for the Bonds (the "Paying Agent")] as trustee for the Bonds (the "Trustee"). Said Policy is on file and available for inspection at the principal office of the [Paying Agent] [Trustee] and a copy thereof may be obtained from BAM or the [Paying Agent] [Trustee]. All payments required to be made under the Policy shall be made in accordance with the provisions thereof. By its purchase of these Bonds, the owner acknowledges and consents (i) to the subrogation and all other rights of BAM as more fully set forth in the Policy and (ii) that upon the occurrence and continuance of a default or an event of default under the Resolution or this Bond, BAM shall be deemed to be the sole owner of the Bonds for all purposes and shall be entitled to control and direct the enforcement of all rights and remedies granted to the owners of the Bonds or the trustee, paying agent, registrar or similar agent for the benefit of such owners under the [Resolution/Ordinance/Indenture], at law or in equity.

3. PARTIAL MATURITIES (LESS THAN ENTIRE ISSUE):

Build America Mutual Assurance Company ("BAM"), New York, New York, has delivered its municipal bond insurance policy (the "Policy") with respect to the scheduled payments due of principal of and interest on this Bonds maturing on _____ of the years _____ through _____, inclusive (the "Insured Bonds"), to **{insert name of paying agent or trustee}, {city or county}, {state}**, or its successor, [as paying agent for the Bonds (the "Paying Agent")] [as trustee for the Bonds (the "Trustee")]. Said Policy is on file and available for inspection at the principal office of the [Paying Agent] [Trustee] and a copy thereof may be obtained from BAM or the [Paying Agent] [Trustee]. All payments required to be made under the Policy shall be made in accordance with the provisions thereof. By its purchase of these Bonds, the owner acknowledges and consents (i) to the subrogation and all other rights of BAM as more fully set forth in the Policy and (ii) that upon the occurrence and continuance of a default or an event of default under the Resolution or this Bond, BAM shall be deemed to be the sole owner of the Bonds for all purposes and shall be entitled to control and direct the enforcement of all rights and remedies granted to the owners of the Bonds or the trustee, paying agent, registrar or similar agent for the benefit of such owners under the [Resolution/Ordinance/Indenture], at law or in equity.

4. CERTIFICATES OR NOTES:

Change all references from the Bonds to Certificates or Notes wherever necessary, but **DO NOT** change the reference to the policy from Municipal Bond Insurance Policy.

**PROCEDURES FOR PREMIUM PAYMENT
TO BAM**

This form is not to be included in the Official Statement.

BAM's issuance of its municipal bond insurance policy at bond closing is contingent upon payment and receipt of the premium. NO POLICY MAY BE RELEASED UNTIL PAYMENT OF SUCH AMOUNT HAS BEEN CONFIRMED. Set forth below are the procedures to be followed for confirming the amount of the premium to be paid and for paying such amount:

Upon determination of the final debt service schedule, email or fax such schedule to the appropriate BAM Underwriter

Calvin Li

Phone No.: 212-235-2566

Email: cli@buildamerica.com

Confirm with the individual in our underwriting department that you are in agreement with respect to par and premium on the transaction prior to the closing date.

Payment Date: Date of Delivery of the Insured Bonds.

Method of Payment: Wire transfer of Federal Funds.

Wire Transfer Instructions:

Bank:	First Republic Bank
ABA#:	321081669
Acct. Name:	Build America Mutual Assurance Company
Account No.:	80001613703
Policy No.:	[To Be Assigned] – (Include in OBI Field)

CONFIRMATION OF PREMIUM

BAM will accept as confirmation of the premium payment a wire transfer number and the name of the sending bank, to be communicated to the Closing Coordinator on the closing date:

Miranda Ganzer	(212) 235-2535
Patrice James	(212) 235-2559
Claudette Littlejohn	(212) 235-2572
Nolan Miller	(212) 235-2511

EXHIBIT C

BAM LEGAL OPINION AND CERTIFICATE

SPECIMEN

[CLOSING DATE]

[ADDRESSEES (ISSUER, UNDERWRITER AND TRUSTEE)]

Re: Municipal Bond Insurance Policy No. [POLICY NO.] With Respect to
\$ ____ [Name of Issuer] (the "Issuer")
____ Bonds, Series ____ (the "Bonds")

Ladies and Gentlemen:

I am Counsel of Build America Mutual Assurance Company, a New York mutual insurance company ("BAM"). You have requested my opinion in such capacity as to the matters set forth below in connection with the issuance by BAM of its above-referenced policy (the "Policy"). In that regard, and for purposes of this opinion, I have examined such corporate records, documents and proceedings as I have deemed necessary and appropriate.

Based upon the foregoing, I am of the opinion that:

1. BAM is a mutual insurance company duly organized and validly existing under the laws of the State of New York and authorized to transact financial guaranty insurance business therein.
2. The Policy has been duly authorized, executed and delivered by BAM.
3. The Policy constitutes the valid and binding obligation of BAM, enforceable in accordance with its terms, subject, as to the enforcement of remedies, to bankruptcy, insolvency, reorganization, rehabilitation, moratorium and other similar laws affecting the enforceability of creditors' rights generally applicable in the event of the bankruptcy or insolvency of BAM and to the application of general principles of equity.
4. The issuance of the Policy qualifies [the Issuer] as a member of BAM until [the Bonds] are no longer outstanding. As a member of BAM, [the Issuer] is entitled to certain rights and privileges as provided in BAM's charter and by-laws and as may otherwise be provided under New York law. The Policy is non-assessable and creates no contingent mutual liability.

In addition, please be advised that I have reviewed the description of the Policy under the caption "BOND INSURANCE" in the official statement relating to the above-referenced Bonds dated [DATE] (the "Official Statement"). There has not come to my attention any information which would cause me to believe that the description of the Policy referred to above, as of the date of the Official Statement or as of the date of

this opinion, contains any untrue statement of a material fact or omits to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. Please be advised that I express no opinion with respect to any information contained in, or omitted from, "the Official Statement".

I am a member of the Bar of the State of New York, and do not express any opinion as to any law other than the laws of the State of New York.

This letter and the legal opinions herein are intended for the information solely of the addressees hereof and solely for the purposes of the transactions described in the Official Statement and are not to be relied upon by any other person or entity (including, without limitation, any person or entity that acquires bonds from an addressee of this letter.) I do not undertake to advise you of matters that may come to my attention subsequent to the date hereof that may affect the conclusions expressed herein.

Very truly yours,

**DISCLOSURE, NO DEFAULT AND TAX CERTIFICATE OF
BUILD AMERICA MUTUAL ASSURANCE COMPANY**

The undersigned hereby certifies on behalf of BUILD AMERICA MUTUAL ASSURANCE COMPANY ("BAM"), in connection with the issuance by BAM of its Policy No. [POLICY NO.] (the "Policy") in respect of the [\$AMOUNT] [NAME OF TRANSACTION] (the "Bonds") that:

(i) The information set forth under the caption "BOND INSURANCE-BUILD AMERICA MUTUAL ASSURANCE COMPANY" in the official statement dated [DATE], relating to the Bonds (the "Official Statement") is true and correct;

(ii) BAM is not currently in default nor has BAM ever been in default under any policy or obligation guaranteeing the payment of principal of or interest on an obligation;

(iii) The Policy is an unconditional and recourse obligation of BAM (enforceable by or on behalf of the holders of the Bonds) to pay the scheduled principal of and interest on the Bonds when due in the event of Nonpayment by the Issuer (as set forth in the Policy);

(iv) The insurance payment (inclusive of the sum of the Risk Premium and the Member Surplus Contribution) (the "Insurance Payment") is solely a charge for the transfer of credit risk and was determined in arm's length negotiations and is required to be paid to BAM as a condition to the issuance of the Policy;

(v) BAM will, for federal income tax purposes, treat the Insurance Payment as solely in consideration for the insurance risk it assumes in the Policy and not as consideration for an investment in BAM or its assets;

(vi) No portion of such Insurance Payment represents an indirect payment of costs of issuance, including rating agency fees, other than fees paid by BAM to maintain its rating, which, together with all other overhead expenses of BAM, are taken into account in the formulation of its rate structure, or for the provision of additional services by BAM, or represents a direct or indirect payment for any goods or services provided to the Issuer (including the right to receive a dividend), or the direct or indirect payment for a cost, risk or other element that is not customarily borne by insurers of tax-exempt bonds (in transactions in which the guarantor has no involvement other than as a guarantor);

(vii) BAM is not providing any services in connection with the Bonds other than providing the Policy, and except for the Insurance Payment, BAM will not use any portion of the Bond proceeds;

(viii) Except for payments under the Policy in the case of Nonpayment by the Issuer, there is no obligation to pay any amount of principal or interest on the Bonds by BAM;

(ix) (a) BAM has not paid any dividends to date, (b) BAM's Board of Directors has resolved that BAM's priorities for surplus, as it accumulates, will be to preserve capital strength and claims paying resources for the benefit of its members and secondarily to

return value by reducing premiums charged for its insurance, and (c) BAM has no current expectation that any dividends will be paid;

(x) BAM does not expect that a claim or any other payment will be made on or with respect to the Policy or by BAM to the Issuer; and

(xi) Neither the Issuer nor any other Obligor is entitled to a refund of the Insurance Payment for the Policy in the event a Bond is retired before the final maturity date.

BAM makes no representation as to the nature of the interest to be paid on the Bonds or the treatment of the Policy under Section 1.148-4(f) of the Income Tax Regulations.

BUILD AMERICA MUTUAL
ASSURANCE COMPANY

Authorized Officer

Dated: [CLOSING DATE]

Primary Market Disclosure Certificate
[Bond Description] (the "Insured Bonds")

For the benefit of _____ (the "Issuer"), and acknowledging that the Issuer will be relying on the contents hereof in addressing certain tax and disclosure items and for other matters, Build America Mutual Assurance Company ("Build America") makes the following representations and warranties as of the date hereof:

1. Neither Build America nor any affiliate of Build America has purchased, or has committed to purchase, any of the Insured Bonds, whether at the initial offering or otherwise;
2. Neither Build America nor any affiliate of Build America has entered into any agreement or understanding regarding the purchase or sale of the Insured Bonds, except for the insurance policies that Build America has provided regarding payments due under the Insured Bonds and the documentation associated with said insurance policies.

For the purposes of this certificate, "affiliate of Build America" means a person or entity that directly, or indirectly through one or more intermediaries, controls or is controlled by, or is under common control with, Build America.

[dated as of the closing date]

Build America Mutual Assurance Company

By

Authorized Officer



CREDIT PROFILE

For Purchasers of BAM-Insured Bonds

Williams Unified School District, CA, General Obligation Bonds, Election of 2016, Series C (2019)

Most Recent Update

6/18/2019

Bonds Dated Date

7/11/2019

Use of Proceeds

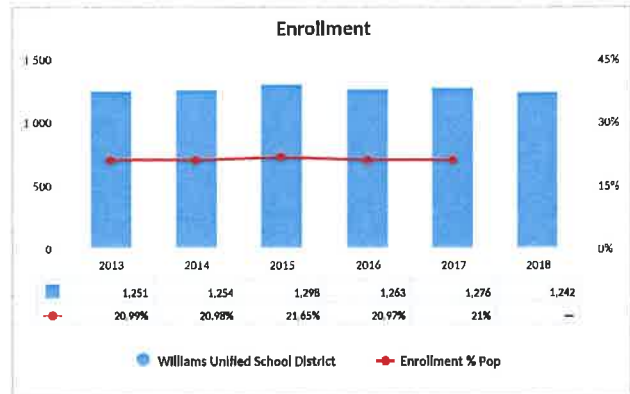
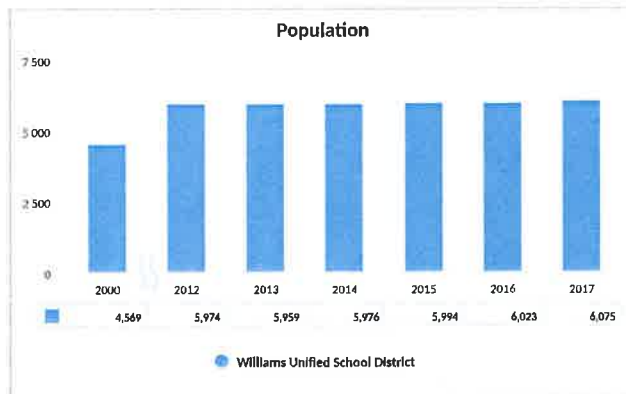
The Bonds are being Issued to fund various capital improvements.

Bond Security

The Bonds are general obligations of the Issuer payable solely from ad valorem property taxes levied by the County upon all property subject to taxation by the Issuer without limitation of rate or amount for the payment of principal of and Interest on the Bonds. Such tax revenues are deposited in a Issuer fund held by the County, which can be used solely to pay debt service on the Bonds. Investors should refer to the official statement for a full description of the security for the Bonds.

Bond Insurance

Build America Mutual Assurance Company (BAM) has been selected to provide Insurance for the Bonds if bond Insurance is used. A BAM Insurance policy guarantees the scheduled payment of principal and Interest when due on obligations that BAM insures. As of the date of this BAM Credit Profile, no decision has been made as to which of the Bonds will be insured (and it is possible that none of the Bonds will carry Insurance). Please consult the Official Statement for the Bonds, when it is available, for further information. This BAM Credit Profile is preliminary and subject to change, and will be updated and superseded by a final version if BAM issues an insurance policy for any of the Bonds.





Issuer: Williams Unified School District

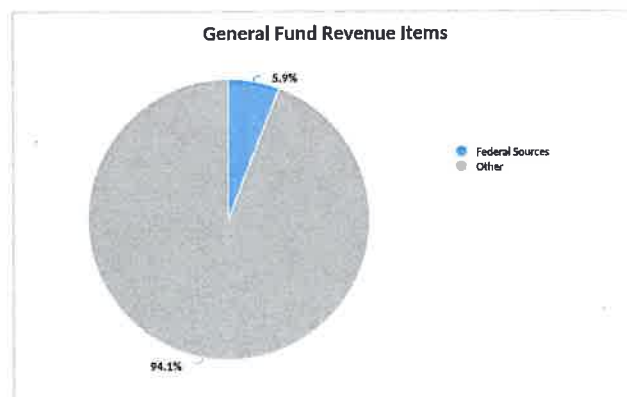
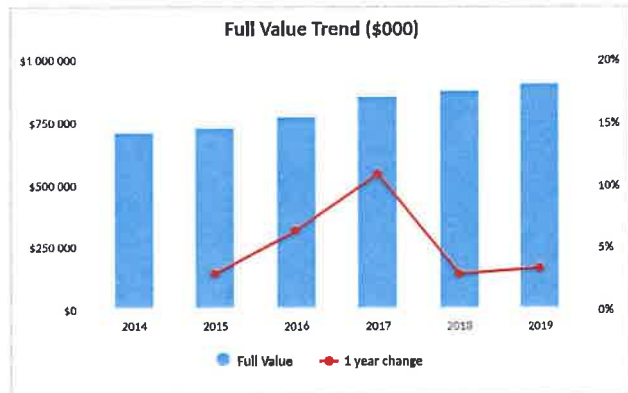
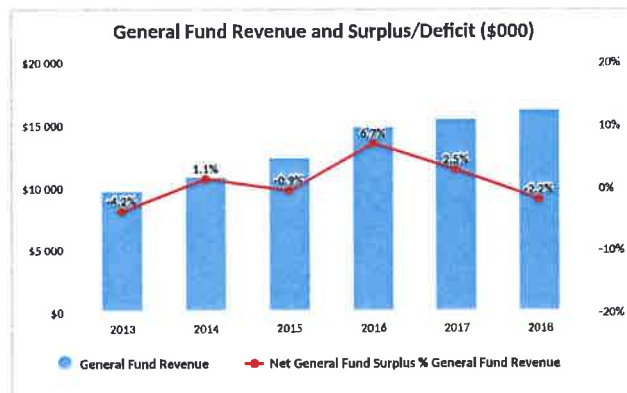
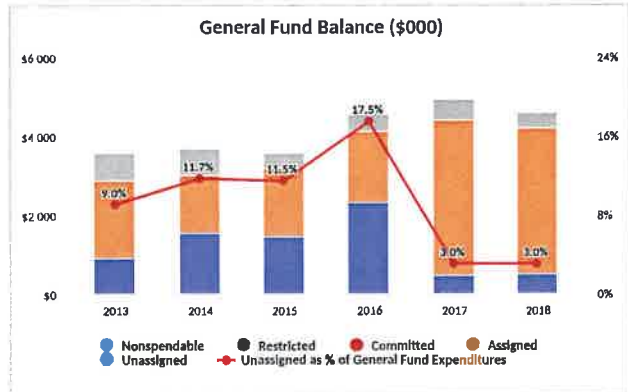
State: CA

County: Colusa

Sector: GO - School District

Colusa County		
Description	# of People Employed	% Total
Gov't & Gov't Ent	2,278	29.0%
Manufacturing	1,350	17.2%
Retail Trade	788	10.0%
Wholesale Trade	664	8.4%
Accommodation & Food Svcs	608	7.7%

*Source: Bureau of Economic Analysis



Location Description: The District is 70 miles north of Sacramento, CA.

Top 10 Taxpayers (% of AV)	31.41%
Top Taxpayer (% of AV)	11.27%
Top Taxpayer (with Industry)	Morning Star Packing Co. LP (Industrial)
Total Direct Debt + Overlapping Debt (\$000)	21,398
Total Direct Debt + Overlapping Debt per capita (\$)	3,522
Total Direct Debt + Overlapping Debt as % of Full Value	2.4%
Estimated State Aid Intercept Coverage (based on pro forma MADS) (x)	N/A
Unfunded Pension Liability (as reported) (\$000)	13,875
Unfunded OPEB Liability (as reported) (\$000)	1,161

*As of the date of the Most Recent Update

Notes



Williams Unified School District, CA

DEMOGRAPHIC INFORMATION					
Year	2018	2017	2016	2015	2014
Population		6,075	6,023	5,994	5,976
Enrollment	1,242	1,276	1,263	1,298	1,254
Unemployment Rate (Colusa County)		14.4%	15.6%	15.5%	17.5%
% State		300.00%	288.89%	250.00%	233.33%
% Nation		327.27%	318.37%	292.45%	282.26%
TAX BASE					
Year	2019	2018	2017	2016	2015
Assessed Value (AV) (\$000)	899,723	871,495	848,208	766,076	721,473
Full Value (FV) (\$000)	899,723	871,495	848,208	766,076	721,473

DEBT & LIABILITY ANALYSIS (\$000)*		INCOME DATA*	
Total Direct Debt	16,457	Median Household Income	59,773
Total Direct Debt per Capita (\$)	2,709	% State	89.0%
Total Direct Debt / Full Value	1.8%	% Nation	103.7%
Pension Contributions	1,221	Poverty Rate	13.2%
OPEB Contributions	82	% State	87.4%
Total Contribution to Pension & OPEB / Total General Fund Exp	8.0%	% Nation	90.4%

* As of the date of the Most Recent Update

* Data for Williams Unified School District

FINANCIAL DATA (\$000)						
General Fund						
Year	2018	2017	2016	2015	2014	2013
Fiscal Year End	06/30/2018	06/30/2017	06/30/2016	06/30/2015	06/30/2014	06/30/2013
Auditor Opinion Date	12/04/2018	11/08/2017	11/30/2016	10/30/2015	10/20/2014	11/12/2013
Revenue						
State Sources				0	0	0
Federal Sources	951	420	214	395	312	332
Property Tax				0	0	0
Other	15,128	14,950	14,449	11,803	10,329	9,273
Total Operating Revenue	16,078	15,371	14,663	12,198	10,641	9,605
Expenditures						
Instruction				0	0	0
Operation & Maintenance of Plant				0	0	0
School Administration				0	0	0
Other	16,265	14,910	13,356	12,539	13,219	9,882
Total Operating Expenditures	16,265	14,910	13,356	12,539	13,219	9,882
Net Operating Revenue (Net of Transfers)	(356)	391	985	(108)	113	(400)
Fund Balance						
Nonspendable	6	6	6	6	6	6
Restricted	387	540	425	364	663	681
Committed				0	0	0
Assigned	3,702	3,946	1,789	1,757	1,458	1,980
Unassigned	493	450	2,332	1,439	1,547	894
Total	4,587	4,943	4,552	3,566	3,675	3,561
Liquidity						
Cash & Cash equivalents	4,854	5,033	5,031	3,560	3,023	2,824
Days Cash on Hand	109	123	137	104	83	104
Total Fund Balance as a % of General Fund Expenditures	28.2%	33.2%	34.1%	28.4%	27.8%	36.0%
Governmental Activities						
Revenue	17,621	16,417	15,660	13,145	11,585	10,510
Expenses	20,417	16,673	14,066	12,461	11,965	10,599
Change in Assets (Net of Transfers)	(2,796)	(256)	1,594	684	(380)	(89)
Total Net Assets	(2,037)	1,693	1,949	355	9,377	9,757

Notes All Ratios are calculated using the most recent Financial and Demographic data available. Financial data is not adjusted for restatements in prior years.

LIMITATIONS ON USE

By using this BAM Credit Profile you agree to the Terms of Use set forth in BAM's website located at <https://buildamerica.com/terms-of-use/>. The Information contained in this preliminary BAM Credit Profile has been obtained or derived from the Issuer and various public sources, is for informational purposes only, may be subject to change, and is provided on an "as is" basis. BAM does not represent that such information is accurate, timely or complete and BAM disclaims any and all liability relating to the information contained herein, in the Official Statement, or in the issuer's continuing disclosure documents. In no event will BAM, its employees or officers be liable to any party for any damages, costs, expenses, legal fees or losses in connection with any use of or reliance on the information contained herein, in the Official Statement or in issuer's continuing disclosure documents, even if advised of the possibility of such damages. The information should not be relied upon and is not a substitute for the skill, judgment or experience of the investor, its management, employees, advisors and/or clients when making investment decisions. BAM does not act as a fiduciary or an advisor (investment, municipal or otherwise) and nothing herein shall be construed as a recommendation or advice given by BAM as to the sale or purchase of any securities. BAM Credit Profiles are produced for purchasers of bonds or other securities insured by BAM, and BAM members, rather than investors generally. The Official Statement will identify the bonds or other securities that are insured by BAM. A BAM Credit Profile is not intended to be an offer to sell or a solicitation of an offer to buy any securities and should not be used or considered as such under any circumstances. Any such offer or solicitation is made only by means of the Issuer's Official Statement.

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1MILLION PROJECT TERMS AND CONDITIONS

WHEREAS, the purpose of the 1Million Project is to connect one million high school students who do not have internet access at home today. The 1Million Project Foundation, together with Sprint plans to help bridge the homework gap for one million high school students who do not have reliable home access to the internet, by providing them with one free device and free wireless service for up to four years, as well as supporting school districts in obtaining additional devices for additional students if the district so chooses (the "1Million Project" or "Project"). The 1Million Project is intended to include students who are at least thirteen years old and in grades nine through twelve; and

WHEREAS, the 1Million Project Foundation and Sprint recognize that Members (defined below) may need access to additional devices in certain situations and may, as explained below, provide additional devices to offset any devices that are lost or stolen, as well as allow Members to determine whether Member or student may purchase additional devices (to replace lost or stolen devices) if they so choose; and

WHEREAS, the 1Million Project Foundation and Sprint are endeavoring to provide devices and wireless service to one million underserved high school students,

THEREFORE, the 1Million Project Foundation and Sprint agree to provide devices and wireless service, or wireless service for Member-purchased devices, which the Members agree to distribute to Students that Member has identified as eligible to participate in the 1Million Project, subject to the terms and conditions below.

1. GENERAL

- 1.1 **Applicability.** These 1Million Project Terms and Conditions contain requirements that apply to all devices and Services that Sprint or the 1Million Project Foundation provides to Member under the 1Million Project and/or that Member receives or purchases from Sprint or the 1Million Project Foundation.
- 1.2 **Devices.** The 1Million Project Foundation will endeavor to provide one wireless Device for each Student that Member identifies, and that the 1Million Project Foundation approves in its sole discretion, in the Device ordering process. Member may also purchase additional wireless devices (defined below as "Purchased Devices") for additional eligible students, if any. Member may also receive, subject to 1Million Project Foundation approval, a small surplus of Devices to be used if any Devices are lost or stolen. If Member has exhausted its surplus Devices, Member may elect to allow Students to purchase replacement wireless devices in certain situations (defined below as "Student Replacement Devices"). Purchased Devices and Student Replacement Devices may be, at the 1Million Project Foundation's discretion, made available at a reduced price. Wireless service can only be linked to a Product (as defined in Section 1.3 below) obtained through the 1Million Project Foundation for use in connection with the Project.
 - A. **Shipping; Title to Products.** The 1Million Project Foundation will ship Products to Member's chosen delivery location. Title and risk of loss to the Products passes to Member upon the Products' arrival at the delivery location (subject to Section 22 below). Member must provide accurate delivery information prior to shipment. Sprint and the 1Million Project Foundation disclaim any liability for changes made by Member after the shipment is initiated.
- 1.3 **Definitions.** For the purposes of the Project and Agreement only, the following definitions shall control and supersede any conflicting definitions in the documents that make up the Agreement:
 - A. **"Activation Date"** means the date Member or Sprint (or the 1Million Project) activates the Product on the Sprint Networks.
 - B. **"Active Unit"** or **"Line"** means an active piece of wireless Device, Student Replacement Device or Purchased Device.
 - C. **"Agreement"** means these 1Million Project Terms and Conditions accepted by Member, documents incorporated by reference herein, and related Order(s).
 - D. **"Commencement Date"** for the Order Term for each Member Line Plan means the Activation Date of the Device(s), Student Replacement Device(s) or Purchased Device(s) specified in the Order.
 - E. **"Customer"** or **"Member"** means the Eligible School or Eligible School District, as applicable, working with the 1Million Project Foundation and Sprint to distribute devices to Students.
 - F. **"Customer Line"** or **"Member Line"** means an Active Unit (i) activated by Member for end use by a Student (as defined herein), (ii) enrolled in a Plan, and (iii) for which Member is legally responsible.
 - G. **"Device(s)"** means a piece of wireless-capable equipment and/or accessories that the 1Million Project Foundation provides at no cost to Members and/or Students.
 - H. **"Eligible School"** or **"Eligible School District"** means a school or school district that meets the requirements to participate in the Project.
 - I. **"1Million Replacement Equipment Pricing"** or **"1Million Equipment Price"** means the pricing or price for any devices (including Purchased Devices and Student Replacement Devices) that a Member or a Student may elect to purchase and that are eligible for use in the Project, and which shall not exceed the Suggested Retail Price (SRP) of the applicable device.

- J. **"Order"** means a written, electronic or verbal order, or purchase order, submitted or confirmed by Member in the Product ordering process that identifies the quantity of specific Products and/or Services Customer is requesting and any other information reasonably required by the Project.
- K. **"Plan"** means the Sprint wireless service plan available under the Project and specified in Section 24 of these 1Million Project Terms and Conditions.
- L. **"Product(s)"** means the Device(s), Purchased Device(s) and Student Replacement Device(s).
- M. **"Purchased Device(s)"** means an eligible piece of wireless capable equipment and/or accessories purchased by Member through the 1Million Project that does not qualify for the additional lost and stolen devices surplus described in Section 1.2, and is not expected to be returned to the 1Million Project Foundation if Member leaves the Program. All activation and use requirements apply to Purchased Devices.
- N. **"Service(s)"** means any service the 1Million Project Foundation or Sprint provides under this Agreement, including wireless services.
- O. **"Student(s)"** means the individuals from a low-income family **who do not have internet access at home**, who are in grades 9-12, who are 13 years of age or older to whom the Member provides an Active Unit.
- P. **"Student Replacement Device(s)"** means an eligible piece of wireless capable equipment and/or accessories purchased by Student through the 1Million Project at Student's election in order to replace a lost, stolen or broken equipment or accessory where: (i) the Member's additional lost and stolen devices surplus described in Section 1.2 is depleted; (ii) the Student's previously issued equipment or accessory is outside of warranty coverage; and/or (iii) the Member determines in its discretion that replacement of the device by the Member is not appropriate or possible. Student Replacement Device(s) are not expected to be returned to the 1Million Project Foundation if Member leaves the Program or if Student is no longer eligible to receive Services. All activation and use requirements apply to Student Replacement Devices.
- Q. **"Ours", "us", "Sprint", and "we"** means the 1Million Project Foundation and includes the Sprint contracting entity for this Agreement.
- R. **"You(rs)"** means a Student or Member participating in the 1Million Project.

2. PROJECT TERMS AND CONDITIONS

- 2.1 **Order Terms and Conditions.** Pricing and usage requirements and restrictions are set forth in Section 24 of these 1Million Project Terms and Conditions, and additional pricing, quantity and usage requirements and restrictions may also be set forth by the 1Million Project Foundation or Sprint in the Order. Member agrees that when identifying eligible students, Member is reasonably certain that such students do not have reliable internet access in the home, and that the 1Million Project will be the students' primary source of internet connectivity. Member acknowledges that the participating Students will receive Products along with access to the internet for academic purposes to be used at home.
- 2.2 **Eligible Member in this Project/Students.** An Eligible Member in the Project is defined as an Eligible School or Eligible School District that: (i) meets all of the requirements of the Project identified in Section 21 and as posted at http://ecenter.custhelp.com/app/answers/detail-fullpage/a_id/2556, which are incorporated into the Agreement along with Member's completed 1Million Project Application; and (ii) is approved by the 1Million Project Foundation in its discretion for participation in the Project. The intended end users of the Products and Services under the 1Million Project are exclusively Students.
- 2.3 **Resale.** Member acknowledges and agrees that this is a retail agreement for use only by Member and Students as set forth in the Agreement. Neither Members nor Students may resell or lease Products and/or Services under the Agreement. Notwithstanding the foregoing, Member may participate in the Sprint Wireless Recycling Project. In no event can Member charge a fee to, or seek reimbursement for Product costs from, Students in excess of the amount Member paid for the applicable Product.
- 2.4 **Privacy Policy.** Sprint's Privacy Policy is available at www.sprint.com/privacy. The Privacy Policy governs Sprint's use and disclosure of your personal information, and explains your information choices. Sprint may update the Privacy Policy from time to time and encourage you to review it frequently.
- 2.5 **Acceptable Use Policy.** When Member or Student uses Products or Services, Member and Student as applicable, must conform to the acceptable use policy posted at <https://www.sprint.com/en/legal/acceptable-use-policy>, as reasonably amended from time to time by Sprint. Customer will prevent third parties from gaining unauthorized access to the devices and Services via Customer's facilities.
- 2.6 **Fraud Policy.** Sprint will notify Customer, and Customer will notify Sprint's Customer Care department promptly, of any suspected fraudulent use of Products or Services. Customer will cooperate with Sprint in the investigation and resolution of the incident.
- 2.7 **Location Based Services.** If Customer downloads or accesses Location Based Services through wireless Products and Services, Customer agrees that the Location Based Service provider may access, use and disclose

as necessary the geographic location of Customer's Product(s) pursuant to the terms and policies of the Location Based Service purchased by Customer, including the Location Based Service provider's privacy policy. Customer must clearly, conspicuously and regularly notify all of its Students using Customer Lines upon which Customer has enabled Location Based Services that end-user location information may be accessed, used or disclosed in connection with the Location Based Service. In addition, if Customer will be using Location Based Services to track or collect the location of end users that Customer knows, or reasonably should know, are under 13 years of age, Customer will be responsible for complying with all applicable notice and consent requirements in accordance with the Children's Online Privacy Protection Act (15 U.S.C. § 6501 et seq.) and any other applicable laws. CUSTOMER WILL INDEMNIFY AND DEFEND SPRINT AGAINST ANY AND ALL THIRD PARTY CLAIMS, LOSSES, EXPENSES, DEMANDS, ACTIONS OR CAUSES OF ACTION ARISING OUT OF CUSTOMER'S USE OF LOCATION BASED SERVICES AND CUSTOMER'S FAILURE TO NOTIFY END USERS OF CUSTOMER'S ELECTION TO USE ANY LOCATION BASED SERVICE OR LOCATION INFORMATION ON CUSTOMER LINES. Location Based Services are not available on the Sprint 4G Network.

2.8 Device Management Portal. Member may create online user accounts ("Delegate Accounts") that allow users to access, make changes, and manage Member's Project-related account through the Project's Device Management portal. Members will be able to activate Products, report eligibility, and perform Product swaps as contemplated by this Agreement. Member is responsible for creating, managing, and revoking Delegate Accounts. Neither the 1Million Project, the 1Million Project Foundation nor Sprint manages that process. By creating a Delegate Account, Member agrees that Delegate Account users are authorized by Member to access and make changes to Member's 1Million Project account. Member agrees that it will monitor its 1Million Project account and that Member is fully responsible for its account, including any changes made by Delegate Account users. Member agrees that it will indemnify and hold harmless the 1Million Project, the 1Million Project Foundation and Sprint, and their affiliates, and each of their respective directors, trustees, officers, employees and agents, from any claim or harm that may arise from a Delegate Account user's handling of Member's 1Million Project account and/or account information. Member will be responsible for keeping all information in the Device Management Portal current, including deleting inactive user accounts, and ensuring the status of all user accounts is kept current.

2.9 Precedence. If a conflict exists among provisions within the documents and incorporated terms and conditions that form the Agreement, the following order of precedence will apply:

- A. 1Million Project Terms and Conditions
- B. Member's completed 1Million Project Application

Furthermore, specific terms will control over general provisions.

3. **TERM.** The Agreement is effective as of the date the Member executes the Agreement ("Effective Date") through any printed or electronic statement, including on the web by electronically marking that Member has reviewed and accepted. These 1Million Project Terms and Conditions will apply as of the Effective Date of the Agreement and apply for the duration of the first full school year immediately following the Effective Date. The parties may mutually agree to renew these terms and conditions (as they may be amended by the parties at the time of such renewal) on an annual basis. In the event, no such renewal occurs, then the most recently signed version of the terms and conditions then in effect will continue to apply for as long as the 1Million Project Foundation and Sprint provide Products or Services to Member and/or a Student of Member. The Order Term (defined as the maximum length of Service for each Member/Line Plan) of each Member Line/Plan shall commence on the Activation Date and terminate the earlier of (i) up to 54 months from the Activation Date; or (ii) August 31 of a student's ninth grade class' graduation year as shown in the following example:

Grade	Maximum Length of Order Term
9	up to 48 months
10	up to 36 months
11	up to 24 months
12	up to 12 months

4. **SERVICE; RESTRICTIONS.** During the Term, Member will receive free wireless service on all Products as set forth in Section 24 of these 1Million Project Terms and Conditions, subject to all the terms and conditions of the Agreement, including, but not limited to, Product costs, any add-on services (e.g., additional high speed data), Product-related fees, Product-related surcharges, Product-related taxes, and any shipping fees for which Member does not hold a valid exemption. Such Product-related charges only apply to Purchased Devices and Student Replacement Devices.

5. **WIRELESS SERVICE LIMITATIONS.**

- 5.1 **Telephone Numbers and Portability.** Sprint may, with reasonable prior notice and for commercial reasons such as fraud prevention, regulatory requirements and area code changes, change the telephone number assigned to wireless Products. Customer does not have any right of possession or title to any telephone number, identification

number, e-mail address or other identifier Sprint may assign to Customer's wireless Products or accounts. Customer may not modify, change or transfer any of these identifiers except as Sprint allows or as allowed for by law.

- 5.2 Call Limitations.** Sprint will not complete calls from any wireless Product to 900, 976 and similar numbers for pay-per-call services. Sprint will block international calling capability unless mutually agreed to by Sprint and Customer (for clarification purposes, Sprint is not obligated to provide international calling capability on Products in connection with free wireless Services for the Project). Caller identification information may not be available for all incoming calls.

5.3 Student Credentials.

- A.** Each Student may only have one Member Line activated under his or her credentials at any given time.
- B.** Member must enter a unique student identifier when populating the Student ID field. The unique student identifier may be something other than the Student's name, but must be identifiable by Member as relating to a specific Student. In the event of fraud on a given Member Line, Member agrees to provide assistance to Sprint and the 1Million Project Foundation in identifying the Student associated with that Member Line.

5.4 9-1-1 or Other Emergency Calls.

- A. General.** For 9-1-1 calls, an emergency responder's ability to locate a caller using a wireless Product may be affected by various factors, including the type of wireless Product used, the Product's GPS capabilities, geography, or other factors such as the porting process. In some areas, and depending on the equipment deployed by the local public safety answering point ("PSAP"), 9-1-1 calls may be routed to a state patrol dispatcher instead of the local PSAP. Enhanced 9-1-1 ("E911") service that is compatible with FCC technical requirements is not available in all areas due to PSAP equipment capabilities. A caller using a wireless Product should always be prepared to report precise location information to emergency responders. Sprint is not liable for failures or delays in connecting to the appropriate emergency services provider. Customer consents to Sprint's disclosure of Customer information to governmental and public safety authorities in response to emergencies. This information may include Customer's name, address, number, and the location of the user of the Service at the time of the call.
- B. Wi-Fi Calling.** 9-1-1 service through Wi-Fi calling may not be available or may be limited compared to traditional 9-1-1 service due to a number of circumstances, including relocation of equipment, internet congestion or connection failure, loss of electrical power, delays in availability of registered location information, or other technical problems.
- C. Text-to-9-1-1.** Text-to-9-1-1 service may allow standard SMS text message communication with a 9-1-1 operator, however text-to-9-1-1 is only available in certain limited areas where it has been requested and implemented by local public safety officials and is not available when Roaming. A text-to-9-1-1 message does not automatically provide precise location information to the 9-1-1 operator. Delivery or receipt of text to-9-1-1 messages is not guaranteed and messages may fail, be delayed or be out of sequence. A person using a wireless Product should always attempt to call 9-1-1 when possible in an emergency situation.
- D. Inbound Call Blocking.** If Customer or other user chooses inbound call blocking, inbound call blocking may be removed for 24 hours following a 9-1-1 call so that public safety can attempt to call-back the Customer Line, if necessary. All other inbound calls may also be allowed during this time period. Removing inbound call blocking by request normally requires processing time. Sprint will make a good faith effort to complete the removal of inbound call blocking and may also cooperate with public safety to remove inbound call blocking, upon lawful request. Inbound call blocking may be restored after the 24-hour period. Customer will not be notified if inbound call blocking is removed or reinstated following a 9-1-1 call.
- E. TTY Access.** TTY-capable wireless Products (also known as TDD or Text Telephone) may not function effectively when attempting 9-1-1 calls due to the limitations of the answering agency. A TTY-capable wireless Product should not be relied on for 9-1-1 calls.

- 5.5 Use of Sprint Wireless Data Services.** For Products that allow multiple users to share one connection and subscription, the wireless performance may degrade as more users are added to the single Product. Use of Sprint wireless data Services is subject to any storage, memory or other Product limitation. Customer may not be able to make or receive voice calls while using data Services. Customer acknowledges that use of certain wireless data Services, including some messaging services, may result in the disclosure to third parties of the user's email address and other information in connection with the user's Internet usage. As a result, Customer or other user may receive advertising, warnings and other messages, including broadcast messages. Certain third party applications may access, collect, use, or disclose Customer's or other user's personal information or require Sprint to disclose Customer's or other user's personal information to the Application provider or a designated third party. If Customer or other user accesses, uses, or authorizes third party Applications through data Services, Customer and other user authorizes Sprint to provide to the third party information related to

Customer's and/or other user's use of the Services or the Application(s). Customer acknowledges that use of third party Applications is subject to the third party's terms, conditions and policies, including its privacy policy.

5.6 Prohibited Network Uses. Sprint reserves the right, without notice or limitation, to limit throughput speeds or quantities or to deny, terminate, end, modify, disconnect, or suspend wireless Service if a wireless Product engages in any of the prohibited voice or data uses detailed below or if Sprint, in its sole discretion, determines action is necessary to protect the Sprint Networks or Sprint 4G Network from harm or degradation. Unless specifically stated otherwise in the Plan set forth in Section 24 herein, wireless Products on "unlimited" Business Plans are subject to the Prohibited Network Uses in this section.

A. Examples of Prohibited Voice Uses. Sprint wireless voice Services are provided solely for live dialogue between, and initiated by, individuals. Sprint wireless voice Services may not be used for any other purposes, including: monitoring services, transmission of broadcasts, transmission of recorded material, telemarketing, autodialed calls, or other connections that do not consist of uninterrupted live dialogue between individuals.

B. Examples of Prohibited Data Uses. Sprint wireless data Services are intended to be used for web surfing, sending and receiving email, photographs and other similar messaging activities, and the non-continuous streaming of videos, downloading of files or on-line gaming. Sprint wireless data Services may not be used to disrupt email use by others using automated or manual routines, including "auto-responders" or cancel bots or other similar routines; to transmit or facilitate any unsolicited or unauthorized advertising, telemarketing, promotional materials, "junk mail", unsolicited commercial or bulk email, or fax; or for activities adversely affecting the ability of other people or systems to use either Sprint's wireless Services or other parties' Internet-based resources, including "denial of service" (DoS) attacks against another network host or individual user.

5.7 Compatibility of Wireless Products and Services. Wireless Products may not be compatible with services provided by other wireless carriers, except for services provided over Sprint Service Provider Affiliate networks or in connection with Roaming agreements. Sprint phones may have a software programming lock that protects certain of the phone's operating parameters against unauthorized reprogramming. Information on obtaining a software program lock code is available at www.sprint.com or by calling 1-888-211-4727. Sprint does not guarantee current or future compatibility of wireless Products or Services with third party products, features or Applications. Apparent compatibility or notice from Sprint of compatibility is not a Sprint endorsement of a third party product, feature or Application. Unless otherwise stated in the Agreement, Sprint may, in its sole discretion and at any time, disable or discontinue use of any third party product, feature or Application with the wireless Products or Services, and Customer may not receive a refund for any unused portion of the data content.

6. NETWORK COVERAGE; LIMITATION OF LIABILITY FOR WIRELESS SERVICE PROBLEMS AND PRODUCT FAILURES.

6.1 Network Coverage; Service Speeds. Wireless voice Services and wireless data Services are provided on the Sprint networks. When the Sprint 4G network is available and Customer or other user uses a Sprint 4G-compatible device with a wireless high speed data Business Plan, Customer Lines will first attempt to connect to the Sprint 4G network, and then default to the Sprint 3G network or other Sprint network depending on coverage and network availability. When the Sprint 3G network is available and Customer or other user uses a Sprint 3G-compatible device with a wireless high-speed data Business Plan, Customer Lines will first attempt to connect to the Sprint 3G network, and then default to another Sprint network depending on coverage and network availability. Coverage is not available everywhere. Coverage areas, including Roaming areas, may change and are accessible through www.sprint.com/coverage. Sprint coverage maps reflect coverage areas when using Services outdoors under optimal conditions. There are gaps in coverage within Sprint estimated coverage areas that may result in dropped and blocked connections, slower Service speeds, or otherwise impact the quality of Service. In addition to network coverage, Services that rely on location information (e.g., E9-1-1 and Location Based Services) depend on a Product's ability to acquire satellite signals (typically not available indoors). Wireless high-speed data throughput rates may vary depending on Customer's or other users' location(s) at the time of use and the Service provided or purchased. Service speeds are not guaranteed. While a Product is receiving a software update, Customer and other users' may be unable to use the Product in any manner until the software update is complete.

7. Limitation of Liability for Wireless Service Problems and Product Failures. Sprint is not liable for wireless Service problems caused by conditions beyond Sprint's control, including atmospheric or geographic conditions, the failure of other service providers or a wireless Product, a public safety emergency, or coverage or capacity limitations. Sprint's maximum liability for any loss or damage arising out of a (A) wireless Service problem caused by a condition other than those described in this Section 7, or (B) Sprint-provided wireless Product failure, is limited to, for Purchased Devices and Student Replacement Devices only, a refund of (x) the net purchase price of, or (y) the sum of all payments made by Customer under a lease agreement for, the affected Sprint-provided Purchased Devices or Student Replacement Devices. Sprint is not liable for the failure of any wireless Products that were not provided by or through Sprint.

8. **INDEMNITY.** A Member which is a government entity will honor any indemnity provisions under the Agreement only to the maximum extent permitted by applicable law. No section of the Agreement is intended to create a waiver of government entity Member's rights or privileges as a sovereign entity.
9. **DAMAGES.** The Agreement does not create any obligation by a government entity Member to pay any damages in excess of those amounts legally available to satisfy government entity Member's obligations under the Agreement.

10. CONFIDENTIAL INFORMATION

- 10.1 Definitions.** "Confidential Information" means nonpublic information (A) about the Discloser or the Discloser's business and operations, (B) given to the Recipient in any tangible or intangible form for Recipient's use in connection with the Agreement or discussions, negotiations or proposals related to any contemplated business relationships between the parties, and (C) that the Recipient knows or reasonably should know is confidential because of its legends, markings, the circumstances of the disclosure or the nature of the information. Confidential Information includes the pricing and terms of the Agreement. "Discloser" means the party disclosing Confidential Information, and "Recipient" means the party receiving Confidential Information.
- 10.2 Nondisclosure.** Neither party will disclose the other party's Confidential Information to any third party, except as expressly permitted in the Agreement. This obligation will continue until two years after the Agreement terminates or expires. The Recipient may disclose Confidential Information to its Affiliates, agents and consultants with a need to know, if they are not competitors of the Discloser and are subject to a confidentiality agreement at least as protective of the Discloser's rights as this provision. The parties will use Confidential Information only for the purpose of performing under the Agreement. The foregoing restrictions on use and disclosure of Confidential Information do not apply to information that: (A) is in the possession of the Recipient at the time of its disclosure and is not otherwise subject to obligations of confidentiality; (B) is or becomes publicly known, through no wrongful act or omission of the Recipient; (C) is received without restriction from a third party free to disclose it without obligation to the Discloser; (D) is developed independently by the Recipient without reference to the Confidential Information; (E) is required to be disclosed by law, regulation, or court or governmental order; or (F) is disclosed with the prior written consent of the Discloser.
- 10.3 Customer Proprietary Network Information; Privacy.** As Sprint provides wireless services to Customer, Sprint develops information about the quantity, technical configuration, type and destination of those services Customer uses, and other information that would typically be found on Customer's bill ("Customer Proprietary Network Information" or "CPNI"). Under federal law, Customer has a right, and Sprint has a duty, to protect the confidentiality of CPNI. Sprint's privacy policy, as amended from time to time, includes information about Sprint's CPNI and other data practices and can be found at www.sprint.com/legal/privacy.html.
- 10.4 Use of Name, Service Marks, Trademarks.** Neither party will use the name, service marks, trademarks, or carrier identification code of the other party or any of its Affiliates for any purpose without the other party's prior written consent.
11. **GOVERNING LAW.** The Agreement will be governed by the laws of the State in which Member is located, without regard to its choice of law principles.
12. **THIRD PARTY AGENTS.** Unless expressly stated otherwise, the Products, Services, and/or Pricing as set forth in the Agreement may not be available if an indirect sales agent is involved in the transaction.
13. **THIRD-PARTY CONTENT.** Neither the 1Million Project, the 1Million Project Foundation nor Sprint is responsible for any third-party content.
14. **WARRANTIES.** PRODUCTS AND SERVICES ARE PROVIDED "AS IS." THE 1MILLION PROJECT, THE 1MILLION PROJECT FOUNDATION, AND SPRINT DISCLAIM ALL EXPRESS OR IMPLIED WARRANTIES AND IN PARTICULAR DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND WARRANTIES RELATED TO EQUIPMENT, MATERIAL, SERVICES, OR SOFTWARE.
- 15. DAMAGE WAIVERS.**
- 15.1** NEITHER PARTY WILL BE LIABLE FOR ANY LOST PROFITS (INCLUDING LOST REVENUE AND LOSS OF BUSINESS OPPORTUNITY, AND REGARDLESS OF THE THEORY FOR RECOVERY), OR ANY CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES FOR ANY CAUSE OF ACTION, WHETHER IN CONTRACT OR TORT, WHETHER FORESEEABLE OR NOT.
- 15.2** Sprint is not liable (i) for unauthorized third party access to, or alteration, theft or destruction of, Customer's or other user's data, programs or other information through accident, wrongful means or any other cause while such information is stored on or transmitted across Sprint network transmission facilities or Customer or other user-premise equipment; (ii) for the content of any information transmitted, accessed or received by Customer or other user through Sprint's provision of the wireless services, excluding content originating from Sprint; or (iii) if a commercially reasonable change in wireless Services causes equipment or software not provided by Sprint to become obsolete, require alteration, or perform at lower levels.

16. **FORCE MAJEURE.** Neither party will be responsible for any delay, interruption or other failure to perform under the Agreement due to acts, events or causes beyond the reasonable control of the responsible party (a "Force Majeure Event") Force Majeure Events include: natural disasters; wars, riots, terrorist activities; cable cuts by third parties, a LEC's activities, and other acts or inactions of third parties; fires; embargoes and labor disputes; and court orders and governmental decrees
17. **SPRINT SERVICE PROVIDER AFFILIATE MARKET LIMITATIONS.** Some portions of the Nationwide Sprint Network are owned and operated by Sprint Service Provider Affiliates under management agreements with Sprint. Certain Plans, add-ons and devices are not available or are modified in Sprint Service Provider Affiliate Markets. Notwithstanding anything to the contrary in the Agreement, Sprint reserves the right, with 30 days prior written notice, to: (i) port any Active Unit(s) activated in a Sprint Service Provider Affiliate Market to the Sprint Service Provider Affiliate or a successor serving that Market; or (ii) if porting is not possible, terminate Services to such Active Units.
19. **PROJECT MODIFICATIONS OR TERMINATION.** The 1Million Project Foundation and Sprint may terminate the 1Million Project or its benefits at any time effective immediately upon the 1Million Project Foundation and Sprint providing written notice to Member. The 1Million Project Foundation and Sprint may modify or amend the Project or its benefits from times to time in its sole discretion, including these 1Million Project terms and conditions, and such modifications or amendments shall be effective as of the date posted at http://ecenter.custhelp.com/app/answers/detail-fullpage/a_id/2544. The 1Million Project Foundation and Sprint reserve the right to approve less than number of Products or Service lines requested by Member.
20. **MISCELLANEOUS.** The Agreement constitutes the entire agreement and understanding between the parties and supersedes all prior or contemporaneous negotiations or agreements, whether oral or written, relating to its subject matter. The Agreement may only be amended or altered by a writing signed by both parties' authorized representatives. If a conflict exists among provisions within the Agreement, specific terms will control over general provisions, and negotiated, added or attached terms, conditions or pricing will control over standardized, posted or non-negotiated terms, conditions and pricing, to the extent permitted by law. References to Uniform Resource Locators (URLs) in the Agreement include any successor URLs designated by the 1Million Project Foundation or Sprint. The failure to exercise any right under the Agreement does not constitute a waiver of the party's right to exercise that right or any other right in the future. The Agreement's benefits do not extend to any third party. The Agreement does not create an employer-employee relationship, association, joint venture, partnership, or other form of legal entity or business enterprise between the parties, their agents, employees or Affiliates, or between the 1Million Project Foundation and/or Sprint, on the one hand, and any Student on the other hand.
21. **MEMBER RESPONSIBILITIES**
- 21.1 **General**
- A. Member will provide appropriate notice to Students about any data collection and/or monitoring of the Student's use of the Products and Services. Member, and not the 1Million Project Foundation or Sprint, will be fully responsible for any claims relating to Member's failure to: (i) properly notify Students about any data collection and/or monitoring of a Student's use of the Products and Services; or (ii) collect any necessary consent relating to a Student's use of the Products or Services.
 - B. Member agrees not to provide Sprint and/or the 1Million Project Foundation any information related to any student under the age of 13. Member acknowledges that only children age 13 and older are eligible as Students for the 1Million Project.
 - C. Members will ensure that the 1Million Project Student Device Form that Member receives when its application is approved is completed by student end users prior to receiving a Product. Information contained in the student information form is only used to validate eligibility.
 - D. Member must be able to assign a dedicated 1Million Project point of contact ("**Program Owner**") who is able to spend a minimum of 10 hours per week supporting the Project, including holidays and break periods. The Program Owner will act as the primary point of contact to the 1Million Project. A complete list of the Program Owner's responsibilities can be found at http://ecenter.custhelp.com/app/answers/detail-fullpage/a_id/2595.
 - E. Member must agree to make the District Superintendent, the Director of Teaching and Learning (or equivalent) and the Director of Technology (or equivalent) available to meet with a 1Million Project representative for three twenty-minute sessions annually.
 - (1) **Pre-activation Readiness.** The Superintendent, the Director of Teaching (or equivalent) and Learning or the Director of Technology (or equivalent) will communicate Member's readiness for achieving quick distributions and high usage, and inform the 1Million Project of any additional information Member may need.

- (2) Mid-Year Performance: The Superintendent, the Director of Teaching and Learning (or equivalent), the Director of Technology (or equivalent) and 1Million Project will review Member's scorecard, including distribution and usage reports. Superintendent will share Member's perspectives, questions and insights. The Superintendent, the Director of Teaching and Learning (or equivalent), the Director of Technology (or equivalent) and 1Million Project will agree on Member's commitments on ways to improve going forward (i.e., how to increase usage, etc.).
 - (3) End-of-Year Performance: The Superintendent, the Director of Teaching and Learning (or equivalent), the Director of Technology (or equivalent) and 1Million Project will review Member's experience in the 1Million Project for the year.
- F. Member must be able to manage all Product inventory and have a secure location in which to store all Products. Member is solely responsible for any lost or stolen Products and replacement costs as needed. For example, if any Products are stolen from the school or if a Student loses a device, it will be Member's responsibility to determine how to replace Products as needed. Member must develop a plan for addressing payment of replacement Products as needed. Member agrees to return (in the enclosed return packaging) within 30 days, any Product for which Member is being provided with a replacement under warranty.
- G. The number of Products that may be available to order in a given year is subject to change. Devices will be distributed on a first come, first served basis, subject to availability and inventory levels. All Orders submitted by Member are subject to acceptance by the 1Million Project Foundation, which it may withhold in its sole and absolute discretion. . Member may place a maximum of three Orders annually, each of which must have a minimum of fifty Devices. Member must complete a pre-activation sheet with information for each Student in conjunction with each Order. To place a second or third Order, Member must confirm that 85% of the Devices from the previous Order has been distributed to Students, complete the pre-activation sheet, and be prepared to explain why 100% of Devices have not been distributed. The number of Devices provided to Member may be changed based on lack of usage of Devices already in Member's possession. In this instance, the Member will continue to support their existing Students that are in possession of a Device. Additional Devices may be provided in subsequent years in the 1Million Project Foundation's sole discretion.
- H. Member agrees to use its best efforts to activate and distribute the Products within the timeframe below. In the event Member fails to do so, Sprint reserves the right to require Member to return the Devices at Member's expense.
 - (1) 100% of your non-preactivated Product activated within 30 days of (a) receipt or (b) the first day of school, whichever is later.
 - (2) 50% of your Products distributed within 30 days of (a) receipt or (b) the first day of school, whichever is later.
 - (3) 90% of your Products distributed within 45 days of (a) receipt or (b) the first day of school, whichever is later.
 - (4) 100% of your Products distributed within 60 days of (a) receipt or (b) the first day of school, whichever is later.
- I. All shipping expenses associated with returning Devices will be Member's responsibility, regardless of the reason for the return. Returned Devices must be un-activated and in original, unopened packaging. Purchased Devices become Member's property at the time of purchase, and do not need to be returned to the 1Million Project for any reason.
- J. Member Feedback.
 - (1) Member will proactively identify and communicate with the 1Million Project Foundation the causes of unused or undistributed Devices. Additional Devices will not be provided without an explanation of why additional Devices are needed if the distribution rate of Devices is less than 100%.
 - (2) Member will provide impact surveys to Students upon request from the 1Million Project Foundation, and will share the survey results with the 1Million Project.
- K. Device Usage.
 - (1) Member agrees to review the monthly usage reports provided by the 1Million Project Foundation and investigate low or non-usage by, among other things, asking Students for the causes of the low or non-usage.

- (2) Member, through the Program Owner, will provide the 1Million Project Foundation with a monthly explanation of the causes for non-usage or low usage as revealed by Member's investigation.
- (3) Member agrees that, at the 1Million Project Foundation's request, it will recover Devices that Students are not using over a reasonable period of time, and will either redistribute or return the recovered Devices to the 1Million Project Foundation (and upon arrival at the delivery location, title and risk of loss to the Devices shall pass back to Sprint). If Member returns Devices under this subsection (3), Member will be responsible for return costs.
- L. Member agrees to engage locally and nationally as a 1Million Project champion, communicating 1Million Project details and materials, collecting and sharing student impacts, allowing their school district name to be used to promote the 1Million Project, etc.
- M. Member agrees that the 1Million Project may use Students' photographs publicly to promote the Project. The images may be used in print publications, online publications, presentations, websites, and social media in perpetuity. Member understands and agrees that no royalty, fee or other compensation will become payable by reason of such use. Member will ensure that it has acquired all necessary and appropriate rights, consents, licenses, releases and other agreement(s) from each Student (collectively, the "Publicity Rights"), in order to permit Sprint to fully exercise its rights under this subsection. Member, and not the 1Million Project Foundation or Sprint, will be fully responsible for any claims relating to Member's failure to obtain such Publicity Rights.
- N. To maintain annual eligibility in the 1Million Project, Members must:
 - (1) Attend initial Product management webinar which prepares districts and schools for ongoing Product lifecycle management activities including, but not limited to, activations, device swaps, and account suspensions. .
 - (2) Participate in trainings as offered on relevant topics, including mandatory quarterly training on the Device Management Portal, account maintenance, and other pertinent issues.
 - (3) Activate and distribute Products as outlined in Section 21.H above.
 - (4) Ensure a minimum of 75% of Devices use an average of .5 GB of data per month during the school year, as captured by the monthly 1Million Project usage reports. In the event Member fails to do so, the 1Million Project reserves the right to require Member to return some (e.g., the non-performing Devices) or all of the Devices at Member's expense (and upon arrival at the delivery location, title and risk of loss to the Devices shall pass back to 1Million Project).
 - (5) Communicate changes in a Student's status via the Device Management Portal when an individual Student is no longer participating in the program.
 - (6) Administer impact surveys from the 1Million Project to the 1Million Project Students and administrators.

21.2 Device Management Policy. Member agrees to adopt a Device Management Policy that requires the Students to agree to and abide by the following terms.

- A. Your Wireless Services is provided by Sprint Forward (www.prepaid.sprint.com). The rules below govern your use of the Sprint Forward service. You can buy a Refill for your account by purchasing a Sprint Forward Refill card, using a credit or debit card online, or by visiting a Sprint store. Once you apply funds to your account, you can buy a data pack online at sprint.com/prepaid by clicking on Plans and then Additional Services. Please note that not all plans/offers are available for Students in the 1Million Project. Neither service charges nor account balances are refunded or prorated if service is terminated or modified. State, local sales taxes and fees may apply when adding funds to accounts. Sprint will not credit or refund your account based on any changes you make in your Services.
- B. Service can be suspended or terminated at any time for any or no reason. For example, Sprint can suspend or terminate any Service for the following: (a) failure to have or maintain an appropriate account balance for applicable charges; (b) harassing/threatening/abusing/offending our employees or agents; (c) providing false or inaccurate information; (d) interfering with Sprint's operations; (e) using/suspicion of using Services in any manner restricted by or inconsistent with the Agreement and incorporated Policies; (f) breaching, failing to follow, or abusing the Agreement or incorporated Policies; (g) modifying a device from its manufacturer specifications (for example, rooting the device); or (h) if Sprint believes the action protects our interests, any customer's interests, or Sprint's networks.
- C. Don't use Sprint Services to damage or adversely affect any of Sprint's other customers or Sprint's reputation, networks, property, or Services. You cannot in any manner resell the Services to another party.

Sprint can take any action to: (1) protect our networks, our rights and interests, or the rights of others; or (2) optimize or improve the overall use of our networks and Services.

- D. Sprint's Privacy Policy is available at sprint.com/privacy. The Privacy Policy governs Sprint's use and disclosure of your personal information, and explains your information choices. Sprint may update the Privacy Policy from time to time and encourage you to review it frequently. When you use third party applications, your use is subject to the third party's terms and conditions and policies, including its privacy policy. Your third-party applications may access, collect, use, or disclose your personal information or require us to disclose your information—including location information (when applicable)—to the application provider or some other third party. If you use third-party applications, you agree and authorize Sprint to provide information related to your use of the Services or the application(s).
- E. Sprint's networks generally know the location of your device when it is outdoors and/or turned on. By using various technologies to locate your device, Sprint can provide enhanced emergency 9-1-1 services and optional location-enabled services provided by us or a third party. Network coverage or environmental factors (such as structures, buildings, weather, geography, landscape, and topography) can significantly impact the ability to access your device's location information and use of location-enabled services.
- F. You will be able to access the Internet, text, pictures, video, games, graphics, music, email, applications, sound, and other materials ("Data Content") or send Data Content elsewhere using Sprint's Services and your device. Some Data Content is available from us or our vendors, while other Data Content can be accessed from others (for example, third party websites, games, ringtones, applications, etc.). Sprint makes absolutely no guarantees about the Data Content that you access on your device. Data Content may be: (1) unsuitable for children/minors; (2) unreliable or inaccurate; or (3) offensive, indecent, or objectionable. You're solely responsible for evaluating the Data Content accessed by you or anyone through your Services. Data Content from third parties may also harm your device or its software. Sprint is not responsible for any Data Content. Sprint is not responsible for any damage caused by any Data Content that you access through your Services, that you load on your device, or that you request that our representatives access or load on your device. Sprint may place restrictions on accessing certain Data Content (such as certain websites, applications, etc.); impose separate charges; limit throughput or the amount of data that you can transfer; or otherwise limit or terminate Services. If Sprint provides you storage for Data Content that you have purchased, then it may delete the Data Content without notice or place restrictions/limits on the use of storage areas. Data Content stored on a device, transmitted over Sprint's networks, or stored by Sprint Forward may be deleted, modified, or damaged. You may not be able to make or receive voice calls while using data Services. Data Content provided by Sprint's vendors or third parties is subject to cancellation or termination at any time without notice to you, and you may not receive a refund for any unused portion of the Data Content. You acknowledge that Sprint may employ methods, technologies, or procedures to filter or block messages, filter "spam", or prevent "hacking," "viruses," or other potential harms without regard to any preference you may have communicated to us.
- G. You can't use Sprint's data Services: (1) with server devices or host computer applications, or other systems that drive continuous, heavy traffic or data sessions; (2) as a substitute or backup for private lines or frame relay connections; or (3) for any other unintended use as Sprint determines in its sole discretion. Sprint reserves the right to limit, suspend, or constrain any heavy, continuous data usage that adversely impacts our networks' performance or hinders access to our networks.
- H. When making 9-1-1 or other emergency calls, you should always be prepared to provide your location information. Unlike traditional wireline phones, depending on a number of factors (for example, whether your device is GPS-enabled, where you are, whether local emergency service providers have upgraded their equipment, etc.), 9-1-1 operators may not know your phone number, your location, or the location of your device. In certain circumstances, an emergency call may be routed to a state patrol dispatcher or alternative location set by local emergency service providers. Enhanced 9-1-1 service ("E9-1-1")—where enabled by local emergency authorities—uses GPS technology to provide location information. Even when available, however, E9-1-1 does not always provide accurate location information. If your device is indoors or for some other reason cannot acquire a satellite signal, you may not be located. Some devices have a safety feature that prevents use of the keypad after dialing 9-1-1—you should follow voice prompts when interacting with emergency service providers employing interactive voice response systems to screen calls.
- I. UNLESS EXPRESSLY PROVIDED IN WRITING OTHERWISE, NEITHER THE 1MILLION PROJECT FOUNDATION NOR SPRINT MAKES ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING (TO THE EXTENT ALLOWED BY LAW) ANY IMPLIED WARRANTY OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE CONCERNING YOUR SERVICES (INCLUDING YOUR DEVICE AND ANY SOFTWARE OR APPLICATIONS ON YOUR DEVICE). NEITHER THE 1MILLION PROJECT FOUNDATION, NOR SPRINT PROMISES UNINTERRUPTED OR ERROR-FREE SERVICES AND DON'T AUTHORIZE

ANYONE TO MAKE WARRANTIES ON ITS BEHALF. THE 1MILLION PROJECT FOUNDATION AND SPRINT, AS APPLICABLE, PROVIDE ALL SOFTWARE AND APPLICATIONS ON AN "AS IS" BASIS WITH ALL FAULTS, ERRORS, AND DEFECTS.

- J. You agree that neither the 1Million Project Foundation, nor Sprint nor any parent, subsidiary, or affiliate companies, nor their vendors, suppliers, or licensors are responsible for any damages, delay, interruption or other failure to perform resulting from: (a) anything done or not done by someone else; (b) providing or failing to provide Services, including, but not limited to, deficiencies or problems with a device or network coverage (for example, dropped, blocked, interrupted Services, etc.); (c) traffic or other accidents, or any health-related claims relating to Sprint Services; (d) Data Content or information accessed while using Sprint Services; (e) an interruption or failure in accessing or attempting to access emergency services from a device, including through 9-1-1, Enhanced 9-1-1 or otherwise; (f) interrupted, failed, or inaccurate location information services; (g) information or communication that is blocked by a spam filter; (h) damage to your device or any computer or equipment connected to your device, or damage to or loss of any information stored on your device, computer, equipment, or Sprint Forward storage space from your use of the Services or from viruses, worms, or downloads of malicious content, materials, data, text, images, video, or audio; or (i) things beyond Sprint's control, including acts of God (for example, weather-related phenomena, fire, earthquake, hurricane, etc.), riot, strike, war, terrorism, or government orders or acts. You should implement appropriate safeguards to secure your device, computer, or equipment and to backup your information stored on each
- K. TO THE EXTENT ALLOWED BY LAW, THE 1MILLION PROJECT FOUNDATION AND SPRINT'S LIABILITY FOR MONETARY DAMAGES FOR ANY CLAIMS THAT YOU MAY HAVE AGAINST US IS LIMITED TO NO MORE THAN THE PROPORTIONATE AMOUNT OF THE SERVICE CHARGES, IF ANY, ATTRIBUTABLE TO THE AFFECTED PERIOD. UNDER NO CIRCUMSTANCES ARE SPRINT OR THE 1MILLION PROJECT FOUNDATION LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, PUNITIVE, MULTIPLE, OR SPECIAL DAMAGES OF ANY NATURE WHATSOEVER ARISING OUT OF OR RELATED TO PROVIDING OR FAILING TO PROVIDE SERVICES IN CONNECTION WITH A DEVICE, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, LOSS OF BUSINESS, OR COST OF REPLACEMENT DEVICES AND SERVICES.
- L. **If you choose to add Services with a Sprint Forward Refill card:** Refilling your account is covered in detail at sprint.com/prepaid.
- (1) **How Sprint Charges Data Usage:** Depending on your Service, you may be charged for data usage. Unless Sprint specifically tells you otherwise, data usage is measured in bytes, kilobytes, megabytes, and gigabytes—not in minutes/time. 1024 bytes equals 1 kilobyte ("KB"), 1024 KB equals 1 megabyte, and 1024 megabytes equals 1 gigabyte. Bytes are rounded up to KB, so you will be charged at least 1 KB for each data usage session ("data session"). Rounding occurs at the end of each data session and sometimes during a data session. Depending on your data Services, usage may be charged against an allowance or on a fixed price per KB, and you may be subject to limitations on the amount of data usage. If you are charged on a fixed price per KB, any fractional cents will be rounded up to the next cent. You are charged for all data directed to your device's Internet address, including data sessions you did not initiate and for incomplete transfers. As long as your device is connected to Sprint's data networks, you may incur data charges. Examples of data for which you will be charged includes the size of a requested file or Data Content (game, ringer, etc.); Web page graphics (logos, pictures, banners, advertisement, etc.); additional data used in accessing, transporting, and routing the file on our network; data from partial or interrupted downloads; re-sent data; and data associated with unsuccessful attempts to reach websites or use applications. These data charges are in addition to any charges for the Data Content itself (game, ringer, etc.). Data used and charged to you will vary widely, even between identical actions or data sessions. Estimates of data usage—for example, the size of downloadable files—are not reliable predictors of actual usage.
- (2) **Establishing an Account Balance.** Information on how you can establish and maintain an account balance is available at sprint.com/prepaid or through Sprint Forward Customer Care. The replenishment methods available to you will depend on the terms of your Services. A fee may apply to certain replenishment methods. Some service plans may provide for automatic account balance replenishment through, for example, automatic billing to a credit card or debit card or automatic debit from an eligible account with a financial institution. Payment through these methods may be subject to limitations, including, but not limited to, the number of times an account may be debited or charged in a particular time period; the amount that may be debited or charged from an account; or other limitations imposed by us or the financial institution that holds the account.

- 21.3 Member agrees to enforce its Device Management Policy by any means necessary, up to and including notifying the 1Million Project Foundation that service should be terminated on the offending student's device.

22. EARLY TERMINATION. A party may terminate this Agreement at any time with or without cause upon written notice to the other parties. In the event of any such termination:

- 22.1** Member promptly will return (at Member's expense) all undistributed Devices to the 1Million Project Foundation (and upon arrival at the delivery location, title and risk of loss to such Devices shall pass back to the 1Million Project Foundation);
- 22.2** The 1Million Project Foundation may, at their option, continue to provide (for a period of time to be determined by the 1Million Project Foundation and Sprint in their sole discretion, but not to extend beyond the Order Term for each Product) Products and Services to some or all Students who have Products at the time of such termination, in which case the terms and conditions of this Agreement will survive between the parties, but only with respect to such Students that continue to maintain such Products and Services (i.e., the parties will continue to perform under this Agreement with respect to such Students until all Order Terms are complete or the Services are terminated, whichever is earlier). During such period, Member will continue to support the Students that have existing Products by performing functions such as device swaps and the return of defective devices to Sprint.
- 22.3** the 1Million Project Foundation may, at their option, require Member to repossess some or all Devices from Students who have Devices at the time of, or at any time after, such termination, and return such Devices to 1Million Project Foundation (in which case (a) Services related to such Devices will be terminated, (b) upon arrival at the delivery location, title and risk of loss to such Devices shall pass back to the 1Million Project Foundation, and (c) the 1Million Project Foundation and Sprint may, at their sole discretion, terminate Services for some or all outstanding Purchased Devices) and Student Replacement Devices;
- 22.4** Member shall maintain title to all Purchased Devices (subject to any outstanding payment obligations);
- 22.5** With respect to any return of Devices under this section by Member, Member will reimburse the 1Million Project Foundation for all reasonable costs incurred to refurbish the returned Devices; and
- 22.6** Once there are no Products receiving Services after termination of this Agreement, Member's account(s) will be cancelled.

Notwithstanding anything to the contrary in this Agreement, with respect to any Devices that have completed their Order Term during the Term of this Agreement ("Completed Devices"), such Completed Devices do not have to be returned by Member, and title to such Completed Devices will remain with Member.

23. E-RATE COMPLIANCE. The Products and Services being used for the Project are intended for off-premise/off-campus use, and are not part of the Universal Service Fund Schools and Libraries ("E-rate") Program. If Member elects to participate in the E-rate program, compliance with all E-rate rules and regulations is the sole responsibility of the Member.

24. FREE 1MILLION WIRELESS PLAN

MRC	\$0
Plan includes 3GB ¹ of data per line per month. Plan is for educational use only	Additional data access may be provided at lowered data speeds once Member has reached 3GB data allotment at Sprint's discretion ^{2,3}
Voice and Text	Unlimited (Smartphone only)
Data Roaming	Not available
Device Price	1Million Equipment Pricing
Sprint LTE Network capable device	Required
Eligible Devices (subject to Sprint LTE Network capability)	Smartphone, Tablet, Hotspot (additional Sprint LTE Network-capable like-Devices may be added by Sprint as they become available)
Credits	No credits of any sort are permitted for users of this Plan (including port-in credit, or any other contractual or sales credits)

¹ Students that meet the 1Million Project's accessibility requirements, for example, students who are blind or deaf, will receive 6GB of data, but all other terms and conditions in this Agreement apply.

²Member's use of Products and/or Services is governed by the 1Million Project Terms and Conditions. Sprint reserves the right to block network access after the monthly 3GB allotment is reached until the start of the next monthly service period.

³ Network Management and Performance: For important information on Sprint's network management tools, policies and other related information, including but not limited to prioritization of access to network resources in congested areas, please visit www.sprint.com/networkmanagement.

- A. All pricing and available MBs and GBs are the same whether Member Lines use the Sprint 4G LTE Network, the Sprint 3G Network or the Nationwide Sprint Network. When the Sprint 4G LTE Network is available and Member uses a Sprint 4G LTE compatible device with a Plan for Sprint 4G LTE Services, Active Units will first attempt to connect to the Sprint 4G LTE Network, and then default to the Sprint 3G Network or Nationwide Sprint Network depending on coverage and network availability. Sprint 3G Network coverage is not available everywhere and requires an EVDO-compatible data device. When the Sprint 3G Network is available and Member uses a Sprint EVDO-compatible device with a wireless high-speed data Plan, Active Units will first attempt to connect to the Sprint 3G Network, and then default to the Nationwide Sprint Network depending on coverage and network availability.
- B. Member may not migrate any existing service plans or devices previously obtained from the 1Million Project Foundation or Sprint at a price lower than the 1Million Equipment Price to this 1Million Wireless Plan. Furthermore, Member is prohibited from deactivating any existing lines of service for the purpose of re-activating said lines on the above Plan.
- C. Member may request types of Products, but order is subject to the 1Million Project's discretion. Due to changing Product models, replacement devices may not be the same as the original Product (i.e., a hotspot may be out of stock and may be replaced with a tablet or smartphone). For Purchased Devices, Member may request any available device.
- D. In addition to the Devices that the 1Million Project Foundation will provide for the 1Million Project participants, the 1Million Project Foundation may also, at its sole discretion, provide (a) additional Devices (not including Purchased Devices) to help offset any Devices that are lost or stolen. If applicable, the 1Million Project Foundation will provide a limited number of Devices to replace a defective Device that is covered by any applicable warranty period. Devices obtained through this Section D may be new, refurbished, in unsealed packaging, or in any other packaging the 1Million Project Foundation chooses. With the exception of Devices that are replaced under a warranty claim, all Devices are shipped together; to the extent that there are damaged or missing Devices in a shipment, Member must use the remaining Devices (including any Devices outlined in subsection (a) above) to replace the lost or damaged Devices.
- E. The Services, Devices, and Purchased Devices used for the 1Million Project are intended for "off-premise"/"off campus" use. If used while on school premises, device connectivity must occur solely through Member-provided Wi-Fi. Should usage occur on a Sprint network, service quality may be negatively impacted due to the potential for multiple simultaneous connections and/or in-building wireless signal penetration limitations. Sprint accepts no responsibility for any such service quality issues, and reserves the right to take action if, at its sole determination, simultaneous users on the school facility(ies) are disrupting or degrading a Sprint network or network usage by others.
- F. Voice and Text. For smartphones, the plan includes unlimited Domestic voice minutes and SMS text messaging. Wireless voice services are provided on the Sprint networks. Wireless voice service areas may change and are accessible through www.sprint.com or by contacting Sprint Forward Customer Care. Wireless voice services are not available on Sprint's 4G network. SMS text messaging is not available on Sprint's 4G network. Voice and text (available only on smartphones) may be blocked at Member's request before activation of devices. In the event that Member requests that voice and text be blocked, 9-1-1 service will remain available. Member bears all responsibility for any and all events arising out of or related to voice and text being blocked on a given device.
- G. Data: the plan includes 3GB of Sprint high speed wireless data. Once the 3GB data allotment is reached data speeds may be slowed. Member may purchase additional high speed data at Member's own cost. See sprint.com/prepaid for details. High speed wireless means 3G/4G download speeds. Students that meet Sprint's accessibility requirements, for example, students who are blind or deaf, will receive 6GB of data, but all other terms and conditions in this Agreement apply.
- H. Roaming: the plan may not allow data roaming in certain areas.
- I. For Members or Students using devices with hotspot capability, Member and Student, as applicable, may not utilize device for service other than on the primary device to be utilized for educational purposes.

- J.** The 1Million Project Foundation reserves the right to limit the number of Students in Member's school or school district, at its sole discretion and based on Member-specific communications.
- K.** 1Million Project Products are set by default to utilize a technological solution on the Sprint Network designed to block access to content deemed harmful to minors when accessing the Internet through the Sprint Network. Neither Sprint nor the 1Million Project Foundation will be liable for any content accessed from a Product that a Member or parent deems inappropriate. Neither Sprint nor the 1Million Project Foundation can guarantee that content accessed using a 1Million Project Product will not contain material that is offensive, indecent, or objectionable, and neither Sprint nor the 1Million Project Foundation is liable for any content accessed that Member, Students, or parents may deem inappropriate. Member acknowledges that Sprint may employ methods, technologies, or procedures to filter or block messages, filter "spam", or prevent "hacking," "viruses," or other potential harms without regard to any preference Member may have communicated to us.
- L.** The 1Million Wireless Plan above is only available on devices either: (i) provided by the 1Million Project Foundation, or (ii) purchased through the 1Million Project Foundation at 1Million equipment pricing.
- M.** Sprint reserves the right, without notice or limitation, to limit throughput speeds or quantities or to deny, terminate, end, modify, disconnect, or suspend wireless Service if a device engages in any of the prohibited data uses detailed below or if Sprint, in its sole discretion, determines action is necessary to protect the Sprint networks from harm or degradation. Sprint wireless data Services may not be used: (a) to generate excessive amounts of Internet traffic through continuous, unattended streaming, downloading or uploading of videos or other files or to operate hosting services including, but not limited to, web, video surveillance, or gaming hosting; (b) to maintain continuous active network connections to the Internet such as through a web camera or machine-to-machine connections that do not involve active participation by a person; (c) to disrupt email use by others using automated or manual routines, including, but not limited to, "auto-responders" or cancel bots or other similar routines; (d) to transmit or facilitate any unsolicited or unauthorized advertising, telemarketing, promotional materials, "junk mail", unsolicited commercial or bulk email, or fax; (e) for activities adversely affecting the ability of other people or systems to use either Sprint's wireless Services or other parties' Internet-based resources, including, but not limited to, "denial of service" (DoS) attacks against another network host or individual user; (f) for an activity that connects any device to personal computers (including, but not limited to, laptops), or other equipment for the purpose of transmitting wireless data over the Sprint networks (unless Member is using a plan designated for such usage); (g) for any other reason that, in Sprint's sole discretion, violates Sprint's policy of providing Service for individual use.
- N. Usage Limitations.** Other plans may receive prioritized bandwidth availability.

1Million Project Foundation

Member Superintendent or Senior Level Equivalent

By: _____
(Signature)

By: _____
(Signature)

Name: _____
(print)

Name: _____
(print)

Title: _____
(print)

Title: _____
(print)* Superintendent or Senior Level Equivalent

Certificate of Understanding



Signature Required for Application Processing

Please return a signed PDF to 1Million@1MillionProject.org within 5 days of receipt.

Thank you for applying to join the 1Million Project Foundation. We're delighted that, like us, you believe all high school students in America deserve reliable, high-speed internet access so that they can complete their homework and achieve their full potential.

Before we're able to process your application, we need you to review and sign this document - the purpose for which is to help ensure you and your district have a clear understanding of our programmatic expectations.

Program Overview

Our mission is to provide high school students across America with free, mobile, high-speed connectivity so that they can do their homework, do their best in school and achieve their full potential.

Program Requirements

1. Attendance by the Superintendent, Director of Technology (or equivalent), and Director of Teaching & Learning (or equivalent) to three annual District Performance Review Conversations (20 minutes each).
2. Attendance by District Program Owner to an annual 1-hour Recertification Interview.
3. Ability to identify and support a minimum of 50 eligible students per year (grades 9-12 who do not have reliable home internet access).
 - *Students must be identified before devices are shipped.*

4. Assigning a dedicated Program Owner who is able to spend a minimum of 10 hours per week supporting the program. The Program Owner will act as the district's primary point of contact.
5. Assigning a point of contact at each high school who is capable of spending the requisite amount of time each month to support a thorough implementation at that school (approximately ten hours per month). This person can be the librarian, a guidance counselor, a teacher, an IT specialist, a TOSA, etc.
6. Committing to storing devices in a secure location and to providing student replacement devices as necessary from replacement stock.
7. Managing device and account status changes in the Device Management Portal including device swaps, cancellations, suspensions, identification of lost or stolen devices, and school transfers.
8. Attending annual device management webinars and quarterly trainings.
9. Committing to doing your very best to activate and distribute devices to eligible students within the following timelines:
 - **Activation**
 - 100% of your non-pre-activated devices (1MP is prepared to activate each of your devices unless you indicate otherwise) activated within 30 days of (a) receipt or (b) the first day of school, whichever is later.
 - **Distribution**
 - 50% of your devices distributed within 30 days of (a) receipt or (b) the first day of school, whichever is later.
 - 90% of your devices within 45 days of (a) receipt or (b) the first day of school, whichever is later.
 - 100% of your devices distributed within 60 days of (a) receipt or (b) the first day of school, whichever is later.

10. Ensuring a minimum of 75% of devices use an average of .5 GB of data per month during the school year, as captured by the monthly 1Million Project usage reports.
 - Agreement to investigate low or non-usage of distributed devices.
 - Agreement to recover, redistribute or return devices with low or non-usage.
11. Committing to providing ongoing support to students in possession of a 1Million Project device if there is a program status change by the district.
12. Administering one short impact survey from the 1Million Project to both the 1Million Project students and administrators.

I hereby certify that I have read, understand and will seek to fulfill each of the 1Million Project requirements and annual milestones as noted above.

District/School Name: **Williams High School**

Reference ID: **190624-001123**

Name of Superintendent or Senior Level Equivalent: **Edgar Lampkin**

Title: **Superintendent**

Date:

Dr. Edgar Lampkin
Name (Print)

Edgar Lampkin
Signature

TENTATIVE AGREEMENT
between the
WILLIAMS UNIFIED SCHOOL DISTRICT
and
CONFIDENTIAL/MANAGEMENT EMPLOYEES

Salaries

Beginning July 1, 2019, the District shall increase all cells of the salary schedule by 1% percent.

APPENDIX "A"

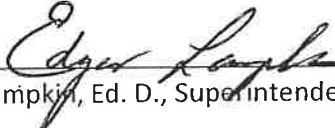
B. District Contribution to Health Benefits

Beginning July 1, 2019, the District shall contribute up to Nine Hundred Dollars (\$900.00) per month per full-time member towards the actual cost of the health benefit premiums. This amount shall constitute the District's maximum monthly obligations ("CAP") until negotiated otherwise.

If another unit receives a salary schedule increase in excess of the 1% offered to the Confidential/Management employees then the Confidential/Management employees will receive the same increase.

WILLIAMS UNIFIED SCHOOL DISTRICT

By:



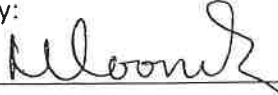
Edgar Lampkin, Ed. D., Superintendent

Date:

6/19/19

CONFIDENTIAL/MANAGEMENT EMPLOYEES

By:

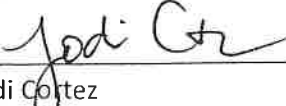


Mechele Coombs

Date:

6/18/19

By:



Jodi Cortez

Date:

6/18/19

By:



Leslie Sanchez

Date:

6/18/19

Leslie Sanchez

By:



Roxanne Cranford

Date:

6/18/19

By:

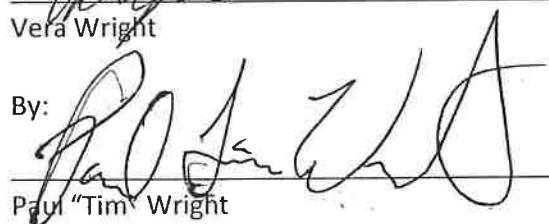


Vera Wright

Date:

6/18/19

By:



Paul "Tim" Wright

Date:

6-18-19

By:




Vangelis Bolias

Date:

6-18-19

By:



Kristi Ward

Date:

6-18-19

COLUSA COUNTY
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), AB 2756 (Statutes of 2004), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **Williams Unified School District**

Name of Bargaining Unit: **Confidential/Management Employees**

Certificated, Classified, Other: **Classified**

The proposed agreement covers the period beginning: **July 1, 2019** and ending: **June 30, 2020**
(date) (date)

The Governing Board will act upon this agreement at its meeting on: **7/18/2019**
(date)

(Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 19 - 20	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 19 - 20	Year 2 Increase/(Decrease) FY 20 - 21	Year 3 Increase/(Decrease) FY 21 - 22
1 Salary Schedule Increase (Decrease)	\$ 725,150	\$ 7,252	\$ 7,252	\$ 7,252
		1.0000%	0.9902%	0.9805%
2 Step and Column - Increase (Decrease)				
		%	%	%
3 Other Compensation - Increase (Decrease). (Stipends, Bonuses, Longevity, overtime, etc.)				
		%	%	%
Description of other compensation: The adjusted Extra Duty Stipend Schedule shall be implemented.				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicate etc.	\$ 226,441	\$ 2,265	\$ 2,475	\$ 2,569
		1.0003%	1.0822%	1.1113%
5 Health/Welfare Plans:	\$ 76,800	\$ 9,600	\$ 9,600	\$ 9,600
		12.5000%	11.1111%	10.0000%
Description of health & welfare plans:				
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 1,028,391	\$ 19,117	\$ 19,327	\$ 19,421
7 Total Number of Represented Employees (Use FTEs if appropriate)	8.00			
8 Total Compensation <u>Average</u> Cost per Employee	128,548.91	2,389.56	2,415.88	2427.625
		1.86%	1.85%	1.82%

9. Please provide summary of negotiated agreement. For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Beginning July 1, 2019, the District shall increase all cells of the salary schedule by 1%

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Does this bargaining unit have any recipients of life time benefits? If so, please indicate number of FTEs and health & welfare amounts.

No

12. A. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐
If yes, please describe the cap amount.

Yes, the monthly contribution \$900 per month (annual contribution \$10,800)

- B. Describe any negotiated changes in non-compensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

No

- C. Are reduction to budget or program necessary to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The 2019/2020 budget includes the cost of this settlement.

- D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

None

- E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

No

- F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

- G. Source of Funding for Proposed Agreement

1. Current Year

General Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. Revenue Limit COLA, staffing reductions, staffing ratio changes, one-time sources, etc.?)

LCFF and restricted grants from which the effected certificated management employees are paid from.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: _____ Confidential/Management Employees _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/12/19)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 14,493,834	\$ -	\$ -	\$ 14,493,834
Remaining Revenues (8100-8799)	\$ 391,688	\$ -	\$ -	\$ 391,688
TOTAL REVENUES	\$ 14,885,522	\$ -	\$ -	\$ 14,885,522
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 6,168,062	\$ -	\$ -	\$ 6,168,062
Classified Salaries (2000-2999)	\$ 1,690,343	\$ -	\$ -	\$ 1,690,343
Employee Benefits (3000-3999)	\$ 2,951,519	\$ -	\$ -	\$ 2,951,519
Books and Supplies (4000-4999)	\$ 355,849	\$ -	\$ -	\$ 355,849
Services, Other Operating Expenses (5000-5999)	\$ 1,664,960	\$ -	\$ -	\$ 1,664,960
Capital Outlay (6000-6599)	\$ 35,000	\$ -	\$ -	\$ 35,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,404,241	\$ -	\$ -	\$ 1,404,241
Direct Support/Indirect Cost (7300-7399)	\$ (156,840)	\$ -	\$ -	\$ (156,840)
Other Adjustments				
TOTAL EXPENDITURES	\$ 14,113,134	\$ -	\$ -	\$ 14,113,134
OPERATING SURPLUS (DEFICIT)	\$ 772,388	\$ -	\$ -	\$ 772,388
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 250,000	\$ -	\$ -	\$ 250,000
CONTRIBUTIONS (8980-8999)	\$ 522,388	\$ -	\$ -	\$ 522,388
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 3,843,690			\$ 3,843,690
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 3,843,690	\$ -	\$ -	\$ 3,843,690
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	\$ 6,050	\$ -	\$ -	\$ 6,050
Restricted (9730-9749)		\$ -	\$ -	\$ -
Committed (9750-9769)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ 3,319,283	\$ -	\$ -	\$ 3,319,283
Unassigned (9789-9790)	\$ 518,357	\$ -	\$ -	\$ 3,837,640

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: _____ Confidential/Management Employees _____

	Column 1 Latest Board- Approved Budget Before Settlement (As of __6/12/19__)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,280,131	\$ -	\$ -	\$ 2,280,131
TOTAL REVENUES	\$ 2,280,131	\$ -	\$ -	\$ 2,280,131
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 530,492	\$ -	\$ -	\$ 530,492
Classified Salaries (2000-2999)	\$ 417,438	\$ -	\$ -	\$ 417,438
Employee Benefits (3000-3999)	\$ 766,106	\$ -	\$ -	\$ 766,106
Books and Supplies (4000-4999)	\$ 377,866	\$ -	\$ -	\$ 377,866
Services, Other Operating Expenses (5000-5999)	\$ 539,367	\$ -	\$ -	\$ 539,367
Capital Outlay (6000-6599)	\$ 128,422	\$ -	\$ -	\$ 128,422
Other Outgo (7100-7299) (7400-7499)	\$ 50,012	\$ -	\$ -	\$ 50,012
Direct Support/Indirect Cost (7300-7399)	\$ 105,729	\$ -	\$ -	\$ 105,729
Other Adjustments				
TOTAL EXPENDITURES	\$ 2,915,432	\$ -	\$ -	\$ 2,915,432
OPERATING SURPLUS (DEFICIT)	\$ (635,301)	\$ -	\$ -	\$ (635,301)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 522,388	\$ -	\$ -	\$ 522,388
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (112,913)	\$ -	\$ -	\$ (112,913)
BEGINNING BALANCE	\$ 308,829			\$ 308,829
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 195,916	\$ -	\$ -	\$ 195,916
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted (9730-9749)	\$ 195,916	\$ -	\$ -	\$ 195,916
Committed (9750-9769)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ -	\$ -	\$ -	\$ -
Unassigned (9789-9790)	\$ -	\$ -	\$ -	\$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: _____ Confidential/Management Employees _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/12/19)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 14,493,834	\$ -	\$ -	\$ 14,493,834
Remaining Revenues (8100-8799)	\$ 2,671,819	\$ -	\$ -	\$ 2,671,819
TOTAL REVENUES	\$ 17,165,653	\$ -	\$ -	\$ 17,165,653
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 6,698,554	\$ -	\$ -	\$ 6,698,554
Classified Salaries (2000-2999)	\$ 2,107,781	\$ -	\$ -	\$ 2,107,781
Employee Benefits (3000-3999)	\$ 3,717,625	\$ -	\$ -	\$ 3,717,625
Books and Supplies (4000-4999)	\$ 733,715	\$ -	\$ -	\$ 733,715
Services, Other Operating Expenses (5000-5999)	\$ 2,204,327	\$ -	\$ -	\$ 2,204,327
Capital Outlay (6000-6599)	\$ 163,422	\$ -	\$ -	\$ 163,422
Other Outgo (7100-7299) (7400-7499)	\$ 1,454,253	\$ -	\$ -	\$ 1,454,253
Direct Support/Indirect Cost (7300-7399)	\$ (51,111)	\$ -	\$ -	\$ (51,111)
Other Adjustments				
TOTAL EXPENDITURES	\$ 17,028,566	\$ -	\$ -	\$ 17,028,566
OPERATING SURPLUS (DEFICIT)	\$ 137,087	\$ -	\$ -	\$ 137,087
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 250,000	\$ -	\$ -	\$ 250,000
CONTRIBUTIONS (8980-8999)	\$ 1,044,776	\$ -	\$ -	\$ 1,044,776
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (112,913)	\$ *	\$ -	\$ (112,913)
BEGINNING BALANCE	\$ 4,152,519			\$ 4,152,519
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 4,039,606	\$ -	\$ -	\$ 4,039,606
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	\$ 6,050	\$ -	\$ -	\$ 6,050
Restricted (9730-9749)	\$ 195,916	\$ -	\$ -	\$ 195,916
Committed (9750-9769)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ 3,319,283	\$ -	\$ -	\$ 3,319,283
Unassigned (9789-9790)	\$ 518,357	\$ -	\$ -	\$ 518,357

* If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase (Decrease) in Section A, Line 6, Page 1, explain the variance below: _____

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT FISCAL YEARS**Multiyear Projection - Combined General Fund**

Enter Bargaining Unit: _____ Confidential/Management Employees _____

	FY 19 - 20	FY 20 - 21	FY 21 - 22
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$ 14,493,834	\$ 14,754,194	\$ 15,178,107
Remaining Revenues (8100-8799)	\$ 2,671,819	\$ 2,238,173	\$ 1,735,391
TOTAL REVENUES	\$ 17,165,653	\$ 16,992,367	\$ 16,913,498
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 6,698,554	\$ 6,658,482	\$ 6,668,720
Classified Salaries (2000-2999)	\$ 2,107,781	\$ 2,105,744	\$ 2,139,039
Employee Benefits (3000-3999)	\$ 3,717,625	\$ 3,877,430	\$ 3,901,082
Books and Supplies (4000-4999)	\$ 733,715	\$ 650,164	\$ 582,740
Services, Other Operating Expenses (5000-5999)	\$ 2,204,327	\$ 1,895,442	\$ 1,856,485
Capital Outlay (6000-6999)	\$ 163,422	\$ 97,000	\$ 97,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,454,253	\$ 1,509,216	\$ 1,529,323
Direct Support/Indirect Cost (7300-7399)	\$ (51,111)	\$ (51,111)	\$ (51,111)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 17,028,566	\$ 16,742,367	\$ 16,723,278
OPERATING SURPLUS (DEFICIT)	\$ 137,087	\$ 250,000	\$ 190,220
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 250,000	\$ 250,000	\$ 250,000
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (112,913)	\$ -	\$ (59,780)
BEGINNING BALANCE	\$ 4,152,519	\$ 4,039,606	\$ 4,039,606
CURRENT-YEAR ENDING BALANCE	\$ 4,039,606	\$ 4,039,606	\$ 3,979,826
COMPONENTS OF ENDING BALANCE:			
Nonspendable (9711-9719)	\$ 6,050	\$ 6,050	\$ 6,050
Restricted (9730-9749)	\$ 195,916	\$ 195,916	\$ 195,916
Committed (9750-9769)	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ 3,319,283	\$ 3,327,869	\$ 3,268,662
Unassigned (9789-9790)	\$ 518,357	\$ 509,771	\$ 509,198

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**1. State Reserve Standard**

		FY 19 - 20	FY 20 - 21	FY 21 - 22
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 17,278,566	\$ 16,992,367	\$ 16,973,278
b.	State Standard Minimum Reserve Percentage for this District: (enter percentage):	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 518,357	\$ 509,771	\$ 509,198

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund (Fund 01) Stabilization Arrangements, % Unassigned Fund Balance (includes Reserve for Economic Uncertainties)	\$ 518,357	\$ 509,771	\$ 509,198
b.	Special Reserve Fund (Fund 17) Unassigned Fund Balance	\$ -	\$ -	\$ -
c.	Total Available Reserves	\$ 518,357	\$ 509,771	\$ 509,198
d.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 19 - 20

Yes

☒

No

☐

FY 20 - 21

Yes

☒

No

☐

FY 21 - 22

Yes

☒

No

☐**4. If no, how do you plan to restore your reserves? Provide comments/explanations below:**

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

(The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.)

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and the Chief Business Officer of Williams Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Confidential/Management Employees (Bargaining Unit), during the term of the agreement from 7/1/19 to 6/30/20.

Edgar L. Smith
District Superintendent

(Signature Over Printed Name)

7/1/19
Date

Meechee Coombs
Meechee Coombs

Chief Business Officer

(Signature Over Printed Name)

6/25/19
Date

L. CERTIFICATION NO. 2

(The disclosure document must be signed by the district Superintendent or designee and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.)

The information provided in this document summarizes the financial implications of the proposed agreement and submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent
(Signature Over Printed Name)

Date

Meechee Coombs
Contact Person

473-2550
Phone

President or Clerk of the Governing Board
(Signature Over Printed Name)

Date

TENTATIVE AGREEMENT
between the
WILLIAMS UNIFIED SCHOOL DISTRICT
and
CONFIDENTIAL/MANAGEMENT EMPLOYEES

Salaries

Beginning July 1, 2019, the District shall increase all cells of the salary schedule by 1% percent.

APPENDIX "A"

B. District Contribution to Health Benefits

Beginning July 1, 2019, the District shall contribute up to Nine Hundred Dollars (\$900.00) per month per full-time member towards the actual cost of the health benefit premiums. This amount shall constitute the District's maximum monthly obligations ("CAP") until negotiated otherwise.

If another unit receives a salary schedule increase in excess of the 1% offered to the Confidential/Management employees then the Confidential/Management employees will receive the same increase.

WILLIAMS UNIFIED SCHOOL DISTRICT

By:



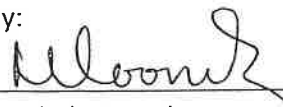
Edgar Lampkin, Ed. D., Superintendent

Date:

6/19/19

CONFIDENTIAL/MANAGEMENT EMPLOYEES

By:




Mechele Coombs

Date:

6/18/19

By:



Jodi Cortez

Date:

6/18/19

By:



Leslie Sanchez

Date:

6/18/19

Leslie Sanchez

By:


Roxanne Cranford

Date:

6/18/19


By:


Vera Wright

Date:

6/18/19

By:


Paul "Tim" Wright

Date:

6-18-19


By:


Vangelis Bolias

Date:

6-18-19

By:


Kristi Ward

Date:

6-18-19

TENTATIVE AGREEMENT
between the
WILLIAMS UNIFIED SCHOOL DISTRICT
and
CERTIFICATED MANAGEMENT EMPLOYEES

10.7

Salaries

Beginning July 1, 2019, the District shall increase all cells of the salary schedule by 1% percent.

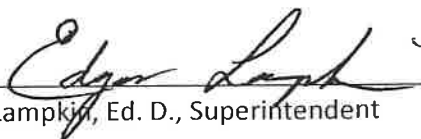
District Contribution to Health Benefits

Beginning July 1, 2019, the District shall contribute up to Nine Hundred Dollars (\$900.00) per month per full-time member towards the actual cost of the health benefit premiums. This amount shall constitute the District's maximum monthly obligations ("CAP") until negotiated otherwise.

Effective October 1, 2019, the certificated management employees will change from composite medical rates to the two-tiered medical rates.

WILLIAMS UNIFIED SCHOOL DISTRICT

By:


Edgar Lampkin, Ed. D., Superintendent

Date:

6-21-19

CERTIFICATED MANAGEMENT EMPLOYEES

By:


Nicole Odell

Date:

6-21-19

By:


Hector Gonzalez

Date:

6-21-19

By:


Rosa Villasenor

Date:

6/21/19

COLUSA COUNTY
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), AB 2756 (Statutes of 2004), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **Williams Unified School District**
Name of Bargaining Unit: **Certificated Management Employees**
Certificated, Classified, Other: **Certificated**

The proposed agreement covers the period beginning: **July 1, 2019** and ending: **June 30, 2020**
(date) (date)

The Governing Board will act upon this agreement at its meeting on: **7/18/2019**
(date)

(Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.)

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY 19 - 20	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 19 - 20	Year 2 Increase/(Decrease) FY 20 - 21	Year 3 Increase/(Decrease) FY 21 - 22
1 Salary Schedule Increase (Decrease)	\$ 575,026	\$ 5,750	\$ 5,750	\$ 5,750
		1.0000%	0.9901%	0.9803%
2 Step and Column - Increase (Decrease)				
		%	%	%
3 Other Compensation - Increase (Decrease) (Stipends, Bonuses, Longevity, overtime, etc.)				
		%	%	%
Description of other compensation: The adjusted Extra Duty Stipend Schedule shall be implemented.				
4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicate etc.	\$ 120,861	\$ 1,209	\$ 1,289	\$ 1,271
		1.0003%	1.0560%	1.0303%
5 Health/Welfare Plans:	\$ 48,000	\$ 6,000	\$ 6,000	\$ 6,000
		12.5000%	11.1111%	10.0000%
Description of health & welfare plans:				
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 743,887	\$ 12,959	\$ 13,039	\$ 13,021
7 Total Number of Represented Employees (Use FTEs if appropriate)	5.00			
8 Total Compensation Average Cost per Employee	148,777.40	2,591.85	2,607.80	2604.2
		1.74%	1.72%	1.69%

9. Please provide summary of negotiated agreement. For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Beginning July 1, 2019, the District shall increase all cells of the salary schedule by 1%

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Does this bargaining unit have any recipients of life time benefits? If so, please indicate number of FTEs and health & welfare amounts.

No

12. A. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☒ No ☐
If yes, please describe the cap amount.

Yes, the monthly contribution \$900 per month (annual contribution \$10,800)

- B. Describe any negotiated changes in non-compensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

No

- C. Are reduction to budget or program necessary to accommodate the settlement?

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The 2019/2020 budget includes the cost of this settlement.

- D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

None

- E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

No

- F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

- G. Source of Funding for Proposed Agreement

1. Current Year

General Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. Revenue Limit COLA, staffing reductions, staffing ratio changes, one-time sources, etc.?)

LCFF and restricted grants from which the effected certificated management employees are paid from.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: _____ Certificated Management Employees

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of __6/12/19__)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 14,493,834	\$ -	\$ -	\$ 14,493,834
Remaining Revenues (8100-8799)	\$ 391,688	\$ -	\$ -	\$ 391,688
TOTAL REVENUES	\$ 14,885,522	\$ -	\$ -	\$ 14,885,522
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 6,168,062	\$ -	\$ -	\$ 6,168,062
Classified Salaries (2000-2999)	\$ 1,690,343	\$ -	\$ -	\$ 1,690,343
Employee Benefits (3000-3999)	\$ 2,951,519	\$ -	\$ -	\$ 2,951,519
Books and Supplies (4000-4999)	\$ 355,849	\$ -	\$ -	\$ 355,849
Services, Other Operating Expenses (5000-5999)	\$ 1,664,960	\$ -	\$ -	\$ 1,664,960
Capital Outlay (6000-6599)	\$ 35,000	\$ -	\$ -	\$ 35,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,404,241	\$ -	\$ -	\$ 1,404,241
Direct Support/Indirect Cost (7300-7399)	\$ (156,840)	\$ -	\$ -	\$ (156,840)
Other Adjustments				
TOTAL EXPENDITURES	\$ 14,113,134	\$ -	\$ -	\$ 14,113,134
OPERATING SURPLUS (DEFICIT)	\$ 772,388	\$ -	\$ -	\$ 772,388
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 250,000	\$ -	\$ -	\$ 250,000
CONTRIBUTIONS (8980-8999)	\$ 522,388	\$ -	\$ -	\$ 522,388
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 3,843,690			\$ 3,843,690
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 3,843,690	\$ -	\$ -	\$ 3,843,690
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	\$ 6,050	\$ -	\$ -	\$ 6,050
Restricted (9730-9749)		\$ -	\$ -	\$ -
Committed (9750-9769)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ 3,319,283	\$ -	\$ -	\$ 3,319,283
Unassigned (9789-9790)	\$ 518,357	\$ -	\$ -	\$ 3,837,640

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: _____ Certified Management Employees _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/12/19)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,280,131	\$ -	\$ -	\$ 2,280,131
TOTAL REVENUES	\$ 2,280,131	\$ -	\$ -	\$ 2,280,131
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 530,492	\$ -	\$ -	\$ 530,492
Classified Salaries (2000-2999)	\$ 417,438	\$ -	\$ -	\$ 417,438
Employee Benefits (3000-3999)	\$ 766,106	\$ -	\$ -	\$ 766,106
Books and Supplies (4000-4999)	\$ 377,866	\$ -	\$ -	\$ 377,866
Services, Other Operating Expenses (5000-5999)	\$ 539,367	\$ -	\$ -	\$ 539,367
Capital Outlay (6000-6599)	\$ 128,422	\$ -	\$ -	\$ 128,422
Other Outgo (7100-7299) (7400-7499)	\$ 50,012	\$ -	\$ -	\$ 50,012
Direct Support/Indirect Cost (7300-7399)	\$ 105,729	\$ -	\$ -	\$ 105,729
Other Adjustments				
TOTAL EXPENDITURES	\$ 2,915,432	\$ -	\$ -	\$ 2,915,432
OPERATING SURPLUS (DEFICIT)	\$ (635,301)	\$ -	\$ -	\$ (635,301)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 522,388	\$ -	\$ -	\$ 522,388
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (112,913)	\$ -	\$ -	\$ (112,913)
BEGINNING BALANCE	\$ 308,829			\$ 308,829
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 195,916	\$ -	\$ -	\$ 195,916
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted (9730-9749)	\$ 195,916	\$ -	\$ -	\$ 195,916
Committed (9750-9769)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ -	\$ -	\$ -	\$ -
Unassigned (9789-9790)	\$ -	\$ -	\$ -	\$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: _____ Certificated Management Employees _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/12/19)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 14,493,834	\$ -	\$ -	\$ 14,493,834
Remaining Revenues (8100-8799)	\$ 2,671,819	\$ -	\$ -	\$ 2,671,819
TOTAL REVENUES	\$ 17,165,653	\$ -	\$ -	\$ 17,165,653
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 6,698,554	\$ -	\$ -	\$ 6,698,554
Classified Salaries (2000-2999)	\$ 2,107,781	\$ -	\$ -	\$ 2,107,781
Employee Benefits (3000-3999)	\$ 3,717,625	\$ -	\$ -	\$ 3,717,625
Books and Supplies (4000-4999)	\$ 733,715	\$ -	\$ -	\$ 733,715
Services, Other Operating Expenses (5000-5999)	\$ 2,204,327	\$ -	\$ -	\$ 2,204,327
Capital Outlay (6000-6599)	\$ 163,422	\$ -	\$ -	\$ 163,422
Other Outgo (7100-7299) (7400-7499)	\$ 1,454,253	\$ -	\$ -	\$ 1,454,253
Direct Support/Indirect Cost (7300-7399)	\$ (51,111)	\$ -	\$ -	\$ (51,111)
Other Adjustments				
TOTAL EXPENDITURES	\$ 17,028,566	\$ -	\$ -	\$ 17,028,566
OPERATING SURPLUS (DEFICIT)	\$ 137,087	\$ -	\$ -	\$ 137,087
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 250,000	\$ -	\$ -	\$ 250,000
CONTRIBUTIONS (8980-8999)	\$ 1,044,776	\$ -	\$ -	\$ 1,044,776
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (112,913)	\$ *	\$ -	\$ (112,913)
BEGINNING BALANCE	\$ 4,152,519			\$ 4,152,519
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 4,039,606	\$ -	\$ -	\$ 4,039,606
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	\$ 6,050	\$ -	\$ -	\$ 6,050
Restricted (9730-9749)	\$ 195,916	\$ -	\$ -	\$ 195,916
Committed (9750-9769)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ 3,319,283	\$ -	\$ -	\$ 3,319,283
Unassigned (9789-9790)	\$ 518,357	\$ -	\$ -	\$ 518,357

* If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase (Decrease) in Section A, Line 6, Page 1, explain the variance below: _____

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT FISCAL YEARS

Multiyear Projection - Combined General Fund

Enter Bargaining Unit: _____ Certificated Management Employees _____

	FY 19 - 20	FY 20 - 21	FY 21 - 22
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	\$ 14,493,834	\$ 14,754,194	\$ 15,178,107
Remaining Revenues (8100-8799)	\$ 2,671,819	\$ 2,238,173	\$ 1,735,391
TOTAL REVENUES	\$ 17,165,653	\$ 16,992,367	\$ 16,913,498
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 6,698,554	\$ 6,658,482	\$ 6,668,720
Classified Salaries (2000-2999)	\$ 2,107,781	\$ 2,105,744	\$ 2,139,039
Employee Benefits (3000-3999)	\$ 3,717,625	\$ 3,877,430	\$ 3,901,082
Books and Supplies (4000-4999)	\$ 733,715	\$ 650,164	\$ 582,740
Services, Other Operating Expenses (5000-5999)	\$ 2,204,327	\$ 1,895,442	\$ 1,856,485
Capital Outlay (6000-6999)	\$ 163,422	\$ 97,000	\$ 97,000
Other Outgo (7100-7299) (7400-7499)	\$ 1,454,253	\$ 1,509,216	\$ 1,529,323
Direct Support/Indirect Cost (7300-7399)	\$ (51,111)	\$ (51,111)	\$ (51,111)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 17,028,566	\$ 16,742,367	\$ 16,723,278
OPERATING SURPLUS (DEFICIT)	\$ 137,087	\$ 250,000	\$ 190,220
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 250,000	\$ 250,000	\$ 250,000
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (112,913)	\$ -	\$ (59,780)
BEGINNING BALANCE	\$ 4,152,519	\$ 4,039,606	\$ 4,039,606
CURRENT-YEAR ENDING BALANCE	\$ 4,039,606	\$ 4,039,606	\$ 3,979,826
COMPONENTS OF ENDING BALANCE:			
Nonspendable (9711-9719)	\$ 6,050	\$ 6,050	\$ 6,050
Restricted (9730-9749)	\$ 195,916	\$ 195,916	\$ 195,916
Committed (9750-9769)	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Assigned (9770-9788)	\$ 3,319,283	\$ 3,327,869	\$ 3,268,662
Unassigned (9789-9790)	\$ 518,357	\$ 509,771	\$ 509,198

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 19 - 20	FY 20 - 21	FY 21 - 22
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 17,278,566	\$ 16,992,367	\$ 16,973,278
b.	State Standard Minimum Reserve Percentage for this District: (enter percentage):	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 518,357	\$ 509,771	\$ 509,198

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund (Fund 01) Stabilization Arrangements, % Unassigned Fund Balance (includes Reserve for Economic Uncertainties)	\$ 518,357	\$ 509,771	\$ 509,198
b.	Special Reserve Fund (Fund 17) Unassigned Fund Balance	\$ -	\$ -	\$ -
c.	Total Available Reserves	\$ 518,357	\$ 509,771	\$ 509,198
d.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 19 - 20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 20 - 21	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
FY 21 - 22	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves? Provide comments/explanations below:

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

(The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.)

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and the Chief Business Officer of Williams Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Certificated Management Employees (Bargaining Unit), during the term of the agreement from 7/1/19 to 6/30/20.

Edgar Lampkin
District Superintendent
(Signature Over Printed Name)

6/28/19
Date

Meechele Coombs
Chief Business Officer
(Signature Over Printed Name)

6/25/19
Date

L. CERTIFICATION NO. 2

(The disclosure document must be signed by the district Superintendent or designee and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.)

The information provided in this document summarizes the financial implications of the proposed agreement and submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent
(Signature Over Printed Name)

Date

Meechele Coombs
Contact Person

473-2550
Phone

President or Clerk of the Governing Board
(Signature Over Printed Name)

Date

TENTATIVE AGREEMENT
between the
WILLIAMS UNIFIED SCHOOL DISTRICT
and
CERTIFICATED MANAGEMENT EMPLOYEES

Salaries

Beginning July 1, 2019, the District shall increase all cells of the salary schedule by 1% percent.

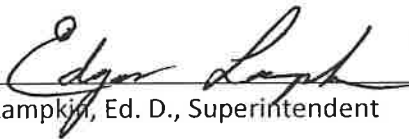
District Contribution to Health Benefits

Beginning July 1, 2019, the District shall contribute up to Nine Hundred Dollars (\$900.00) per month per full-time member towards the actual cost of the health benefit premiums. This amount shall constitute the District's maximum monthly obligations ("CAP") until negotiated otherwise.

Effective October 1, 2019, the certificated management employees will change from composite medical rates to the two-tiered medical rates.

WILLIAMS UNIFIED SCHOOL DISTRICT

By:


Edgar Lampkin, Ed. D., Superintendent

Date:

6-21-19

CERTIFICATED MANAGEMENT EMPLOYEES

By:


Nicole Odell

Date:

6-21-19


By:


Hector Gonzalez

Date:

6-21-19

By:


Rosa Villasenor

Date:

6/21/19

Williams Unified School District

Business Department
499 Marguerite St. Ste. C
Williams, CA 95987
(530) 473-2550 FAX (530) 473-5894

10.9

PURCHASE ORDER
NO: PO19-01395
DATE 06/21/2019

SHIP TO:
District Office
499 Marguerite St, Ste. C
Williams, CA 95987--007

ORDERED FROM: **FAX:**

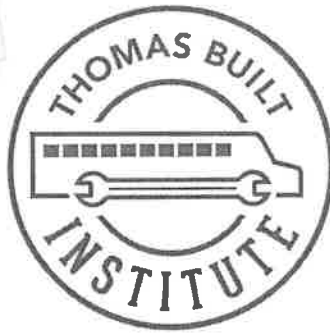
US Bank Corporate Payment Sy
Po Box 790428
St. Louis, MO 63179-0428

IMPORTANT INSTRUCTIONS TO VENDOR

1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
2. Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
3. No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
4. All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

Vendor Telephone

ORDER LOCATION 000 - District Office			VENDOR # 004272/1	REQUISITIONER Vera Wright	REQUISITION # R19-00537
DATE REQUIRED	F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ #
ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	EXTENSION
1	3	EACH	Thomas Built Institute Hotel Stay Attendee: Tim Wright Dates: 7/22 - 7/25; 3 nights	109.00	\$327.00
2	1	EACH	Taxes & Fees	150.03	\$150.03
Order Sub-Total					\$477.03
Sales Tax					.00
Shipping					.00
Adjustment					.00
Order Total					\$477.03
ACCOUNT DISTRIBUTION				AMOUNT	
(000604) 01- 0000- 0- 5200- 0000- 3600- 000- 0000- 0000				\$477.03	



At Thomas Built Institute's well-known training events, technicians can learn about the latest changes in today's vehicles and systems. They learn diagnostic techniques and procedures through hands-on learning in small groups. There are two Thomas Built Institute training events this year. One in the east and one in the west. Thomas Built Institute East is held near the factory and includes a factory tour. The West event is held at various locations around the country making the training more accessible and reducing travel requirements for people in the West.

At the training, technicians will move through 9 core classes and attend specialized sessions dedicated to specific models. (During registration, choose between Type C or Type D training.) In these sessions, Technicians will learn in-depth about bus construction, electrical systems and troubleshooting procedures.

Classes include advanced electrical skills, coolant requirements, electrical charging systems, and electronic resources. Seating systems and EPA emissions systems. We also have vendors who provide training on their products such as wheelchair lifts, heating systems, transmissions and others.

During registration, please choose one of the following:

Type C Conventional

This class reviews the multiplex electrical system, troubleshooting information and available software.

Type D Transit

This class reviews the electrical system, fan drive system and product updates.

Examples of class definitions:

Coolant class

This class covers the importance of proper testing and maintenance of today's engine cooling systems.

Electrical charging systems

This class covers the entire charging system of the bus including battery, alternator and cabling, as well as properly sizing the alternator to handle the demands of all of today's electronics.

Seating systems

This class will cover seat maintenance and repair procedures. We also review the changes in seating to meet stronger FMVSS standards.

Thomas Built Institute East
May 7, 2019 – May 10, 2019



Thomas Built Institute West
July 23, 2019 – July 25, 2019

Registration is found on our website ThomasBuiltBuses.com.

Cost for the event is \$350.00 per person. Travel and lodging costs are the responsibility of the attendee.



Because every mile matters.™

DISCUSSION/ACTION: Consideration of the exploration and feasibility of a facility bond measure for the Williams Unified School District.

BACKGROUND: It has been determined that the District needs to explore ways to improve facilities, improve technology, construct and/or modernize and renovate classrooms and school facilities at William schools. There are numerous options for districts to fund these items including Federal dollars, State-matching grants, local G.O. Bonds, and joint-use monies. Isom Advisors provided a brief presentation on bonds, how they work, and the bond process at the June 12th Board meeting.

FISCAL IMPACT: If a local bond program is unsuccessful or does not make the ballot, there is no cost associated with the financial advisor as Isom Advisors works on a contingent basis. If the measure is successful, financial advisor fees would be paid from bond proceeds, and the planning and survey fees would be paid out of the general fund or other legally allowable sources.

EDUCATIONAL IMPACT: Modernized, renovated and/or improved facilities are beneficial to the learning environment for all students.

RECOMMENDATION: Authorize administration to enter into an agreement with Isom Advisors, conduct a survey, and explore the feasibility of a local school improvement measure to determine if this is something the community would support.

BOARD OF EDUCATION
WILLIAMS UNIFIED SCHOOL DISTRICT
Colusa County, California

RESOLUTION NO. 01-071819

*Resolution of the Governing Board to
Approve Formal Development of the Overseas Learning Adventure (OLA)*

WHEREAS, Education Code Section 35330 expressly authorizes California school districts to sponsor excursions to a foreign country, which authority is conditioned on a legal requirement that no pupil be excluded from a school sanctioned excursion “for lack of funds”;

WHEREAS, Williams Unified School District (“District”) Board Policy 6153 formally recognizes that school-sponsored excursions to a foreign country enriches the classroom learning experience and approves the use of District funds for trips that “familiarize students with the language, history, geography, natural science, and other studies relative to the district’s course of study”;

WHEREAS, California’s Department of Education vests the Governing Board of the District with authority and responsibility for establishing graduation requirements, so long as a set of thirteen (13) minimum courses are successfully completed including a Social Science requirement of “one year of world history, cultures, and geography”;

WHEREAS, California’s Department of Education advises: “[t]he authority to determine course equivalencies resides with the local school districts”;

WHEREAS, Education Code Section 51226.4 encourages instruction and the development of instructional materials and content to examine the means of preventing and halting genocide;

WHEREAS, the District’s Board Policy 5131.2 encourages the use of restorative justice as an intervention strategy in cases of bullying or harassment when appropriate, and Administrative Regulation 5144 also promotes restorative justice techniques as one of many strategies to address discipline matters;

WHEREAS, Rwanda, a post-genocide country that is known throughout the world for its successful reconciliation and restorative justice practices that have promoted healing, forgiveness and rebuilding, has worked to ensure that the country’s people remain united and resolved to ensure that the gross human injustices that occurred in 1994 are not forgotten but never recur;

WHEREAS, Rwanda, a country in which English is the national language, routinely surpasses seven percent (7%) annual economic growth, spends a quarter of its public budget on health and seventeen percent (17%) on education, and boasts near-universal primary school enrollment, according to the World Bank;

WHEREAS, Women hold 61 percent of seats in the lower house of Rwanda’s national legislature, the largest share of any country in the world. By comparison, only 23.4 percent of seats in the United States House of Representatives are held by women as of 2019, which is a historic record in our country;

WHEREAS, the District’s Board Policy 1260 formally recognizes “the importance of community support of District programs, including voluntary financial contributions, to assist the District in achieving its goals for student learning”;

WHEREAS, the District’s Board Policy 3290 formally authorizes the Board to accept gifts, grants, or bequest of money, property or service, including from any organization or private agency, provided ongoing compliance with the conditions and provisions therein, and that same policy authorizes corporate sponsorships;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Williams Unified School District as follows:

A. The Superintendent or designee is authorized to formally develop the “Overseas Learning Adventure” pilot program (“OLA” or “pilot program”) to take place in a cultural immersion school and boarding site in Kigali, Rwanda (known as “the Land of Thousand Hills”) starting the spring semester of the 2019-2020 school year or at a later date, if the Superintendent determines that more time is needed to develop all aspects of the program;

B. To satisfy certain conditions of final Board approval at a later date, the Superintendent and his staff is authorized and directed:

- i. to negotiate with the Williams Teachers Association regarding the hiring process and working conditions of District teachers who will be involved in the pilot program;
- ii. to prepare all aspects of the semester-long excursion itself, including:
 1. budget and project timeline projections, along with an itemization of any allowable fees under the California Education Code;
 2. formal preparation of the pilot program’s curriculum for review by the District’s curriculum review committee, to ensure:
 - a. the pilot program’s curriculum is aligned with the District’s vision and goals for student learning, Board policies, academic content standards, state curriculum frameworks, state and district assessments, graduation requirements, school and district improvement plans, and, when necessary, related legal requirements;
 - b. the excursion is adequately resourced under the program’s budget

projections to fully implement the pilot curriculum, accounting for time, facilities, instructional materials and technology, staffing, staff development, and funding;

- c. participating students will stay on track to satisfy the state's requirements for graduation, as codified in Cal. Ed. Code § 51225.3. Upon their eventual review, the committee shall be advised that California Education Code 46145 provides an exception to the five-courses semester rule for any "course of study authorized by the governing board which is equivalent to the approved high school course of study"; and
 - d. wherever the pilot program's curriculum includes instructional materials, that the materials meet criteria established by law and the District;
 - 3. solicitation of quotes for insurance and Superintendent's approval of the form and format of relevant liability waivers, per Cal. Ed. Code §§ 35330 and 35331;
 - 4. a nominations process for participation in the pilot program's application review committee, which shall consist of District personnel, members of the community, and other interested stakeholders. Upon final approval at a later date, the committee will review applications by District students and students residing in other California school districts of upper class grade level (10th, 11th, 12th) students to attend the OLA, where attendance is determined to be in each applicant student's best interest and the student is adequately prepared for the excursion curriculum and coursework, through the committee's evaluation of non-discriminatory criteria; and
 - 5. extension of formal solicitations to potential non-profit and corporate partners to consider sponsorship of the OLA, as consistent with the above-identified District policies.
- iii. to develop formal specifications and features required by the OLA and negotiate related agreements needed for the District to provide a program in a secure educational site in Kigali, Rwanda;
 - iv. to formally extend talks with County Offices of Education and other California county office of education, school districts, including San Jose Unified Schools District and Salinas Union High School District, to identify aspects of the program that can be developed on a collaborative basis with the expectations students across the state may wish to attend and contribute to the OLA; and
 - v. to take such action and execute such agreements and documentation necessary to effect any of the items enumerated herein.

C. The Board shall at its discretion seek updates and take supplemental action at a later date up to and including final approval of the pilot program.

RESOLUTION NO. 01-071819 APPROVED, PASSED AND ADOPTED by the Governing Board of the WILLIAMS UNIFIED SCHOOL DISTRICT, Colusa County, State of California, this 18th day of July, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Silvia Vaca, President of the Board of Trustees
WILLIAMS UNIFIED SCHOOL DISTRICT

Williams Unified School District**Job Description**

Title: Internship Coordinator	
Funding/Term: Confidential Management salary schedule & work calendar	Reports to: Superintendent & Jr./Sr. High School Administrator
Department: Central Office	Board Approval Date:

DEFINITION

Under supervision of the Superintendent & Site Principal, the Internship Coordinator uses independent analysis and judgement to develop, coordinate, and supervise complex and varied administrative tasks in order to provide exemplary career internship services that will prepare our students with the 21st Century soft-skills students need to be competitive as career and college-ready future employees. The position encompasses two distinct areas of responsibility: Internship development and coordination, employer relations and student/academic workforce ready relations.

EXAMPLES OF ESSENTIAL FUNCTIONS

- Develop an Internship Program with effective protocols and processes that are well laid out in a binder that has clear program guidance on: Program description (flyer & registration), vision, goals, trainings, human resources processes, protocols, evaluation tools, expectations, commitments and agreements both for interns and businesses partners;
- Provide leadership in the development and implementation of viable internship programs;
- Coordinate and oversee effective implementation of an effective Internship Program;
- Facilitate student learning by assisting students to secure appropriate internships to enhance overall academic experience and learn skills essential to conduct a successful job searches & career readiness;
- Initiate and build partnerships with employers to develop student opportunities for experiential endeavors locally, state-wide, nationally and internationally;
- Work collaboratively with faculty and administration to create policy and procedures for ensuring the academic quality and integrity of internships;
- Work alongside faculty and academic departments to identify and promote internships projects that tie to school district and community businesses;
- Provide optimal marketing strategies to connect students to experiential endeavors and jobs;

- Conduct site visits to evaluate appropriateness and relevance of internships for students;
- Develop and revise internship policies and procedures;
- Identify, develop and monitor internship sites;
- Set up weekly check-in sessions that build interns' capacity and success in their placements;
- Provide leadership and direction in the areas of individual assessment, educational choices, career-planning and development and employment strategies for students;
- Plan and conduct internship workshops and information programs;
- Develop a student internship manual and promotional material and updates as needed;
- Research appropriate websites and resources to support the program and student career portfolios;
- Assess the effectiveness of internship programs and make necessary adjustments, keeping supervisors informed and with their approval;
- Assist career staff in development of employer relations through verbal and written communications and membership in professional organizations;
- Visit employers to consult and promote students;
- Maintain database administration for purposes of tracking and maintaining data on pertinent internship information;
- Counsel and advise students regarding employment opportunities through various employers;
- Communicate and work with parents of interns, conducting home visitations or setting up meetings, on an as-needed basis.
- Coordinate and assist other career staff with various events and activities throughout year (employer exploration days, career fairs, etc.);
- Assist in marketing the services and programs through developing appropriate materials as well as advertising special events;
- Assist production of program material and informational publications
- Keep, maintain and provide timely assessment and evaluation data and reports as requested on internship program areas;
- Use available resources to seek grants that support the internships program needs and services;
- Represents the school district at state conferences as a participant and/or presenter;
- Provides technical assistance to interns and business partners as needed;
- Performs other duties as assigned.

REQUIRED QUALIFICATIONS/CLEARANCES

Must exhibit excellent oral and written communication skills.

Must have superior interpersonal skills with a demonstrated commitment to cultural diversity.

Ability to research and quickly develop knowledge of employer recruiting strategies, job market trends, occupational, career and personal growth.

Proficiency with Windows & Google environment including word processing, Excel, Power Point or database programs.

Must be a self-starter and possess strong analytical and problem-solving skills.

Demonstrated ability to organize and work independently as a leader and as part of a team.

Ability to respect confidentiality and ethical boundaries with regard to guidelines, supervision, and professional consultation with district and community partners.

Ability to respond professionally to common inquiries and/or complaints from students, staff, employers or community at large.

Must have a good understanding and be culturally proficient regarding our student population.

Experience planning and leading professional development

TB Clearance

DOJ Fingerprint Clearance (upon offer of employment)

EDUCATION & EXPERIENCE:

Requires a bachelor's degree in business, marketing, psychology, communication, public relations, family and consumer sciences or other related majors.

Must possess experience in a collegiate environment to understand the academic culture and must have the ability to interact effectively with faculty, staff, students, parents, administrators and business partners.

Understanding of experiential education and career advising.

Experience in presentation of workshops or public speaking.

WORKING CONDITIONS

Classroom/Office environment

Ability to travel between school sites

Demonstrate the highest standards of honesty, integrity, flexibility, and responsiveness

Handle information in a confidential manner in accordance with established policies and legal requirements

PHYSICAL ABILITIES

Physical and mental stamina to perform the duties and responsibilities of the position

Sitting for extended periods of time

Walking for extended periods of time

Dexterity of hands and fingers to operate a computer keyboard, mouse, and other devices

Able to lift up to 25 pounds

**2019-20 CONFIDENTIAL MANAGEMENT SALARY SCHEDULE
ATTACHMENT A**

	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E	COLUMN F
STEPS	DIRECTOR OF FISCAL SERVICES ACCOUNTABILITY BASED ON 261DAYS	DIRECTOR MOT BASED ON 261DAYS	FOOD & NUTRITION DIRECTOR BASED ON 261 DAYS (93.1 FTE Includes Vacation & Holiday)	TECHNOLOGY DIRECTOR BASED ON 261 DAYS	¹ EXEC ADMN ASST ² PAYROLL/ PERSONNEL ³ ACCOUNTING SPECIALIST ⁴ CONFDTLCLRK ⁵ DISTRICT LIAISON ⁶ INTERNSHIP COORDINATOR BASED ON 261DAYS	ASES COORDINATOR BASED ON 261DAYS (83.52 FTE Includes Vacation & Holidays)
	MONTHLY	MONTHLY	MONTHLY	MONTHLY	MONTHLY	MONTHLY
1	\$8,374.21	\$5,359.50	\$4,912.87	\$4,717.48	\$4,544.40	\$4,242.94
2	\$8,625.44	\$5,520.29	\$5,060.26	\$4,859.00	\$4,680.74	\$4,370.23
3	\$8,884.21	\$5,685.90	\$5,212.06	\$5,004.77	\$4,821.16	\$4,501.33
4	\$9,150.73	\$5,856.47	\$5,368.43	\$5,154.91	\$4,965.80	\$4,636.36
5-7	\$9,516.77	\$6,090.72	\$5,583.17	\$5,361.11	\$5,164.42	\$4,821.83
8-10	\$9,897.43	\$6,334.36	\$5,806.49	\$5,575.55	\$5,371.01	\$5,014.70
11-13	\$10,293.33	\$6,587.73	\$6,038.75	\$5,798.57	\$5,585.85	\$5,212.29
14-16	\$10,705.06	\$6,851.23	\$6,280.30	\$6,030.52	\$5,809.29	\$5,423.90
17-19	\$11,186.79	\$7,159.55	\$6,562.92	\$6,301.88	\$6,070.70	\$5,667.97
20-22	\$11,690.19	\$7,481.73	\$6,858.25	\$6,585.47	\$6,343.88	\$5,923.02
23-25		\$7,855.81	\$7,201.16	\$6,914.75	\$6,661.07	\$6,219.19
26-28		\$8,248.61	\$7,561.21	\$7,260.50	\$6,994.13	\$6,530.14
29-31		\$8,702.27	\$7,977.09	\$7,659.82	\$7,378.81	\$6,889.30

**AA/AS STIPEND \$250.00 PER YEAR
BA/BS STIPEND \$500.00 PER YEAR**

Board Approved July 18, 2019

** DISTRICT LIAISON WILL BE PAID IN COLUMN E (ELD COORDINATOR/EL PARENT LIAISON COMBINED INTO 1 FTE IN 2016/17)

**INTERNSHIP COORDINATOR ADDED TO COLUMN E 7/18/19

Williams Unified School District**Job Description**

Title: Teacher on Special Assignment (TOSA) – ELL/D.I. Specialist	
Funding/Term: Certificated salary schedule, Certificated work calendar	Reports to: Superintendent & EL/SIG Administrator
Department: English Learner/SIG	Board Approval Date:

DEFINITION

To provide and support instruction and learning for English Language Learners and Dual Language Immersion (D.L.I.) program implementation. To teach, model and provide job-embedded coaching that will equip certificated and classified staff implementation of the 2015 California ELA/ELD Framework (Chapters 1 & 2), focusing on Integrated and Designated English Language Development. To provide and support research-based implementation of Dual Language Immersion using the Guiding Principles for Dual Language Education: Third Edition. (Howard, Lindholm-Leary, Rogers Olague, Medina, Kennedy, Sugarman & Christian, 2018)

EXAMPLES OF ESSENTIAL FUNCTIONS

- Works with site administrator and classroom teachers to provide appropriate educational programs for English Learner students, including but not limited to: reclassification; program evaluation and accountability; identification, assessment, and reporting; placement of students; professional development; parental exceptional waivers; and parent advisory committee
- Coordinates, implements, and provides in-service training and activities for staff including but not limited to: components of the District Master Plan for English Learners Services; English and primary language development theories and best instructional practices; assessment of English Learner students to identify and determine the level of instruction; reclassification procedures and criteria to reclassify qualified students from English Learner (EL) proficient status to Reclassified Fluent English Proficient (RFEP)
- Conducts on-going professional development for school staff on English Learners and D.L.I. Assists with the on-going development, implementation and coordination of the system's K-6 curricula in English Language Development & Dual Language Immersion Plus;
- Responsible for providing, training, planning, modeling & job-embedded coaching that supports the District's plan for delivering ELA/ELD services (including Integrated & Designated ELD) and supports the communication of this plan to school administration, staff and the public;
- Creates model classrooms that incorporate all elements of the ELD program as cited by the school and District plans;
- Serves on the school leadership teams to contribute and monitor the literacy and numeracy components of students receiving ELD & D.L.I.;
- Supports the implementation in the areas of literacy acquisition, and Specially Designed Academic Instruction in English (SDAIE)
- Assist with the school wide implementation of district adopted ELA/ELD program as it relates to English learners;

- Monitors and advocates for ELs to ensure that EL students who are at risk get the additional intervention needed to succeed academically;
- Implements techniques that include demonstration teaching, one-on-one observation, coaching, and facilitating group observations;
- Consults with teachers and administration to meet the needs of ELD and D.L.I. students in the District;
- Monitors Integrated and Designated ELD program implementation in the classrooms;
- Monitors ELD strategies for classroom use through EL Specialists demonstration of lessons, including modeling of Integrated & Designated ELD lessons;
- Helps to coordinate EL site data collection for EL/SIG Administrator and other EL Support Specialists;
- Researches, networks with and promotes in-district and out-of-district staff development opportunities tied to ELA/ELD & D.L.I.;
- Coordinates/conducts/ and supports assessment of EL & D.L.I. students as directed;
- Provides timely assessment data and reports as requested;
- Researches program materials and resources;
- Oversees the maintenance of student ELD files as monitored by the EL/SIG Administrator in accordance with state and district policies;
- Represents the school district at state conferences as a participant and/or presenter. Provides technical assistance as needed;
- Forms and maintains the English Learner Advisory Committee (ELAC) in conjunction with the principal;
- Performs other duties as assigned.

REQUIRED QUALIFICATIONS/CLEARANCES

BCLAD Certification & experience working as Bilingual Teacher (two years or more)

Valid California Credential with English Learner Authorization

Proven understanding of effective use of technology in classroom environments

Experience planning and leading professional development

TB Clearance

DOJ Fingerprint Clearance (upon offer of employment)

WORKING CONDITIONS

Classroom/Office environment

Ability to travel between school sites

Demonstrate the highest standards of honesty, integrity, flexibility, and responsiveness

Handle information in a confidential manner in accordance with established policies and legal requirements

PHYSICAL ABILITIES

Physical and mental stamina to perform the duties and responsibilities of the position

Sitting for extended periods of time

Walking for extended periods of time

Dexterity of hands and fingers to operate a computer keyboard, mouse, and other devices

Able to lift up to 25 pounds



Accrediting Commission for Schools Western Association of Schools and Colleges

June 17, 2019

Dr. Nicole Odell
Assistant Principal (Secondary)
Williams High School
P. O. Box 7
Williams, CA 95987

Dear Dr. Odell:

Based on the ACS WASC mid-cycle review, it has been determined that Williams High School (9 - 12) meets the ACS WASC criteria for accreditation. This accreditation status is based on all of the information provided by the school, including the school's progress report, and the satisfactory completion of the on-site mid-cycle accreditation visit.

Williams High School's accreditation is now reaffirmed through the end of the six-year cycle ending in June 2022.

Accreditation status is conditioned upon Williams High School's continued adherence with the ACS WASC policies, procedures, and criteria for accreditation. This includes a requirement that an accredited school annually contribute members to participate on visiting committees. Failure to maintain compliance with said policies, procedures, and standards is grounds for modification and/or withdrawal of the accreditation.

The Commission looks forward to Williams High School's anticipated success and continuing improvement in keeping with ACS WASC's pursuit of excellence in elementary, secondary, and adult education.

Sincerely,

Barry R. Groves, Ed.D.
President

cc: Visiting Committee Chairperson
Superintendent

Barry R. Groves, President | Marilyn S. George, Executive Vice President

ACS WASC | Main Office: 533 Airport Boulevard, Suite 200, Burlingame, CA 94010 | mail@acswasc.org | (650) 696-1060
Southern Office: 11590 West Bernardo Court, Suite 120, San Diego, CA 92127 | mailsocal@acswasc.org | (951) 693-2550

**MID-CYCLE VISIT
VISITING COMMITTEE REPORT**

**ACCREDITING COMMISSION FOR SCHOOLS
WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES**

FOR

WILLIAMS JR/SR HIGH

260 Eleventh Street

Williams, CA 95987

Williams Unified School District

April 03, 2019

Visiting Committee Members

Greg Beale

Superintendent, (retired)

Chris Coey

Teacher, Luther Burbank High School

I. Introduction

Williams Jr./Sr. High School is located in the town of Williams, California, which is within Colusa County and serves approximately 575 students (enrollment varies over the year due to migrant student populations; enrollment has been as low as 550 and as high as 612 this year).

Williams is located approximately 60 miles north of Sacramento and is an agricultural community with an estimated population of 5,200. Surrounded by miles of farmland (producing rice, tomatoes, walnuts, almonds, and hay) and ranches (sheep and cattle), many of the inhabitants of Williams work at farms or the processing facilities for the farm products (i.e. cannery, seed sorting, etc.). Located in the Williams Community, a seasonal migrant work camp houses families who provide farm labor. The camp is in operation every year from April until the end of October. The migrant population at one time made up about one third of the school population, but now about 10 percent.

School Vision

The district vision is “Students in Williams Unified will graduate with 21st century skills giving them true choice: college or career.” Williams Jr/Sr High School has actualized this with its own vision statement stating, “College for all.” This statement sets the expectation that every student should see college as a viable option. Williams Jr/Sr High School understands that college might not be the right experience for every student, but all students should see college as a real achievable goal. The measurable goal for this vision is that 100 percent of students are taking AP or Dual Enrollment classes, zero percent of students have dropped out, and 100 percent of students have a Post-Secondary Plan. WJSHS’s student learning objectives (SLOs) capture the skills students need to learn in order to meet this goal. The Student Learning Objectives (SLOs), formerly known as the ESLRs, have recently been reviewed with input from all faculty (September 2018) in order to realign the actions to the vision. The SLOs listed below are the current realigned objectives (LO stands for Learning Objective):

Williams Jr/Sr High School Student Learning Objectives (SLOs)

1. **Graduates of Williams Jr./Sr. High School will be critical thinkers who analyze and synthesize information in post-secondary situations.**
 - *L.O: Students will be proficient in Mathematics by taking the most rigorous coursework possible for four years.*
 - *L.O: Students will be proficient in English Language Arts by achieving reclassification (from English Learner to R-FEP) if applicable and/or passing four years of coursework.*
2. **Graduates of Williams Jr./Sr. High School will be lifelong learners who have a plan for college and career goals.**
 - *L.O: Students will have a Senior Portfolio demonstrating work readiness, an education plan, and contacts or resources.*
 - *L.O: Graduating seniors will take a survey identifying post-secondary plans.*
3. **Graduates of Williams Jr./Sr. High School will communicate effectively through reading, writing, listening, and speaking.**

- *L.O: Students will be proficient at giving presentations, writing essays, and collaborating in groups.*
- *L.O.: Students will complete Personal Insight Questions and a “brag sheet” to be used for scholarship and/or college applications.*

4. Graduates of Williams Jr./Sr. High School will maximize academic achievement by overcoming challenges to success.

- *L.O: Students will pass Dual Enrollment courses or AP Exams.*
- *L.O.: Students will complete a guaranteed curriculum.*

Student Enrollment and Demographics

All of Williams’s public schools are located on a 49-acre site. The district’s approximately 1350 students are divided among the following schools: Lower Elementary (TK-3) - 406 students, Upper Elementary (4-6) - 332 students, Junior High (7-8) - 223 students, High School (9-12) - 358 students, Mid-Valley Alternative High School - 18 students, Opportunity High School - 9 students, and Independent Study - 3 students. There are enrollment changes due to migrant students leaving in October/November and returning in April/May. These numbers reflect a snapshot in time of enrollment in early October 2018.

Enrollment per grade has been consistent (Table 1), holding between 85 and 105 students per grade level in the last three years; however, when examining the enrollment over the last five years, it has continuously increased with the exception of one year (low of 335, high of 388). The Upper Elementary is also seeing increases of approximately 20 students overall, which will continue to increase the High School enrollment.

The majority of students at Williams Jr./Sr. High School self-identify as Hispanic/Latino (88%, see Table 2). The remaining 18 percent are primarily identifying as White/Caucasian (9.5%). These statistics parallel the self-reporting of Primary Languages by students (Table 3). The majority of Williams students speak Spanish as their primary language (86.8%). With the exception of a few small pockets of languages, the remaining students speak English as their primary language (11.9%). Based on this data, ELD and Migrant Education support is crucial for helping students integrate into the school system where classes are presented in English.

Changes in the school program as observed by the visiting committee include the following:

Dual enrollment courses allow students to receive high school course credit and college credit. Williams high school has partnered with Woodland Community College to offer these courses and help current faculty earn a M.A. or M.S. in their chosen field so that they may teach as an adjunct professor at Williams High.

Williams High has added three sections of AVID for grades 7-12.

Williams High requires all students to enroll in a Plus Advisory Class prior to lunch. This 30-minute class requires students to demonstrate that they are on track to pass their classes and meet graduation requirements.

The master schedule has changed from a traditional six-period schedule to a block schedule.

Professional development is scheduled each Monday and the staff is engaged in discussion about recent research and pedagogy, e.g., *Teach Like A Champion*, *Mindset*, and *Grit: The Power of Passion and Perseverance*.

A leadership team was established. This team reviews data and considers its implications on student learning, assessment, and learning strategies.

The school received an ASSETs grant in 2018-2019. The ASSETs grant has the purpose of providing after-school academic support, enrichment, and parent involvement for the students. The ASSETs grant (received for the 2018-2019 school year) has allowed the school to provide free after-school tutoring with both teacher and peer tutors available from close of school to 6:00 pm (and transportation home also provided).

The district and school board has developed a master plan for the district facilities. The plan includes extensive development of the high school campus and restructuring of classroom placement. The development of a new science building will allow all science teachers to work in close proximity to each other. A weight room facility has been added to the campus as of the 2018-2019 school year.

The district LCAP has funded two positions at the Jr/Sr High School: an Intervention Specialist and a Learning Support Specialist.

William High offers parent support through programs like Project 2 Inspire, which was brought to their parent community in order to address key concepts such as the importance of family engagement, parental involvement in school, and home learning opportunities. This program allows parents to gain opportunities and resources (and strategies) to help their children succeed at school.

The Social Studies Department has adopted a new curriculum, which has been implemented in 2018-2019 school year. Mathematics has moved to CPM curriculum. Other classes have been added to the curriculum such as Ceramics, and dual enrollment courses.

In January 2019, the entire district had an introduction to PBIS as the next step in the implementation of Multi-Tiered Systems of Supports (MTSS). The site team has been chosen and completed the first day of PBIS training on January 15, 2019. The team will be bringing back this day of training to the staff on February 4, 2019.

The impact these changes and/or developments have had on the school and/or specific curricular programs include the following:

Williams High has shown a moderate and steady decline in the number of suspensions over a four-year period from a high of 8.6% in 2015 to 5.3% in 2018 as reported in their self study.

A total of 130 students of the approximately 360 high school students are enrolled in at least one AP course. 90 students receive the support of AVID classes. 61 students receive special

education services. 25 students in grades 7-12 receive support through the migrant education resources center.

Although the data in Table 11 is inconclusive about the impact of AVID on failing grade trends over the last two years, there is a general downward trend in the percent of failing grades this year when compared to the same semester over the past three years. Failing grades as a percentage are lower this year than any of previous three years. Furthermore, there is anecdotal evidence, as supported by the visiting team's meeting with the student focus group, that AVID does help students to stay organized and as a result improve their grades. One student reported that his junior year g.p.a. was a 3.0, and as a senior he was now earning a 3.8 g.p.a. He attributed part of the increase to his participation in AVID.

There is a general upward trend in the number of students that maintain a 2.0 or higher g.p.a. The highest percentage of students at 82.5% in the first semester were reported last year. The highest percentage of students that maintain a 3.0 or higher was reported this year at 39.9%.

Dual enrollment rates have steadily risen over the last three years, and the number of students on track to meet the A-G requirements has remained the same or risen slightly over the last three years.

Graduation rates are at or near 100% for the last three years.

The visiting committee observed the leadership team's commitment to providing creative, forward thinking solutions to address the school's action plan and critical areas for follow-up. The principal's tenure has made a dramatic positive impact on the school culture. Students reported feeling safe, supported, appropriately challenged, and prepared for college and career.

The process used to develop the progress report

The process used to develop the progress report was an open process that included school leadership, department chairs, counselors, and classified staff. The entire staff was given opportunities to add to the report, voice concerns, ask questions, and provide reflection at various and intermittent stages of the report's development. Finally, the entire staff has had the opportunity to read and give feedback on the final report before submission.

II. Progress on Critical Areas for Follow-up/Schoolwide Action Plan

Critical Academic Need #1: *Increase college preparedness and academic achievement by creating and maintaining support mechanisms for all students at Williams Jr. Sr. High School.*

The administration and staff at Williams Jr. Sr. High School has made significant changes to the supports available for all students as well as those for staff in order to increase college preparedness and academic achievement.

- **ADT training:** During the 2017-2018 school year, all staff (district-wide) attended extensive training on Achievement Data Teams (ADT). The trainings included three districtwide dates during the 2017-2018 school year with sessions on using Illuminate, ADT leader team training, sessions on curricular maps, SMART goals, power standards, and assessments. Staff began to implement ADT cycles after preparing SMART goals, power standards, and common assessments for their courses. This work is continuing in 2018-2019, with different departments at different stages in the process. During 2018-2019, staff continue to use ADT and have been provided with additional support as the first full ADT cycles are completed. New staff have not been fully trained on ADT cycles and this is one area identified as a continuing need. .
- **Course alignments:** Further work needs to take place in some departments, while others are very advanced. Social sciences had a curriculum adoption (2018-2019 school year) which has increased alignment between middle school classes. High school social science teachers continue to work on their ADT cycles and have selected power standards and common assessments. The science department has chosen power standards and common assessments, which they are using in the ADT cycle. English has chosen power standards, and is examining curriculums for adoption in the 2019-2020 year. Math is the most advanced department with full alignment, common assessments, and full ADT cycles taking place. Course alignments ensure that all students are having the same curriculum and supports in place as well as universal measures of academic success. This is an area that needs work.
- The math department reviews data across teachers and classes.
- **Intervention Specialist:** The Intervention Specialist mainly works with students who are struggling academically. She also runs an afterschool program where she help students with homework and studying. She assigns students to after school tutoring based on their grades. She also collects and tracks data every grading cycle to see how many students have D's, F's, and which grade level is struggling the most. She communicates with teachers to familiarize herself with their assignments so she can be of better assistance to students. She also helps organize Saturday School where students can attend to do credit recovery through the online credit recovery program. She personally assigns students to Saturday school based on if they are credit deficient as well as assigns and enrolls students to summer school based on their credits. The Intervention Specialist has the following goals: 1) 100 percent promotion and graduation rate, 2) reduce the Plus period rates down to a maximum of 10 percent for each grade level, and 3) to talk to every single student who has a D or an F. She is working to accomplish these goals by going into classrooms during plus period to talk to these students one on one. The Intervention Specialist has allowed the school to address academic progress of lower achieving students in a more direct way as well as increase contact with parents.
- **Tutoring Support:** The ASSETs grant (received for the 2018-2019 school year) has allowed the school to provide free after school tutoring with both teacher and peer tutors available from close of school to 6:00 pm (and transportation home also provided). Science, English, and a Math teacher are available daily in the regular tutoring room. Using the ASSETs grant, the school has been able to provide Math Lab (with two additional teachers) two days a week to give targeted help in math. Attendance at

tutoring alone is over 60 students per day. This tutoring allows all students the ability to access tutoring and provides much needed academic supports.

- **AVID:** In summer 2018, an AVID team was sent to a weeklong training. The AVID team has brought back the AVID binder and AVID strategies to the staff. Training to become a schoolwide AVID program is continuous; however, all staff and students are now using the AVID binder system. Students report they feel more organized. When comparing data from last year and the present year (when AVID binder was introduced), there is a slight increase in GPAs and a decrease in students who are required to stay for Plus period. Staff hoped to see a larger change, however, when examining the grades more closely more students are being challenged by Dual enrollment/college classes and AP classes than ever before. While GPAs aren't necessarily increasing, the rigor of the classes students are taking is. In addition, while the binder has been implemented across the board, the AVID strategies are still a work in progress. Several planned professional development days on AVID strategies were removed from the calendar due to district mandated trainings, preventing full implementation of AVID at this time. The school is working to continue to implement these strategies and provide professional development next school year as well as sending more staff to AVID training this summer.
- **Upward Bound:** The high school offers the Upward Bound/College Readiness program on campus, which helps a large number of the students with tutoring, counseling, and mentoring. This program provides additional support to the students, specifically addressing college readiness.
- **College Night:** The counseling department now offers workshops for parents and students to prepare for applying and financing college. In addition, in 2018, parents requested additional presentations at the Family Community meetings by alumni parents who sent students to college (scheduled for 2/12/19) and a scholarship night for "parents only" by the counseling department (1/15/19).
- **Dual Enrollment/AP Classes (and Early College High School designation):** The school has increased its Dual Enrollment and has firm plans to continue to do so in the future. A Memorandum of Understanding was established with Woodland Community College cementing the relationship and the future of the Early College High School and movement towards a full range of dual enrollment classes. Funding was secured to provide staff with the opportunity to pursue masters degrees in content area, growing internal capacity for dual enrollment. With an increase of dual enrollment classes, the school expects to see a decrease in AP class selection as these classes will be replaced with dual enrollment classes. In summer 2018, the Williams Unified School District Board approved Williams Jr/Sr High School as an Early College High School. An ECHS allows student to complete college level classes during high school through dual enrollment courses as well as potentially early as much as two years of college credit or an AA degree or IGETC certification. This not only broadens the course offerings for the students but also allows access to Woodland Community College resources to ensure student success in these courses.
- **Realignment of Plus Period:** Plus period has seen some changes since the Self-Study. Plus period requires all students to check in with a teacher on campus, who remains the same adult for their time at Williams. This allows students to connect to a particular individual on campus as well as to increase monitoring of grades. Initially, all students

were required to remain in Plus period if their grades contained an F or D until the next Plus period grade marking period. After implementation, students noted they were feeling trapped in Plus period as they had to remain for the full marking period even if they raised their grades. In 2018-2019, Plus period was adjusted to be a three week window and offered students the ability to “get” out of Plus if their grades increased during the window. Students noted that they felt more motivated. The Plus period data shows only a slight increase by marking period of students who are not required to be in Plus; however, there are a large number of students that earn the privilege of “getting out” of plus during the marking period and it is difficult to truly measure the percent of students that are out as it changes day by day.

- **Focus on Rigor, Relevance, and Engagement:** The district has been focusing on increasing rigor, relevance and engagement in the classroom using training from the International Center for Leadership in Education (ICLE). Administration and staff have received training on using the rubrics provided by ICLE as well as district-wide training (August 2018) on how the “Rigorous Learning Toolkit” from ICLE. The Toolkit training provided administration and faculty on how to create “a culture of high expectations” and how to develop lesson plans that focus on more rigorous, relevant, and engaging instruction. The school has been focusing this year on ways to increase rigor. The focus on instruction increases the school’s/teacher’s ability to prepare the students for college.
- **Strategies:** The staff has been trained in using AOW (article of the week), Socratic seminars, and WICOR (Avid strategies- more training is to come on these), Cornell notes, and student engagement/student literacy strategies (such as think, pair, share). These strategies focus on students and their literacy with an emphasis on producing oral language through discussions and defenses of position. The school focuses on these strategies to increase student preparedness for college.
- **GEARUP:** UC Davis applied for a grant called GEAR UP to support schools in rural counties including Tehama, Glenn, and Colusa. As part of Colusa County, WJSHS will benefit from this grant, starting next school year. UC Davis will have an advisor onsite at WJSHS starting in 2019-2020, where the advisor will work with two cohorts of students for the next seven years, beginning with the current 6th and 7th graders, to help create supports for the students who wish to attend a UC.

Teacher Feedback: Teachers identified all of the above bulleted items as ways in which they have addressed Critical Academic Need #1. In addition, they have requested further training on rigor and a need for more development of student mindsets. In particular, the staff wants to see more on how to create a growth mindset in students. *Note: the staff is doing an additional book study this year that will help address this need. * Finally, staff is concerned about a lack of collaboration time to work on ADT and curriculum as the district has pulled back several days this year to address district wide training needs. The administration has adjusted and pulled back some site level training in response to allow more time on Mondays for ADT collaboration.

Summary of Status of Critical Academic Need #1:

Williams Jr/Sr High School has worked on the support systems for students. As a system approach to academic support, Plus period has been revamped as to how students move in and out of it. Tutoring, social emotional support, and greater attention to academic progress have

been greatly increased. There is still considerable work to get students' grades to the level of the potential that is witnessed in class. The affective side of academic performance continues to be an area of continued focus.

Critical Academic Need #2: *Broaden course offerings and school services to prepare all students to pursue post-secondary opportunities.*

- Near completion of an A-G course catalog: The counseling department has increased the number of courses that are A-G thereby, increasing opportunities for students to apply to UC/CSU schools. There are a few additional courses that are able to be classified to meet A-G and this has not been completed at this time. The school is working with teachers on completing the requirements to move these courses to A-G status.
- Early College High School (ECHS) and Dual Enrollment/AP Classes: In Summer 2018, the Williams Unified School District Board approved Williams Jr/Sr High School as an Early College High School. An ECHS allows students to complete college level classes during high school through dual enrollment courses as well as potentially earn as much as two years of college credit or an AA degree or IGETC certification. WJSHS has partnered with Woodland Community College to offer the current dual enrollment courses and to plan for the future success of the ECHS. This not only broadens the course offerings for the students but also allows access to Woodland Community College resources to ensure student success in these courses.
- AVID implemented school wide: In summer 2018, an AVID team was sent to a weeklong training. The AVID team has brought back the AVID binder and AVID strategies to the staff. Training to become a school-wide AVID program is continuous, however, all staff and students are now using the AVID binder system. Students report they feel more organized. There is an AVID class offered at each grade level that not only focuses on strategies for student success but also in helping students develop 21st century skills. The school is working towards becoming a complete AVID school and sending all staff to training in summer 2019 (pursuant to finding funding).
- Course Additions: The following courses have been added in the past three years: Ceramics, Ag Soil Chemistry, Environmental Horticulture, and Humanities 10. There are additional courses that are being added for 2019-2020 including a translator course for the CTE Translator Pathway. In addition, some courses have been added to increase participation across all subgroups, such as Movement and Walking offers other options for students who are prevented from fully participating in the general PE courses. A new Algebra 1 lab is offered for 8th graders who are taking Algebra 1 as a support class to increase the number of students who successfully complete Algebra 1 during 8th grade and enabling them to get to AP Calculus by senior year. As a result, Algebra 1 is now offered to a majority of 8th graders. The school has also added the following courses: Forensic Science, Net Sports, Mariachi band and Spanish for native speakers.
- CTE Grant: The district has applied for a CTE Grant that will allow the WJSHS to complete construction on the facilities allowing higher enrollment in CTE courses while also providing science facilities that will allow college level courses.

- ELD Resources: E-Learning /Imagine Learning and iLit computer resources for ELD students were purchased and staff trained. These resources allow students to have more targeted ELD practice and support in order to enter Core classes more quickly. The current EL Site Coordinator and ELD teacher are also working on professional development for staff on ELD supports and what teachers can do in their classroom to support ELD students.
- PSAT for grades 8 and 10: PSATs have been added to the school day in the Spring to provide additional opportunities for students to see what the PSAT is like before participating in the 11th grade PSAT. All students will take the PSAT during this time.

Teacher Feedback: The staff produced the bulleted list above. The staff as a whole identified additional areas they can address in the next three years: 1) increasing laptop access in all classrooms (and providing more up-to-date models), 2) increasing music options, such as a music tech class, 3) offering certifications in Ag classes, such as a welding certificate in the Ag Mechanics class, and 4) finalize the Interpreter pathway (which is currently being addressed for next year with an addition of the capstone class for this CTE pathway).

Summary of Status of Critical Academic Need #3:

This area of critical need has been a strength of Williams Jr/Sr High School over the last several years. The designation as an ECHS, in addition to expanded dual enrollment, and AP courses is evidence of this area. Staff is looking to continue to integrate the ECHS model into the regular academic calendar to further expand the early college options for students.

Critical Academic Need #3: *Improve school culture towards education and focus on strategies to address the student skills needed to be successful.*

- Strategies: The staff has been trained in using AOW (article of the week), Socratic seminars, and WICOR (Avid strategies- more training is to come on these), Cornell notes, and student engagement/student literacy strategies (such as think, pair, share). These strategies focus on students and their literacy with an emphasis on producing oral language through discussions and defenses of position.
- AVID: AVID has been brought to the school to help improve school culture and focus on skills students need to be successful. An AVID class is offered at each grade level and students have reported that this is the best class they have taken (informal interview) As mentioned before, some staff have been fully trained in AVID and brought back the AVID binder and AVID strategies to the staff. The school is seeing a shift in organization and an increase in AVID strategies. The difference has been noticed in the district at large, as the district's Upper Elementary School has approached the high school about how to implement this strategy at that school. Staff is working to continue to implement these strategies and the AVID program at the school and hope other schools in the district remain interested.
- Early College High School (ECHS) and Dual Enrollment: As mentioned above, the Williams Jr/Sr High School is now an ECHS. This change positions the students to be

more successful in college as well as promote a college-attending culture. This shift has allowed the school to communicate with the students, parents, and community about the importance of having a true choice to attend college. The school has been able to have conversations regarding financial aid, IGETC, AA degrees, and how dual enrollment courses can help families afford college as well as show students that they are capable of not only attending, but excelling in college classes.

- Realignment of Plus period: Plus period has seen some changes since the Self-Study. Plus period requires all students to check in with an adult on campus, who remains the same adult for their time at Williams. This allows students to connect to a particular individual on campus as well as to increase monitoring of grades. Initially, all students were required to remain in Plus period if their grades contained an F or D until the next Plus period grade marking period. After implementation, students noted they were feeling trapped in Plus Period as they had to remain for the full marking period even if they raised their grades. In 2018-2019, Plus period was adjusted to be a three week window and offered students the ability to “get out” of Plus if their grades increased during the window. Students noted that they felt more motivated. This change in perspective and motivation is helping to change the culture of the school. Teachers report that students are actively checking their grades and more students are following up on missing assignments.
- Learning Support Specialist & Social Emotional Learning– A Learning Support Specialist was added to the counseling team last year. The LSS is a part of the counseling team. The role of the LSS is to specialize in the social emotional needs of students. There is a referral process to the Coordination of Services Team (COST). The COST then talks about the needs of the student and identifies if the student needs academic, intervention or social emotional counseling. If the need is social emotional, then the LSS will start to meet with the student on a frequency commensurate with the needs of the student. The LSS is also a crisis counselor. When students need more immediate social emotional support, the LSS is the first responder, so to speak. The Learning Support Specialist is working with a large number of students (as well as staff) on student social skills as well as coping skills. The school recognizes that the student population has a large need for these types of skills not only to succeed academically, but also in the world at large.
- Intervention Specialist: As mentioned above, the Intervention Specialist mainly works with students who are struggling academically. She specifically works on the skills they need to succeed academically as well as ensure they are receiving the supports they need (such as tutoring).
- Tutoring Support: The ASSETs grant has allowed the school to provide free after school tutoring with both teacher and peer tutors available from close of school to 6:00 pm (and transportation home also provided). Science, English, and Math teachers are available daily in the regular tutoring room. Using the ASSETs grant, the school has been able to provide Math lab (with two additional teachers) two days a week to give targeted help in math. Attendance at tutoring alone is over 60 students per day. Tutors help with content as well as organization, study skills, and other skills needed for academic success.
- Literacy across all curriculum: One of the goals of the staff for the last two years has been integrating literacy across the curriculum in order to target the low ELA scores on

CAASSP. The focus has been on using strategies in the classroom that emphasize these skills such as think, pair, share, and annotation. AVID WICOR strategies also focus on literacy and are being implemented across the curriculum in order to support this effort. In 2017-2018, all staff were to focus on implementing one strategy in their daily lessons to increase literacy in their classrooms. In 2018-2019, staff wrote a professional growth goal identifying the literacy strategy or the student engagement strategy they would focus on implementing and how they would gain the skills to be successful at implementation.

- Focus on Parents and creating a common language of college for all: Using the participants in the ELAC, Family Community Meetings and Social Site Council meetings, the parents have provided the following topics for the year's meetings including: bullying, lockdown procedures, alumni parent panel of alumni who attended college, financial aid, and drugs/effects of drugs on students. Family Community Meetings (FCM) have been utilized each year to deliver this content to the parents and is completely parent driven (one meeting is dedicated each year to determining these needs). Each year several of these meetings are dedicated to strategies and skills students need to succeed at Williams as well as at college. These meetings help develop a community focused on education.
- DELAC, MPAC, SSC, FCM, and Advisory Committee: The district and school site has several committees that are composed of parents who are advising the schools on their needs and the culture of the school. MPAC is the Migrant Parent Advisory Committee. Furthermore, on major hires in the district, parents are given positions on the hiring committee (i.e. last year's Assistant Principal Hiring Committee had one parent on the committee). Participation of stakeholders ensure community involvement at the school and a culture of education.
- Project 2 Inspire: Project 2 Inspire was brought to the parent community in order to address key concepts such as the importance of family engagement, parental involvement in school, and home learning opportunities. The program allows parents to gain opportunities and resources (and strategies) to help their children succeed at school.

Teacher Feedback: The staff produced the bulleted list above. The staff would like a system in place to improve attendance for students with chronic attendance issues. Staff has also identified that computer training is needed for students that are ELD and that the current computers on campus are aging out and teachers would like to see them updated. Some staff noted that the professional development can be redundant at times and would like to see more direct application to specific core classes, rather than having PD as a large group.

Summary of Status of Critical Academic Need #3:

The systems and opportunity for implementation have been well documented in this area. As a school community they have adopted the "college for all" mantra. The area of continued focus is to broaden the understanding of this motto. CTE courses are not mutually exclusive to college courses. Staff is looking to explore the college opportunities in CTE pathways.

Critical Academic Need #4: *Continue to provide and seek new methods of student support services to meet the needs of various student subgroups.*

- **Intervention Specialist:** As mentioned above, the Intervention Specialist mainly works with students who are struggling academically. She was added to the staff after the last Self-Study with LCAP funding to help address the needs of low performing students, students in need of credit recovery, and students who are in danger of not promoting or graduating. She is continually addressing how she delivers services to these students and looking at data to determine the effect on student success.
- **College and Career Center:** The College and Career Center The CCC is open from 8am-6pm Monday-Friday. The College and Career Center offers a space for students to do homework, use laptops, print, receive tutoring, get scholarship information, sign up for SAT/ACT, apply to college, apply for financial aid, etc. The CCC also invites numerous guest speakers to the WJSHS campus throughout the year, including representatives from University of California campuses, representatives for California State University campuses, and representatives from community colleges, to name a few. On average, the school has about 70 students per day who utilize the CCC. The CCC has added a number of programs and workshops since the self-study to address the needs of the students.
- **Migrant Education:** Migrant Education was previously being run out of the Butte County Office of Education at the site. The district received services run out of BCOE. These services included a counselor for Migrant students as well as partnering during summer school for ELD for students. Starting in the 2018-2019 school year, the district will now be the agent which directly is in charge of the service agreement. This could lead to higher levels of direct support for Migrant Education students.
- **ELD and ELPAC Training:** The district passed a new English Learner Master Plan in Spring 2018. This plan identifies the structures needed for the ELD and R-FEP programs, the instructional programs offered, monitoring that is completed, as well as important areas such as professional development. At the site level, all professional development takes into account the impact of strategies on EL, R-FEP, and EO learners. The new site EL coordinator (the Assistant Principal) is completing extensive training this year on the ELPAC, the changes in the ELPAC, ELPAC administration, ELPAC results and impacts on instruction as well what to do when a student is both an ELD student as well as a SPED student. The new ELD teacher (2018-2019) is also receiving additional training in these areas. The Site EL coordinator will also attend the conference for the California Association For Bilingual Education (CABE 2019) with parents and the EL District Coordinator. The district has also implemented a new District ELD Task force to manage changes in regulation and to align the different sites.
- **AVID:** As mentioned above, the school has sent an AVID team to training and the team has brought back the AVID binder and AVID strategies to the staff. Training to become a schoolwide AVID program is continuous, however, all staff and students are now using the AVID binder system. The AVID system has been implemented to help support all students in organization. Students report to being more organized. When comparing data from last year and the present year (when AVID binder was introduced), there is a slight increase in GPAs and a decrease in students who are required to stay for Plus period.

Staff hoped to see a larger change, however, when examining the grades more closely more students are being challenged by dual enrollment/college classes and AP classes than ever before. In addition, while the binder has been implemented across the board, the AVID strategies are still a work in progress. Staff is working to continue to implement these strategies and provide professional development in the future.

- Focus on Rigor, Relevance, and Engagement: The district has been focusing on increasing rigor, relevance and engagement in the classroom using training from the International Center for Leadership in Education (ICLE). Administration and staff have received training on using the rubrics provided by ICLE as well as district-wide training (August 2018) on how the “Rigorous Learning Toolkit” from ICLE. The Toolkit training provided administration and faculty on how to create “a culture of high expectations” and how to develop lesson plans that focuses on more rigorous instruction. The school has been focusing this year on ways to increase rigor, with particular focus on how to encourage academic discussion in all class rooms and for all students.
- Learning Support Specialist & Social Emotional Learning– A Learning Support Specialist was added to the counseling team last year. The LSS is a part of the counseling team. The role of the LSS is to specialize in the social emotional needs of students. There is a referral process to the Coordination of Services Team (COST). The COST then talks about the needs of the student and identifies if the student needs academic, intervention or social emotional counseling. If the need is social emotional, then the LSS will start to meet with the student on a frequency commensurate with the needs of the student. The LSS is also a crisis counselor. When students need more immediate social emotional support, the LSS is the first responder so to speak. The LSS helps support a large group of students who are struggling at the school.
- After school tutoring for at risk/ELD students: The ASSETs grant (received for the 2018-2019 school year) has allowed the school to provide free after school tutoring with both teacher and peer tutors available from close of school to 6:00 pm (and transportation home also provided). Science, English, and Math teachers are available daily in the regular tutoring room. Using the ASSETs grant, the school has been able to provide Math Lab (with two additional teachers) two days a week to give targeted help in math. Attendance at tutoring alone is over 60 students per day.
- Clubs and Support Groups on campus: There are many clubs on campus that support students from various subgroups including: Girls Circle, Boys Council, LGBT Club, and FNL club.

Teacher Feedback: The staff produced the bulleted list above. The staff would like to see another learning support specialist or an intervention specialist as both staff members are overwhelmed with the amount of referrals. In addition, some staff identified that they feel they need more support in providing needed services for ELD students. The ELD staff identified that more work in coursework and placement of students in the correct ELD classes needs to occur (this work has begun with the ELD teacher and the EL Site Coordinator working to place students correctly and identifying a criteria for each placement). The ELD team is also working on the linear alignment of ELD courses and how to integrate ELD strategies into all content areas.

Summary of Status of Critical Academic Need #4:

While more improvement is still needed. There have been actions taken in this critical area. The most significant are the MTSS approach to the entire student and AVID, which is working towards schoolwide implementation. AVID is potentially a real solution to some of the questions of support that students need to be successful in more rigorous curriculum. Furthermore, with some of the schoolwide strategies being implemented, students are learning some of the soft skills needed for future success.

Progress on the Additional Areas to be strengthened as Identified by the Visiting Committee:

Area #1: *Staff and administration is encouraged to seek professional development for establishing a professional learning communities and time to collaborate to develop and implement a coherent vertically and horizontally aligned curriculum formative and summative assessments, consistent grading policies, and analyze students work to inform instruction.*

- **Monday Minimum Days:** On Mondays, the district has Early Release Mondays allowing time for Professional Development, Staff Meetings, ADT cycles, and District meetings. Every third Monday has been designated as a Teacher Choice Monday allowing teachers to choose what they need to work on. Teachers are encouraged to collaborate with other teachers during this time to help with alignment of curriculum and assessments as well as to review data. Other Mondays are devoted to ADT cycles (1-2 per month) and allowing departments to collaborate on the ADT data for particular courses as well as to collaborate as a whole department. Staff meetings also occur on Mondays and have a professional development component to every meeting, such as modeling strategies for classroom use, book studies, and WASC conversations.
- **ADT training:** During the 2017-2018 school year, all staff (districtwide) attended extensive training on Achievement Data Teams (ADT). The training included three district wide dates during the 2017-2018 school year, sessions using illuminate, ADT leader team training, sessions on curricular maps, SMART goals, power standards, and assessments. Illuminate assists teachers in conducting and analyzing summative assessments. Staff began to implement ADT cycles after preparing SMART goals, power standards, and common assessments for their courses. This work is continuing in 2018-2019, with different departments at different stages. During the 2018-2019, staff continue to use ADT and have been provided with additional support as the first full ADT cycles are completed. New staff have not been fully trained on ADT cycles. This is one area that is a continuing need.

Teacher Feedback: The staff produced the bulleted list above and emphasized that they feel they are working hard in this area. The staff would like to see more PD in growth mindset (which

is going to be occurring with the new book reading). They are also worried about the time taken back by the district to effectively complete ADT cycles.

Summary of Status of Area #1:

The school district has adopted a calendar with Monday meeting time built into the schedule. This meeting time is used for the curricular work identified in the previous action. It is still an area of growth to get the focus needed to do vertical alignment with curriculum, grades, and classroom policies.

Area #2: *Staff and administration is encouraged to include all stakeholder groups in the process to identify student needs as well as to participate in the planning to strengthen the school program to meet those needs.*

- **Parent Involvement:** The district and school site has several committees that are composed of parents who are advising the schools on their needs and the culture of the school. MPAC is the Migrant Parent Advisory Committee. Furthermore, on major hires in the district, parents are given positions on the hiring committee (i.e. last year's Assistant Principal Hiring Committee had one parent on the committee). Project 2 Inspire was brought to the parent community in order to address key concepts such as the importance of family engagement, parental involvement in school, and home learning opportunities. This program allows parents to gain opportunities and resources (and strategies) to help their children succeed at school. Using the participants in the ELAC, Family Community Meetings and Social Site Council meetings, the parents have provided the following topics for the year's meetings including: bullying, lockdown procedures, alumni parent panel of alumni who attended college, financial aid, and drugs/effects of drugs on students. Family Community Meetings (FCM) have been utilized each year to deliver this content to the parents and is completely parent driven (one meeting is dedicated each year to determining these needs). Each year several of these meetings are dedicated to strategies and skills students need to succeed at Williams as well as at college. These meetings help develop a community focused on education.
- **Student/Staff/Family Surveys:** In 2017-2018, students were given a survey designed by staff, regarding several aspects of the school. The data has been collected and is being evaluated. The school plans to survey again in 2018-2019 with an updated survey. The staff is surveyed each year at the end of the year. Parent/family surveys have yet to be implemented. The school hopes to address this in the near future, but past experience has shown little return from parents.

Teacher Feedback: The staff produced the bulleted list above and emphasized that they feel they are doing quite well in this area. The staff would like to see more involvement from parents, but understands the difficulty parents have been involved and balancing working in the community.

Summary of Status of Area #2:

Considerable effort has been put into establishing parent workshops on a frequent basis. Student surveys have been conducted and follow up focus group interviews as well. Student, parent and teacher input has been at the center of the identification of student needs.

Area #3: *Staff and administration is encouraged to implement a revised professional development plan that supports students in the acquisition of 21st century skills and achievement of CCSS (Common core state standards), including technology to enhance learning, research and information literacy skills, and reinforces ELD oral language strategies.*

- Professional Development: Staff has had training in increasing rigor in the classroom, the importance of the growth mindset, the importance of “Grit”, the lifelong guidelines and life skills training, AVID training, and alignment with common core. However, staff clearly wants more.
- A districtwide professional development calendar was created: In an attempt to communicate the large quantity of professional consulting and training being brought to the district, a professional learning calendar was created. The professional learning calendar includes consultants, trainings, and collaboration days.
- Professional Development in the last three years:

Professional Development	Details	Year	Target Audience
Staff Book	<u>Mindset</u> by Dweck	2017-2018	Admin/Staff
Studies:	<u>Grit</u> by Duckworth	2018-2019	Admin/Staff
	<u>The Leadership Challenge</u> by Kouzes and Posner	2018-2019	Leadership site team
Conferences/ Workshop	Reach for the future	2016, 2018	Leadership of FNL
	CABE 2016	2016	Staff/Parents/District teachers
	PBIS/Restorative Justice	2017	PE teachers
	Annual PE Conference	2017	PE teachers
	AP Summer Institutes	2017, 2018	History, ELA , Spanish, Art Teachers
	National Mariachi Workshop	Summer 2018	Music Teacher
	NSTA/NGSS Conference	2017, 2018	Science department
	Asilomar/Math Conf.	Fall 2018	Math Department
	AVID conference	Fall 2018	Site Admin. & Superintendent
	CABE 2018	2018	District and Site
	Writing Training	2018	ELA teachers
	SPED and EL workshop	2018	EL/SPED
	CABE 2019	2019	Staff/Parents/District Site

Site Specific Training:	ADT Training	2015-2016	Admin/Teaching Staff
	AVID Training	2017, 2018, 2019	AVID Team
	Illuminate Training	2016	All teaching staff
	ASSETs Training	2018	ASSETs staff, Admin
	MTSSS	Fall 2018	Counseling, Admin
	iLit Training and iImagine learning training	2017, 2018	ELD teachers & coordinator
	ELPAC training/workshops	Fall 2018	ELD teacher & coordinator
District Wide Training:	Lifelong Guidelines	2017-2018	Districtwide Staff
	FERPA Training	Fall 2018	Districtwide Staff
	CatapultEMS	Fall 2018	Districtwide Staff
	Mediated Structures	Fall 2018	Districtwide Staff
	DSEI & CIR Training	Fall 2018	District/Site Admin

Teacher Feedback: The teachers participated in a gallery walk of the critical areas of need. For this area (#3), every comment on the board mentioning needing more. Some of the comments were: “need better professional development to meet this”, “needs more support”, “still a need”, “need more use and implementation of technology in classrooms”, and “we need more and better quality PD in this area”.

Summary of Status of Area #3:

The staff has attended workshops and done book studies to identify and discuss the 21st century skills that can be taught and otherwise reinforced within the classroom. There have been competing priorities that the school has had to manage in conjunction with district wide initiatives. This is an area which is still in need of defining the 21st century skills to be targeted and how best to deliver that instruction.

Area #4: *Staff and administration is encouraged to increase the use of student-centered instructional strategies that encourage oral academic language production by all students. These strategies are particularly important for English Language Learners.*

- **Strategies:** The staff has been trained in using AOW (article of the week), Socratic seminars, and WICOR (AVID strategies- more training is to come on these), Cornell notes, and student engagement/student literacy strategies (such as think, pair, share). These strategies focus on students and their literacy with an emphasis on producing oral language through discussions and defenses of position.
- **Curriculum Choices:** When choosing new curriculum (such as the newly-adopted social science curriculum), this has been at the center of the discussions. For example, the new

social studies curriculum offers opportunities for discussions and collaboration between students. In choosing a new ELA curriculum, one of the criteria being used to examine the curriculums are whether or not the curriculum offers opportunities for students to not only produce rigorous writing, but also ELD strategies and supports built into the program and emphasizes academic discussions.

- **Math CPM:** CPM curriculum uses the concept of discovery as the foundation for learning mathematics. Student voice and problem solving are at the core of CPM curriculum. The curriculum is grounded in the 8 mathematical practices as outlined in the Common Core State Standards for Mathematics. Student voice in instruction is noted in research as one of the most powerful pedagogical approaches through all types of instruction. Using discovery-based instruction leads students to deeper connections within the curriculum.
- **AVID implemented school wide:** As discussed before, AVID is being implemented schoolwide. The AVID team has brought back the AVID binder and AVID strategies to the staff. Training to become a schoolwide AVID program is continuous, however, all staff and students are now using the AVID binder system. Several planned professional development days on AVID strategies were removed from the calendar due to district mandated trainings, preventing full implementation of AVID at this time. Staff is working to continue to implement these strategies and provide professional development in the future. Finally, there is an AVID class offered at each grade level that not only focuses on strategies for student success but also in helping students develop 21st century skills.
- **Focus on Rigor, Relevance, and Engagement:** The district has been focusing on increasing rigor, relevance and engagement in the classroom using training from the International Center for Leadership in Education (ICLE). Administration and staff have received training on using the rubrics provided by ICLE as well as district-wide training (August 2018) on how the “Rigorous Learning Toolkit” from ICLE. The Toolkit training provided administration and faculty on how to create “a culture of high expectations” and how to develop lesson plans that focuses on more rigorous instruction. The school has been focusing this year on ways to increase rigor with a particular emphasis on academic discussion.
- **ELD Curriculum and Alignment:** The ELD teacher and the EL site coordinator are working closely to examine the current ELD curriculum to see if a change is warranted. The goal is to choose the best curriculum for the students while aligning across the district if possible. The district EL taskforce has just begun work on alignment districtwide as well as a discussion of how to ensure implementation of strategies across schools and content areas. The school has recognized the following weaknesses: low student motivation in test taking (and no effort or time being put into successfully completing tests) and a lack of study skills and organization. The ELD team at the high school is investigating ways to close this gap and is focused on this goal area for the next three years.

Teacher Feedback: Teachers identified all of the above bulleted items; however, teachers do want more support in this area.

Summary of Status of Area #4:

Through walkthroughs and feedback using the Collaborative Instructional Review rubric, feedback cycles have been created to provide teachers input on opportunities for student centered strategies. This is also being reinforced by the AVID curriculum which is being used as a resource for all teachers. The most focused strategies are Socratic seminar and Articles of the Week.

III. Commendations and Recommendations

Williams High School is to be commended for engaging in an open and inclusive self-study process. To address the critical need of increasing college preparedness and academic achievement for all students, Williams High has provided several creative solutions including Plus Period, AVID, ASSETs after-school tutoring, dual-enrollment courses, migrant education, a learning support specialist, and an intervention specialist. The school has created a vision that is shared by the leadership team and realized through the collaborative efforts of all stakeholders.

Significant work has been done to address the additional areas for follow-up as identified by the initial visiting committee, specifically areas #1, #2, and #4.

As stated in the school's self study, there is further need to provide a "*plan that supports students in the acquisition of 21st century skills and achievement of CCSS (Common core state standards), including technology to enhance learning, research and information literacy skills, and reinforces ELD oral language strategies.*" Furthermore, as discussed in visiting team's meeting with the school leadership team, there exists a need to provide ELD professional development for teachers across departments.

WILLIAMS UNIFORM COMPLAINT PROCEDURE
QUARTERLY REPORT

WILLIAMS UNIFIED SCHOOL DISTRICT

APRIL TO JUNE 2019

Education Code 35186(d) requires that a district report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

 X No complaints have been received this quarter.

The following complaints have been received this quarter.

Education Code 35186(e)(1) requires that districts investigate and resolve complaints when a complainant alleges that (a) students do not have standards-aligned instructional materials to use in class; or (b) for use at home or after school in order to complete required homework assignments; or (c) are in poor or unusable condition.

 0 Complaints have been received regarding insufficient instructional materials.

District Resolutions:

Education Code 36186(e)(1) requires that districts investigate and resolve complaints when a complainant alleges that (a) students do not have standards-aligned textbooks or state- or district-adopted textbooks required for use in class; or (b) for use at home or after school in order to complete required homework assignments; or (c) are in poor or unusable condition.

 0 Complaints have been received regarding insufficient textbooks.

District Resolutions:

Education Code 35186(e)(3) requires that districts investigate and resolve complaints when a complainant alleges that facilities have conditions that pose an emergency or urgent threat to the health or safety of students or staff.

 0 Complaints have been received that facilities have emergency/urgent threat conditions.

District Resolutions:

Education Code 35186(e)(2) requires that districts investigate and resolve complaints when a complainant alleges that (a) a qualified certificated teacher has not been assigned to a vacant position to a class for an entire year; (b) a teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class; or (c) a teacher is assigned to teach a class for which the teacher lacks subject matter competency.

0 Complaints have been received regarding unqualified teachers.

District Resolutions:

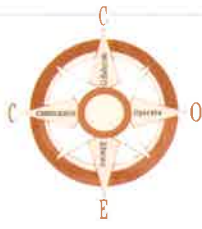
The district investigated and remedied any valid complaint within a reasonable time period not exceeding 30 working days from the date the complaint was received. EC 35186 (b)



Superintendent

7/11/19

Date



COLUSA COUNTY OFFICE OF EDUCATION

Michael P. West, County Superintendent of Schools
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JUN 28 2019

WILLIAMS UNIFIED
SCHOOL DISTRICT

June 21, 2019

Dr. Edgar Lampkin
Superintendent, Williams Unified School District
499 Marguerite Street, Suite C
Williams, CA 95987

Dear Superintendent Lampkin:

I would like to thank you for your participation in the 2018-19 North Central Counties Professional Learning Network (NCCPLN) monthly network sessions. Your participation was greatly appreciated and added to the professional collaboration between the three county offices and participating districts. The intent of the PLN was to provide facilitation of the networking, training and technical support processes to our districts' LCAP teams and build the capacity of our county offices of education reviewer teams in order to provide high quality first level technical assistance to our school districts. The focus of the network was on the implementation of the evaluation rubrics and local indicator analysis tools and resources to support continuous improvement across the LCFF state priorities as well as provide support for the districts identified as requiring differentiated assistance. The following topics were addressed in the sessions:

- PLN Orientation with Team Building and Skills Development
- Dashboard Analysis
- Equity and Access Problems of Practice
- Exemplary LCAP templates and tools
- Using Local and State Data to Inform Continuous Improvement
- Stakeholder Engagement Skill Development
- Facilitating Data and Continuous Improvement Discussions
- Facilitated Dialogue between District LCAP teams with COE LCAP Reviewers in regard to Systems and Evidence that Support Continuous Improvement

We look forward to the continued collaboration with your district in the upcoming 2019-20 NCCPLN monthly network sessions as well as continuing to provide technical assistance to your district. In the next month, we will be providing you with the details of our first PLN, which will take place in August 2019. Please do not hesitate to contact me if you have any questions.

Sincerely,

Michael P. West
Colusa County Superintendent of Schools

cc: Maria Arvizu-Espinoza